

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
JUNE 14, 2021
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Seating of New School Board Member:
A. Oath of Office**
- 7. Comments to the Board by:
A. Citizens registered to speak to the Board
B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:.....Pages 10-120

- A. Minutes of regular meeting held on May 10, 2021**
- B. Minutes of special meeting held on May 17, 2021**
- C. Minutes of special meeting held on June 3, 2021**
- D. Treasurer's Report**
- E. New Activity Fund Account Requests**
- F. Activity Fund Fundraisers as per attached list**

- G. Activity Fund Transfers as per attached list
- H. Fuel bid as recommended by bid committee
- I. Encumbrances for General Fund #'s 1226-1299, Building Fund #'s 544-588, Casualty/Flood Ins. Recovery Fund #4 and listed change orders and Activity Fund Reports-the full register is available online
- J. Declare listed items as surplus
- K. Out-of-State Trip Request:
Dr. Mike Simpson- NFHS Summer Meetings, Orlando, FL- June 28-July 2, 2021
- L. Contracts/Agreements under \$10,000
 - 1. Agreement with Visual Senses to provide Visual Impairment and Orientation and Mobility Services for 2021-2022.....Pages 94-95

Commentary:

This agreement with Nikki Keck will provide consultation services and orientation and mobility services for students with visual impairment during the 2021-2022 school year. The cost of the service is approximately \$3,500.00 and will be paid through Special Education Project 621 Federal Flow Through funds. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 2. Agreement with Oklahoma Hearing Solutions for Audiological Services for 2021-2022.....Pages 96-98

Commentary:

Guthrie Public Schools is required to provide audiological evaluations and hearing aid molds for certain students with hearing impairments. Oklahoma Hearing Solutions is used on an as needed basis only. There is no increase in cost. The cost of this agreement will be approximately \$1,000.00 if services are needed. **Angie Young will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 3. Agreement with YMCA of Greater Oklahoma City for facility use for 2021-2022 at Fogarty Elementary.....Pages 99-101

Commentary:

This will be the eighth year the YMCA has been in charge of the School Age Care Program. We have agreed to continue hosting the program at Fogarty Elementary before and after school during the school year. This agreement allows the District and the YMCA to have this arrangement for one school year. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

4. Agreement with YMCA of Greater Oklahoma City for facility use for 2021-2022 at Charter Oak Elementary.....Pages 102-104

Commentary:

This will be the fourth year the YMCA has extended their School Age Care Program to Charter Oak Elementary for before and after school during the school year. This agreement allows the District and the YMCA to have this arrangement for one school year. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

5. Discussion, motion and possible action to approve or not to approve entry into an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program for the 2021-2022 fiscal year.....Pages 105-107

Commentary:

This agreement is for participation in CCOSA’s Financial Assistance Program. This program emphasizes assistance in providing advisory services to school leaders regarding school budgets and legal issues.

Dr. Simpson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

6. Renewal agreement with PowerSchool, formerly PeopleAdmin, for School Recruiter Services for 2021-2022.....Pages 108-109

Commentary:

This is the software we use to accept online applications for employment with Guthrie Public Schools. There is an increase of \$372.97 over last year’s agreement. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

7. Recommendation, consideration and action upon approval of agreement with 3D E-Consulting Group, LLC for 2021-2022.....Page 110

Commentary:

3D E-Consulting Group, LLC is the company that built our EZRouting software which we use for transportation routing. They built EZBoundary for us to use in establishing elementary attendance zones. There is no change in cost.

Cody Thompson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

8. Renewal agreement with Intrado Interactive Services Corporation for School Messenger service for 2021-2022.....Page 111

Commentary:

School Messenger is our emergency notification and parent contact system. It is used by our Administrators to remind students and parents of important events and is also used to make notifications when we are closed unexpectedly due to weather. There is a cost increase of \$229.23 from last year.

Dee Benson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

9. Contract renewal with Simplified Online Communication System to host the District website for 2021-2022.....Pages 112-118

Commentary:

Simplified Online Communication System is our current website hosting company. The annual cost has not changed from last year.

Dee Benson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval

10. Agreement with Precision Testing Laboratories, Inc. for AHERA inspection for asbestos-containing building materials.....Pages 119-120

Commentary:

This must be completed every 3 years. The last inspection was done in 2019. The cost for this inspection is \$900.00. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

10. Business Agenda:

A. Recommendation, consideration and action upon renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2021-2022Pages 121-126

Commentary:

This is a contract renewal. Their primary role is to advise the district on matters related to issuing bonds. This will be the eighth year we have contracted with MFS. The continuing disclosure service is included in this renewal as well.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

B. Recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprises for the purchase of third party natural gas for 2021-2022.....Pages 127-130

Commentary:

This agreement would extend our contract with Clearwater Enterprises and lock in our natural gas price for the 2020-2021 school year. We have contracted with Clearwater for several years and have saved significant costs by doing so.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

C. Recommendation, consideration and action upon renewal agreement with Ms. Teresa Ewing to provide Physical Therapy Services for 2021-2022...Pages 131-133

Commentary:

Ms. Ewing has provided Physical Therapy Services for Guthrie Public Schools for the last twelve years. There is no increase in price from last year.

Angie Young will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

D. Recommendation, consideration and action upon contract with Sodexo, Inc. for 2021-2022 for Child Nutrition Services.....Pages 134-136

Commentary:

This is the fifth year we have used Sodexo, Inc. as our food service management. We have been pleased with the services provided.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

E. Recommendation, consideration and action upon Temporary Appropriations for 2021-2022 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund.....Page 137

Commentary:

Temporary Appropriations allows the school district to function until the final appropriations can be prepared and brought before the Board in the fall. Every public school district in the state must take this action to continue to operate.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

F. Recommendation, consideration and action upon renewal with OSIG for property, general liability, fleet vehicle and errors and omissions coverage for 2021-2022Pages 138-156

Commentary:

Ms. Chapple has stated that OSIG has been a good option for our school district. Public schools are not attractive to private insurance carriers at this time. OSIG’s membership includes 447 school districts. The 2021-2022 premiums show an annual increase of \$73,975.00 from last year. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

G. Recommendation, consideration and action upon renewal with OSAG for workers’ compensation insurance coverage for 2021-2022.....Page 157

Commentary:

Ms. Chapple has recommended that we renew our workers’ compensation insurance coverage with OSAG. The renewal premium of \$120,184.00 reflects an increase of \$15,216.00 from last year. The following factors were given in the recommendation to renew with OSAG:

- 1) There is no year-end audit of the plan which could result in additional premiums.
- 2) Any unused portion of our district’s loss fund will be returned to us. Also, we are not subject to assessments due to losses incurred by other member districts.
- 3) OSAG is an association that serves to benefit school districts in the State of Oklahoma and not to generate profits for shareholders.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

H. Recommendation, consideration and action upon renewal agreement with Aurora Learning Community Association (ALCA) for 2021-2022.....Pages 158-162

Commentary:

ALCA provides districts an online test data service known as Comprehend which allows teachers to generate a multitude of test data graph reports in seconds and can show student cohort reports (performance and scores) of progress through multiple years. This service also includes interim assessments. There is no price increase from the 2020-2021 agreement. A complete explanation on the uses of this program is in your packet. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

I. Recommendation, consideration and action upon Elementary Student Handbook for 2021-2022Pages 163-186

Commentary:

Deletions to last year’s handbook and supplements are noted with a strike through and changes or additions are noted in red. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

J. Recommendation, consideration and action on the following appointments for 2021-2022:

- **Michelle Chapple – Purchasing Agent**
- **Brandi Brown – Encumbrance Clerk**
- **Jana Wanzer – Treasurer**
- **Anita Paul – Assistant Treasurer**
- **Samantha Stewart – Clerk of the Board and Minutes Clerk**
- **Kary Jarred – Deputy Clerk of the Board and Deputy Minutes Clerk**

Commentary:

The Board is required by State Statutes to annually designate employees to perform these duties.

RECOMMENDED ACTION:

The Superintendent recommends approval.

K. Recommendation, consideration and action to approve a 4 year lease agreement with ImageWorks for District copiersPages 187-200

Commentary:

Imageworks has been our vendor for the past several years. This is the fourth year of our 4 year agreement. We are very happy with their service and support. The District will pay .006 cents per copy and we will renew the agreement annually.

Dee Benson will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

L. Recommendation, consideration and action to ratify the lease purchase financing agreement for Oklahoma LED projectPages 201-205

Commentary:

The District is required to take action to ratify this agreement for each ensuing fiscal year. This is the sixth year for this agreement.

Michelle Chapple will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

M. Discussion, consideration and possible action to award the contract for Guthrie Junior High renovation project phase II.....Page 206

Commentary:

Bids were opened on June 10, 2021. A spreadsheet has been provided for your review.

Cody Thompson will answer any questions.

N. Recommendation, consideration and vote to implement the Return to Learn as submitted and to authorize the Superintendent to make such modifications as may be necessary from time to time provided that any material modification shall be reviewed by the Board of Education at its next meeting.Pages 207-215

RECOMMENDED ACTION:

The Superintendent recommends approval.

- O. Consider and vote to approve a resolution pertaining to the district’s \$1,200,000 General Obligation Building Bonds, Series 2021; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.....Pages 216-220**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- P. Consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma, to serve as registrar and paying agent on the district’s \$1,200,000 General Obligation Building Bonds, Series 2021.....Pages 221-227**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- Q. Consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma, to serve as Bond Counsel and Disclosure Counsel on the district’s \$1,200,000 General Obligation Building Bonds, Series 2021.....Pages 228-229**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 11. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignments as listed for 2021-2022, employment of support personnel as listed for 2021-2022, employment of career teacher as listed for 2021-2022, teacher negotiations for 2021-2022, periodic evaluation of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, and 7**
 - A. Vote to go into executive session**
 - B. Acknowledge Board’s return to open session**
 - C. Statement of minutes of executive session**
- 12. Vote on action as set out on the Personnel Reports**
- 13. Action upon recommendation of extra duty assignments for 2021-2022**
- 14. Action upon recommendation for employment of support personnel as listed for 2021-2022**
- 15. Action upon recommendation for employment of career contract teacher as listed for 2021-2022**

16. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
17. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
18. **Adjourn**

**Dr. Mike Simpson
Superintendent**

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Posted by: _____

Date: _____ **Time:** _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA
MAY 10, 2021**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION
REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING,
802 EAST VILAS AVE, GUTHRIE, OKLAHOMA ON MAY 10, 2021**

Board Members Present:	S. Janna Pierson, Ron Plagg, Chris Schroder, Tina Smedley, Gina Davis
Board Members Absent:	Travis Sallee Jennifer Bennet-Johnson,
District Level School Officials Present:	Dr. Mike Simpson, Superintendent Doug Ogle, Assistant Superintendent Carmen Walters, Executive Director of Federal Programs/Elementary Ed Susan Cox, Director of Nutrition Cody Thompson, Director of Operations Dee Benson, Director of Technology Michelle Chapple, CFO Angie Young, Director of Special Services Samantha Stewart, Minutes Clerk Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Davis at 6:30 p.m.**
- 2. Members Ron Plagg, Chris Schroder, Tina Smedley, Gina Davis and Janna Pierson were present for roll call.**
- 3. A quorum was established.**
- 4. President Davis asked everyone to stand and join her in the Pledge of Allegiance.**
- 5. President Davis asked everyone to join her in a Moment of Silence.**
- 6. President Davis called for Student Recognition.**

Dr. Simpson introduced Blake Wimsey from Foundation Insurance. Mr. Wimsey introduced the Student of the Month Cooper Walters, was nominated by Alexandre Dablemont. Mr. Wimsey presented Cooper with a \$100 gift card.

- 7A. **President Davis asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 7B. **President Davis asked if there were any comments to the Board by Board Members.**

There were no comments to the Board from Board Members.

8. **President Davis called for the Superintendent's Reports.**

Superintendent Simpson reported on the following:

We received acknowledgement of our American Rescue Plan Act Allocation. It was \$123,000 more than the original estimate and totals over \$6.2 million. We are working with board committees to determine priorities for these funds.

The USDA will continue to waiver that allowing schools to provide regular meals (not a la carte) to students free of charge for the 2021-22 school year regardless of family income.

Important Dates:

May 18th Senior Academic Awards night in the HS Gym beginning at 6:30 p.m.

May 19th Baccalaureate Services 7:00 p.m. at Community Church

May 21st High School Graduation at Jelsma Stadium beginning at 7:30 p.m.

May 25th Last Day of School

4 day work week for administrative staff will begin on June 7th

Spring Athletic Accomplishments

Girls Golf Qualified for State Tournament finishing 9th

Girls Soccer team qualified for the State Playoffs

Girls Track finished 4th at the Regional Track Meet

Both Tennis teams have competed at the Regional level and this afternoon, both Boys Doubles Teams qualified for the State Tournament

Boys Track were the Regional Champions

Boys Golf qualified for the State Tournament which began today

Baseball was the Regional Champions and will advance to the State

Tournament. They will play Pryor at Edmond Santa Fe High School on Thursday with the game beginning at 4:00 p.m.

Special Board Meeting Monday May 17th at 7:45 a.m.

- 9. President Davis called for action on the Consent Agenda removing item A.**

A motion was made by Pierson and seconded by Plagg to approve the Consent Agenda removing item A.

The motion carried with 5 ayes and 0 nays.

President Davis called for action on Consent Agenda A.

A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda item A.

The motion carried with 4 ayes and 1 abstention from Schroder.

- 10A. President Davis called for recommendation, consideration and action to approve teachers and administrator as listed for 2021 K-6 Remedial Summer School**

A motion was made by Schroder and seconded by Smedley to teachers and administrator as listed for 2021 K-6 Remedial Summer School

The motions carried with 5 ayes and 0 nays.

- 10B. President Davis called for agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students for June and July 2021 and the 2021-2022 school year.**

The motion was made by Smedley and seconded by Pierson to approve agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students for June and July 2021 and the 2021-2022 school year.

The motion carried with 5 ayes and 0 nays.

- 10C. President Davis called for recommendation, consideration and action upon renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2021-2022**

The motion was made by Schroder and seconded by Plagg to approve renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2021-2022.

The motion carried with 5 ayes and 0 nays.

- 10D. President Davis called for recommendation, consideration, and action upon agreement with QualityCare Labs, LLC, for student drug testing services for 2021-2022**

A motion was made by Plagg and seconded by Pierson to approve agreement with QualityCare Labs, LLC, for student drug testing services for 2021-2022.

The motion carried with 5 ayes and 0 nays.

- 10E. President Davis called for recommendation, consideration, and action upon Edgenuity Virtual Classroom 2021-2022.**

A motion was made by Smedley and seconded by Schroder to approve Edgenuity Virtual Classroom 2021-2022.

Discussion followed.

The motion carried with 5 ayes and 0 nays.

- 10F. President Davis called for recommendation, consideration, and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2021-2022.**

A motion was made by Pierson and seconded by Smedley to accept each bid as listed for lawn services for Guthrie Public Schools for 2021-2022.

Discussion followed.

The motion carried with 5 ayes and 0 nays.

- 11. President Davis called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignment as listed for 2020-2021, rehiring of support personnel as listed for 2021-2022, employment of temporary contract teachers as listed for 2021-2022, employment of probationary teachers as listed for 2021-2022, employment of career teachers as listed for 2021-2022, discussion of teacher negotiations for 2021-2022, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, and 7**

- 11A. A motion was made by Plagg and seconded by Schroder to go into executive session.**

The motion carried with 5 ayes and 0 nays. Executive session began at 6:49 p.m.

Jennifer Bennett-Johnson arrived at 7:10 p.m.

- 11B. President Davis acknowledged the Board’s return to open session at 7:44 p.m.**
- 11C. President Davis stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**
- 12. President Davis called for a vote on action as set out on the Personnel Reports.**
- A motion was made by Pierson and seconded by Smedley.**
- The motion carried with 6 ayes and 0 nays.**
- 13. President Davis called for action upon recommendation of extra-duty assignment as listed for 2020-2021**
- A motion was made by Schroder and seconded by Bennett-Johnson.**
- The motion carried with 6 ayes and 0 nays.**
- 14. President Davis called for action upon recommendation to rehire support personnel as listed for 2021-2022**
- A motion was made by Plagg and seconded by Pierson.**
- The motion carried with 6 ayes and 0 nays.**
- 15. President Davis called for action upon recommendation to rehire temporary contract teachers as listed for the first semester of 2021-2022.**
- A motion was made by Smedley and seconded by Schroder.**
- The motion carried with 6 ayes and 0 nays.**
- 16. President Davis called for action upon recommendation to rehire probationary contract teachers as listed for the first semester of 2021-2022.**
- A motion was made by Smedley and seconded by Pierson.**
- The motion carried with 6 ayes and 0 nays.**
- 17. President Davis called for action upon recommendation to rehire career contract teachers as listed for 2021-2022.**
- A motion was made by Plagg and seconded by Schroder.**
- The motion carried with 6 ayes and 0 nays.**

- 18. President Davis called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated that there were no staff resignations offered since the posting of the agenda.

President Gina Davis read her resignation letter which will be effective at the close of this meeting.

A motion was made by Pierson and seconded by Bennett-Johnson to accept the resignation of Ms. Gina Davis.

The motion carried with 6 ayes and 0 nays.

- 17. President Davis called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 18. President Davis called for a motion to adjourn the meeting.**

A motion was made by Schroder and seconded by Plagg.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 7:49 p.m.

Samantha Stewart, Minutes Clerk

Gina Davis, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
MAY 17, 2021
7:45 A.M.**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:45 A.M. AT IN THE ADMINISTRATION BUILDING, 802 EAST VILAS AVE, GUTHRIE, OKLAHOMA ON MAY 17, 2021.

Board Members Present: Janna Pierson, Ron Plagg, Travis Sallee, Chris Schroder and Tina Smedley, Jennifer Bennett-Johnson

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Cody Thompson, Director of Operations
Michelle Chapple, CFO
Angie Young, Director of Special Services
Samantha Stewart, Minutes Clerk

1. The meeting was called to order by Vice President Bennett-Johnson.
2. Members Janna Pierson, Chris Schroder, Ron Plagg, Travis Sallee, Tina Smedley and Jennifer Bennett-Johnson were present for roll call.
3. A quorum was established.
4. Vice President Bennett-Johnson asked everyone present to stand and join her in the Pledge of Allegiance.
5. Vice President Bennett-Johnson asked everyone present to join her in a Moment of Silence.
6. Vice President Bennett-Johnson called for recommendation, consideration and vote to reorganization of the Board including:
 - A. Election of President
 - B. Election of First Vice-President

A motion was made by Pierson and seconded by Schroder to reorganize the Board as follows:

**President- Jennifer Bennett-Johnson
First Vice President- Travis Sallee**

The motion carried with 6 ayes and 0 nays.

7. **President Bennett-Johnson called for discussion, consideration and possible action to accept the bids for Guthrie Jr. High and Guthrie Upper Elementary HVAC Projects.**

A motion was made by Smedley and seconded by Plagg to accept the bids for Guthrie Jr. High and Guthrie Upper Elementary HVAC Projects.

The motion carried with 6 ayes and 0 nays.

8. **President Bennett-Johnson called for the meeting to be adjourned.**

A motion was made by Plagg and seconded by Smedley to adjourn.

The motion was carried with 6 ayes and 0 nays.

The meeting was adjourned at 7:50 a.m.

Samantha Stewart, Minutes Clerk

Jennifer Bennett-Johnson, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
JUNE 3, 2021**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION
SPECIAL MEETING HELD AT 6:00 P.M. IN THE ADMINISTRATION BUILDING,
802 EAST VILAS, GUTHRIE, OKLAHOMA ON JUNE 3, 2021**

Board Members Present: Jennifer Bennett-Johnson, Ron Plagg,
Chris Schoder, Janna Pierson, Tina
Smedley

Board Member Late: Travis Sallee

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Samantha Stewart, Minutes Clerk

1. The meeting was called to order by President Jennifer Bennett-Johnson at 6:02 p.m.
2. Members Jennifer Bennett-Johnson, Ron Plagg, Chris Schroder, Janna Pierson, Tina Smedley were present for roll call.

Member Travis Sallee was not present for roll call but arrived late.

3. A quorum was established.
4. President Bennett-Johnson asked everyone to stand and join her in the Pledge of Allegiance.
5. President Bennett-Johnson asked everyone to join her in a Moment of Silence.
6. President Bennett-Johnson called for proposed executive session for the purpose of discussion on the appointment of an individual for vacant School Board Seat #6, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) (1) and 70 OKLA. STAT. Section 5-118.
- 6A. A motion was made by Pierson and seconded by Smedley to go into executive session.

The motion carried with 5 ayes and 0 nays. Executive session began at 6:08 p.m.

Travis Sallee arrived at 6:19 p.m.

- 6B. President Bennett-Johnson acknowledged the Board’s return to open session at 6:26 p.m.**
- 6C. President Bennett-Johnson stated that in executive session only those items listed in Agenda Item 6 were discussed and no votes were taken.**
- 7. President Bennett-Johnson called for action to appoint an individual to fill School Board Seat #6.**

A motion was made by Smedley to appoint Gail Davis to fill School Board Seat #6 and seconded by Schroder.

The motion carried with 6 ayes and 0 nays.

- 8. President Bennett-Johnson called for a motion to adjourn the meeting.**

A motion was made by Smedley and seconded by Plagg.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 6: 27 p.m.

Samantha Stewart, Minutes Clerk

Jennifer Bennett-Johnson, Board President

WARRANTS PAID

GENERAL FUND:

2019-2020 \$
2020-2021 \$2,102,877.18

GIFTS & ENDOWMENTS FUND:

2019-2020
2020-2021

BUILDING FUND:

2019-2020
2020-2021 \$75,968.13

INS. LOSS RECOVERY FUND:

2019-2020
2020-2021

CHILD NUTRITION FUND:

2019-2020
2020-2021 \$150,229.08

BOND FUND:

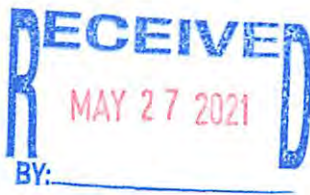
2019-2020
2020-2021 \$77,550.00

TOTAL MONIES IN F&M BANK \$ 11,742,996.87

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 13,000,000.00

2/18/20



Guthrie Public Schools
ACTIVITY FUND REQUEST FOR NEW ACCOUNT
Effective 7-2014

Date 5-24-21

Site 705

Desired Name of new Account Freshman Class of 2025

Purpose of account To deposit class dues and pay expenditures during the four years the students will be at the high school.

Types of BOE allowable expenditures the account will incur (See page 11 of AF Handbook)
Activity fund operation expense, banquet/reception expenses and supplies, rental fees, service projects, t-shirts sweatshirts, change, refreshments, parties, luncheons, contest entry fees, donations], ribbons, balloons, trophies, awards, dues & fees, fundraising expenses, homecoming expenses, subs, buses, printing expenses, prom expenses, refunds, reimbursements, supplies, concession stand

Source of BOE allowable income that will support this account (See page 13 of AF Handbook)
On site bake sales, candy sales, concession stands, food sales and dances, donations, dues & fees, registrations field trips, penny drives, prom fees, scholarships, supply fees, testing fees, tournament entry fees, etc.

Be specific as all financial activity will be based on your response.
This form does NOT replace the fundraiser request form as required.

X Jonnie Burnett

X Chris Edwards

Sponsor Signature

Principal/Administrator Signature

Recommended by [Signature]

Date 5-24-21

New Account Name Class of 2025

New Account Number 867

Board of Education Approval Date _____

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUESTS**

As of 6/1/2021

1	Cotteral PTO	804	Valentine Grams
2	Cotteral PTO	804	Christmas Store
3	Cotteral PTO	804	Boo Grams
4	Cotteral Activity	805	Scholastic Book Fair
5	NJHS	822	Membership Dues
6	JH Account	823	Kona Ice Snow Cones
7	JH Faculty	824	Bottled Water sales
8	Charter Oak Activity	840	Fall Scholastic Book Fair
9	Charter Oak Activity	840	Scholastic Book Fair
10	Charter Oak Activity	840	All School T-shirt sales
11	Charter Oak Activity	840	Spring Candy Bar Sales
12	Charter Oak Activity	840	Big Kahuna Fall Brochure
13	Charter Oak PTO	841	Christmas Store
14	Charter Oak PTO	841	Student Store
15	Charter Oak PTO	841	Blusource school supply preorders
16	Charter Oak PTO	841	Schoolstore.com
17	Charter Oak PTO	841	Hat Day Pass sales
18	Charter Oak PTO	841	Kona Ice Snowcones (1st a month)
19	Charter Oak PTO	841	Snack Shack Fridays
20	Charter Oak PTO	841	Sock Hop, concessions, & Silent Auction
21	HS Academic Team	850	\$25 Member dues
22	HS Art	851	Class Dues
23	Tennis	855	SnapRaise Donation requests
24	Tennis	855	Fancloth Online Fundraiser
25	Class of 2023	861	\$40 Class Dues
26	Class of 2024	866	\$35 Sophomore Dues
27	HS English Club	869	\$20 Club Dues
28	HS Student Pantry	871	Solicitation of Donations
29	HS Foreign Language Club	879	Club Dues
30	HS Heritage Club	883	Club Dues w/shirt
31	HS Student Support	885	Bottled Water sold in main office
32	National Honor Society	886	\$15 Membership Dues
33	HS Mu Alpha Theta	893	Calculator Rental Fees
34	HS Mu Alpha Theta	893	Club Membership Dues
35	HS Mu Alpha Theta	893	Bottled Water Sales
36	HS Prom Account	894	Prom Ticket sales
37	HS Science Club	898	\$20 Lab Fee
38	HS Stuco	899	District 2 Leadership Convention Entry Fees

39	HS Stuco	899	Club Dues
40	HS Stuco	899	Santa Letters
41	HS Drama	913	Club Dues w/T-shirt
42	HS Drama	913	Billy Simm's night
43	HS Drama	913	Follies
44	HS Drama	913	Dessert & Play
45	HS Drama	913	Century Resources Brochure
46	Class of 2025	To Be Assigned	\$30 Class Dues



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1.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/26/21 Site: Cotteral 120 Unobligated Account Balance: ~~3004.21~~ 9,109⁰⁵

Account Name & Number: Cotteral PTO #804

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Parents and students can purchase "Valentine Grams" for distribution during the day

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
• This fundraiser will not operate for more than fourteen(14) days in total.
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Amazon, Dollar Tree, Walmart, Oriental Trading

Purpose for which funds will be used: PTO luncheons, instructional materials, lounge supplies, Teacher Appreciation week, incentives

Name/Address of Vendor: Amazon, Dollar Tree, Walmart, Oriental Trading

Items to be purchased in order to conduct the fundraiser: misc items will be purchased from Dollar Tree, Oriental Trading, Walmart

a. Estimated INCOME: 300.00 NOTES: _____
b. Less Estimated EXPENSES: 150.00 _____
c. Estimated PROFIT: 300.00 _____

First day Fundraiser : 2/1/2022 Last Day of Fundraiser: 2/14/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? staff may by

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/27/21

Principal's Signature: [Signature] Date: 5/27/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]



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2

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/26/2021 Site: 120 Cotteral Unobligated Account Balance: ~~\$6084.21~~ 9,109.95

Account Name & Number: Cotteral PTO #804

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) PTO Christmas Store. Various items will be purchased by students and given as gifts.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) no food

Manufacturer: Dollar Tree, Oriental Trading, Wal Mart, Amazon

Purpose for which funds will be used: instructional materials, classroom supplies, Teacher Appreciation Week, lounge supplies playground equipment, technology items

Name/Address of Vendor: Dollar Tree, Oriental Trading, Wal Mart, Amazon orders will be done online

Items to be purchased in order to conduct the fundraiser: misc. items will be purchased and sold for \$2.00 each

a. Estimated INCOME: <u>2500.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>1500.00</u>	_____
c. Estimated PROFIT: <u>1000.00</u>	_____

First day Fundraiser: December 6, 2021 Last Day of Fundraiser: December 10, 2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/27/21

Principal's Signature: [Signature] Date: 5/27/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]



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3

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/26/2021 Site: 120 Cotteral Unobligated Account Balance: ~~30004.21~~ 9,109.05

Account Name & Number: Cotteral PTO #804

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Parents and students can purchase "Boo Grams" for distribution the day at Cotteral

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) none

Manufacturer: Dollar Tree, Oriental Trading, Wal Mart, Amazon

Purpose for which funds will be used: Parent/Teacher conference luncheons, student incentive, instructional material, Teacher Appreciation Week, supplies for the lounge, playground upkeep

Name/Address of Vendor: Online orders from Dollar Tree, Oriental Trading, Wal Mart, Amazon

Items to be purchased in order to conduct the fundraiser: misc. Halloween items for games

a. Estimated INCOME:	<u>300.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>150.00</u>	_____
c. Estimated PROFIT:	<u>150.00</u>	_____

First day Fundraiser : 10/18/21 Last Day of Fundraiser: 10/29/21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Kristle Cherry Date: 5-27-21

Principal's Signature: [Signature] Date: 5/27/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
27



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4

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/13/2021 Site: Cottal Unobligated Account Balance: _____

Account Name & Number: Cottal Library Activity Fund 805

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Book Fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
• This fundraiser will not operate for more than fourteen(14) days in total.
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Scholastic

Purpose for which funds will be used: More Books and Supplies for the Library

Name/Address of Vendor: Scholastic 8200 SW 44th St STE A, Oklahoma City, OK 73179

Items to be purchased in order to conduct the fundraiser: None, Scholastic will send all the materials and any not used will be picked up.

a. Estimated INCOME: 3,500 NOTES: _____
b. Less Estimated EXPENSES: 2,500 _____
c. Estimated PROFIT: 1,000 _____

First day Fundraiser : 10/19/2021 Last Day of Fundraiser: 10/26/2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Sent back to vender

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: *[Signature]* Date: 5/13/2021

Principal's Signature: *[Signature]* Date: 5/13/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

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5

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-19-21 Site: JH Unobligated Account Balance: 3089.79

Account Name & Number: 822 - NJHS

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dues for membership which includes a shirt

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
• This fundraiser will not operate for more than fourteen(14) days in total.
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Computer/laptop, state convention, shirt, drinks / snacks, group projects, ceremony certificates,

Name/Address of Vendor: Shirts -- (Body Billboards)

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME: 800 NOTES: _____
b. Less Estimated EXPENSES: 500 _____
c. Estimated PROFIT: 300 _____

First day Fundraiser : January 2022 Last Day of Fundraiser: April 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-20-21

Principal's Signature: [Signature] Date: 5/19/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



6

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 13, 2021 Site: Junior High Unobligated Account Balance: \$4241.24

Account Name & Number: Junior High-823

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Smart Snack Snow Cones will be sold monthly to students and staff. Starting in September and ending in May. sold once per month

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [X] No []

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Smart Snack Snow Cones with various flavorings.

Manufacturer: Kona Ice

Purpose for which funds will be used: To purchase needed items for the Junior High Staff and Students throughout the school year. Such as: Teacher Incentives, Classroom and Office Supplies, and Subs during Testing Weeks

Name/Address of Vendor: Kona Ice (Joseph Lindsey), 12609 SW 24th Street, Yukon, OK 73088

Items to be purchased in order to conduct the fundraiser: None

Table with 2 columns: Item description and NOTES. Row 1: a. Estimated INCOME: 7000.00. Row 2: b. Less Estimated EXPENSES: 5000.00. Row 3: c. Estimated PROFIT: 2000.00.

First day Fundraiser: September 3, 2021 Last Day of Fundraiser: May 5, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? No additional items will be prepared

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: [Blank]

Principal's Signature: [Signature] Date: 5/13/21

Athletic Director's Signature (if applicable): [Blank] Date: [Blank]

Child Nutrition Director's Signature (if applicable): [Signature] Date: 5-17-21

Form: AF Fundraiser Request 3/5/2021 (Revised)

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* DOES meet SMART SNACK * 14 days limit



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7

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 26, 2020 Site: Junior High Unobligated Account Balance: 310.40

Account Name & Number: 824 JH Faculty

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Sales of Bottled Water in the Main Office.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Bottled Water

Manufacturer: Great Value

Purpose for which funds will be used: To purchase needed items for the Junior high Students and Staff throughout the School Year. Such as: Teacher and Student Incentives, Classroom and Office Supplies,

Name/Address of Vendor: Walmart, Guthrie, OK

Items to be purchased in order to conduct the fundraiser: Bottled Water

a. Estimated INCOME: <u>2000.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>500.00</u>	_____
c. Estimated PROFIT: <u>1500.00</u>	_____

First day Fundraiser : 8/19.2021 Last Day of Fundraiser: 5/30/22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Unsold Bottles will be stored for the next year.

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/26/21

Principal's Signature: [Signature] Date: 5/26/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 5-26-21

Form: AF Fundraiser Request 3/5/2021 (Revised) Smart snack approved

[Signature]



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8

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$26,678.59

Account Name & Number: 840 Charter Oak

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fall Scholastic Book fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
 * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Scholastic Book Fair

Purpose for which funds will be used: library books and library supplies

Name/Address of Vendor: Scholastic S.W 44th St. OKC. Ok 73179

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: <u>\$4,000.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$3,000.00</u>	_____
c. Estimated PROFIT: <u>\$1000.00</u>	_____

First day Fundraiser : 10/11/2021 Last Day of Fundraiser: 10/29/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jays Bell Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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9

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$26,678.59

Account Name & Number: 840 Charter Oak

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic Book fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Scholastic Book Fair

Purpose for which funds will be used: library books and library supplies

Name/Address of Vendor: Scholastic S.W 44th St. OKC. Ok 73179

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME:	<u>\$4,000.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>\$3,000.00</u>	_____
c. Estimated PROFIT:	<u>\$1000.00</u>	_____

First day Fundraiser : 1/10/2022 Last Day of Fundraiser: 1/28/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jay Bell Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
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11

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$26,678.59

Account Name & Number: 840 Charter Oak

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Spring Candy Bar Fund

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy Bars sold outside of school hours

Manufacturer: Big Kahuna

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: Big Kahuna Fundraising 163 Solano Circle Aledo, Texas

Items to be purchased in order to conduct the fundraiser: N/A

Table with 2 columns: Item description and NOTES. Rows include Estimated INCOME: \$10,000, Less Estimated EXPENSES: \$5,000.00, and Estimated PROFIT: \$5000.00.

First day Fundraiser: 2/14/2022 Last Day of Fundraiser: 3/1/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Date:

Principal's Signature: Jey Ball Date: 5/21/21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

Handwritten signature: mchapple



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12

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$26,678.59

Account Name & Number: 840 Charter Oak

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fall fundraiser brochure

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) gift items, sweet salty snacks, chocolate

Manufacturer: Big Kahuna

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: Big Kahuna

Items to be purchased in order to conduct the fundraiser: N/A

a.	Estimated INCOME: <u>\$10,000</u>	NOTES: _____
b.	Less Estimated EXPENSES: <u>\$5,000.00</u>	_____
c.	Estimated PROFIT: <u>\$5000.00</u>	_____

First day Fundraiser : 9/1/2021 Last Day of Fundraiser: 10/30/2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? orders placed on delivery

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jay Bell Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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13

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: ~~\$9,742.84~~ 6,163.36

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Christmas Store- gives students a chance to come and purchase items for their family during Christmas. Items sold are socks, hats, flash lights, toys, cups, etc.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Dollar Tree, Wal Mart, Oriental Trading, Geddes, Amazon

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME:	<u>\$3,000.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>\$1,500.00</u>	_____
c. Estimated PROFIT:	<u>\$1,500.00</u>	_____

First day Fundraiser : 12/07/2021 Last Day of Fundraiser: 12/17/2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Items will be saved to sell the following year

Are school district facilities required? _____ If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Joy Bell Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]
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14

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: ~~\$9,742.34~~ 6,163.36

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Charter Oak Student store pencils, erasers, water bottles, school spirit items and novelties

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Dollar Tree, Oriental Trading, Geddes, Student supply

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME:	<u>\$2,000.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>\$1000.00</u>	_____
c. Estimated PROFIT:	<u>\$1,000.00</u>	_____

First day Fundraiser : 9/3/21 Last Day of Fundraiser: 5/20/21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? unsold items will be sold the following year

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jess Ball Date: 5-21-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
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15

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$9,742.34 6,163.36

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Pre Order child's school supply list. The school supply kit is directly based on the GPS supply list one stop shop for parents

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: BLUSOURCE

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: \$500.00 NOTES:
b. Less Estimated EXPENSES:
c. Estimated PROFIT: \$500.00

First day Fundraiser: 7/1/2021 Last Day of Fundraiser: 9/1/2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Date:

Principal's Signature: Jey Ball Date: 5/21/21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and number 39



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16

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$9,742.34 6,163.32

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) School store parents and students send emails to friends and family members with link to shop. There are hundreds of stores that they can shop from and the school receives credit

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: _____

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME: <u>\$2,000.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$1000.00</u>	_____
c. Estimated PROFIT: <u>\$1,000.00</u>	_____

First day Fundraiser: 9/28/21 Last Day of Fundraiser: 5/6/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? unsold items will be sold the following year

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jay Ball Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]
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17

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$9,742.34

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Hat days on Fridays- student can purchase a pass to wear a Hat on Friday

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: _____

a.	Estimated INCOME: <u>\$1,000.00</u>	NOTES: _____
b.	Less Estimated EXPENSES: <u>\$500.00</u>	_____
c.	Estimated PROFIT: <u>\$1,000.00</u>	_____

First day Fundraiser : 9/3/21 Last Day of Fundraiser: 5/20/21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Joy Ball Date: 5/21/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
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18

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: ~~59,742.34~~ 7,310.34

Account Name & Number: 841 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Kona Ice-will be sold for one day in the month and seven times through out the year. Exempt does not meet the smart and healthy snack requirements

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Shaved Ice, snow cones

Manufacturer: Kona Ice

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME:	\$3,000.00	NOTES:	
b. Less Estimated EXPENSES:	\$1,500.00		
c. Estimated PROFIT:	\$1500.00		

First day Fundraiser : 9/1/2021 Last Day of Fundraiser: 5/3/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? all will be sold

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Joy Ball Date: 5/24/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): Alexis Cox Date: 5-25-21

Form: AF Fundraiser Request 3/5/2021 (Revised)

Doesnt meet smart snack

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: 135-Charter Oak Unobligated Account Balance: \$9,742.34 7310³⁶

Account Name & Number: B41 Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Snack Shack on Fridays

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) 100% all natural Capri Sun, smart food popcorn, baked chips, cookies

Capri Sun from Guthrie Confectionary Chips, cookies, crackers from Child Nutrition Smart-snack list.
Manufacturer: Guthrie Confectionary, and Child nutrition APP

Purpose for which funds will be used: Computer/software upgrades, classroom materials, field trips, student incentives building and ground needs

Name/Address of Vendor: All addresses correct in mass

Items to be purchased in order to conduct the fundraiser: snacks

a. Estimated INCOME:	<u>\$7,000.00</u>	NOTES:	_____
b. Less Estimated EXPENSES:	<u>\$3,500.00</u>	_____	_____
c. Estimated PROFIT:	<u>\$3,500.00</u>	_____	_____

First day Fundraiser : 9/3/21 Last Day of Fundraiser: 5/20/21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? unsold items will be handed out the last day

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Jay Bell Date: 5/24/21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): Austin Cox Date: 5-26-21

Form: AF Fundraiser Request 3/5/2021 (Revised)

Smart snack approved - see note above

[Signature]



Smart Snacks Product Calculator Results

Brand:
Capri Sun

Product Name:
100% juice

Serving Size:
6.00 oz

Servings Per Container:
1

Nutrition Facts

Total Volume in Container 6 fluid oz
Total Calories in Container NA

The person or group responsible for the point of sale to students on campus should verify a product's compliance and print their own Calculator results for documentation intended for compliance purposes. Results from this calculator have been determined by the USDA to be accurate in assessing product compliance with the Federal requirements for Smart Snacks in Schools provided the information is not misrepresented when entered into the Calculator.

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20

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/24/21 Site: 135-Charter Oak Unobligated Account Balance: ~~36,046.34~~ 7,310³⁶

Account Name & Number: 841-Charter Oak PTO

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Sock Hop-wristbands sold to enter for dance, rootbeer floats, hot dogs silent auction - after school hours

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Dollar Tree, WallMart, Oriental Trading, Geddes, Amazon, Sam's

Purpose for which funds will be used: student incentives, classroom materials, continue ed for teachers, building and ground needs, computer and software

Name/Address of Vendor: all addresses correct in mass

Items to be purchased in order to conduct the fundraiser: decor items and paper products

a. Estimated INCOME:	\$2,000.00	NOTES:	
b. Less Estimated EXPENSES:	\$500.00		
c. Estimated PROFIT:	\$1500.00		

First day Fundraiser : 3/04/2022 Last Day of Fundraiser: 04/25/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? All items will be sold

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: Date:

Principal's Signature: [Signature] Date: 5/24/21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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 BY: [Signature]

21

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-23-21 Site: GHS Unobligated Account Balance: 34.90

Account Name & Number: Academic Team #850

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dues of \$25 will be collected

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: None

Purpose for which funds will be used: gas to and from the academic meets

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME: <u>200</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>150</u>	_____
c. Estimated PROFIT: <u>50</u>	_____

First day Fundraiser : 8-01-21 Last Day of Fundraiser: 5-30²²

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? There is nothing that will be sold

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Daylon Pyeatt Date: 5-23-21

Principal's Signature: [Signature] Date: 5-24-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature] 46



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 BY: [Signature]
 GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

22

Request Date: 5-17-2021 Site: High School Unobligated Account Balance: 7,342.98

Account Name & Number: 851 ART

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Class Dues for Art Classes

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Pay for classroom supplies

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME: <u>3,125</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>3,125</u>	_____

First day Fundraiser : Aug 19,2021 Last Day of Fundraiser: May 26, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: [Signature] Date: 5-18-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]
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 BY: [Signature]

23

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5.11.2021 Site: HS Unobligated Account Balance: ~~15,000.00~~ 18,544.18

Account Name & Number: Tennis 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Snapraise

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Court repairs/resurfacing, tennis balls, equipment, uniforms

Name/Address of Vendor: SnapRaise

Items to be purchased in order to conduct the fundraiser: 0

a. Estimated INCOME:	<u>3000.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	_____	_____
c. Estimated PROFIT:	<u>3000.00</u>	_____

First day Fundraiser: January 31, 2022 Last Day of Fundraiser: February 21, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-11-21

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 5-11-21

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



24

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5.11.2021 Site: HS Unobligated Account Balance: 15,000.00 18,544.18

Account Name & Number: Tennis 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fancloth is an online clothing fundraiser

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

- If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Fancloth

Purpose for which funds will be used: Court repairs/resurfacing, tennis balls, equipment, uniforms

Name/Address of Vendor: BSNSports PO Box 7726 Dallas, TX 75209

Items to be purchased in order to conduct the fundraiser: 0

Table with 2 columns: Description (a. Estimated INCOME: 1,000; b. Less Estimated EXPENSES; c. Estimated PROFIT: 1,000) and NOTES.

First day Fundraiser: September 1, 2021 Last Day of Fundraiser: September 30, 2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Mary Huds Date: 5-11-21

Principal's Signature: Date:

Athletic Director's Signature (if applicable): JCH Date: 5-11-21

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

Handwritten signature: M. Chapple



25

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/24/2021 Site: GHS Unobligated Account Balance: 1,020.00

Account Name & Number: Class of 2023 801

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Collection of \$40 class dues

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Class shirts, homecoming expenses and any unforeseen expenditures

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

Table with 2 columns: Description and Amount. Rows include: a. Estimated INCOME: 11,120.00; b. Less Estimated EXPENSES; c. Estimated PROFIT: 11,120.00. Includes a NOTES column.

First day Fundraiser : August 2021 Last Day of Fundraiser: May 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Michelle Riedus Date: 5-24-21

Principal's Signature: Chris R. ... Date: 5-25-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-23-21 Site: GHS Unobligated Account Balance: 1,920⁸³

Account Name & Number: Sophomore Class of 2024 E. 806

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dues of \$35 will be collected

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: None

Purpose for which funds will be used: Money will be used for homecoming supplies and to purchase class shirts.

Name/Address of Vendor: Ratcliff Ink

Items to be purchased in order to conduct the fundraiser: None

a. Estimated INCOME: <u>2,500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>1,100</u>	_____
c. Estimated PROFIT: <u>1,400</u>	_____

First day Fundraiser: 8-01-21 Last Day of Fundraiser: 5-30-22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? given to students who can not afford to pay dues

Are school district facilities required? No if yes, a facility use permit form must be completed.

Sponsor Signature: Daylan Pycatt Date: 5-23-21

Principal's Signature: Chris H. Brando Date: 5-24-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

mtkapple



27

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-25-21 Site: GHS Unobligated Account Balance: 839.74

Account Name & Number: English Club #869

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dues of \$20 will be collected

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014.

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Books, etc.

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: 200 NOTES:
b. Less Estimated EXPENSES: 100
c. Estimated PROFIT: 100

First day Fundraiser: 08-01-21 Last Day of Fundraiser: 5-31-22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Lauren A. Nelson Date: 5/25/21

Principal's Signature: Chris Roberts Date: 5-25-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

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 BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/17/2021 Site: GHS Unobligated Account Balance: 13,460.16

Account Name & Number: HS Student Pantry - 871

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Solicitation of monetary funds, grants, clothing, hygiene items, storage containers, non-perishable food and other itmes for buisnesses and indivudals in the community and surrounding commuities to help sustain the pantry.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: None

Purpose for which funds will be used: Funds will be used to purchase clothing, hygiene items, storage containers, non-pershiable food and other items for the student pantry.

Name/Address of Vendor: none

Items to be purchased in order to conduct the fundraiser: n/a

a. Estimated INCOME: <u>10,000</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>10,000</u>	_____

First day Fundraiser : 7/1/2021 Last Day of Fundraiser: 6/30/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? n/a If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/17/21

Principal's Signature: [Signature] Date: 5-17-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
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 BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 05/25/2021 Site: GHS Unobligated Account Balance: 4814¹⁶

Account Name & Number: FOREIGN LANGUAGE CLUB

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SPANISH CLUB DUES

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
 * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: GUTHRIE PUBLIC SCHOOLS

Purpose for which funds will be used: CLUB T-SHIRTS AND CLUB EXPENSES

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: CLUB SHIRTS

a. Estimated INCOME:	<u>2500</u>	NOTES: <u>shirts</u>
b. Less Estimated EXPENSES:	<u>1000</u>	
c. Estimated PROFIT:	<u>1500</u>	

First day Fundraiser : AUGUST 1, 2021 Last Day of Fundraiser: MAY 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 05/25/21

Principal's Signature: [Signature] Date: 5-26-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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BY: GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: JUNE/JULY 2021 Site: Guthrie High School Unobligated Account Balance: \$675.52

Account Name & Number: Heritage Club #883

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Club Dues/Shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: T-shirts

Name/Address of Vendor: Body Billboard's 2213 E. Oklahoma Ave

Items to be purchased in order to conduct the fundraiser:

Table with 2 columns: Item description and NOTES. Row 1: a. Estimated INCOME: \$350.00. Row 2: b. Less Estimated EXPENSES: \$250.00. Row 3: c. Estimated PROFIT: \$100.00.

First day Fundraiser: August 1, 2021 Last Day of Fundraiser: March 25, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Donate to the next group 20223

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Joyce Allen Date: 5/25/2021

Principal's Signature: Chris [Signature] Date: 5-26-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature] 55



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 BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/19/21 Site: 705 Unobligated Account Balance: \$2756.59

Account Name & Number: 885 Student Support

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Sales of bottled water in main office.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
 * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____
Bottled Water

Manufacturer: Great Value

Purpose for which funds will be used: purchase of yearbooks for students who cannot afford them and to provide Scholarships to students

Name/Address of Vendor: Walmart

Items to be purchased in order to conduct the fundraiser: Bottled Water

a. Estimated INCOME: <u>2000.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>500.00</u>	_____
c. Estimated PROFIT: <u>1500.00</u>	_____

First day Fundraiser : 7/1/21 Last Day of Fundraiser: 5/27/22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Any unsold water will be saved for next year.

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/19/21

Principal's Signature: [Signature] Date: 5-19-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 5-25-21

Form: AF Fundraiser Request 3/5/2021 (Revised)
Meets Smart snack

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/14/2021 Site: Guthrie High School Unobligated Account Balance: \$4594.43

Account Name & Number: National Honor Society - 886

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) National Honor Society dues for membership \$15

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: National dues, recognition ceremony expenses, graduation supplies, office/group meeting expenses, donations, and any other expenses which might present themselves

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: 2500.00 NOTES:
b. Less Estimated EXPENSES: 0.00
c. Estimated PROFIT: 2500.00

First day Fundraiser : February 1, 2022 Last Day of Fundraiser: May 1, 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5-14-21

Principal's Signature: [Signature] Date: 5-14-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Handwritten signature]



33

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/21 Site: HS Unobligated Account Balance: 6448.67 6391.93

Account Name & Number: Mu Alpha Theta #893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Calculator Rental - to provide the oppo modern technology for the school year at a reasonable rate

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay yearly membership fees, student t-shirts, club refreshmen Substitutes, guest speakers, fuel & transportation for competitions, Clep/AP scholarships

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: \$600 NOTES: _____

b. Less Estimated EXPENSES: 0 _____

c. Estimated PROFIT: \$600 _____

First day Fundraiser: 8/19/21 Last Day of Fundraiser: 5/25/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2021

Principal's Signature: [Signature] Date: 5-25-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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 MAY 27 2021
 BY: [Signature]

34

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/25/21 Site: HS Unobligated Account Balance: ~~6448.67~~ 6391.17

Account Name & Number: Mu Alpha Theta #893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Club Membership Dues

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Pay yearly membership fees, student t-shirts, club refreshment Substitutes, quest speakers, fuel & transportation for competitions, Clep/AP scholarships

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: <u>\$500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$300</u>	_____
c. Estimated PROFIT: <u>\$200</u>	_____

First day Fundraiser: 8/19/21 Last Day of Fundraiser: 5/25/2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/25/2021

Principal's Signature: [Signature] Date: 5-25-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/17/2021 Site: High School Unobligated Account Balance: 6488.67

Account Name: Mu Alpha Theta Account Number: 893

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Selling Water @ the school

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Water

Manufacturer: _____

Purpose for which funds will be used: Pay for AP &/or clep testing for students that would like to take the test(s) but do not have the financial stability to do so.

Name/Address of Vendor: Walmart or Crest

Items to be purchased in order to conduct the fundraiser: Water

Estimated INCOME: \$960 Fundraiser start date: 8/20/2021
 Less Estimated EXPENSES: \$300
 Estimated PROFIT: \$660 Fundraiser end date: 5/26/2022

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? All items will be sold Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 5/17/21

Principal's Signature: [Signature] Date: 5-18-21

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/24/2021 Site: GHS Unobligated Account Balance: ~~33400.00~~ 3731.30

Account Name & Number: Prom #894

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Sale of prom tickets

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used:
Prom Expenses

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: 4000.00	NOTES:
b. Less Estimated EXPENSES:	
c. Estimated PROFIT: 4000.00	

First day Fundraiser : August 2021 Last Day of Fundraiser: May 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: Michelle Bedus Date: 5-24-21

Principal's Signature: Chris Brando Date: 5-25-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/24/2021 Site: GHS Unobligated Account Balance: ~~66492.24~~ 6572.24

Account Name & Number: Science Club #898

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Collection of \$20 lab fee

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
 - This fundraiser will not operate for more than fourteen(14) days in total.
 - The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used:
Lab supplies, field trips, gas/substitutes and any unforeseen expenditures

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME:	3000.00	NOTES:	
b. Less Estimated EXPENSES:			
c. Estimated PROFIT:	3000.00		

First day Fundraiser : August 2021 Last Day of Fundraiser: May 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: Michelle Bledus Date: 5-24-21

Principal's Signature: Chris Hernandez Date: 5-25-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature]
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BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: MAY 14 2021 Site: GHS Unobligated Account Balance: 6244.07 6438.67

Account Name & Number: HS STUDENT COUNCIL 899

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) DISTRICT 2 LEADERSHIP CONVENTION ENTRY FEE

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: WALMART, SAMS CLUB, AMAZON, MISSYS DONUTS

Purpose for which funds will be used: STUDENT COUNCIL SPONSORED EVENTS, SHIRTS, SPEAKER, FOOD, TICKETS, DECORATIONS

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: DONUTS, DECORATIONS

a. Estimated INCOME: 1000 NOTES: _____

b. Less Estimated EXPENSES: 400 _____

c. Estimated PROFIT: 600 _____

First day Fundraiser : OCT 1 2021 Last Day of Fundraiser: NOV 30 2021 DATE TO BE DETERMIND

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? RE-USED AFTER SALE

Are school district facilities required? _____ If yes, a facility use permit form must be completed.

Sponsor Signature: Monte Myers Date: 5/24/2021

Principal's Signature: Chris Hernandez Date: 5-25-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: MAY 14 2021 Site: GHS Unobligated Account Balance: 6,241.87

Account Name & Number: HS STUDENT COUNCIL 899

Select One: [] Soliciting in School Only [x] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) STUDENT COUNCIL DJES

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [x]

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: STUDENT COUNCIL SPONSORED EVENTS, T-SHIRTS

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: T-SHIRTS

Table with 2 columns: Description and Amount. Rows: a. Estimated INCOME: 1560, b. Less Estimated EXPENSES: 860, c. Estimated PROFIT: 700. Includes a NOTES column.

First day Fundraiser : AUGUST 1 2021 Last Day of Fundraiser: MAY 31 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? RE-USED AT A LATER DATE

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: Monte Myers Date: 5/17/2021

Principal's Signature: Chris [Signature] Date: 5-17-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

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BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: MAY 17 2021 Site: GHS Unobligated Account Balance: 6,241.87

Account Name & Number: HS STUDENT COUNCIL 899

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SANTA LETTERS
SELLING LETTERS TO KIDS IN THE LOCAL COMMUNITY

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: AMAZON, WALMART

Purpose for which funds will be used: STUDENT COUNCIL SPONSORED EVENTS

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

a. Estimated INCOME: <u>250</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>50</u>	_____
c. Estimated PROFIT: <u>200</u>	_____

First day Fundraiser: DEC 1 2021 Last Day of Fundraiser: DEC 25 2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? _____ If yes, a facility use permit form must be completed.

Sponsor Signature: Monte Myers Date: 5/17/2021

Principal's Signature: Chris L. [Signature] Date: 5-17-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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 BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/20/21 Site: GHS Unobligated Account Balance: 894.00 **1958.39**

Account Name & Number: Drama 913

Select One: **Soliciting in School Only** Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dues and Shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
 * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Shirts, fuel, Fees, trips, paint, sound equipment, supplies, props, costumes, subs, paper goods, food, drink, misc. supplies, contest materials and fees, workshops, dues, etc.

Name/Address of Vendor: Body Billboard

Items to be purchased in order to conduct the fundraiser: t-shirt

a. Estimated INCOME: <u>1200.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>1000.00</u>	_____
c. Estimated PROFIT: <u>200.00</u>	_____

First day Fundraiser : 8/16/21 Last Day of Fundraiser: 5/26/21

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? n/a

Are school district facilities required? n/a If yes, a facility use permit form must be completed.

Sponsor Signature: Shelley Bergner Date: 5/21/21

Principal's Signature: Chris Guttrando Date: 5-21-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Handwritten Signature]



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MAY 26 2021
BY: [Signature]

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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/20/21 Site: GHS Unobligated Account Balance: 694.00 1,958.39

Account Name & Number: Drama 913

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Billy Sim's will donate a percentage of sales for one day.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks In Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
 * If "Yes" and you wish to be exemption the "Smart Snacks-In-School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Billy Sim's food sold by their own company to their own customers.

Manufacturer: _____

Purpose for which funds will be used: lodging, subs, fees, contest materials, workshops, food and drink, props, costumes, tech equipment, art supplies, construction and misc. supplies, tools

Name/Address of Vendor: Billy Sim's

Items to be purchased in order to conduct the fundraiser: n/a

a. Estimated INCOME: <u>275.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>275.00</u>	_____

First day Fundraiser : A day in Dec. TBA Last Day of Fundraiser: A day in Dec. TBA

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? n/a

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 5/21/21

Principal's Signature: [Signature] Date: 5-21-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: GHS Unobligated Account Balance: ~~894.00~~ 1958.39

Account Name & Number: 913 Drama

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Follies Performance Students will perform improv skits for their peers.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
• This fundraiser will not operate for more than fourteen(14) days in total.
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Costumes, props, paper goods, food, drinks, misc. supplies, print, programs, books, fuel, subs, contest materials, workshops, speakers, lodging, fees, plays, paint, misc. etc.

Name/Address of Vendor: Walmart, Ace Hardware, Party Galaxy

Items to be purchased in order to conduct the fundraiser: Costumes, props, paper goods, food, drinks, misc. supplies, print, misc. supplies, subs, fuel, books, plays, paint, brushes, paper, posters, printing, programs, sound equipment.

a. Estimated INCOME: 250.00 NOTES: _____
b. Less Estimated EXPENSES: 50.00 _____
c. Estimated PROFIT: 200.00 _____

First day Fundraiser : May 2022 Last Day of Fundraiser: May 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? n/a

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: Shelley Beynon Date: 5/21/21

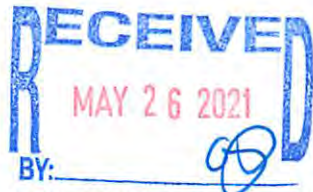
Principal's Signature: Chris H. Hanks Date: 5-21-21

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

Ym Schapple



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/20/21 Site: GHS Unobligated Account Balance: 894.00 1,958.39

Account Name & Number: Drama 913

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Dessert and play after school hours

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Students and parents will supply desserts to be served at the play.

Manufacturer:

Purpose for which funds will be used: Costumes, props, paper goods, food, drink, misc. supplies, speakers, print programs, paper, fuel, subs, contest materials, workshops, sound equipment, lodging, fees, plays, paint, etc.

Name/Address of Vendor: Walmart, Party Galaxy, One stop Print Shop

Items to be purchased in order to conduct the fundraiser: Costumes, Props, Paper goods, food, drink misc. supplies, books, plays, paint, brushes, paper, posters, printing, programs

Table with 2 columns: Item, Amount, and Notes. Row 1: a. Estimated INCOME: 250.00, NOTES: Row 2: b. Less Estimated EXPENSES: 150.00, Row 3: c. Estimated PROFIT: 100.00

First day Fundraiser : end of April 2022 Last Day of Fundraiser: 1st part of May 2022

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? yes If yes, a facility use permit form must be completed.

Sponsor Signature: Shelly Bugman Date: 5/21/21

Principal's Signature: Chris Galt Date: 5-21-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and page number 69



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/21/21 Site: GHS Unobligated Account Balance: 894.00 1958.39

Account Name & Number: Drama 913

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Brochure Sales

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [X] No []
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Century Resources

Purpose for which funds will be used: Fuel, Lodging, props, costumes, fees, books, plays, materials, paint, subs, paper goods, food, drinks, misc. supplies, contest materials, workshops, markers, pens, etc.

Name/Address of Vendor: Century Resources 3730 Lockbourne Rd. Columbia, OH 43207

Items to be purchased in order to conduct the fundraiser: Items in the brochure are delivered after orders are sent in with money.

a. Estimated INCOME: 1200.00 NOTES:
b. Less Estimated EXPENSES: 700.00
c. Estimated PROFIT: 500.00

First day Fundraiser : 11/1/2021 Last Day of Fundraiser: 11/15/2021

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? N/A If yes, a facility use permit form must be completed.

Sponsor Signature: Shelley Bergman Date: 5/21/21

Principal's Signature: [Signature] Date: 5-21-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature]



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GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5-24-21 Site: GHS Unobligated Account Balance: 0

Account Name & Number: Class of 2025 (# to be assigned)

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Class dues of \$30 will be collected

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: None

Purpose for which funds will be used: Funds will pay for t-shirts and homecoming supplies

Name/Address of Vendor: Body Billboards

Items to be purchased in order to conduct the fundraiser: None

a. Estimated INCOME: 2500 NOTES:
b. Less Estimated EXPENSES: 1000
c. Estimated PROFIT: 1500

First day Fundraiser: 8/1/21 Last Day of Fundraiser: 5/31/22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? Given to students who can't afford dues

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: Bonnie Burnett Date: 5-24-21

Principal's Signature: Chris Brando Date: 5-25-21

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature and number 71

**ACTIVITY FUND TRANSFER REQUESTS
AS OF 5/31/2021**

	<u>TO</u>	<u>FROM</u>	<u>REASON</u>
A.	Alumni Account, 864	Class of 2020, 872	Close out account
B.	Mu Alpha Theta, 893	Student Pantry, 871	Calculator rental for student
C.	HS Yearbook, 904	Student Support, 885	Yearbooks for students
D.	Cotteral Activity, 805	Central Activity, 802	Split cost of computer carts

a.



Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)



Amount 4,891.20 Date Requested 5/5/21

Transfer to: Alumni Account 864
Account Name & Number

Transfer from: Class of 2020 872
Account Name & Number

State Reason for Transfer Below

Close out graduted class of 2020 and move to Alumni account.

Sponsor's Signature: Lindsay Mays

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris Hernandez

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

RECEIVED
MAY 11 2021
BY: 

b.

Amount 7.00

Date Requested 5/5/2021

Transfer to: Mu Alpha Theta 893
Account Name & Number

Transfer from: Student Pantry / 871
Account Name & Number


State Reason for Transfer Below

Student calculator rental

Sponsor's Signature: 

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: 

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

RECEIVED
MAY 06 2021
BY: 


Amount 1,100.00 Date Requested 5/5/21

Transfer to: Yearbook 904
Account Name & Number

Transfer from: Student Support 885
Account Name & Number


State Reason for Transfer Below

Purchase yearbooks for students who cannot afford them.

Sponsor's Signature: 

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: 

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

RECEIVED
MAY 11 2021
BY: OS

d.

Amount 399.00 Date Requested 5.10.2021

Transfer to: Cotteral Activity 805
Account Name & Number

Transfer from: Central Activity 802
Account Name & Number

State Reason for Transfer Below

Splitting the cost of purchasing two computer carts.

Sponsor's Signature: Dani Wilson

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Dani Wilson

Transfer # _____

Board Approved _____

**Transportation Department
Fuel Bids
2019-2020**

DATE: 5-6-21
 PO#: _____
 TIME BIDS BEGAN: 8:05am
 TIME BIDS CLOSED: 8:28am
 AMOUNT NEEDED:
 DIESEL: 7,000 Clear
 UNLEADED: 1,000 Conventional

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
_____	_____	_____		
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.44	2.3225
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	2.2678	2.1361
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	2.2467	2.1182
EARNHEART OIL & PROPANE	<u>DUSTIN</u>	405-612-2650	2.26	2.129

2,440.00 | 16,257.00
 2,267.80 | 14,952.70
 2,246.70 | 14,827.40
 2,260.00 | 14,908.00

AMOUNT OF FUEL PURCHASED: _____
 COMPANY BID AWARDED TO: Red Rock

UNLEADED FUEL: 1,000
 PRICE PER GALLON: 2.2467
 TOTAL AMT: 2,246.70

DIESEL FUEL: 7,000
 PRICE PER GALLON: 2.1182
 TOTAL AMT: 14,827.40

TOTAL PURCHASE:
17,074.10

PER TELEPHONE BIDS RECEIVED BY:
Brandi Brown
Susan Buielo

COMMENTS:

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1226 - 1299

PO No	Date	Vendor No	Vendor	Description	Amount
1226	05/03/2021	43991	TKO ELECTRONICS, INC.	COMPUTER CPU'S	46,680.00
1227	05/03/2021	15994	AMAZON CAPITAL SERVICES	RSA: CLASSROOM MATERIALS FOR READING K-3	0.00
1228	05/03/2021	14207	WALMART COMMUNITY	TITLE I: SUMMER SCHOOL SUPPLIES	100.00
1229	05/03/2021	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	MULTI SWITCH	386.58
1230	05/03/2021	12682	MIDWEST BUS SALES, INC.	HARNESS, MIC INPUT, TBB	35.00
1231	05/03/2021	40123	ROBERTS TRUCK CENTER OF OK LLC	ASSY AND MIRROR HEAD ASSY	271.28
1232	05/03/2021	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	DRAGLINK STRG Q325957	171.85
1233	05/04/2021	44672	BLARGH, LLC	MAP A LIST/TECHNOLOGY	266.00
1234	05/04/2021	13497	EDMOND SAM'S CLUB #6267	SAMSUNG 50"CLASS ULTRA HD 4K SMART TV/STEM/JH	397.99
1235	05/04/2021	15994	AMAZON CAPITAL SERVICES	TEACHER SUPPLIES/COTTERAL	197.98
1236	05/04/2021	12682	MIDWEST BUS SALES, INC.	RED CODED WARNING SWITCH, THUMB TURN CYLINDER	264.94
1237	05/04/2021	15926	DELL MARKETING L.P.	DELL COMPUTER EQUOTE 3000084835244/STEM/JH	1,672.90
1238	05/04/2021	44001	MICROSOFT CORPORATION	RACING SIMULATOR GAMES/STEM/JH	104.98
1239	05/04/2021	15994	AMAZON CAPITAL SERVICES	FLIGHT /RACING SIMULATOR EQUIPMENT/STEM/JH	1,074.19
1240	05/05/2021	13497	EDMOND SAM'S CLUB #6267	SAMSUNG 50" TV/STEM/JH	407.99
1241	05/05/2021	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/FACS/JH	109.96
1242	05/06/2021	13286	RED ROCK DISTRIBUTING CO.	1000 GAL UNLEADED 7000 GAL DIESEL	17,074.10
1243	05/06/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS TO BUS 5	757.29
1244	05/04/2021	12173	LAMPTON WELDING SUPPLY COMPANY, INC	SUPPLIES AND MATERIALS FOR AG PROGRAM	500.00
1245	05/07/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	WEEKEND RATE FOR MOBILE MECHANIC	2,800.00
1246	05/07/2021	44421	ACE TESTING LLC	TANK AND LINE TESTING	835.00
1247	05/07/2021	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	0.00
1248	05/07/2021	15994	AMAZON CAPITAL SERVICES	PRINTER FOR AG PROGRAM	600.00
1249	05/07/2021	15994	AMAZON CAPITAL SERVICES	EQUIPMENT AND SUPPLIES FOR AG PROGRAM	579.86
1250	05/07/2021	12173	LAMPTON WELDING SUPPLY COMPANY, INC	GAS BOTTLE EXCHANGE	600.00
1251	05/07/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	BUS 20 DIAGNOSE BUS 20 CHECK ENGINE LIGHT	525.00
1252	05/10/2021	12682	MIDWEST BUS SALES, INC.	RADIOS FOR PA ON BUSES	618.92
1253	05/10/2021	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	AIR TRAN TUBE, GASKET, CLAMP	230.48
1254	05/10/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	AIR FILTERS FOR BUSES	1,348.92
1255	05/10/2021	82357	SHELLEY LYNN TOON-DAVES	PER DIEM AND INSTATE TRAVEL FOR 4 DAYS	321.60
1256	05/10/2021	82641	RUSSELL L CHRISTIAN JR	PER DIEM (MEALS AND MILEAGE)	291.60
1257	05/10/2021	83965	CODY THOMPSON	PER DIEM FOR 2 DAYS IN-STATE TRAVEL	60.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1226 - 1299

PO No	Date	Vendor No	Vendor	Description	Amount
1258	05/10/2021	17940	PROSPERITY BANK	HOTEL ROOMS FOR OAPT CONFERENCE	650.00
1259	05/10/2021	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	CLUTCH FAN FOR BUS	996.69
1260	05/03/2021	15994	AMAZON CAPITAL SERVICES	OFFICE & CLASSROOM SUPPLIES/FAVER	335.56
1261	05/11/2021	12682	MIDWEST BUS SALES, INC.	FAN CLUTCH	1,881.74
1262	05/12/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	TRANSMISSION FLUID 55 GALLON DRUM	1,876.26
1263	05/12/2021	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/FACS/JH	695.52
1264	05/12/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIR BUS 54 DRIVELINE AND TRANNNY LEAK	685.00
1265	05/12/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	BUS 3 DIAGNOSIS AND REPAIR	935.00
1266	05/12/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSE CHECK ENGINE LIGHT ON BUS 31 AND REPAIR	825.00
1267	05/12/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSE BUS 20	525.00
1268	05/13/2021	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	1,800.00
1269	05/13/2021	40123	ROBERTS TRUCK CENTER OF OK LLC	BRAKES FOR BUSES	1,912.20
1270	05/17/2021	12218	LAZY E ARENA	LEASE AGREEMENT FOR 2021 GHS GRADUATION	6,000.00
1271	05/17/2021	44675	GREG & BLAKE'S, LLC	COUNTER TOPS FOR AG OFFICE	800.00
1272	05/18/2021	44610	SOUTHWEST BUS SALES, INC.	SEAT BASES AND DEFROST FANS #pr2104-0061	1,238.55
1273	05/18/2021	12910	OFFICE DEPOT, INC.	CHAIRS FOR CONFERENCE TABLE/FFA/HS	259.98
1274	05/17/2021	44676	STEVEN HAGA	GRADUATION SECURITY	60.00
1275	05/19/2021	17992	WESTERN GLASS & ATV, INC.	WINDSHIELD FOR BUS 2	685.00
1276	05/19/2021	44610	SOUTHWEST BUS SALES, INC.	C-2 VANDALOCK CYLINDERS PR2105-0066	360.00
1277	05/19/2021	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	1,800.00
1278	05/19/2021	44679	SHAWN PIERCE	GRADUATION SECURITY	60.00
1279	05/19/2021	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
1280	05/19/2021	14207	WALMART COMMUNITY	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
1281	05/20/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	6 SERPENTINE BELTS FOR BUSES	212.88
1282	05/20/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSE AND REPAIR BUS 14	1,123.96
1283	05/20/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DIAGNOSTICS AND FUEL TESTS BUS 58	865.00
1284	05/20/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DOOR AIR VALVE (BUS)	291.36
1285	05/21/2021	44365	JAMES A. POE	GRADUATION SECURITY	60.00
1286	05/21/2021	11512	RICKY L MORALES	GRADUATION SECURITY	60.00
1287	05/21/2021	44630	CHARLES ROBERTS	GRADUATION SECURITY	60.00
1288	05/21/2021	44680	SHANNON DISNEY	GRADUATION SECURITY	60.00
1289	05/21/2021	44610	SOUTHWEST BUS SALES, INC.	BRAKE PEDAL ASSY	808.00
1290	05/21/2021	12682	MIDWEST BUS SALES, INC.	DOOR CONTROL ASSEMBLY	469.30

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1226 - 1299

PO No	Date	Vendor No	Vendor	Description	Amount
1291	05/21/2021	12682	MIDWEST BUS SALES, INC.	STARTER CYLINDER LOCK VANDALOCK	731.54
1292	05/21/2021	44682	GREGORY RANDOLPH	GRADUATION SECURITY	60.00
1293	05/26/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	DAY RATE MOBILE MECHANIC	1,900.00
1294	05/26/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	RED COOLANT FOR BUSES Q20223	647.37
1295	05/26/2021	17473	HYDROTEX PARTNERS LTD.	55 GALLON DRUM 5W-30 FOR WHITE FLEET	1,471.02
1296	06/01/2021	44610	SOUTHWEST BUS SALES, INC.	SEAT BELT CUTTERS	78.00
1297	06/01/2021	44421	ACE TESTING LLC	OVER FIILL TEST FOR TANKS	300.00
1298	06/01/2021	12682	MIDWEST BUS SALES, INC.	CAMERA SYSTEM AND DOCKING STATION	3,725.35
1299	06/01/2021	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	220.00
Non-Payroll Total:					\$117,309.69
Payroll Total:					\$0.00
Report Total:					\$117,309.69

Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 544 - 588

PO No	Date	Vendor No	Vendor	Description	Amount
544	05/03/2021	15994	AMAZON CAPITAL SERVICES	JACKS FOR CHAIR TRAILER	260.00
545	05/03/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
546	05/03/2021	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
547	05/03/2021	43749	TREAT'S SOLUTIONS, LLC	ATTACHMENTS FOR WET VAC	609.44
548	05/04/2021	44635	WAXIE'S ENTERPRISES, LLC	ROLL TOWELS AND HAND SOAP FOR DISTRICT	2,850.90
549	05/04/2021	43749	TREAT'S SOLUTIONS, LLC	TILT TRASH TRUCKS	1,203.99
550	05/05/2021	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS DISTRICT	750.00
551	05/05/2021	43749	TREAT'S SOLUTIONS, LLC	CLEANING MACHINE REPAIRS	500.00
552	05/06/2021	43973	CHRISTOPHER CODY HAYES	BRUSH EASEMENT AT CHARTER OAK	900.00
553	05/10/2021	15994	AMAZON CAPITAL SERVICES	MILWAUKEE TOOL BAG	20.00
554	05/11/2021	11619	HOME DEPOT CREDIT SERVICES	DISTRICT MAIL TOTES	75.00
555	05/11/2021	10170	BECK IMPLEMENT & TRAILER	BRUSHHOG BLADES	130.00
556	05/11/2021	10110	HENKE & WANG PLUMBING	REPAIR SINKS AT CHARTER OAK KITCHEN	1,600.00
557	05/11/2021	44590	BRADFORD SUPPLY	HVAC FOR HS SOUTH HALLWAY	2,637.20
558	05/12/2021	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	HS- PUSH MOWERS (ATHLETIC FIELDS)	530.00
559	05/12/2021	44635	WAXIE'S ENTERPRISES, LLC	VAC HOSE FOR HS CHARIOT SCRUBBER	120.00
560	05/12/2021	43965	CRAFECO, INC.	ASPHALT COLD PATCH BAG FOR DISTRICT LOT REPAIRS	520.00
561	05/12/2021	43883	UNITED REFRIGERATION, INC.	PACKAGE UNIT & ADAPTER FOR COTTERAL	3,800.00
562	05/12/2021	15994	AMAZON CAPITAL SERVICES	11X17 BINDERS	50.00
563	05/14/2021	43749	TREAT'S SOLUTIONS, LLC	SUMMER CUSTODIAL SUPPLIES	2,640.00
564	05/18/2021	11619	HOME DEPOT CREDIT SERVICES	FURNITURE DOLLIES	120.00
565	05/18/2021	44635	WAXIE'S ENTERPRISES, LLC	SUMMER CUSTODIAL SUPPLIES	6,151.43
566	05/19/2021	44372	CBS DOOR & HARDWARE, LLC	COTTERAL DOOR REPLACEMENT	2,536.52
567	05/19/2021	10110	HENKE & WANG PLUMBING	WATER HEATER REPLACEMENT AT THE HS	1,500.00
568	05/21/2021	12967	OKLAHOMA HOME CENTERS, INC.	HS- SUPPLIES (ATHLETIC FILEDS)	192.00
569	05/21/2021	44681	FRESH FILTERED AIR, INC	HVAC FILTERS FOR COTTERAL & FOGARTY	1,581.00
570	05/21/2021	44681	FRESH FILTERED AIR, INC	HVAC FILTERS FOR THE HIGH SCHOOL	3,139.00
571	05/24/2021	44590	BRADFORD SUPPLY	FILTER GRILLS FOR FOGARTY QUAD	0.00
572	05/24/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
573	05/25/2021	43749	TREAT'S SOLUTIONS, LLC	SUMMER FLOOR PADS	235.00
574	05/25/2021	44156	P&T ENTERPRISES, LLC,	SUMMER CUSTODIAL SUPPLIES	800.00
575	05/25/2021	44635	WAXIE'S ENTERPRISES, LLC	SUMMER CUSTODIAL SUPPLIES	800.00
576	05/25/2021	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
577	05/26/2021	17152	TIME SPENT LLC	CARPET CLEANING AT THE JR HIGH	1,851.96
578	05/27/2021	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT FLOOR FINISH	4,953.35

Purchase Order Register

Options: Year: 2020-2021, Fund: Building, Date Range: 7/1/2020 - 6/30/2021, PO Range: 544 - 588

PO No	Date	Vendor No	Vendor	Description	Amount
579	05/28/2021	44683	BENNET STEEL, INC.	CRANE SERVICE FOR CENTRAL CAFE RTU	2,760.00
580	06/01/2021	12324	LOCKE SUPPLY CO.	CURB ADAPTER & GUARD FOR FOR FOGARTY GYMUNIT	1,695.00
581	06/01/2021	12324	LOCKE SUPPLY CO.	20T UNIT FOR FOGARTY GYM	11,844.79
582	06/02/2021	44686	KINNUNEN SALES & RENTAL, INC.	GENIE RENTAL FOR CENTRAL UNIT	500.00
583	06/02/2021	17249	S. T. BOLDING III	GENERATOR FOR IT BUILDING	25,476.40
584	06/02/2021	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS SERVICE & REPAIRS	1,000.00
585	06/02/2021	44635	WAXIE'S ENTERPRISES, LLC	FINISH BUCKET & HANDLES	645.84
586	06/02/2021	17249	S. T. BOLDING III	GENERATOR WIRING, SWITCH, BATTERY, & INSTALLATION	4,265.95
587	06/02/2021	10110	HENKE & WANG PLUMBING	GAS LINE INSTALLATION FOR IT GENERATOR	1,000.00
588	06/02/2021	44614	IDN-GLOABL, INC	WEATHERSTRIPPING FOR FOGARTY MAIN ENTRY	175.00
Non-Payroll Total:					\$96,419.77
Payroll Total:					\$0.00
Report Total:					\$96,419.77

Purchase Order Register

Options: Year: 2020-2021, Fund: CASUALTY/FLOOD INS. RECOVERY, Date Range: 7/1/2020 - 6/30/2021, PO Range: 4 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
4	05/06/2021	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS TO BUS 5	9,310.10

Non-Payroll Total:	<u>\$9,310.10</u>
Payroll Total:	<u>\$0.00</u>
Report Total:	<u><u>\$9,310.10</u></u>

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 5/4/2021 - 6/3/2021, PO Range: 1 - 1299, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
7	07/01/2020	12744	MUNICIPAL ACCOUNTING SYSTEMS, INC.	DATA PROCESSING/SUPPLIES FOR 2020-2021	-1,392.00
20	07/01/2020	10018	IMAGE WORKS OF OKLAHOMA, INC	COPIER LEASE/MAINTENANCE FOR 2020-2021	-200.00
37	07/01/2020	83596	DOUGLAS ALLEN OGLE	EXPENSE REIMBURSEMENT FOR 2020-2021	-177.52
38	07/01/2020	83489	CARMEN L WALTERS	EXPENSE REIMBURSEMENT FOR 2020-2021	-1,000.00
39	07/01/2020	84047	MICHELLE LASHAWN CHAPPLE	EXPENSE REIMBURSEMENT FOR 2020-2021	-900.00
42	07/01/2020	84312	BRANDI KAY BROWN	EXPENSE REIMBURSEMENT FOR 2020-2021	-200.00
44	07/01/2020	83019	KARY LYN JARRED	EXPENSE REIMBURSEMENT FOR 2020-2021	-150.00
58	07/01/2020	80335	MARSHA L HOLDERMAN	MILEAGE REIMBURSEMENT FOR 2020-2021	-400.00
67	07/01/2020	81228	APRIL LYNN DEVEREAUX	MILEAGE REIMBURSEMENT FOR 2020-2021	-471.25
92	07/01/2020	80069	TAMMY L BLEWETT	MILEAGE REIMBURSEMENT	-518.60
93	07/01/2020	83916	JESSICA LYNN WEST	MILEAGE REIMBURSEMENT	-216.87
104	07/01/2020	84221	LAURIE DIANE BROWN	MILEAGE REIMBURSEMENT	-198.42
112	07/01/2020	44110	CDW LLC	BLANKET FOR PARTS/SUPPLIES-TECHNOLOGY	-188.42
121	07/01/2020	43226	ID SPECIALISTS	BLANKET FOR BADGE SUPPLIES	-4.53
236	07/15/2020	43886	3D E-CONSULTING GROUP, LLC	TABLETS AND DOCKING STATIONS W/ EZROUTING PROGRAM	-4,600.00
262	07/08/2020	10599	STATE OF OKLAHOMA	CP: WORKSHOP REGISTRATION FOR KB, CW, MN	-75.00
361	08/13/2020	83867	CARLY MARCILLE BLACK	MILEAGE REIMBURSEMENT	-202.23
375	08/17/2020	16626	JOHN HUDSON	SECURITY - ELEMENTARY SITES	-560.00
392	08/18/2020	43821	TEACHER SYNERGY, LLC	TEACHER\$150/L.BROWN/C.OAK	-150.00
415	08/19/2020	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR GHS AND GJHS CHOIRS	-55.08
419	08/13/2020	84391	MELISSA MARIE COMER	MILEAGE REIMBURSEMENT	-288.78
436	08/24/2020	11631	HAC, INC.	BLANKET PO FOR CLASSROOM SUPPIES	-87.58
556	09/15/2020	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/C. PAUL/GUES	-43.84
575	09/15/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/J.ALEXANDER/JH	-5.95
591	09/21/2020	12142	FEDEX OFFICE AND PRINT SERVICES	2 BOXES OF PRINTED LABELS	-100.00
629	09/30/2020	13789	SULLIVAN SUPPLY INC.	SHOW SUPPLIES AND MATERIALS/FFA/HS	-237.35
638	10/05/2020	14207	WALMART COMMUNITY	TEACHER 150/VAUGHAN/JH/CLASSROOM SUPPLIES	-3.84
722	11/03/2020	10423	OLEN WILLIAMS SALES & SERVICE	SCOREBOARD BOX REPAIR-HS	-60.00
730	11/05/2020	84437	LESLIE PAMELA RIOS	MILEAGE REIMBURSEMENT	-367.40

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 5/4/2021 - 6/3/2021, PO Range: 1 - 1299, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
746	11/11/2020	43821	TEACHER SYNERGY, LLC	TEACHER \$150 SUPPLIES/FAVER/BENSON	-14.75
812	12/04/2020	44361	BETSY CHEN	BEHAVIORIAL SERVICES CONTRACT	-2,551.01
816	12/07/2020	14207	WALMART COMMUNITY	TEACHER \$150 SUPPLIES/EVANGELINE GODDARD/GUES	-29.70
841	12/09/2020	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/SALAS/HS	-0.44
853	12/15/2020	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150 SUPPLIES/BRYAN WOODS/GUES	-150.00
880	01/04/2021	14207	WALMART COMMUNITY	2ND SEMESTER - BLANKET PO/LAUREN OWEN/JH	-458.85
899	01/12/2021	41164	HEUER PUBLISHING, LLC	ONE ACT SCRIPTS AND MATERIALS AND ROYALTIES	-35.60
929	01/25/2021	13497	EDMOND SAM'S CLUB #6267	GROCERY AND FOOD SERVICE BLANKET PO/JM/HS	-347.06
952	02/03/2021	12682	MIDWEST BUS SALES, INC.	CAMERA SYSTEM BUS 4 & SEON PARTS / CURRENT SYSTEMS	-19.20
970	02/12/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-114.77
998	02/26/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	SPRING 2021 LIBRARY BOOKS-JH	-9.74
1018	03/08/2021	12899	O'REILLY AUTOMOTIVE STORES, INC.	TRANSPORTATION PARTS (FLEET)	-144.33
1019	03/09/2021	11933	JOHN VANCE MOTORS, INC.	OIL CHANGE FOR TRUCK 94	-74.55
1027	03/10/2021	44147	OUTBACK LABS, LLC	SHOW EQUIPMENT/FFA/HS	-50.00
1052	03/24/2021	44280	MARTIN AUTOMOTIVE	DIAGNOSTIC AND REPAIR VAN 78	-71.91
1061	03/29/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/FOGARTY	-7.72
1063	03/30/2021	13018	OKLAHOMA SCHOOL PSYCHOLOGICAL ASSN	REGISTRATION FOR SPRING CONFERENCE	-140.00
1071	03/30/2021	12910	OFFICE DEPOT, INC.	BINDING AND OFFICE SUPPLIES/FFA.HS	-36.57

Non-Payroll Total: (\$17,110.86)

Payroll Total: \$0.00

Report Total: (\$17,110.86)

Change Order Listing

Options: Fund: Building, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 5/4/2021 - 6/3/2021, PO Range: 1 - 588, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
99	08/05/2020	43426	RAINBOW GROUP, LLC	HS- SOFTBALL BASEBALL DRAG MAT (ATHLETIC FIELDS)	-6.00
253	10/19/2020	13646	CAROLYN BLACK HALLER	HS- STICKERS FOR GIRLS BOYS, COACHES OFFICES	-65.00
355	01/12/2021	40596	JAMES C. MCGEE	TRANS/TECH PARKING AND DRIVE REPAIR	-635.00
378	01/25/2021	43965	CRAFCO, INC.	PAVING MATERIAL	-425.00
385	01/28/2021	12324	LOCKE SUPPLY CO.	PARTS AND SUPPLIES FOR DISTRICT	-331.71
400	02/05/2021	40596	JAMES C. MCGEE	SPREAD PLAYGROUND WOOD MULCH AT CENTRAL & FOGARTY	-2,600.00
402	02/08/2021	43225	RED DIRT SEPTIC & BACKHOE, LLC	LAGOON & LIFT STATION SERVICES AT CHARTER OAK	-505.00
431	03/02/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-18.13
440	03/04/2021	14946	MCPHAIL'S MOWER & MAGNETO, INC.	HS- REPAIR (LAWN MOWER) ATHLETIC FIELDS	-96.27
464	03/11/2021	44641	CAPITOL ELECTRIC MOTOR REPAIR, INC	PUMP REPAIR FOR JR HIGH	-681.12
466	03/22/2021	44641	CAPITOL ELECTRIC MOTOR REPAIR, INC	MOTOR REPAIR FOR SOFTBALL BATTING CAGE	-30.17
469	03/23/2021	44641	CAPITOL ELECTRIC MOTOR REPAIR, INC	PUMP MOTORS FOR JR HIGH	-3,417.44
473	03/25/2021	44635	WAXIE'S ENTERPRISES, LLC	CHARTER OAK SCRUBBER REPAIRS	-670.00
474	03/25/2021	44635	WAXIE'S ENTERPRISES, LLC	BACKPACK DISINFECTANT 360 SPRAYERS	-0.02
476	03/25/2021	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS AT JELSMA STADIUM	-294.00
485	03/31/2021	44092	INNOVATIVE MECHANICAL LLC	HVAC REPAIRS AND SERVICE	-127.50
Non-Payroll Total:					(\$9,902.36)
Payroll Total:					\$0.00
Report Total:					(\$9,902.36)

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2020-2021, ReferenceDate: PO Approval Date, Date Range: 5/4/2021 - 6/3/2021, PO Range: 1 - 10, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
5	07/01/2020	43801	6-L MECHANICAL	BLANKET FOR REPAIRS 2020-21	-2,000.00
Non-Payroll Total:					(\$2,000.00)
Payroll Total:					\$0.00
Report Total:					(\$2,000.00)

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 6/01/2021

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (5/01/21)	\$545,074.87	Balance per bank statement As of (5/31/21)	\$551,251.09
Add Receipts	\$ 61,963.90	Add Deposits in Transit	\$ 62.23
Less Checks Written	\$ 87,667.46	Less O/S Checks	\$ 31,942.01
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$519,371.31	Balance per Ledger	\$519,371.31

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

6-1-21

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$531.67	\$0.00	\$0.00	\$338.95	\$192.72	\$0.00	\$192.72
802 CENTRAL ACTIVITY	\$9,349.17	\$381.36	\$0.00	\$3,616.21	\$6,114.32	\$100.00	\$6,014.32
803 CENTRAL PTO	\$8,185.02	\$1,011.31	\$0.00	\$111.00	\$9,085.33	\$0.00	\$9,085.33
804 COTTERAL PTO	\$9,399.25	\$984.29	\$0.00	\$865.69	\$9,517.85	\$350.00	\$9,167.85
805 COTTERAL ACTIVITY	\$12,619.11	\$574.51	\$0.00	\$1,453.21	\$11,740.41	\$225.00	\$11,515.41
806 COTTERAL FACULTY	\$302.81	\$0.00	\$0.00	\$0.00	\$302.81	\$0.00	\$302.81
808 FOGARTY PARENTS ORG.	\$9,010.24	\$498.40	\$0.00	\$2,950.50	\$6,558.14	\$650.00	\$5,908.14
809 FOGARTY ACTIVITY	\$8,787.40	\$5,974.09	\$0.00	\$5,145.71	\$9,615.78	\$17.00	\$9,598.78
810 FOGARTY FACULTY	\$223.52	\$77.75	\$0.00	\$0.00	\$301.27	\$0.00	\$301.27
811 ELEM SNACK GRANT	\$1,368.19	\$20.00	\$0.00	\$120.00	\$1,268.19	\$0.00	\$1,268.19
812 GUES ACTIVITY	\$17,810.36	\$3,030.41	\$0.00	\$1,232.16	\$19,608.61	\$625.03	\$18,983.58
813 GUES FACULTY	\$936.24	\$0.00	\$0.00	\$0.00	\$936.24	\$500.00	\$436.24
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$14,326.89	\$1,427.61	\$0.00	\$2,643.91	\$13,110.59	\$930.00	\$12,180.59
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$0.00	\$0.00	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$299.49	\$0.00	\$0.00	\$0.00	\$299.49	\$75.00	\$224.49
819 ATHLETICS JUNIOR HIGH	\$5,503.68	\$150.00	\$0.00	\$1,974.41	\$3,679.27	\$1,752.00	\$1,927.27
820 GOLF JUNIOR HIGH	\$2,900.69	\$530.00	\$0.00	\$278.00	\$3,152.69	\$120.00	\$3,032.69
821 FHA JUNIOR HIGH	\$1,330.59	\$505.67	\$0.00	\$16.25	\$1,820.01	\$300.00	\$1,520.01
822 HONOR SOCIETY JR HIGH	\$3,500.89	\$0.00	\$0.00	\$547.09	\$2,953.80	\$65.41	\$2,888.39
823 JR HIGH ACCOUNT	\$4,434.58	\$0.40	\$0.00	\$193.74	\$4,241.24	\$0.00	\$4,241.24
824 JR HIGH FACULTY	\$715.50	\$63.90	\$0.00	\$169.00	\$610.40	\$300.00	\$310.40
825 LIBRARY JR HIGH	\$1,745.68	\$0.00	\$0.00	\$0.00	\$1,745.68	\$0.00	\$1,745.68
826 LEARN 2 LOVE	\$23,897.04	\$0.00	\$0.00	\$0.00	\$23,897.04	\$0.00	\$23,897.04
827 CHEERLEADERS JR HIGH	\$2,523.16	\$0.00	\$0.00	\$0.00	\$2,523.16	\$0.00	\$2,523.16
830 STUCO JH	\$2,900.28	\$0.00	\$0.00	\$0.00	\$2,900.28	\$0.00	\$2,900.28
831 T.S.A. JR HIGH	\$895.69	\$0.00	\$0.00	\$0.00	\$895.69	\$0.00	\$895.69
832 YEARBOOK JR HIGH	\$4,274.44	\$1,820.00	\$0.00	\$0.00	\$6,094.44	\$2,158.97	\$3,935.47
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$30,263.32	\$1,100.32	\$0.00	\$3,625.90	\$27,737.74	\$2,074.55	\$25,663.19
841 CHARTER OAK PTO	\$8,935.49	\$1,689.47	\$0.00	\$1,486.00	\$9,138.96	\$1,766.60	\$7,372.36
842 CHARTER OAK FACULTY	\$184.57	\$53.51	\$0.00	\$0.00	\$238.08	\$75.00	\$163.08
850 ACADEMIC TEAM HS	\$34.90	\$0.00	\$0.00	\$0.00	\$34.90	\$0.00	\$34.90
851 ART CLUB HS	\$7,760.06	\$0.00	\$0.00	\$0.00	\$7,760.06	\$417.08	\$7,342.98
852 ATHLETICS HS	\$33,605.72	\$2,710.52	\$0.00	\$21,280.94	\$15,035.30	\$5,748.61	\$9,286.69
853 HS CHEER	\$4,552.82	\$7,082.00	\$0.00	\$2,100.00	\$9,534.82	\$1,700.00	\$7,834.82
854 FOOTBALL CAMP	\$6,198.41	\$655.00	\$0.00	\$0.00	\$6,853.41	\$1,055.00	\$5,798.41
855 TENNIS HS	\$22,287.45	\$2,030.00	\$0.00	\$4,491.29	\$19,826.16	\$901.98	\$18,924.18
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$130.97	\$120.00	\$0.00	\$0.00	\$250.97	\$0.00	\$250.97
859 BAND (OPERATING) HS	\$19,238.72	\$3,086.67	\$0.00	\$2,147.76	\$20,177.63	\$1,245.55	\$18,932.08
860 CLASS OF 2021 HS	\$6,876.63	\$300.00	\$0.00	\$4,648.19	\$2,528.44	\$2,169.61	\$358.83
861 CLASS OF 2023 HS	\$1,020.65	\$0.00	\$0.00	\$0.00	\$1,020.65	\$0.00	\$1,020.65
864 GHS ALUMNI ACCOUNT	\$8,467.96	\$0.00	\$0.00	\$0.00	\$8,467.96	\$0.00	\$8,467.96
865 CLASS OF 2022 HS	\$2,592.28	\$40.00	\$0.00	\$0.00	\$2,632.28	\$0.00	\$2,632.28
866 CLASS OF 2024 HS	\$1,920.83	\$0.00	\$0.00	\$0.00	\$1,920.83	\$0.00	\$1,920.83
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$877.69	\$0.00	\$0.00	\$249.75	\$627.94	\$140.00	\$487.94
871 HS STUDENT PANTRY	\$13,460.16	\$0.00	\$0.00	\$0.00	\$13,460.16	\$0.00	\$13,460.16
872 CLASS OF 2020	\$4,891.20	\$0.00	\$0.00	\$0.00	\$4,891.20	\$0.00	\$4,891.20
876 FFA 4H BOOSTER CLUB HS	\$21,573.53	\$0.00	\$0.00	\$1,700.00	\$19,873.53	\$3,100.00	\$16,773.53
877 FFA HS	\$5,189.51	\$7,045.25	\$0.00	\$4,098.80	\$8,135.96	\$2,878.77	\$5,257.19
878 FCCLA (FHA) HS	\$2,981.61	\$0.00	\$0.00	\$31.00	\$2,950.61	\$381.19	\$2,569.42
879 FOREIGN LANGUAGE SPAN HS	\$4,814.16	\$0.00	\$0.00	\$0.00	\$4,814.16	\$0.00	\$4,814.16
880 XC Bluecrew	\$5,169.57	\$0.00	\$0.00	\$437.75	\$4,731.82	\$645.00	\$4,086.82
881 Lady Jays Basketball	\$1,836.42	\$0.00	\$0.00	\$82.00	\$1,754.42	\$0.00	\$1,754.42

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$1,080.52	\$0.00	\$0.00	\$399.69	\$680.83	\$0.00	\$680.83
884 HIGH SCHOOL ACCOUNT	\$19,352.23	\$1,987.54	\$0.00	\$148.20	\$21,191.57	\$3,835.82	\$17,355.75
885 STUDENT SUPPORT HS	\$3,759.25	\$162.35	\$0.00	\$0.00	\$3,921.60	\$68.52	\$3,853.08
886 HONOR SOCIETY HS	\$5,433.43	\$0.00	\$0.00	\$385.00	\$5,048.43	\$540.00	\$4,508.43
889 KEY CLUB HS	\$442.01	\$0.00	\$0.00	\$91.00	\$351.01	\$0.00	\$351.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$15.00	\$488.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$6,207.47	\$184.50	\$0.00	\$0.00	\$6,391.97	\$0.00	\$6,391.97
894 HS PROM ACCOUNT	\$6,360.00	\$0.00	\$0.00	\$2,378.70	\$3,981.30	\$250.00	\$3,731.30
895 JROTC HS	\$3,331.85	\$0.00	\$0.00	\$124.60	\$3,207.25	\$400.00	\$2,807.25
897 SOCCER CLUB HS	\$9,285.05	\$2,836.00	\$0.00	\$0.00	\$12,121.05	\$1,200.00	\$10,921.05
898 SCIENCE CLUB HS	\$6,658.28	\$80.00	\$0.00	\$0.00	\$6,738.28	\$166.04	\$6,572.24
899 STUDENT COUNCIL HS	\$15,256.07	\$196.80	\$0.00	\$0.00	\$15,452.87	\$9,014.20	\$6,438.67
900 CAMPUS BEAUTIFICATION HS	\$4,056.55	\$16.00	\$0.00	\$1,007.55	\$3,065.00	\$1,065.00	\$2,000.00
902 VOCAL HS	\$3,959.77	\$4,564.00	\$0.00	\$7,700.81	\$822.96	\$339.84	\$483.12
904 YEARBOOK HS	\$21,339.13	\$2,520.00	\$0.00	\$64.59	\$23,794.54	\$20,000.00	\$3,794.54
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$1,959.43	\$100.00	\$0.00	\$0.00	\$2,059.43	\$0.00	\$2,059.43
913 DRAMA HS	\$2,343.39	\$20.00	\$0.00	\$75.00	\$2,288.39	\$330.00	\$1,958.39
922 COURTESY COMMITTEE ADMIN	\$104.53	\$0.00	\$0.00	\$40.00	\$64.53	\$10.00	\$54.53
925 GENERAL FUND REFUND	\$1,267.24	\$534.95	\$0.00	\$0.00	\$1,802.19	\$0.00	\$1,802.19
927 HALL OF FAME BANQUET	\$1.97	\$0.00	\$0.00	\$0.00	\$1.97	\$0.00	\$1.97
929 DISTRICT SPECIAL OLYMPICS	\$38,593.25	\$2,700.00	\$0.00	\$4,913.34	\$36,379.91	\$1,575.00	\$34,804.91
931 TECHNOLOGY INSURANCE ACCOUNT	\$2,335.32	\$385.00	\$0.00	\$0.00	\$2,720.32	\$1,609.95	\$1,110.37
932 SUMMER SCHOOL HS	\$5,144.96	\$1,495.00	\$0.00	\$175.00	\$6,464.96	\$0.00	\$6,464.96
933 FAVER C&C	\$378.56	\$3.50	\$0.00	\$0.00	\$382.06	\$0.00	\$382.06
934 TRANSPORTATION C&C	\$3,320.66	\$470.10	\$0.00	\$878.90	\$2,911.86	\$790.45	\$2,121.41
935 VENDING MACHINE ADMIN	\$736.84	\$25.25	\$0.00	\$0.00	\$762.09	\$564.81	\$197.28
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$16,854.12	\$160.37	\$0.00	\$609.77	\$16,404.72	\$2,382.03	\$14,022.69
942 C.N. CLEARING ACCT	\$110.00	\$560.10	\$0.00	\$640.10	\$30.00	\$3,000.05	(\$2,970.05)
Total	\$545,074.87	\$61,963.90	\$0.00	\$87,667.46	\$519,371.31	\$79,624.06	\$439,747.25



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthriepls.net

To: Dr. Mike Simpson and
Board of Education

Date: May 19 2021

We would like to declare 2 old pianos located at the Jr High as surplus.

Thank you,

A handwritten signature in black ink, appearing to read 'Cody Thompson', with a long horizontal line extending to the right.

Cody Thompson



EMPLOYEE TRIP REQUEST

Check if Out of State

Michael L. Simpson
Name of Employee

6-7-2021
Date

Employee's Current Assignment Superintendent

Title of Conference or Activity NFHS Summer Meetings

Location Orlando, FL Date(s) of Conference June 28-July 2, 2021

Full Legal Name (for air travel) Michael Lynn Simpson

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 6-28-2021 AM PM (check one) Return Date 7-2-2021 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This is a national conference of board members who serve as directors of State Activity Associations. I am attending as a responsibility of serving on the OSSAA Board.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) see below	Travel is paid by the OSSAA
Registration	\$ _____		
Lodging	\$ _____		
Meals	\$ _____	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)	
Substitute	\$ _____	(calculate @ \$65 per day)	
Total	\$ 0.00		

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Signature Date

Program Director's Approval Signature Date

Board of Education Approval Date

*Refund for toll fees, parking and ground travel requires receipt.



102nd ANNUAL NFHS SUMMER MEETING

Orlando World Center Marriott

Orlando, Florida

June 28-July 2, 2021



PRELIMINARY CONFERENCE SCHEDULE

Monday, June 21	Monday, June 28	Tuesday, June 29	Wednesday, June 30	Thursday, July 1	Friday, July 2
First-Time Attendees Orientation (Virtual) 2:00 p.m. – 2:45 p.m.	Registration Preparation 8:00 a.m. – 12:00 p.m.	Banquet Table Reservations 8:00 a.m. – 9:30 a.m.	Executive Directors Mentoring Breakfast 7:00 a.m. – 7:50 a.m.	Field Hockey Breakfast (Sponsored by: USA Field Hockey) 7:45 a.m. – 8:45 a.m.	Fun Run/Walk 6:00 a.m. (Depart hotel at 5:40 a.m.)
	NFHS Board Meeting 8:30 a.m. – 5:00 p.m.	Spirit of Sport/Heart of the Arts Breakfast 8:00 a.m. – 10:00 a.m.	Performing Arts Summit Breakfast 7:00 a.m. – 7:50 a.m.	Tennis Breakfast (Sponsored by: USTA) 7:45 a.m. – 8:45 a.m.	Sixth Workshop Session 9:00 a.m. – 10:00 a.m.
Sunday, June 27	Marketing Luncheon and Summit 12:00 p.m. – 3:30 p.m.	Women's Leadership Summit 8:00 a.m. – 10:00 a.m.	National Council Meeting 8:00 a.m. – 9:15 a.m.	Golf Breakfast (Sponsored by: USGA) 8:00 a.m. – 8:50 a.m.	Seventh Workshop Session (Roundtable) 10:15 a.m. – 11:15 a.m.
<i>NFHS Staff Arrivals</i>	Registration 1:00 p.m. – 6:00 p.m.	Registration 8:00 a.m. – 3:00 p.m.	Girls Gymnastics Rules Interpreters Meeting/Breakfast 8:00 a.m. – 9:30 a.m.	NFHS Network Update/Q&A Breakfast 8:00 a.m. – 8:50 a.m.	Closing General Session TBD 11:30 a.m. – 12:30 p.m.
NFHS Network Board of Directors Meeting 11:00 a.m. – 2:30 p.m.	Spirit Summit 2:00 p.m. – 3:00 p.m.	High School Tackle Football Committee 8:30 a.m. – 10:00 a.m.	Information Desk 8:00 a.m. – 11:00 a.m.	NFHS Center for Officials Services (COS) Breakfast 8:00 a.m. – 8:50 a.m.	Rules Interpreters Meeting Field Hockey 1:30 p.m. – 3:00 p.m.
NFHS Board Pre-Meeting 5:30 p.m. – 7:30 p.m.	Student Services Meeting 2:00 p.m. – 3:15 p.m.	Spouse/Guest Breakfast 8:30 a.m. – 10:00 a.m.	NFHS Fun Run/Walk Package Pick-Up 8:00 a.m. – 11:00 a.m.	Information Desk 8:30 a.m. – 4:30 p.m.	Rules Interpreters Meeting Volleyball 1:30 p.m. – 3:00 p.m.
NFHS Board Reception 7:30 p.m. – 9:00 p.m.	Officials Advisory Committee 2:00 p.m. – 4:00 p.m.	Small States Meeting 10:00 a.m. – 12:00 p.m.	Third Workshop Session 9:45 a.m. – 10:45 a.m.	Second General Session Urhahn/Niehoff 9:00 a.m. – 10:15 a.m.	Rules Interpreters Meeting Soccer 3:00 p.m. – 4:30 p.m.
	Technology Summit 2:00 p.m. – 4:00 p.m.	SID Workshop 10:00 a.m. – 12:00 p.m.	Summer Meeting Luncheon 11:00 a.m. – 12:45 p.m.	Fourth Workshop Session 10:30 a.m. – 11:30 a.m.	Rules Interpreters Meeting Swimming & Diving 3:00 p.m. – 4:30 p.m.
	National Records Committee Meeting 2:30 p.m. – 5:00 p.m.	Opening Ceremony "We Are High School®" 12:00 p.m. – 1:00 p.m.	Section Meetings (as determined by each section) 12:45 p.m. – 3:00 p.m.	Executive Director Spouse Event 11:00 a.m. – 1:00 p.m.	Rules Interpreters Meeting Football 4:30 p.m. – 6:00 p.m.
	NFHS Learn Summit 3:00 p.m. – 4:15 p.m.	First General Session Erik Wahl 1:15 p.m. – 2:00 p.m.	Golf Tournament 1:30 p.m. – 7:00 p.m. (Depart hotel at 1:15 p.m.)	Inclusion Discussion Forum/Luncheon 11:45 a.m. – 12:45 p.m.	
	Finance Directors Summit 3:00 p.m. – 5:00 p.m.	First Workshop Session 2:15 p.m. – 3:15 p.m.		National Campaigns Execution Workshop/Luncheon 11:45 a.m. – 1:00 p.m.	
	Moderator/Speaker Orientation 3:30 p.m. – 4:00 p.m.	Second Workshop Session (Roundtable) 3:30 p.m. – 4:45 p.m.		Hall of Fame Press Conference 12:00 p.m.	
	Welcome Reception 6:00 p.m. – 9:00 p.m.	President's Reception 5:30 p.m. – 6:30 p.m.		Legal/Sports Medicine Workshop 1:30 p.m. – 2:45 p.m.	
				Hall of Fame Reception 1:30 p.m. – 3:00 p.m.	
				Fifth Workshop Session 3:00 p.m. – 4:00 p.m.	
				NFHS Hall of Fame Banquet 6:00 p.m. – 8:30 p.m.	
				Post-Banquet NFHS Hall of Fame Autograph Session 8:45 p.m.	

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Contractual Agreement with Visual Senses to provide Visual Impairment
and Orientation and Mobility Services during the 2021-2022 school year.

DATE: June 5, 2021

Attached is an agreement with Nikki Keck of Visual Senses to provide consultation services and orientation and mobility services for students with Visual Impairments during the 2021-2022 school year. Ms. Keck has both Visual Impairment and Orientation and Mobility certification and will provide both of these services. The fee for these services will be \$70.00 per hour for services and travel time. Ms. Keck's agency provides this service to several school districts across the state. The cost of this service will be approximately \$3,500. The hourly rate for this service will remain the same as the last six school years. This service will be paid through Special Education Project 621 Federal Flow Through.

Additional Quotes received:

Mediscan – Teacher of the Visually Impaired \$63.00 - \$83.00 per hour
Orientation and Mobility Specialist \$75.00 - \$95.00 per hour

Solient Health -Teacher of the Visually Impaired \$68.50 - \$79.50 per hour
Orientation and Mobility Specialist \$60.50 - \$70.50

Pro Care Therapy \$70 - \$80 per hour for Teacher of the Visually Impaired

We need someone with both VI certification and Orientation and Mobility certification or we will have to contract for two separate individuals.

Contract Agreement

This agreement is established between Guthrie Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Guthrie Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

The fee for these services is agreed upon at \$70 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Guthrie) and return to point of origin.

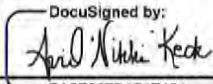
To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Guthrie Public Schools following rendering of services. **Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.**
4. If scheduled meetings or consults are canceled for any reason, a reasonable notice of 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Guthrie Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

This agreement shall expire on June 30, 2022 unless review and renewed by both parties prior to that date.

Authorized Representative

Guthrie Public Schools

DocuSigned by:


Nikki Keck, TVI, COMS

Certification # 187290 EXP: 6/30/2023

National O&M # 4086 EXP: 9/30/2021

Date

4/30/2021

Date

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Agreement with Oklahoma Hearing Solutions for Audiological
Services

DATE: June 5, 2021

Attached is an agreement with Oklahoma Hearing Solutions, Fine Hearing Clinic, to provide audiological services for the 2021-2022 school year. The Guthrie Public School District is required to provide audiology services including evaluations and hearing aid molds for certain students with hearing impairments. There are two non-profit organizations that provide some of these services. One is local and one is in Oklahoma City. We are often able to utilize these organizations for some services for some of our students. Due to our referrals to the non-profit organizations, we spent zero (0) dollars for this service last school year. When we are unable to utilize these organizations, we will refer students to Oklahoma Hearing Solutions AKA Fine Hearing Clinic. Oklahoma Hearing Solutions has agreed to continue to provide these services for Guthrie Public Schools. The cost of this contract maybe up to \$1,000.

Additional Quotes:

John W. Keys Speech and Hearing Center, University of Oklahoma College of Allied Health starting at \$65 - \$155 per hour

Hearing Health Care, Shawnee starting at \$90 - \$110 per hour

Oklahoma Hearing Center starting at \$75 per hour

**Oklahoma Hearing Solutions
Public School Audiology Service Contract**

April 20, 2021

Guthrie Public Schools
802 E Vilas Ave
Guthrie, OK 73044

Re: Audiological Services for the 2021-2022 school year

To Whom It May Concern

Enclosed you will find the proposed Audiology Service Contract for the 2021-2022 school year. Please sign the original and return it at your earliest convenience. You are more than welcome to email them as well.

Our audiology staff is experienced in the utilization of assistive listening devices such as FM Units, Auditory Trainers and Soundfield amplification. We are also one of the few clinics that offer Auditory Processing Disorder (APD) evaluations in the Oklahoma City metro area. Upon request, we are able to test individuals with challenges using two audiologists at no additional cost. We are also available to assist you with IEP matters involving your hearing impaired students, their families, and their teachers. In addition, we are contracted Medicaid/Sooner Care providers for medical services and necessary hearing equipment under their guidelines, as well as most private insurance companies. Starting in 2020, we now also have an audiologist specializing in Cochlear Implants. We are able to do CI Evaluations, fittings and mappings in our clinic. We have included these costs in the proposed contract as well.

We consider it an honor to serve your district with the best hearing healthcare service available. For your added convenience, we have two locations to better serve you. Fine Hearing Care is located in Edmond at 2405 S. Bryant Ave. Suite 100 Edmond, OK 73013 and Hearing Solutions is located at 408 S. Mustang Rd. Ste. B Yukon, OK 73099. We are able to see your students at either of our locations. If you have any questions or comments regarding this matter, please contact Jill Laxton at jill.laxton@finehearingcare.com or at 405-340-9191. We look forward to serving you and your students.

Sincerely,

Lisa L. Irby, Au.D., CCC-A
Owner/Head Audiologist

Oklahoma Hearing Solutions

2405 S. Bryant, Suite 100 Edmond, OK 73013
408 S. Mustang Road, Suite B Yukon, OK 73099

Phone: 405.340.9191 Fax 405.340.9185
Phone: 405.265.1133 Fax 405.265.1144

**AUDIOLOGY SERVICE CONTRACT
FOR THE GUTHRIE PUBLIC SCHOOL DISTRICT**

Oklahoma Hearing Solutions is proposing the following audiological service contract for the 2021-2022 school year in the Guthrie Public School District.

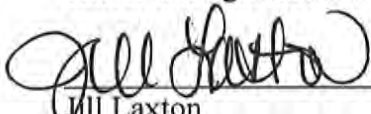
These services may include:

- | | |
|--|-------------------|
| ◆ Hearing Evaluation (in our office) | \$ 60.00 |
| ◆ Hearing Aid Evaluation | \$ 60.00 |
| ◆ Central Auditory Processing (CAP) Evaluation | \$ 175.00 |
| ◆ Otoacoustic Emissions (OAE) | \$ 30.00 |
| ◆ Tympanometry | \$ 15.00 |
| ◆ FM Unit Fitting | \$ 75.00 |
| ◆ FM Unit / Equipment Check | \$ 30.00 per unit |
| ◆ Earmolds | \$ 55.00 |
| ◆ Hearing Aid/FM Repairs (with 6 month warranty) | \$ 250.00 |
| ◆ Equipment and/or Parts | Cost + 30% |
| ◆ Hearing Aid Accessories and/or Parts | Cost + 30% |
| ◆ Hearing Aid Batteries (single package) | \$ 5.00 per card |
| ◆ Hearing Aid Batteries (size 312, 13 or 10/box of 40) | \$ 20.00 per box |
| ◆ Retube Earmold | \$ 5.00 |
| ◆ Mapping for Cochlear Implant | \$ 150.00 |
| ◆ Programming for Hearing Aid | \$ 100.00 |
| ◆ In-service Training / Consultation ** | \$ 75.00 per hour |
| ◆ Additional Visits with Students ** | \$ 75.00 per hour |

** Mileage added for on-site services at the rate of \$.45 per mile

Other services, equipment, and/or products are available with pricing upon request.

The effective dates of this agreement are July 1, 2021 to June 30, 2022. Should any invoice be left unpaid in excess of 60 days, it will be subject to possible finance charges. Either party may cancel this agreement with written notice at any time.



 Jill Laxton
 Oklahoma Hearing Solutions, LLC
 DBA: Fine Hearing Care

4/20/2021

 Date

 Name:
 Guthrie Public Schools

 Date

FACILITY USE AND LICENSE AGREEMENT

THIS AGREEMENT is entered into as of the 14th day of June, 2021, between INDEPENDENT SCHOOL DISTRICT NO.1 OF LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie Public Schools (“School District”) and the YMCA OF GREATER OKLAHOMA CITY (“Licensee”)

RECITALS:

- A. Licensee desires to use a portion of the buildings and improvements located at School District’s Fogarty Elementary School (the “Facility”) solely to operate an after school program for school aged kids PreK through 6th grade (the “Permitted Use”).
- B. The School District desires to allow Licensee to use and occupy the Facility at the specific times and for specific purposes set forth herein.

THEREFORE, in consideration of the following mutual promises, covenants and conditions, and intending to be legally bound, the parties agree as follows:

1. The School District agrees to allow Licensee to use and occupy the Facility from August 14, 2021 through May 31, 2022, for the Permitted Use. This Agreement shall be subject to renewal upon mutual written agreement of the parties. Any renewal terms shall begin on August 1 and end on May 31 of each subsequent year (each “Renewal Term”). Either party may terminate this Agreement upon giving a thirty (30) day written notice to the other party. This Agreement may terminate immediately if either party commits to material breach of any of the provisions of this Agreement and does not cure such breach within ten (10) days after receipt of written notice thereof from the other party.
2. Licensee shall pay school District at the rate of Thirty Dollars (\$30) per day for use of Gymnasium, Cafeteria, playground and 1 classroom. School District shall invoice Licensee monthly. Payment shall be made within ten (10) days of Licensee’s receipt of the invoice.
3. Licensee shall give a Twenty-five Percent (25%) tuition discount and priority of enrollment to children of employees of the School District.
4. Licensee shall comply with all applicable federal, state and local laws governing the Permitted Use.
5. Licensee agrees to indemnify, defend and hold harmless the School District, its agents and employees from any and all liability regardless of the source and regardless of the type of claim which may occur or arise out of, directly or indirectly, the Licensee’s occupancy and use of the Facility. Licensee shall maintain and pay for Commercial General Liability Insurance specifically related to the Licensee’s use and occupancy of the Facility issued by a company or companies authorized to do business in the State of

Oklahoma, naming the School District as an additional insured, and providing coverage in amount not less than the amount required to insure the School District's liability under the Oklahoma Governmental Tort Claims Act, including any amendments thereto subsequent to the date of this Agreement. Copies of certificates of insurance evidencing such coverage shall be furnished to the School District prior to the commencement of the term of this Agreement. The insurance certificates shall require the insurer to provide at least ten (10) days prior written notice to the School District before cancellation of the coverage for any reason, including non-payment of the premium. Nothing contained herein shall be construed to limit or waive the School District's immunity from liability under laws now in existence, or existing in the future.

6. Licensee warrants and represents that it is authorized to sign the Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.
7. The rights and privileges granted to the Licensee by this Agreement may not be assigned or transferred without prior written consent of the School District. No waiver of any portion of this Agreement shall be effective unless in writing and signed by the School District and Licensee. This Agreement with any items incorporated by reference shall constitute the entire agreement between the parties and supersedes all prior negotiations and agreements.
8. The School District reserves the right to refuse admission, eject or cause to be ejected from the Facility any objectionable person or persons, and neither the School District nor any of its administrators, agents or employees shall be liable to Licensee for any damages that may be sustained by Licensee through the exercise by the School District of this right.
9. Licensee will use the Facility only for the Permitted Use and will take reasonable precautions to ensure that the Facility and any ancillary equipment of the School District are used in a careful and prudent manner so as to prevent any loss, defacement or damage to them. Licensee is liable to the School District for the damages, repair or replacement of any items damaged during Licensee's use of the School Districts' Facility.
10. School District shall have no responsibility for any loss of, damage to, destruction or disappearance of any of Licensee's property in the Facility. Licensee assumes the entire risk of the foregoing. Licensee understands that School District does not and will not maintain any casualty or other insurance on Licensee's property. Licensee waives and right of subrogation on behalf of its insurance carrier against School District for any loss of, damage to, destruction or disappearance of Licensee's property in the Facility.
11. The School District shall maintain the facility at its sole cost including, HVAC, plumbing and normal repairs for damages not caused by Licensee usage. School District shall

provide routine cleaning and trash removal of the areas covered under this agreement in accordance with its normal cleaning in the facility.

12. The parties shall, at all times, act and function pursuant to the Agreement and hold themselves out as independent contractors. It is not the intention of the parties to form a joint venture or partnership. This Agreement should not be construed to create a contract of employment or any agency relationship. Licensee is solely responsible for operations, concerning the Permitted Use, for employment of staff, benefits and worker' compensation coverage and for the payment of all taxes, including federal, state and local employment taxes arising out of Licensee's activities hereunder. In no event shall Licensee or its employees, agents or representatives be entitle to benefits or workers' compensation coverage of any kind from School District.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

INDEPENDENT SCHOOL DISTRICT No. 1 OF
LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie
Public Schools

By: _____
President, Board of Education

ATTEST:

Clerk, Board of Education

“SCHOOL DISTRICT”
YMCA OF GREATER OKLAHOMA CITY
By:

Name:

Address:

Telephone: _____

“LICENSEE”

FACILITY USE AND LICENSE AGREEMENT

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RECITALS:

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- B. The School District desires to allow Licensee to use and occupy the Facility at the specific times and for specific purposes set forth herein.

THEREFORE, in consideration of the following mutual promises, covenants and conditions, and intending to be legally bound, the parties agree as follows:

1. The School District agrees to allow Licensee to use and occupy the Facility from August 14, 2021 through May 31, 2022, for the Permitted Use. This Agreement shall be subject to renewal upon mutual written agreement of the parties. Any renewal terms shall begin on August 1 and end on May 31 of each subsequent year (each “Renewal Term”). Either party may terminate this Agreement upon giving a thirty (30) day written notice to the other party. This Agreement may terminate immediately if either party commits to material breach of any of the provisions of this Agreement and does not cure such breach within ten (10) days after receipt of written notice thereof from the other party.
2. Licensee shall pay school District at the rate of Thirty Dollars (\$30) per day for use of Gymnasium, Cafeteria, playground and 1 classroom. School District shall invoice Licensee monthly. Payment shall be made within ten (10) days of Licensee’s receipt of the invoice.
3. Licensee shall give a Twenty-five Percent (25%) tuition discount and priority of enrollment to children of employees of the School District.
4. Licensee shall comply with all applicable federal, state and local laws governing the Permitted Use.
5. Licensee agrees to indemnify, defend and hold harmless the School District, its agents and employees from any and all liability regardless of the source and regardless of the type of claim which may occur or arise out of, directly or indirectly, the Licensee’s occupancy and use of the Facility. Licensee shall maintain and pay for Commercial General Liability Insurance specifically related to the Licensee’s use and occupancy of the Facility issued by a company or companies authorized to do business in the State of

Oklahoma, naming the School District as an additional insured, and providing coverage in amount not less than the amount required to insure the School District's liability under the Oklahoma Governmental Tort Claims Act, including any amendments thereto subsequent to the date of this Agreement. Copies of certificates of insurance evidencing such coverage shall be furnished to the School District prior to the commencement of the term of this Agreement. The insurance certificates shall require the insurer to provide at least ten (10) days prior written notice to the School District before cancellation of the coverage for any reason, including non-payment of the premium. Nothing contained herein shall be construed to limit or waive the School District's immunity from liability under laws now in existence, or existing in the future.

6. Licensee warrants and represents that it is authorized to sign the Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.
7. The rights and privileges granted to the Licensee by this Agreement may not be assigned or transferred without prior written consent of the School District. No waiver of any portion of this Agreement shall be effective unless in writing and signed by the School District and Licensee. This Agreement with any items incorporated by reference shall constitute the entire agreement between the parties and supersedes all prior negotiations and agreements.
8. The School District reserves the right to refuse admission, eject or cause to be ejected from the Facility any objectionable person or persons, and neither the School District nor any of its administrators, agents or employees shall be liable to Licensee for any damages that may be sustained by Licensee through the exercise by the School District of this right.
9. Licensee will use the Facility only for the Permitted Use and will take reasonable precautions to ensure that the Facility and any ancillary equipment of the School District are used in a careful and prudent manner so as to prevent any loss, defacement or damage to them. Licensee is liable to the School District for the damages, repair or replacement of any items damaged during Licensee's use of the School Districts' Facility.
10. School District shall have no responsibility for any loss of, damage to, destruction or disappearance of any of Licensee's property in the Facility. Licensee assumes the entire risk of the foregoing. Licensee understands that School District does not and will not maintain any casualty or other insurance on Licensee's property. Licensee waives and right of subrogation on behalf of its insurance carrier against School District for any loss of, damage to, destruction or disappearance of Licensee's property in the Facility.
11. The School District shall maintain the facility at its sole cost including, HVAC, plumbing and normal repairs for damages not caused by Licensee usage. School District shall

provide routine cleaning and trash removal of the areas covered under this agreement in accordance with its normal cleaning in the facility.

12. The parties shall, at all times, act and function pursuant to the Agreement and hold themselves out as independent contractors. It is not the intention of the parties to form a joint venture or partnership. This Agreement should not be construed to create a contract of employment or any agency relationship. Licensee is solely responsible for operations, concerning the Permitted Use, for employment of staff, benefits and worker' compensation coverage and for the payment of all taxes, including federal, state and local employment taxes arising out of Licensee's activities hereunder. In no event shall Licensee or its employees, agents or representatives be entitle to benefits or workers' compensation coverage of any kind from School District.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

INDEPENDENT SCHOOL DISTRICT No. 1 OF
LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie
Public Schools

By: _____
President, Board of Education

ATTEST:

Clerk, Board of Education

“SCHOOL DISTRICT”
YMCA OF GREATER OKLAHOMA CITY
By:

Name:

Address:

Telephone:

“LICENSEE”



CCOSA’s District Level Services (DLS) Program
(Agreement 2021-2022)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and _____ School District No. __ of _____ County, Oklahoma (District) concerning the District’s participation in **CCOSA’s District Level Services Program** (Program) for the fiscal year ending June 30, 2022.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2019-20 ADM for all school districts that participated in the cooperative, interlocal, or technology center during the 2020-21 school year.

P.O. CALCULATION GRID

County Name: _____ County Number: _____

District Name: _____ District Number: _____

P.O. CALCULATION GRID

<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

ADM (2019-20)	TOTAL

Purchase Order Number: _____

Purchase Order Amount: _____

Please attach a copy of the purchase order when submitting completed forms

District Name: _____



Superintendent Certification of Participation

I certify that on the _____ day of _____ 20____, the Board of Education of _____ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The _____ Board of Education has encumbered \$_____ for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with _____ Public Schools.

Signature of Superintendent

Date

The District understands that CCOSA’s District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District’s Board of Education and ends on June 30, 2022. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. Delay in contract approval could result in your district missing valued services and workshops!

District Name: _____



CCOSA’s District Level Services (DLS) Program

Designated Administrator Contact Form 2021-2022

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Eligible Administrators

(based upon each district’s size in ADM for the 2017-18 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
*		

*only if ADM exceeds 10,000

Please send a copy of the completed forms to Laura Crabtree (laura@ccosa.org) or fax to 405.524.1196 (ATTN: Laura Crabtree). Keep one copy for your records.

Prepared By: Anika McGuire
 Customer Name: Guthrie Independent School District 1
 Contract Term: 12 Months
 Start Date: 7/1/2021
 End Date: 6/30/2022

Customer Contact: Michelle Chapple
 Title: Chief Financial Officer
 Address: 802 E. Vilas
 City: Guthrie
 State/Province: Oklahoma
 Zip Code: 73044
 Phone #: (405)282-8900

Product Description	Quantity	Unit	Extended Price
Initial Term 7/1/2021 - 6/30/2022			
License and Subscription Fees			
UT Applicant Tracking	1.00	Students	USD 5,035.06
License and Subscription Totals:			USD 5,035.06

Quote Total	
Initial Term	7/1/2021 - 6/30/2022
Initial Term Total	USD 5,035.06

On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at <http://www.powerschool.com/msa/>, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Guthrie Independent School District 1

Signature:



Signature:

Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Title:

Date: 2-25-2021

Date:

PO Number: _____



3DEZROUTING INC
5743672000

1251 N Eddy St Suite 200
South Bend, Indiana
46617
United States

Billed To
Susan Birdwell
Guthrie Public Schools
802 E Vilas
Guthrie, Oklahoma
73044

Date of Issue
06/01/2021

Due Date
07/31/2021

Invoice Number
186

Reference
07/01/21 - 06/30/22

Amount Due (USD)
\$6,900.00

Description	Rate	Qty	Line Total
3DEZR Software Annual Subscription	\$6,300.00	1	\$6,300.00
3DEZR Texting Service Annual Subscription	\$600.00	1	\$600.00
	Subtotal		6,900.00
	Tax		0.00
	Total		6,900.00
	Amount Paid		0.00
	Amount Due (USD)		\$6,900.00

Notes

Covers Period 07/01/21 - 06/30/22 Annual Subscription



Intrado Interactive Services Corporation

Quote

Date 4/2/2021
Quote # 140712
Expires 7/1/2021
Quote Type
Representative AM Nicole Seabaugh
Agent

THIS IS NOT A BILL.

Prepared for:

Accounts Payable
Guthrie Public Schools
802 E Vilas Ave
Guthrie OK 73044-5228
United States

Item	Quantity	Description	Rate	Amount
R-SM Complete	1	Renewal SchoolMessenger Complete -- 12-month Unlimited Notification Service July 1, 2021 - June 30, 2022		5,054.48
			Total	\$5,054.48

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this quote, unless the parties have entered into a separate mutually executed agreement.
Sales tax may be applied on invoice. Tax exemption certificates can be sent to SchoolMessengerBilling@west.com.



140712

Organization Information

Organization: Guthrie Public Schools

Address

Street Address: 802 E Vilas Avenue

City: Guthrie

State: OK

Zip: 73044

Main Phone: 405-282-8900

Fax: 405-282-5904

Contract Dates: 07/01/2021 – 06/30/2022

Current URL (web address):

<https://www.guthrieeps.net/>

Student Enrollment: 3,492

Contract Type: Schools

Contact Information

Signatory Contact

Name: Mike Simpson

Title: Superintendent

Phone: 405-282-8900

Email: mike.simpson@guthrieeps.net

Network Administrator

Name: Dee Benson

Title: Director of Technology

Phone: 405-282-5959

Email: dee.benson@guthrieeps.net

Website Contact

Name: Sandra Savory

Title: Website Coordinator

Phone: 405-282-8900

Email: sandra.savory@guthrieeps.net

Business/Office Manager Contact

Name: Brandi Brown

Title: Encumbrance Clerk

Address: 802 E Vilas Avenue

City: Guthrie

State: OK

Zip: 73044

Phone: 405-282-8900

Fax: 405-282-5904

Email: brandi.brown@guthrieeps.net

**PLEASE REVIEW FOR ACCURACY AND THEN COMPLETE ANY MISSING INFORMATION.
RETURN A SIGNED, COMPLETED COPY TO DIANNA KASTANEK AT diannak@fes.org.**

Contract Information

Agreement Term Dates:

Term is 12 months.

Contract Dates: 07/01/2021 – 06/30/2022

Billing cycle: Annually Quarterly Monthly

Special Billing Notes/Arrangements

- Supersedes all previous SOCS license agreements, effective start date of this agreement.
- Includes option to redesign your website every 3 years, for no additional charge. Guthrie Public Schools last redesigned on 06/22/2016 and is eligible again upon receipt of this signed renewal.
 - Does your organization want to do a redesign? Please mark an option: Yes No
 - If so, what is the requested project start date? _____
- Additional notes/information:
There is no price increase. Website fees+annual app fees are now combined.

Sales Tax Exemption Form and PO

Please email a copy of your sales tax exemption form if applicable and PO to Dianna Kastanek at diannak@fes.org

Pricing Summary

ANNUAL ROYALTIES/FEES:

SOCS Website Services & Support + Mobile App in the Stores	\$ 5,000 per year
Texting Services (Notifier)	\$ per year
Additional URL/Domain Registrations (\$20 per domain)	\$ per year
Total Annual Royalties/Fees	\$ 5,000 per year

OPTIONAL ONE-TIME SERVICES/FEES:

Texting Services (Notifier) Set-up	\$
Mobile App in Stores Set-up	\$
Additional Listserv Set-up	\$
Content Migration Estimate (\$50 per hour)	\$
On-line Payment Set-up (TBD)	\$
Custom graphics development	\$
Total One-Time Set-up Fees	\$ 0

Optional Fees

- On-site training is negotiable
- Licensee specific customization services will be made available to Licensee at an hourly programming rate.

Additional Notes/Conditions

- Includes SOCS GO App
- Includes Guthrie Public Schools custom mobile app

FES Contact Information

FES Partner Representative

Stacey Anderson

staceya@fes.org

800-850-8397, ext. 6991

Fax: 402-479-6691

1300 O Street
Lincoln, NE 68508

Consultant/ESC: Jim Knox

FES Administrative Representative

Dianna Kastanek

diannak@fes.org

800-850-8397, ext. 6661

Fax: 402-479-6691

1300 O Street
Lincoln, NE 68508

Signatures

I attest that I am authorized to sign on behalf of:

Guthrie Public Schools

For: FES

1300 O Street
Lincoln, NE 68508

By: _____
(Signature) (Date)

By: _____
Dan Kunzman, Senior Vice President (Date)

(Please print full name)

Title: _____

RENEWAL LICENSE AND SERVICE AGREEMENT

Simplified Online Communication System (“SOCS”)

This License and Service Agreement (the “Agreement”) made by and between FES, a Nebraska nonprofit corporation located in Lincoln, Nebraska and **Guthrie Public Schools** (“Licensee”).

THE PARTIES AGREE AS FOLLOWS:

1. License. FES grants to Licensee a limited, nonexclusive and nontransferable license to the Simplified Online Communication System (“SOCS”) web hosting service (collectively the “Licensed Service”). Exclusive proprietary title to all rights, patents, trademarks, copyrights, source code, graphic design and images created by FES and trade secrets in the Licensed Service shall remain with FES and no title to or ownership interest in the Licensed Service shall be transferred to Licensee.
2. Installation, Training, Technical and Support Services. FES shall provide certain technical services to Licensee associated with the installation, management and administration of the Licensed Service. One time set up fee does not include graphic design services. Graphic design services for the website are included in the license fee and limited to 3 mockup designs prior to site installation. Additional graphic services will be charged at the current hourly rate. FES shall provide updates and certain enhancements to the Licensed Service without charge during the term of this Agreement and any renewals. Basic instruction and support services shall be provided at no extra cost as a part of the initial delivery of the Licensed Service. Other technical assistance relating to subsequent technical client network support, configuration, and/or guidance, content creation and/or the transfer of existing content, or on-site training are not part of the license agreement and are subject to a separate charge. Those services and the related charges are noted on page 7 of this Agreement.
3. Charges, Payments, and Taxes. Licensee shall pay the royalty fees for the Licensed Service and related services and costs as set forth on the included pricing summary. All annual royalty fees shall be due on the date identified on the Exhibit; for any exercised renewal terms, the annual fee shall be due on the anniversary date of the original payment, unless otherwise agreed to by the parties. FES shall direct bill Licensee for all royalty fees, services, and support, including additional charges for technical assistance in accordance with the terms and rates set out the attached schedule. Interest shall accrue at the rate of one and one-half percent (1.5%) per month for any invoice balance outstanding for more than thirty (30) days. Each party shall be responsible for its own obligations associated with any federal, state, local or other taxes required with the delivery of the Licensed Service.
4. Obligations of Licensee. In addition to the covenants provided by Licensee within this Agreement, Licensee specifically agrees to the following:
 - a. Logos and Branding. Permit FES or its designees and assigns to place a logo at a reasonable location on the site, with a link to the website of FES and/or its designee, if so requested by FES.
 - b. Utilization of Site. Permit FES or its designees and assigns to utilize Licensees’ site and corresponding content in sales demonstrations, marketing materials and/or other venues to highlight Licensed Service to existing and/or potential Licensees.
 - c. Implementation Team. Identify an initial SOCS implementation team to work directly with FES in the implementation of SOCS for Licensee.
5. Warranties and Representations. FES hereby warrants that the Licensed Service (including enhancements and modifications) will perform in all material respects during the term of this Agreement. FES shall, at no additional charge to Licensee, undertake to correct any Licensed Service which does not perform substantially in accordance with the representations of FES. If a defect in the Licensed Service cannot be adequately remedied, the sole and exclusive remedy for any breach of this limited warranty will be restricted to (i) the replacement of the Licensed Service by FES or (ii) refund by FES to Licensee the annual royalty payment which applies to the year in which the defect occurred.

If Licensee modifies, attempts to modify, or decompiles or attempts to decompile the Licensed Service, fails to implement the changes to the Licensed Service as supplied by FES, or in any other way abuses or tampers with the Licensed Service, the warranty obligations of FES under this section shall be null and void. The limited warranty and

restricted remedy contained herein is not applicable to any Licensed Service that has been modified or misused by Licensee.

FES PROVIDES NO WARRANTIES, EXPRESS OR IMPLIED, NOR IS IT OBLIGATED FOR, AND EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR, THE CONTENT DEVELOPED BY LICENSEE OR ITS AGENTS AS ALLOWED BY THE EDIT FEATURES AVAILABLE IN AND UTILIZED THROUGH THE LICENSED SERVICE. FURTHER, NO REPRESENTATIONS OR WARRANTIES ARE MADE CONCERNING THE ACCURACY, COMPLETENESS, TIMELINESS OR RELIABILITY OF ANY INFORMATION CONTAINED IN ANY SITE LINKED THROUGH THE LICENSED SERVICE. FES DOES NOT WARRANT OR GUARANTY UNINTERRUPTED ACCESS TO THE LICENSED SERVICE AS USED THROUGH THE WORLD WIDE WEB AND ANY SITE LINKED TO THE LICENSED SERVICE OR THE AVAILABILITY OF INTERNET E-MAIL LINKS PROVIDED THROUGH THE LICENSED SERVICE. IN NO EVENT SHALL FES, ITS OFFICERS, AFFILIATES, AGENTS, LICENSORS, EMPLOYEES OR INTERNET SERVICE PROVIDERS BE LIABLE TO LICENSEE OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER INCLUDING, BUT NOT LIMITED TO, LOST REVENUE, LOST OR DAMAGED DATA, OR OTHER COMMERCIAL OR ECONOMICAL LOSS, WHETHER BASED IN CONTRACT, TORT, OR ANY OTHER THEORY OF LIABILITY.

FES shall use all reasonable efforts to ensure that the SOCS Service is operating and available to Customers 99.9% of the time in any calendar month. Downtime is considered to be time that the SOCS Network is unavailable due to a failure in the FES network. There may be periods of time that FES schedules maintenance on the SOCS network that requires an interruption of service. Customers will be notified in advance of scheduled maintenance and every effort will be made to schedule this maintenance outside the hours of 7:00 a.m. to 10:00 p.m. Central time. Scheduled maintenance is not considered downtime. FES cannot be responsible for connectivity issues arising from problems in the client's network or internet outages due to such things as environmental disaster, cyber-attack, widespread power outages and other events beyond FES' control.

To protect clients' and FES' networks, FES employs tools that vigorously filters viruses and spam. FES, at its sole discretion, reserves the right to filter content it feels poses a threat to the networks.

Confidentially: Absent the use of encryption, use of the Licensed Service through the Internet is not a secured medium and privacy cannot be assured. Internet e-mail is vulnerable to interception and manipulation of data. FES will not be responsible for any damages to Licensee or any third party suffered as a result of the transmission of information, confidential or otherwise, that may be made through Internet e-mail links provided through this Licensed Service. FES is not responsible for any errors or changes made to any transmitted information. Should Licensee or any third party user transmit information using Internet e-mail resources through the Licensed Service, such individuals do so at their own risk.

Accessibility: FES further acknowledges and warrants that, upon release to Licensee, the Licensed Service is currently in material compliance with relevant federal law and corresponding regulations associated with accessibility of web content and the prohibition of discrimination based on disability (the "Accessibility Standards"). FES agrees to promptly respond to, resolve and remediate any bona-fide complaint regarding accessibility of the Licensed Service under the Accessibility Standards in a timely manner and provide an updated version to Licensee at no cost. If FES, in its judgment, cannot remedy any bona-fide complaint concerning accessibility of the Licensed Service under the Accessibility Standards, then Licensee may terminate this Agreement, but its remedy shall be limited to that set out in Section 7 of this Agreement.

Licensee is entitled to make certain changes to the Licensed Service by adding, editing or supplementing content. Licensee is fully responsible for compliance with the Accessibility Standards as to any added content or alterations made to the original content prepared by FES, and Licensee shall indemnify and hold FES harmless for any claims of violation or noncompliance of the Accessibility Standards. In addition, all limited warranties provided by FES in this section shall not apply if the Licensed Service (including all elements of the licensed SOCS system) are: (i) modified or altered by Licensee in any way (other than by FES or with the specific prior written consent of FES); (ii) not timely updated by Licensee with the corrections, patches, fixes, updates, improvements or enhancements that FES may make available from time to time; or (iii) used in any manner or for any purpose by Licensee which is not specifically permitted by this Agreement or the documentation.

Malware: While FES makes reasonable efforts to assure that the Licensed Service as provided through the Internet does not contain computer viruses, Licensee is responsible to take precautions to scan for computer viruses and to ensure that Licensee has a complete current backup of the applicable items contained on its computer system.

Links to Other Sites: The Licensed Service allows for links to other sites through the use of the Internet. These links are provided solely as a service through the Licensed Service. Such linked sites are independently developed by parties other than FES, and FES assumes no liability or responsibility for the accuracy or appropriateness of the information contained in such sites. The inclusion of any link to any other site through the Licensed Service does not imply endorsement by FES. Any mention of another party or its product or service through links offered through the Licensed Service should not be construed as an endorsement of that party or its product or service by FES. If Licensee or any third party decides to access other linked websites, such action is taken at that party's own risk.

Legal Content: The Licensee agrees to comply with all digital rights, copyright, trademark and decency laws. FES reserves the right to remove content that violates these laws or when notified of an ownership dispute. It is the responsibility of the licensee to resolve such disputes and pay associated costs. If client is using the logo or mark of another organization, the client accepts all liability and may be required to demonstrate that permission has been granted to use said logo or mark (i.e. professional sports team logos, NCAA logos, Disney or Olympic logos).

6. Marketing and Reproduction of Licensed Materials. Licensee shall only publish, identify or make reference to FES's trade names, trademarks, logos or other identifying materials associated with SOCS or the Licensed Service as approved by FES. If such approval is given, Licensee shall provide complete recognition of FES to the Licensed Service in all forms of advertising, marketing, and related promotional materials. Licensee shall not download, offload nor reproduce, in whole or in part, the Licensed Service, except for archive emergency restart purposes, where relevant and as approved in writing by FES. Licensee shall not use any decompiler programs or devices with respect to the Licensed Service or in any way attempt to decompile the Licensed Service. Licensee shall not remove or destroy any proprietary markings or legends placed upon or contained within the Licensed Service or related materials.

7. Limitation of Liability. If FES, in its judgment, is unable to remedy any defects, failure, nonconformity or alleged breach of warranty under the Licensed Service or is otherwise unable to adequately replace the Licensed Service within ninety (90) days after receiving notice from Licensee, FES shall then refund to Licensee the annual royalty payment which applies to the year in which the alleged defect, failure, nonconformity or breach occurred. In no event shall FES be liable to Licensee for loss of profits, sales, goodwill, data or computer programs, or punitive, indirect, tort, economic, special, incidental or consequential damages. Each party agrees to indemnify and hold the other (as well as their respective affiliates, directors, officers, employees and agents) harmless from and against all liabilities, losses, damages, judgments, costs, and expenses of any kind which may be imposed on, incurred by or asserted against a party to this Agreement including, without limitation, attorney fees relating to or arising out of this Agreement or any transaction contemplated hereby, or any amendment, supplement, modification of, or any waiver or consent under or in respect of this Agreement or any transaction contemplated hereby that in each case results from a failure of a party to comply with or perform its obligation under this Agreement or from any act of negligence or willful misconduct on the part of such party.

8. Term of Agreement and Termination.

- a. Unless otherwise terminated as provided herein, this Agreement shall commence as of the beginning date and terminate on the ending date of the term stated on page one (1) of this Agreement, subject to the terms of automatic extension set out below.
- b. Notwithstanding the terms of subpart (a) above, Licensee may terminate this Agreement if FES commits a material breach defined as the inability of the system to perform critical functionality (example: article moderation) or that renders the system inoperable and fails to cure that breach within thirty (30) days after receiving written notice from Licensee of that breach; provided, however, that FES shall have thirty (30) business days to cure any defects or breaches associated with its limited warranties associated with the Licensed Service, as set out in Section 7 above.
- c. Notwithstanding the terms of subpart (a) above, FES may terminate this Agreement (i) if Licensee is delinquent in making any payments due under this Agreement when due and continues to fail to make any such payment for ten (10) days after written notice of such delinquency is sent from FES, or (ii) if Licensee commits any other material breach of this Agreement and fails to remedy such breach within thirty (30) days after written notice of such breach is sent from FES. In the event of such termination by FES, Licensee shall remain liable for all fees incurred to date. Such termination by FES shall be without prejudice to any other remedies FES may have at law or in equity.

- d. The termination of this Agreement by either party for any reason contemplated herein shall terminate the rights of Licensee to the Licensed Service. Upon such termination, the license and all other rights granted to Licensee under this Agreement shall cease immediately and Licensee shall promptly (i) return all operating manuals, documentation and other material related to the Licensed Service in the possession of Licensee; (ii) purge the Licensed Service and any portion thereof from each and every computer, computer storage device, and every other medium of Licensee which such Licensed Service or any portion thereof may be on; and (iii) certify to FES that Licensee has complied with these provisions.
 - e. At Licensee's request, upon termination of this Agreement by either party, and upon receipt of final payment to FES, FES agrees to return a backup file of client's database plus files uploaded by the client (ie: pictures) within 30 days of termination.
 - f. So long as Licensee is not in default of any terms of this Agreement, then this Agreement shall automatically renew annually after completion of the initial term dates on the anniversary hereof, subject to Licensee's obligation to pay the annual royalty fee as provided for herein and any other obligations as contemplated by this Agreement. Either party may terminate the automatic renewal provision by providing notice to the other, no less than sixty (60) days prior to the anniversary date, of its intent to decline the automatic renewal of the contract term. In the event either party should exercise the termination right, the license rights granted to Licensee shall then cease in accordance with the terms of this section.
 - g. The termination of this agreement before the end date, either by original contract or automatic renewal, will require the Licensee to pay 50% of the remaining total license fee.
 - h. All communications regarding terminating or changing terms of this agreement must be rendered in writing. Phone calls will not be recognized for purposes of this contract.
9. General. Any notice required under this Agreement shall be given in writing to each party at the address identified adjacent to each party's signature. Licensee shall not assign or otherwise transfer this Agreement or any interest therein without the prior written consent of FES. This Agreement shall be binding upon the parties hereto, their successors and assigns as permitted. No waiver or any breach of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provision of this Agreement. This Agreement may be originally executed in one or more counter-parts, each of which shall be deemed an original. This Agreement shall be governed by the laws of the State of Nebraska and the parties submit and consent to the jurisdiction of the Nebraska courts for any matter associated with this Agreement. No modifications to this Agreement shall be valid unless made in writing and signed by all parties hereto.
10. Compliance with State Laws. In executing this Agreement, Licensee represents that it has secured all necessary consents and approval from relevant governing or oversight boards and related entities as may be required by state or local law. Execution of this Agreement shall constitute acknowledgement of any such confirmation requirements and waiver of any subsequent claims of requiring consent, confirmation or approval as a condition precedent to the implementation or enforcement of this Agreement.

May 27, 2021

Dr. Mike Simpson, Supt.
Guthrie Schools
802 East Vilas Avenue
Guthrie, OK 73044-5228

Dear Dr. Simpson;

During the 2019 fiscal year, our company performed an AHERA inspection for your school. This year is time for another **3-YEAR AHERA INSPECTION** of the asbestos-containing building materials in your district. Because PTL performed your last AHERA inspection, I have enclosed a contract for your review and consideration.

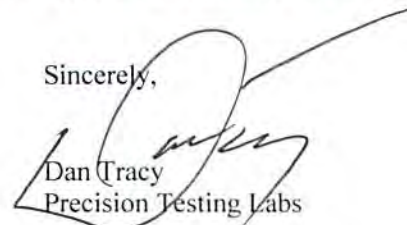
If this contract is acceptable to you, **please sign and return a copy**. Inspections will be scheduled with your office prior to our visit. If you prefer a specific date, please indicate on the contract so we can accommodate you. Proof of Worker's Compensation and General Liability insurance are available on request.

Things you may not know about Precision Testing:

- We offer complete mold sampling and remediation services using inspectors certified by the American Indoor Air Quality Council. Please call if you need to schedule a visit or discuss rates.
- The business website is <http://precision-testing.com>
- You can contact me at dan.tracy@precision-testing.com
- Our address is PO Box 814, Stillwater, OK 74076. Please make sure you are using our current address to avoid any delays in service.
- Our company specializes in complete asbestos management for schools, serving over 300 schools statewide. We offer 2-hour asbestos awareness training for custodial and maintenance staff, or we can loan a film so you can do your own training. If given advance notice, we can provide on-site assistance for Department of Labor or EPA compliance audits.

We appreciate your business. Thank you for considering Precision Testing for your asbestos and mold investigation needs. I will make every effort to provide you with accurate information and timely service.

Sincerely,


Dan Tracy
Precision Testing Labs

CONTRACT
for
AHERA COMPLIANCE
of
REQUIRED 3-YEAR SURVEILLANCE

This contract is entered into for the 2021-2022 school year by and between **Precision Testing Laboratories, Inc.**, and **Guthrie Schools** for the purpose of compliance with the AHERA requirements of a comprehensive re-inspection of asbestos materials in the school buildings.

Precision Testing Laboratories, Inc. will:

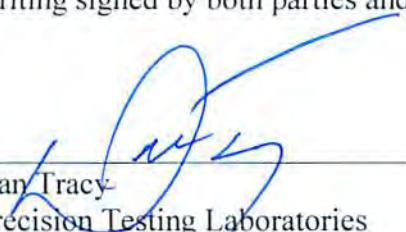
1. Perform the required 3-year AHERA inspection of ACM.
2. Complete all paperwork for compliance with the AHERA re-inspection.
3. Make suggestions for managing your ACM, your management plan and general compliance issues.
4. Perform the required surveillance prior to the deadline of July 2022. If you accept this contract, we will perform the surveillance at a time that is convenient for you.

Guthrie Schools will:

1. Provide a person who has keys and access to all areas of the school campus to accompany the PTL representative during the inspection.
2. Pay the cost of this service which is \$900.00.

The contract payment is due as soon as the surveillance has been completed.

This writing represents the entire agreement between the parties and may be modified only in writing signed by both parties and specifically referring to this document/agreement.



Dan Tracy
Precision Testing Laboratories
P.O. Box 814
Stillwater, OK 74076

Mike Simpson, Supt.

Date: _____

May 24, 2021

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. (“MFSOK”) and the INDEPENDENT SCHOOL DISTRICT NUMBER 1, LOGAN COUNTY, OKLAHOMA (Guthrie Board of Education), Guthrie, Oklahoma (the “Client”).

The Client desires to engage MFSOK and agrees as follows:

I. Scope of Services.

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client’s new and outstanding debt obligations (the “Issues”). Some of these services may be non-municipal advisor services. The Client designates MFSOK as the Client’s independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA Exemption”).

A. New Issue and Refunding of Existing Client Issues

1. Assist Client with bond planning that includes compliance with Oklahoma Constitutional Debt Cap and Client's mill levy target.
2. Evaluate options or alternatives with respect to the proposed new Issue.
3. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
4. Review recommendations made by other parties to the Client.
5. Assist Client in preparing a plan of finance.
6. Advise Client on structure, terms and timing of the proposed new Issue.
7. Prepare financing schedule.
8. Attend meetings as requested by the Client.
9. Assist the Client in preparation of their notices of sale, instructions to bidders, or official statements, as appropriate.
10. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
11. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
12. Assist Bond Counsel in the preparation of the Transcript of Proceedings for submission to the Oklahoma Attorney General for review and approval
13. Coordinate closing of the new Issue with Client and other parties.
14. Review Client's Estimate of Needs to be submitted to County.
15. Evaluate potential refunding opportunities on outstanding Issues.

B. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

II. Compensation and Reimbursements

- A. General Obligation Bonds. MFSOK shall be paid at the time of closing a fee calculated as follows:

½ of 1% of the par amount of each series of bonds issued

Minimum fee: \$17,500.00 for each series of bonds

- B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$1,500.00 for the services performed.
- C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,000.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.
- D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

III. Term and Termination

- A. Term of Agreement. Unless otherwise terminated as provided herein, this Agreement shall be in force and effect for Fiscal Year Ending June 30, 2022 and may be renewed for successive fiscal years beginning July 1 and ending June 30 upon mutual consent of both parties.
- B. Termination of Agreement and Services. This Agreement and all services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

IV. Successors and Assigns

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

V. Municipal Advisor Registration and Acknowledgement

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Municipal Finance Services, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and the MSRB. MFSOK is also registered as an Investment Advisor with the State of Oklahoma.

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

VI. Conflict of Interest Statement

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest, because it may cause MFSOK to recommend a transaction that is unnecessary or in a size that be larger than is necessary. This may be viewed as a conflict of interest regarding our ability to provide unbiased advice to enter into such transaction. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

VII. Legal Events and Disciplinary History

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

VIII. Fiduciary Duty

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and
- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
 - a. any advice provided to or on behalf of the Client;
 - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
 - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full

and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

IX. Recommendations

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

X. Record Retention

Pursuant to SEC, MSRB and the Oklahoma Department of Securities record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

Notices

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Jon Wolff, Vice President
P.O. Box 747
Edmond, OK 73083-0747

CLIENT:

Independent School District Number 1
Logan County, Oklahoma
Attn: Superintendent
802 E. Vilas
Guthrie, OK 73044

Acceptance

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved. In addition, the Client acknowledges receipt of the Form ADV Part 2A Brochure and Part 2B Brochure Supplement.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on June 14, 2021 at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: _____
Jon Wolff, Vice President

INDEPENDENT SCHOOL DISTRICT NUMBER 1
LOGAN COUNTY, OKLAHOMA
(GUTHRIE BOARD OF EDUCATION)

By: _____
Title: President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: michelle.chapple@guthrie.net

If no email, Via Fax: 405-282-5967

May 24, 2021

Guthrie Public Schools
Attn: Michelle Chapple

Re: Amendment to Gas Sales Agreement (Contract #20069)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A, we would like to offer an extension through June 30, 2022.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2021 through June 30, 2022. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you.

Please return one partially executed original to the undersigned by June 15, 2021. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed amendment by June 30, 2021, your contract will automatically extend per the provisions of the existing Exhibit A.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@clearwaterenterprises.net

AMENDMENT

This Amendment is made and entered into as of May 24, 2021 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20069; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A is hereby deleted in its entirety and the attached Exhibit A-1 is substituted therefore. All references in the Agreement to Exhibit A shall be amended to reference Exhibit A-1.
- Schedule 1 is hereby deleted in its entirety and the attached Schedule 2 is substituted therefore. All references in the Agreement to Schedule 1 shall be amended to reference Schedule 2.

This Amendment is effective May 24, 2021. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Guthrie Public Schools

By: _____
 Name: Jenny Thompson
 Title: Chief Operating Officer
 Date: _____

By: _____
 Name: _____
 Title: _____
 Date: _____

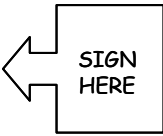


EXHIBIT A-1
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2021 through June 30, 2022 and subject to renewal year to year thereafter by agreement of the Parties and subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 2 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 2 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.12/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of \$25.00/month per Facility. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

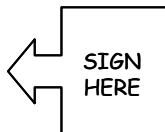
EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Guthrie Public Schools

By: _____
Name: Jenny Thompson
Title: Chief Operating Officer
Date: _____

By: _____
Name: _____
Title: _____
Date: _____



SCHEDULE 2 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

Facility(ies)														
ONG Contract #	Current ONG Regional Receipt Location	Account Name				ONG Account #			Address					
Estimated Monthly Usage (MMBtus)														
4154	OGT-OKC	GUTHRIE PS COTTERAL ELEMENTARY				210185565			2001 W Noble Ave; Guthrie, OK 73044-2171					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		314	326	125	51	18	11	10	11	16	62	157	269	1370
4155	OGT-OKC	GUTHRIE PS FOGARTY ELEMENTARY				211183566			902 N Wentz St; Guthrie, OK 73044-1882					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		444	452	187	80	13	2	2	3	7	110	249	397	1946
4156	OGT-OKC	GUTHRIE PS HIGH SCHOOL				210186651			1615 N Walnut St; Guthrie, OK 73044-3910					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		524	504	303	133	27	20	16	19	35	193	362	547	2683
4157	OGT-OKC	GUTHRIE PS JR HIGH				211184786			705 E Oklahoma Ave; Guthrie, OK 73044-3746					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		303	314	130	58	7	4	2	4	9	62	183	279	1355
4158	OGT-OKC	GUTHRIE PS UPPER ELEMENTARY				211185109			1602 Crooks Dr; Guthrie, OK 73044-1803					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		1269	1283	749	366	66	35	14	22	60	280	765	1111	6020
9605	OGT-OKC	GUTHRIE PS CHARTER OAK ELEMENTARY				213532963			4900 E Charter Oak Rd; Guthrie, OK 73044					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		354	327	121	93	22	6	4	8	18	102	138	276	1469

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Young, Director of Special Education

SUBJECT: Professional Service Agreement with Teresa Ewing to provide Physical
Therapy Services

DATE: June 5, 2021

Attached is an agreement with Teresa Ewing to provide Physical Therapy services for Guthrie Public Schools during the 2021-2022 school year. Ms. Ewing has provided this service to Guthrie Public Schools for the past thirteen years. Ms. Ewing will provide this service at a rate of \$67.00 per hour for services and travel time. Mileage will be reimbursed at the Oklahoma State Travel Reimbursement Act rate. The cost of this service will be approximately \$65,000.

Additional Quotes

ProCare Therapy, Inc. - \$70-\$75 per hour

Supplemental Health – \$65 per hour

PROFESSIONAL SERVICES AGREEMENT

Period of Performance: July 1, 2021 to June 30, 2022

This Service Agreement is entered into on this 1st day of July 2021 by and between Teresa Ewing, LLC, Physical Therapist and Guthrie Public Schools ("Guthrie").

Whereas, Guthrie desires Teresa Ewing, LLC, PT to provide certain services, and:

Whereas, Teresa Ewing, LLC, PT is uniquely situated to assist Guthrie in the provision of some of those services, as described below,

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. Teresa Ewing, LLC, PT will provide the following services for the referenced price to Guthrie:
 - a. Physical Therapy evaluations as needed
 - b. Physical Therapy interventions as needed
 - c. Training as needed:
 - i. Training on PT intervention techniques to paraprofessionals, teachers, or administration.
 - d. Consultation as needed
 - i. Consult with teachers about PT techniques to implement in the classroom setting.
 - e. Attend eligibility and IEP meetings upon request of teachers or the Director of Special Education.
 - f. Teresa Ewing, LLC, PT will provide requests as followed by the Oklahoma State Department of Education guidelines.
 - i. Progress reports as needed
 - J. Evaluations
2. Guthrie will pay Teresa Ewing, LLC, PT \$67.00/hour for services performed at Guthrie and preparation time plus mileage round trip and

\$67/hour for travel time to and from the home of Teresa Ewing reimbursed at the current Oklahoma State Travel Reimbursement Act rate.

3. Teresa Ewing, LLC, PT will invoice Guthrie monthly for the services, and Guthrie will pay Teresa Ewing, LLC, PT no later than thirty (30) days following the receipt of the invoice. Checks will be made payable to Teresa Ewing, LLC, and sent to:

Teresa Ewing
2721 NW206th
Edmond, Ok 73012

4. The term of this Agreement shall be from July 1, 2021 to June 30, 2022.
5. Either party may terminate the Agreement upon thirty (30) days written notice to the other party. Either party may terminate this Agreement immediately upon written notice in the event of material breach of this Agreement.

Agreed and Accepted:

Teresa Ewing, LLC, PT
2721 NW 206th
Edmond, OK 73012

Guthrie Public Schools
802 E. Vilas
Guthrie, OK 73044

Authorized Signature

Authorized Signature

Printed Name: _____

Printed Name: _____

**FOODSERVICE MANAGEMENT COMPANY REQUEST FOR PROPOSAL AND CONTRACT BETWEEN
GUTHRIE SCHOOL DISTRICT (SFA) AND SODEXO OPERATIONS, LLC (FSMC)**

FOURTH AMENDMENT

This Amendment is made in consideration of the mutual covenants and agreements contained herein by and between Guthrie School District, the School Food Authority ("SFA"), and Sodexo Operations, LLC, the Food Service Management Company ("FSMC"), to amend the Foodservice Management Company Request for Proposal and Contract that was executed by SFA and FSMC and effective July 1, 2017 (the "Contract").

The Contract is amended as follows:

1. "Effective Date" shall mean July 1, 2021
2. All other terms and condition of this Contract executed by SFA and FSMC remains the same.
3. This amendment is valid for the 2021-2022 school year. The contract and this Amendment shall terminate on June 30, 2022.
4. The amount of the Fixed Price Per Meal and Meal Equivalent is deleted and replaced with \$2.347.

The Amendment is executed by the Parties in their capacities as stated below. All parties represent and warrant that the persons signing this Amendment are authorized to bind the respective parties.

**Guthrie Public Schools
District**

By: Michelle Chapple
Chief Financial Officer

Date

Sodexo Operations, LLC

By: Charles Thomas
Vice President

Date

CPI Data for Fixed Price Calculations

Series Title	Food away from home in U.S. city average, all urban consumers, chained
Series ID	SUUR0000SEFV
Seasonality	Not Seasonally Adjusted
Survey Name	Chained CPI for All Urban Consumers, U.S. city average (C-CPI-U)
Measure Data Type	Food away from home
Area	U.S. city average
Item	Food away from home

Year	Period	Label	Observation Value
2020	M01	2020 Jan	173.409
2020	M02	2020 Feb	173.782
2020	M03	2020 Mar	174.075
2020	M04	2020 Apr	174.319
2020	M05	2020 May	174.955
2020	M06	2020 Jun	175.779
2020	M07	2020 Jul	176.606
2020	M08	2020 Aug	177.130
2020	M09	2020 Sep	178.108
2020	M10	2020 Oct	178.599
2020	M11	2020 Nov	178.782
2020	M12	2020 Dec	179.446
2021	M01	2021 Jan	179.988
2021	M02	2021 Feb	179.805
2021	M03	2021 Mar	179.745

Guthrie		
CPI for SY 21-22		3.466%
Current Fixed Price	\$	2.268
CPI increase per meal	\$	0.079
New Fixed price per meal	\$	2.347

**APPLICATION FOR APPROVAL
OF TEMPORARY APPROPRIATIONS
FOR THE FISCAL YEAR OF 2021-22**

BE IT RESOLVED: that, in accordance with the provisions of 68 O.S., Section 3020, the County Excise Board is respectfully requested to approve the temporary appropriations listed below for the funds of the hereinafter named school district. It is certified that the amounts so requested do not exceed 100% of the School's Estimate of Needs for 2021-22:

General Fund	
Current Expense	<u>\$ 24,000,000</u>
Building Fund	
Erecting, remodeling or repairing school buildings and purchase of furniture	<u>\$ 1,250,000</u>
Child Nutrition Fund	
Current Expense	<u>\$ 1,250,000</u>
School Age Care Fund	
Current Expense	<u>\$ 50,000</u>
Insurance/Casualty Fund	
Current Expense	<u>\$ 25,000</u>

Approved this _____ day of _____, 2021.

BOARD OF EDUCATION OF GUTHRIE,
#I-1, LOGAN COUNTY, OKLAHOMA

ATTEST:

CLERK

PRESIDENT

COUNTY EXCISE BOARD

APPROVED BY THE _____ COUNTY EXCISE BOARD

THIS _____ DAY OF _____, 2021.

ATTEST:

CHAIRMAN

MEMBER

SECRETARY OF COUNTY
EXCISE BOARD

MEMBER



May 23, 2021

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Rick Thomas,
Member
Superintendent:
Skiatook Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Sherry Durkee
Secretary
Superintendent:
Sand Springs
Schools

Brad Overton,
Member
Superintendent:
Cordell Schools

Randy Hughes,
Member
Superintendent:
McAlester Schools

Shelley Free
Member
Superintendent:
Kiamichi Technology
Center

Executive Director

David Martin

Dr. Mike Simpson
Guthrie Public Schools
802 East Vilas
Guthrie, OK 73044

RE: Membership Proposal Effective 7/1/2021

Dear Dr. Mike Simpson:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned, and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 457 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 2021-2022 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/2021.

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Library at www.osig.org
- StopIt Anonymous Incident Reporting Mobile App & Web App

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Sincerely,

OSIG Program Administration

Cc: Cheap Brothers Insurance Agency Inc.

P. O. Box 3068
Tulsa, OK 74101-3068
Phone 918-764-1686 • Toll Free 866-444-0061



Guthrie Public Schools
 802 East Vilas
 Guthrie, OK 73044

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown

Property:	\$302,892
Boiler & Machinery:	\$1,712
Auto Physical Dmg:	\$9,726
General Liability:	\$20,956
Auto Liability:	\$27,945
Educators Legal:	\$20,956
Excess Liability:	\$0
Total Annual:	\$384,187

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Total Values	\$73,048,486	\$73,660,206	\$73,917,237	\$92,261,907	\$96,046,304	\$96,001,971
Premium	\$194,997	\$192,444	\$200,722	\$232,704	\$253,735	\$310,212
Distribution	\$0	\$8,345	\$0	\$0	\$9,392	\$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
66	\$1,384,164	\$390,030	28.18%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/21
- Installment #2 1/3 of total due 8/1/21
- Installment #3 1/3 of total due 9/1/21

P. O. Box 3068
 Tulsa, OK 74101-3068
 Phone 918-764-1686 • Toll Free 866-444-0061



Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$700,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
 - Electronic Data Processing Equipment, and Media
 - Accounts Receivable
 - Valuable Papers
 - Fine Arts
 - Miscellaneous Property
 - Miscellaneous Unnamed / Undescribed Property
 - Builder's Risk
 - *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
 - Outdoor Property - covered all perils
 - Extra Expense
 - Business Income including Rental Income and Tuition Income
 - Ordinance or Law including Increased Cost of Construction and Demolition
 - Contractor's Equipment Coverage
 - Debris Removal Coverage
 - Covered Property In Transit
 - Personal Property of Others/Officers/Employees
 - Off Premises Services Interruption including Extra Expense
 - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
- *Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles Optional increased deductible quotations are available upon request.

- \$2,500 Property Deductible Per Occurrence
- \$10,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

P. O. Box 3068
Tulsa, OK 74101-3068
Phone 918-764-1686 ▪ Toll Free 866-444-0061



General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$5,000 Deductible
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.



Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
 - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
 - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
 - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
 - \$2,000,000 Annual Aggregate for Media Liability
- First Party
 - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
 - \$2,000,000 Annual Aggregate for Data Recovery Costs
 - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
 - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
 - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
 - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

Property Schedule

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Guthrie Public Schools

Location	Occupied As	Bldg Value	Contents Val
1006 N. Wentz	Parking Lot (Liability Only)	\$0	\$0
1021 E. Perkins	Faver Greenhouse (No Contents)	\$3,275	\$0
1021 E. Perkins	Faver Gym	\$411,516	\$41,235
1021 E. Perkins	Faver Portable Class (2)	\$112,069	\$14,955
1021 E. Perkins	Faver School - Office	\$1,699,455	\$170,291
115 E. Harrison	Jelsma Stadium Goal Posts	\$8,002	\$0
115 E. Harrison	Jelsma Stadium Lights/Poles	\$171,466	\$0
115 E. Harrison	Jelsma Stadium PA System	\$40,009	\$0
115 E. Harrison	Jelsma Stadium Scoreboard	\$28,578	\$0
115 E. Harrison	Stadium Bleachers/Pressbox/Restrooms/Concessions/Ticketbooths/Storage	\$3,457,870	\$40,089
200 Crooks Dr.	*High School Outdoor Classroom Canopy	\$2,937	\$561
200 Crooks Dr.	*High School Outdoor Gazebo (No Contents)	\$3,362	\$0
200 Crooks Dr.	*Softball Storage Building	\$3,641	\$1,123
200 Crooks Dr.	Building for Champions and Weight Room	\$887,330	\$88,913
200 Crooks Dr.	Child Nutrition/Information Technology Building	\$329,213	\$85,907
200 Crooks Dr.	High School & Gym	\$17,482,676	\$2,290,847
200 Crooks Dr.	High School Canopy & Walk-In Freezer	\$28,017	\$5,615
200 Crooks Dr.	High School Classroom SE	\$370,364	\$37,112
200 Crooks Dr.	High School Fence	\$22,862	\$0
200 Crooks Dr.	High School Greenhouse	\$96,020	\$9,620
200 Crooks Dr.	High School JROTC	\$1,543,183	\$264,607
200 Crooks Dr.	High School Potting Shed	\$35,207	\$3,528
200 Crooks Dr.	High School Storage Building	\$4,801	\$482
200 Crooks Dr.	High School Vo-Ag	\$728,727	\$114,543
200 Crooks Dr.	HS Pole Vault Pit	\$17,147	\$0
200 Crooks Dr.	HS Scoreboard (2) Gym	\$9,716	\$0
200 Crooks Dr.	HS Track & Fence	\$228,620	\$0
200 Crooks Dr.	HS Track Concession/Restroom	\$22,862	\$2,291
200 Crooks Dr.	HS Track Storage Containers (2)	\$10,060	\$1,008
200 Crooks Dr.	Letters on HS & GUES	\$2,858	\$0
200 Crooks Dr.	New Maintenance Building	\$433,322	\$57,271
200 Crooks Dr.	Soccer Stadium Goal Posts	\$5,716	\$0
200 Crooks Dr.	Soccer Stadium Lights	\$57,155	\$0
200 Crooks Dr.	Soccer Stadium PA System	\$17,147	\$0
200 Crooks Dr.	Soccer Stadium Scoreboard	\$28,578	\$0
200 Crooks Dr.	Softball Batting Cage	\$8,002	\$0
200 Crooks Dr.	Softball Concession & Fence	\$28,578	\$2,864
200 Crooks Dr.	Softball Dressing Room Portable	\$78,417	\$9,165
200 Crooks Dr.	Softball Dugouts	\$5,716	\$0
200 Crooks Dr.	Softball Lights	\$51,439	\$0
200 Crooks Dr.	Softball Nets	\$1,945	\$0
200 Crooks Dr.	Softball Scoreboard	\$5,144	\$0
200 Crooks Dr.	Softball Storage Building	\$4,001	\$401
200 Crooks Dr.	Tennis Court Playing Surface	\$28,578	\$0
200 Crooks Dr.	Tennis Courts Light Poles (8)/Wind Screen/Fence	\$57,155	\$0
200 Crooks Dr.	Tennis Storage Building	\$6,401	\$642
200 Crooks Dr.	Vo-Ag Storage	\$48,009	\$8,591
200 E. Springer	25 Sec. Clock (2)	\$2,973	\$0
200 E. Springer	Athletic Building/Dressing Room	\$278,956	\$27,954
200 E. Springer	Baseball Dugouts	\$13,717	\$0
200 E. Springer	Baseball Grandstands/Press	\$200,041	\$20,046
200 E. Springer	Baseball Portable Building	\$4,801	\$482
200 E. Springer	Squires Field Lights/Poles	\$142,888	\$0
200 E. Springer	Squires Field Scoreboard	\$16,320	\$0
200 Sigma Pl.	Vacant Land (Liability Only)	\$0	\$0
2001 W. Noble	Cotteral East Classroom	\$390,483	\$41,572
2001 W. Noble	Cotteral Portables (#3&4)	\$114,308	\$11,453

Guthrie Public Schools

Location	Occupied As	Bldg Value	Contents Val
2001 W. Noble	Cotteral Portico - Kitchen	\$7,430	\$0
2001 W. Noble	Cotteral Portico - Playground	\$1,943	\$0
2001 W. Noble	Cotteral School Building	\$3,947,562	\$395,559
2001 W. Noble	Cotteral South Classroom	\$153,602	\$17,331
2001 W. Noble	Cotteral South Classroom	\$153,602	\$17,331
2001 W. Noble	Cotteral Southwest Classroom	\$153,602	\$17,331
2001 W. Noble	Cotteral Southwest Playground	\$22,862	\$0
2001 W. Noble	Cotteral Storage Building	\$3,201	\$320
2001 W. Noble	Fence	\$3,660	\$0
317 E. Grant	Indoor Baseball	\$237,649	\$23,813
321 E. Noble	Central Elem.-Playground Equip.	\$22,862	\$0
321 E. Noble	Central Elementary	\$2,998,935	\$300,505
321 E. Noble	Fence	\$20,462	\$0
455 W. Beemer Rd.	Vo-Ag Farm Fence	\$16,603	\$0
455 W. Beemer Rd.	Vo-Ag Sheep/Goat Barn	\$132,821	\$13,198
455 W. Beemer Rd.	Vo-Ag Swine Barn	\$132,821	\$13,198
455 W. Beemer Rd.	Vo-Ag Well House (No Contents)	\$5,534	\$0
4900 E Charter Oak	Charter Oak Elementary	\$15,930,944	\$1,616,647
4900 E Charter Oak	Fence	\$24,509	\$0
4900 E Charter Oak	Playground	\$41,870	\$0
520 Crooks Dr.	Bus Barn	\$249,584	\$34,362
520 Crooks Dr.	Bus Barn Annex Portable	\$41,235	\$3,086
520 Crooks Dr.	Fuel Pumps (3), Storage Tanks (2)	\$40,009	\$0
520 Crooks Dr.	Transportation Storage Building	\$66,013	\$6,615
702 Crooks Dr.	GUES Portable Classrooms (1)	\$57,155	\$5,727
702 Crooks Dr.	Guthrie Upper Elem. Playground	\$22,862	\$0
702 Crooks Dr.	Guthrie Upper Elementary	\$11,991,323	\$1,909,038
702 Crooks Dr.	Portico Canopy GUES	\$17,147	\$0
702 Crooks Dr.	Walk In Freezer	\$22,413	\$5,615
705 E. Oklahoma	Junior High - Gym	\$1,576,308	\$157,951
705 E. Oklahoma	Junior High Main Building	\$7,314,066	\$801,797
705 E. Oklahoma	Portable Building	\$108,823	\$10,904
722 E. Harrison	DRO-Junior High Annex	\$8,681	\$12,757
802 E. Oklahoma	Maintenance Building	\$238,732	\$68,725
802 E. Vilas	Administration	\$1,419,317	\$171,814
802 E. Vilas	Fence	\$10,858	\$0
852' East of Dougla	Vacant Land - 25 acres (Liability Only)	\$0	\$0
902 N. Wentz	Fence	\$20,850	\$0
902 N. Wentz	Fogarty Annex	\$368,650	\$36,941
902 N. Wentz	Fogarty Building	\$4,957,731	\$517,503
902 N. Wentz	Fogarty Playground	\$22,862	\$0
902 N. Wentz	Fogarty Portable Classroom	\$85,732	\$8,591
902 N. Wentz	Fogarty Portable Classroom	\$85,732	\$8,591
902 N. Wentz	Fogarty Portico	\$2,515	\$0
929 E. Perkins	Faver Athletic Annex	\$343,791	\$38,789
		\$82,876,496	\$9,567,207

Floater Limit	<u>\$250,000</u>	Auto Values:	<u>\$3,016,292</u>
EDP Limit	<u>\$1,500,000</u>	Total Values:	<u>\$97,709,995</u>
Extra Expense Limit	<u>\$500,000</u>		

Auto Schedule

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Guthrie Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2002	International	Bus	71	4DRBRABP32B947101	\$25,000
2	2002	International	Bus	71	4DRBRABP12B947114	\$25,000
3	2002	International	Bus	71	4DRBRABP72B947117	\$25,000
4	2002	International	Bus	71	4DRBRABP02B947119	\$25,000
5	2002	International	Bus	71	4DRBRABP32B947115	\$25,000
6	2002	International	Bus	71	4DRBRABP82B947109	\$25,000
7	2002	International (A)	Bus	71	4DRBRABP92B947121	\$25,000
8	2002	International	Bus	48	4DRBRABM52B947123	\$25,000
9	2002	International w/	Bus	48	4DRBRABP12B947125	\$25,000
10	2005	Ford	F350 Pickup	6	1FDWFF36545EA59541	\$27,500
11	1999	Chevrolet	Pickup	3	1GCCS1442XK205117	\$3,600
12	2005	Ford	F350 Pickup	6	1FTWW32P15EA61579	\$40,500
13	2005	Ford	E150 Van	8	1FMRE11L25HA23243	\$41,200
14	1997	Ford	Escort	5	1FALP13P7VW407606	\$12,000
15	1980	Shopmade	Trailer		1001GFFA	\$4,000
16	1988	Van	Trailer		1WC200E1XJ2011732	\$2,000
17	1991	Barrett	Trailer		1B9P20205M1014201	\$15,688
18	1998	Flatbed	Trailer		4P5SH1621W101	\$1,000
19	2006	Dodge	Caravan	7	1D4GP24R46B723011	\$18,382
20	2006	Dodge	Caravan	7	1D4GP24R66B723012	\$18,382
21	2002	Dodge	Pickup	3	1D7HA16N12J218895	\$6,775
22	2008	Ford	F350	3	1FTWW32Y18EA78508	\$36,510
23	1985	16'	Trailer			\$800
24	1990	Lawn Utility	Trailer			\$800
25	2006	Bleacher	Trailer			\$30,000
26	2006	Bleacher	Trailer			\$30,000
27	1967	AMG	Cargo Truck	3	NK00RC-7225547	\$7,000
28	2005	Ford	F350 Pickup	3	1FDWFF36585EA31502	\$10,000
29	2010	Freightliner	Bus	23	4UZABPDT2ACAR5820	\$55,000
30	2011	Freightliner	Bus	71	4UZABRDT1BCAR8320	\$40,000
31	2011	Freightliner	Bus	71	4UZABRDT3BCAR8321	\$40,000
32	2011	Freightliner	Bus	71	4UZABRDT5BCAR8322	\$40,000
33	2011	Freightliner	Bus	71	4UZABRDT7BCAR8323	\$40,000
34	2011	Freightliner	Bus	71	4UZABRDT9BCAR8324	\$40,000
35	2011	Freightliner	Bus	71	4UZABRDT0BCAR8325	\$40,000
36	2011	Freightliner	Bus	71	4UZABRDT2BCAR8326	\$40,000
37	2008	Freightliner	Bus	20	4UZABRDT08CZ54311	\$50,000
38	2012	Thomas	Bus	53	4UZABPDT2CCBM8891	\$55,000
39	2008	Haulmark	Box Trailer		16HGB20238A029320	\$5,076
40	2012	Ford	F350 Crewcab Pickup		1FT8W3CT1CEC95643	\$22,000
41	2013	Ford	Expedition		1FMJK1F58DEF33757	\$23,725
42	2013	Ford	Expedition		1FMJK1F5XDEF33758	\$23,725
43	2012	Dodge	Ram		3C7WDSAT6CG213234	\$25,000
44	2013	Cimarron	Livestock Trailer		5PASG2422DC008280	\$29,980
45	2013	Ford	Expedition XL		1FMJK1F5XDEF60149	\$29,814
46	2013	Ford	Cargo Van		1FTNE1EW8DDB18029	\$16,000
47	2014	Thomas	Bus	71	4UZABRDU4ECFF9888	\$74,500
48	2014	Thomas	Bus	71	4UZABRDUOECFF9886	\$74,500
49	2013	Thomas	Bus	71	4UZABRDU5DCBT1251	\$69,500
50	2013	Thomas	Bus	71	4UZABRDU7DCBT1249	\$50,000
51	2013	Thomas	Bus	71	4UZABRDUXDCBT1245	\$69,500
52	2013	Thomas	Bus	71	4UZABRDU5DCBT1248	\$69,500
53	2012	Thomas	Bus	71	4UZABRDU9CCBA2099	\$48,000
54	2014	Thomas	Bus	71	4UZABRDU3ECFF9901	\$74,500
55	2014	Thomas	Bus	71	4UZABRDU1ECFF9895	\$74,500
56	2014	Thomas	Bus	71	4UZABRDU4ECFF9891	\$74,500
57	2014	Thomas	Bus	71	4UZABRDU7ECFF898	\$74,500

Guthrie Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
58	2012	Thomas	Bus	71	UZABRDU8CCBA2269	\$48,000
59	2014	Freightliner	Bus	71	4UZABRDU2ECFF9789	\$74,000
60	2014	Thomas	Bus	71	4UZABRDU8ECFF9778	\$69,500
61	2014	Thomas	Bus	71	4UZABRDU8ECFF9800	\$69,500
62	2014	Thomas	Bus	71	4UZABRDU0ECFF9791	\$69,500
63		Washer	Trailer		GPS	\$1,500
64		Elite	Sheep Trailer		TBD	\$8,500
65	2018	Lonestar	Stock Gooseneck Trailer		LS1SG24800270E	\$35,735
66	2016	Dodge	Caravan	7	2C4RDGBG1GR235859	\$17,877
67	2018	Dodge	Ram Ag Pickup		3C6ERRGL3JG310882	\$41,359
68	2016	Thomas	Bus	71	4UZABRDU4GCGT6282	\$63,700
69	2016	Thomas	Bus	71	4UZABRDU5GCGT6291	\$63,700
70	2016	Thomas	Bus	55	4UZAVRDU4GCGT6265	\$67,700
71	2018	Thomas	Bus	48	4UZABRFD6JCJG3966	\$78,700
72	2016	Thomas	Bus	71	4UZABRDU7GCGT6292	\$63,700
73	2012	Freightliner	Box Truck		1FVACWDT3CDBD5587	\$53,500
74	2020	Thomas	Bus	71	4UZABRFDXLCLM2437	\$88,758
75	2020	Thomas	Bus	71	4UZABRFD5LCLJ5162	\$95,482
76	2019	Chevy	Silverado Pickup		3GCNWAEH0KG172097	\$23,050
77	2019	Ford	Expedition		1FMJK1FT4KEA84220	\$41,287
78	2019	Ford	Expedition		1FMJK1FT6KEA84221	\$41,287

Total Value of All Autos for Guthrie Public Schools: \$3,016,292



Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 457 and the program insures more than \$16 Billion in school property across Oklahoma.

Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.



Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/20 was more than \$13.7 million and our assets were more than \$31 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/20</i>	
Cash	\$ 20,821,106
Other Assets	\$ 10,743,310
Total Assets	\$ 31,564,416
Notes Payable	\$ -
Other Liabilities	\$ 17,789,447
Total Liabilities	\$ 17,789,447
Total Net Assets/Surplus	\$ 13,774,969

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at www.ok.gov/oid. Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$700,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.



Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2021.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website www.osig.org

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Arthur J. Gallagher Risk Management Services Inc. - Tulsa
1300 South Main
Tulsa, OK 74119
Phone: 918-764-7137
Toll-Free: 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

David Martin
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Sherry Durkee - Secretary	Sand Springs Schools	(918) 246-1406
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Shelley Free - Member	Kiamichi Technology Center	(918) 465-2323

P. O. Box 3068
Tulsa, OK 74101-3068
Phone 918-764-1686 ▪ Toll Free 866-444-0061

2021-2022 Plan Document Updates

Policy	Coverage	2021-2022 Changes
Property	Limits	\$700,000,000 Per Occurrence
Property	Coverage Provision	*Exclusion - Cosmetic Loss to Metal Roof Coverings Caused by Hail
Property	Coverage Provision, Limits	\$250,000 Per Occurrence Money & Securities
Property	Limits	Unscheduled Fine Arts – not to exceed \$25,000 for any one item
Property	Coverage Provision, Limits	30 days / 5 miles / \$2,500,000 Interruption by Civil Authority
Property	Coverage Provision, Limits	\$2,500,000 Asbestos Clean Up and Removal
Property	Valuation	Lesser of Repair or Replacement Cost
Property	Coverage Provision	Excluded – Unmanned Aircraft
General Liability	Coverage Provision	Pandemic Exclusion
General Liability	Coverage Provision	Cyber Exclusion (Coverage Provided Under Property)

*This exclusion does not apply to loss or damage by hail to “metal roof coverings” that will allow the penetration of water through the “metal roof coverings” or that results in the failure of the “metal roof covering” to perform its intended function of keeping out the elements over an extended period of time.

YE 2020 Results

	As of June 30		
	2020	2019	2018
Assets:			
Cash, cash equivalents and investments	\$ 20,821,106	\$ 23,003,506	\$ 24,390,499
Net reinsurance receivable	10,651,653	4,787,340	961,957
Other	91,657	82,405	564,364
Total assets	\$ 31,564,416	\$ 27,873,251	\$ 25,916,820
Liabilities:			
Net unpaid losses and loss adjustment expenses	\$ 15,416,602	\$ 12,724,860	\$ 10,870,371
Prepaid member contributions	2,286,484	1,768,368	1,623,772
Other	86,361	1,535,354	1,601,341
Total liabilities	\$ 17,789,447	\$ 16,028,582	\$ 14,095,484
Net position:			
Investment in capital assets	\$ -	\$ -	\$ 13
Unrestricted	13,774,969	11,844,669	11,821,323
Total net position	\$ 13,774,969	\$ 11,844,669	\$ 11,821,336

Binding Procedure

In order to bind coverage effective 7/1/21 we will need the Resolution signed and returned.

1. Resolution signed by President, Board of Education and the Clerk, Board of Education.

You will receive a sample version included with the Plan Document.

The live version you will receive with your quote.

Resolution of «Districtname» to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, [District Name] is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2020/2021 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, «DistrictName» understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: _____ [District]

By: President, Board of Education

ATTEST:

Clerk, Board of Education

OSIG Commitment

The mission of Oklahoma Schools Insurance Group is to provide quality, cost effective, risk management products and services to member schools.

By remaining together as a group, we will be able to continue to provide them with the quality insurance and risk management services they need to protect their schools' assets, board, staff and most importantly the children.

**Resolution of Guthrie Public Schools to Join
Oklahoma Schools Insurance Group**

Whereas, Oklahoma Schools Insurance Group (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Guthrie Public Schools is an Oklahoma public school district (“the District”); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2021/2022 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Guthrie Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: _____

Guthrie Public Schools

By: President, Board of Education

ATTEST:

Clerk, Board of Education



Oklahoma School Assurance Group

Guthrie School District
Attn: Dr. Mike Simpson
802 East Vilas Avenue
Guthrie, OK 73044

May 26, 2021

Re: 2021-2022 OSAG Workers' Compensation Insurance Quote

Dear Dr. Simpson,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2021-2022 OSAG renewal quote is as follows:

2021-2022 OSAG Premium <i>BEFORE</i> Discounts:	\$136,683.00
Membership Dividend/Scheduled Credits for 2021-22:	\$16,499.00
Total 2021-2022 OSAG Workers' Compensation Renewal Premium Minus Dividend/Credits:	<u>\$120,184.00</u>

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The following example reflects the current and potential dividend awards for Guthrie School District if membership remains active, and district loss records qualify:

2022-2023 Possible Membership Dividend	\$20,211
2023-2024 Possible Membership Dividend	\$12,344
2024-2025 Possible Membership Dividend	\$18,882
Total Possible Future Membership Dividend:	<u>\$51,437</u>

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership. *In order to receive the Membership Dividend, a member must be active with paid premium for the 2021-2022 policy year.*

****A shared \$250,000 Safety Equipment Grant will be given to all 2021-22 OSAG members.
Final award amounts will be determined after renewal.***



Guthrie Public Schools

Memo

To: Dr. Simpson

Guthrie Board of Education

From: Carmen Walters, Executive Director

Date: June 3, 2021

Re: Aurora Learning Community Association (ALCA) Agreement

Attached is a copy of the 2021-2022 agreement between Guthrie Public Schools and Aurora Learning Community Association (ALCA). Aurora Learning Community Association (ALCA) provides districts an online test data service known as Comprehend. Teachers can generate a multitude of test data graph reports (each in seconds) which: disaggregate their OSTP test data for any subgroup, down to objectives for the standards, determine objectives in which an individual student or the group as a whole are strong or weak, show student cohort reports (performance and scores) of progress through multiple years, provide standard and objective trend analysis of multiple years and allow for student tracking/inventories using other data sets and interim assessments.

The cost for the 2021-2022 ALCA web-based program is \$4,709.60 which is *not* a price increase from the 2020-2021 agreement. General funds will be utilized to cover the cost of the program.

I recommend approval of the license agreement between Guthrie Public Schools and Aurora Learning Community Association.



Estimate

ALCA
1001 East Elm Street
Fairview, OK 73737

BILLED TO
Carmen Walters 802 E Vilas Ave Guthrie, OK 73044-5228

DETAILS
April 23, 2021 Guthrie Renewal 21-22

TOTAL DUE
\$4,709.60

Attn: Carmen Walters

Arch for Oklahoma 21-22

Includes a 72% discount on Arch and free professional development.

Item	Quantity	Price	Subtotal
Arch for Oklahoma 2021-22 Arch includes: <ul style="list-style-type: none"> • DATA WAREHOUSE (All data sets: OSTP, ACT, STAR, WIDA, NWEA, etc.) • LESSON PLANNER • Standards Alignment • Interim Assessments • Curriculum Mapping • Strategies Tracking • Blended Learning in Arch Classes (SIS syncing available) • Standards-based Grading • Real-Time Formative Assessments • Student & Teacher Dashboards • Portfolios 	3364	\$5.00	\$4,709.60
Professional Development & Support 2021-22 Up to 6 hours of customizable professional development on a day to facilitate sustainable best practice application of the Arch Instructional Management System.	1	\$900.00	\$0.00
Online Professional Development & Support 2021-22 Zoom webinar training for Group or Individual throughout academic year	1	\$0.00	\$0.00
Total:			\$4,709.60

Aurora Learning Community Association

ALCA Arch Licensing Agreement

This Arch License Agreement (“Agreement”) is by and between the Aurora Learning Community Association, 1001 East Elm, Fairview, Oklahoma 73737 (“ALCA”) and Customer (as defined in subsection 1.3 of this Agreement).

1. **DEFINITIONS.** For purposes of this Agreement, the following terms shall mean the following:

1.1 **Arch Platform** is a combination of many individual and integrated software components working together to provide an on-line platform through Arch which provides a means for allowing users to establish and maintain on-line learning communities over the internet. The Software provides a complete system of service components, which include but are not limited to, the following components: Comprehend, Assessment System, Course Planning and Delivery, Content Creation and Management, Collaboration Service, Project Management Service and Standards Management Service.

1.2 **Comprehend** is software allowing Qualified Subscribers (as defined in subsection 1.7 of this Agreement) to manage, manipulate, filter, analyze and report data.

1.3 **Customer** means an individual, school, school district, career tech, college, university or other educational entity using the Software as designated on page 4 of this Agreement or anyone affiliated with the preceding (i.e. teachers, students, staff, evaluators, etc.), and each individual’s employer for those individuals using the Software within the scope of his or her employment, if any.

1.4 **FERPA** means Family Educational Rights and Privacy Act codified at 20 U.S.C. §1231g et seq. and related regulations as amended.

1.5 **GammaStream** means GammaStream Technologies, Inc., an Oklahoma corporation.

1.6 **License** means a restricted, limited, non-exclusive, nontransferrable right to use the Software granted hereunder, but only pursuant to the terms and conditions of this Agreement, without any ownership in or to the Software.

1.7 **Qualified Subscriber** is an individual, school, school district, career tech, college, university or other non-profit entity organized exclusively for educational purposes and exempt from Federal taxation under the Internal Revenue Code of the United States who will be using the Software for his, her or its own personal, household, recreational, educational or non-commercial use. If Customer is an employer, Customer must be a non-profit entity which is organized exclusively for religious, educational or charitable purposes; operating exclusively for religious, educational or charitable purposes; and exempt from Federal taxation under the Internal Revenue Code of the United States of America; or a for-profit entity satisfactorily providing educational content as determined by ALCA in its sole discretion.

1.8 **Software** means Arch and all computer software used in Arch Platform, including but not limited to Comprehend, and all computer software programs provided with this Agreement

together with all accompanying documentation, utilities, any and all other interface software, and all upgrades provided by ALCA. Some third party materials included in the Software may be subject to other terms and conditions, which are typically found in a “Read Me” file located near such materials.

1.9 **Third Party(ies)** means any and all persons, partnerships, corporations, limited liability companies, limited liability partnerships, companies or any other associations or organizations except for ALCA and Customer.

2. **LICENSE GRANT.**

2.1 **Use Certification.** Customer hereby agrees and acknowledges an express condition to ALCA granting Customer a License to use the Software if that Customer is currently and will always continue to be a Qualified Subscriber during the term of the License. Customer hereby represents, warrants and certifies to ALCA that Customer is a Qualified Subscriber. If Customer is not a Qualified Subscriber, then Customer has no rights to use the Software under this Agreement, and further represents, warrants and certifies not to use the Software and to discontinue any existing use of the Software.

2.2. **Grant.** In consideration of payment of all fees due under this Agreement, Customer complying with this Agreement and Customer performing hereunder, ALCA grants Customer a restricted, limited, non-exclusive, non-transferrable right to use the Software, but only according to the terms and conditions of this Agreement. The specific use rights granted to Customer regarding the Software are as follows depending on the type of License Customer has acquired:

2.2.1 **Individual License.** The Individual License is a License issued to Customer as an individual person allowing Customer to use the Software for Customer’s own personal, household, recreational, educational, and non-commercial use only. The Software shall be maintained on the Arch Platform. Customer is strictly prohibited from using the Software for any other purpose or for the benefit or on behalf of any Third Party. If Customer fails at any time to use the Software accordingly, Customer’s rights to use the Software under this Agreement are immediately terminated and Customer further represents, warrants, and certifies Customer will not use the Software and will discontinue any existing use of the Software.

2.2.2 **Non-Profit Entity License.** The Non-Profit Entity License is a License issued to Customer as a non-profit entity such as a public or private school district, church, charity, etc. allowing Customer to use the Software for religious, educational, or charitable purposes only. The Software shall be maintained on the Arch Platform. Customer is strictly prohibited from using the Software for any other purpose or for the benefit or on behalf of any Third Party. If Customer or anyone affiliated with Customer (i.e. teachers, students, staff, evaluators, etc.) fails at any time to use the Software accordingly, Customer’s rights to use the Software under this Agreement are immediately terminated and Customer further represents, warrants, and certifies Customer

Aurora Learning Community Association

ALCA Arch Licensing Agreement

other so there may be a free exchange of educational information and resources among those having a License to use the Software. As a result, Customer hereby understands and agrees as follows:

8.1 ALCA shall have the sole discretion in determining which information, materials and other content gets published and shared using the Software, and Customer hereby grants ALCA the right to determine if the information, materials and other content provided by Customer gets published or shared using the Software and to censor the information, materials and other content Customer provides. ALCA may in its sole discretion, either with or without cause and at any time, restrict Customer from publishing or sharing information, materials or other content through the Software, or require Customer to discontinue publishing or sharing information, materials or other content through the Software.

8.2 ALCA has no obligation to review, censor or police any information, material or other content, at any time, either before it is published or shared through the Software, whether by Customer or other Third Parties, or after it is published or shared through the Software, whether by Customer or other Third Parties, although ALCA, in ALCA's sole discretion, may choose to do so.

8.3 If ALCA reviews, censors or polices any information, material or content either before or after it has been published or shared using the Software, ALCA is not obligated to further review, censor or police any other information, material or content either published or shared through the Software, or proposed to be published or shared through the Software.

8.4 ALCA, GammaStream, and the Third Party providing the information, materials or content published or shared through the Software do not certify the contents or accuracy, or make any representations or warranties regarding the information, materials, or content provided through the Software. Customer hereby releases ALCA, GammaStream, and the Third Party providing the information, material or content, from any and all liability associated with Customer relying upon, disseminating, or in any way using the information, materials, or content provided through the Software.

8.5 Any and all information, materials, or content provided by Customer by using the Software shall be for educational or informational purposes only, as determined by ALCA in ALCA's sole discretion. Customer further consents and agrees that any and all Third Parties having a License to use the Software may use all information, materials, or content provided by Customer through the Software, for educational or informational purposes only, without any further restriction.

8.6 ALCA reserves the right to terminate Customer's License at any time, with or without cause, in ALCA's sole discretion and for no reason or for any reason, including but not limited to Customer's use of the Software not complying with the terms and provisions of this Agreement, including but not limited to, the terms and provisions of this section 8.

9. DATA MANAGEMENT.

9.1 **Data Source and Results.** ALCA will only import data

provided by Customer into the Software in order for the Software to provide Customer with information, reports and analysis of Customer's data. ALCA will not create, load or generate any data to be used by the Software, except ALCA will upload data into the Software for customer as long as Customer provides its data to ALCA in the format required by ALCA. ALCA shall not have any obligation to review or verify the accuracy of Customer's data. ALCA does not hereby certify the contents or accuracy of the data imported into the Software. Furthermore, ALCA does not hereby certify the contents or accuracy of the information, reports and analysis computed by the Software, or make any representations or warranties regarding the information, reports or analysis provided by the Software. In addition to other releases contained herein and not in limitation thereof, Customer hereby releases ALCA and GammaStream from any and all liability resulting from erroneous or inaccurate information, reports or analysis computed by the Software for Customer or Third Parties.

9.2 **FERPA Compliance.** Customer hereby represents, warrants and covenants to ALCA and GammaStream that Customer will ensure Customer and any of Customer's agents and representatives, ALCA and any of its agents and representatives, GammaStream and any of its agents and representatives, and any Third Parties and any of their agents and representatives to whom Customer discloses data have complied and will remain in compliance with any and all state and federal regulations governing the transactions contemplated by this Agreement, including but not limited to FERPA and the public disclosures required thereunder. In addition to other releases contained herein and not in limitation thereof, Customer hereby releases ALCA and GammaStream from any and all liability resulting from violation of state or federal rules or regulations hereunder.

9.3 **Confidentiality.** During the term of this Agreement, ALCA will have access to proprietary and confidential information, documents and instruments containing student data. All information ALCA has access to during the term of this Agreement, including but not limited to individual student data, is proprietary and confidential information belonging to Customer. All documents and instruments and any copies thereof ALCA has access to during the term of this Agreement is property belonging to Customer, and ALCA will hold them in express trust for Customer and on Customer's behalf. Without Customer's prior written consent or direction or authorization, during the term of this Agreement and any time thereafter, ALCA will not disclose any of Customer's information, documents or instruments to any Third Party; will not use any of Customer's information, documents or instruments for the use or benefit of any Third Party; and will not use any of Customer's information, documents or instruments for ALCA's own use or benefit. In addition to other releases contained herein and not in limitation thereof, if Customer authorizes or directs disclosure of confidential information, documents or instruments to a Third Party, Customer hereby releases ALCA and GammaStream from any and all liability resulting from said disclosure.

Aurora Learning Community Association

ALCA Arch Licensing Agreement

similar communication to the party or parties to whom notice is to be given or on the third business day after mailing if mailed to the party or parties to whom notice is to be given by registered or certified mail, return receipt requested, postage prepaid, to Customer at Customer's last known numbers and address; or to ALCA at the numbers and address set forth below:

Mr. Gary Sacket, President
Aurora Learning Community Association
1001 East Elm Fairview, Oklahoma 73737
Phone: (580) 227-1007
Fax: (580) 227-1019
Mail: sacketg@alcaweb.org

or to such other numbers or addresses as either party hereto may designate to the other from time to time for this purpose. Any communication which is mailed shall be confirmed immediately by telecopier, but failure to so confirm shall not affect the effectiveness of such notice from and after the date on which such notice is actually received.

14.2 Integrated Agreement. This instrument contains and constitutes the entire agreement between the parties herein and supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof. There are no agreements, understandings, restrictions, warranties, or representations among the parties relating to the subject matter hereof other than those set forth herein. All other instruments or documents delivered pursuant to this Agreement are hereby incorporated herein and made a part of this Agreement.

14.3 Construction. This Agreement shall be construed, enforced, and governed in accordance with the laws of the State of Oklahoma. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, or neuter gender thereof or to the plurals of each, as the identity of the person or persons or the context may require. The descriptive headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision contained herein. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, there shall be no presumption or

burden of proof which arises favoring or disfavoring any party by virtue of the authorship or any of the provisions of this Agreement.

14.4 Jurisdiction and Venue. The District Court of Major County, State of Oklahoma shall have the exclusive jurisdiction and venue over all disputes, controversies or litigation regarding this Agreement and the enforcement thereof.

14.5 Invalidity. If any provision contained in this Agreement shall for any reason be held to be invalid, illegal, void or unenforceable in any respect, such provision shall be deemed modified so as to constitute a provision conforming as nearly as possible to such invalid, illegal, void or unenforceable provision while still remaining valid and enforceable, and the remaining terms or provisions contained herein shall not be affected thereby.

14.6 Binding Effect. This Agreement shall be binding upon, inure to the benefit of and be enforceable by the parties hereto and their respective successors and assigns. This Agreement shall be in full force and effect upon Customer downloading the Software, Customer clicking the applicable button to complete the installation process, or Customer reviewing any of the accompanying documentation.

14.7 Litigation Expense. In any action brought by a party hereto to enforce the obligations of any other party hereto, the prevailing party shall be entitled to collect from the other party to such action such party's reasonable attorneys' fees, court costs and other expenses incidental to such litigation.

14.8 Amendment and Waiver. This Agreement may be amended at any time, but only by an instrument in writing executed by both parties hereto. A party hereto may waive any requirement to be performed by the other party, provided that such waiver shall be in writing, and executed by the party waiving the requirement.

14.9 Assignment. Customer shall not transfer or assign its rights and obligations under this Agreement without the prior written consent of ALCA although may freely transfer or assign its rights and obligations under this Agreement at any time.

14.10 Time of Essence. Time shall be of the essence with respect to the performance by the parties hereto of their respective obligations hereunder.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES AND AGREES TO BE LEGALLY BOUND BY THE TERMS AND CONDITIONS OF THIS AGREEMENT.

AURORA LEARNING COMMUNITY ASSOCIATION

By: Gary Sacket

Name: Gary Sacket

Title: President, ALCA

Date: April 23, 2021

CUSTOMER

By: _____

Name: _____

Title: _____

Date: _____



Staking a Claim in our Students' Future

GUTHRIE ELEMENTARY SCHOOLS

STUDENT HANDBOOK

~~2020-2021~~

2021-2022

Board of Education

Jennifer Bennett-Johnson, President

Travis Sallee, Vice President

Ron Plagg, Board Clerk

Tina Smedley, Member

Chris **Schroeder**, Member **Schroder**

Janna Pierson, Member

Gail Davis, Member

District Office

Dr. Mike Simpson, Superintendent of Schools

Mr. Doug Ogle, Assistant Superintendent

Ms. Carmen Walters, Executive Director

Mrs. Michelle Chapple, Chief Financial Officer

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A: ABSENCES, ATTENDANCE, & TARDIES

It is of utmost importance that students attend school every day. Irregular attendance is the most frequent cause of unsatisfactory work and school failures. When a student is unable to attend school, parents should notify the school by calling between 8:30 a.m. and 10:30 a.m. Parents should give the student's name and teacher's name. Assignments not completed due to an absence are expected to be made up. If a student is absent 10 consecutive days, the student will be dropped from the school roll. The parent must re-enroll the student upon return to school. It is the policy of the Guthrie Board of Education that a student is required to be in attendance a minimum of 90% of each semester.

TARDIES

Tardies disrupt the instructional process and the time lost from class is irretrievable, particularly in terms of opportunity for interaction and exchange between students and teachers. Therefore, classroom punctuality is considered to be an integral part of the student's course of study.

Six

(6) tardies will equal one (1) absence.

EARLY CHECKOUT

Parents are discouraged from picking up students early on a regular basis as this disrupts the educational process and creates a loss of irretrievable instructional time. If a child is to be dismissed early, a written note is desired. A student must be signed out by a parent or guardian with picture I.D. through the office. Six (6) early checkouts will equal one (1) absence. Students will not be called to the office until a parent or guardian arrives.

B: BREAKFAST AND LUNCH

Guthrie Public Schools offers a breakfast and lunch program. These programs will be offered to the children without regard to race, color, or national origin. Children may eat in the lunchroom by one of the following methods:

1. He/she will pay full price.
2. He/she will pay a reduced price or no price based on submitted and approved free/reduced meal application. Applications can be picked up at the child nutrition office, front office of the school site and the Guthrie Public Schools website at guthrieps.net. (The District Child Nutrition Department shall have the responsibility of approving applicant eligibility in accordance to the federal guidelines for free or reduced lunches.)
3. He/she may bring a sack lunch and may purchase milk.

CHARGING CANNOT BE ALLOWED. Students who have a negative lunch account balance will be served an alternative meal for a period of 3 days. Students must clear negative balances weekly.

USDA regulations state "Schools shall make substitutions in foods listed in this section for students who are considered disabled under 7 CFR Part 15 (b) and whose disability restricts their diet. Schools may also make substitutions for non-disabled students who are unable to consume the regular lunch because of medical or other special dietary needs.

Substitutions shall be made on a case-by-case basis only when supported by a statement of the need for substitutions that includes recommended alternate foods, unless otherwise exempted by USDA Food and Nutrition Service. Such statement shall, in the case of a disabled student, be signed by a physician or, in the case of a non-disabled student, by a recognized medical authority.

School Food Service Responsibilities:

1. Required to make substitutions or accommodations for students with disabilities if meal service is normally available to general student population and a Section 504 Plan is on file for the student.
2. Must provide additional meal services/food items not normally available for disabled students when required in an IEP, at no extra cost.
3. Must base substitutions/modifications on a prescription written by a licensed physician.
4. Must base substitutions/modifications for non-disabled students on a medical statement by a medical or health professional.
5. Must not revise or change a diet prescription or medical order.
6. May provide food substitutions or accommodations for non-disabled children with medically certified special dietary needs at no extra cost.
7. All prescriptions or medical statements must be renewed each year, as needs do change from year to year as students grow and mature.

C: CIVIL RIGHTS COMPLIANCE & ASSURANCE

NOTICE OF NON-DISCRIMINATION

Guthrie Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The Guthrie Public School System also does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

Name/Title: Superintendent of Guthrie Public Schools
Office Address: 802 E. Vilas, Guthrie, OK 73044
Phone Number (Voice/TDD): (405) 282-8900
Days/Hours Available: M-F 8:00 a.m. - 12:00 p.m. 1:00 p.m. - 4:30 p.m.

For questions regarding this notice, please contact the District Compliance Coordinator.

Procedural Requirements
Title VI, Title IX, Section 504, ADA
July 2000

AVISODE DECLARACION NO-DESCRIMINATORIA

Escuela Publica de Guthrie no discrimina raza, color, nacionalidad, genero, edad o incapacidad de admision a sus programas, servicios, o actividades, en acceso a ellas, en

el tratamiento a individuos, o en ningun aspecto de sus operaciones. La Escuela Publica de Guthrie tampoco discrimina en sus contratos o practicas de empleados.

Esta noticia es provista y requerida por el Titulo VI del Acto de Derechos Civiles de 1964, Seccion 504 del Acto de Rehabilitacion de 1973, Titulo IX de la Enmienda Educativa de 1972, en el Acto de Era de Discriminacion de 1975, y el Acto de los Estadounidenses con Habilidades Diferenciadas de 1990. Preguntas, quejas, o para mas informacion con respecto a estas leyes pueden ser recibidas por el cordinador de quejas.

Nombre/Titulo: Superintendente de las Escuelas Publicas de Guthrie

Direccion de Oficina: 802 E. Vilas, Guthrie, OK 73044

Numero Telefono (correro de voz/TDD): (405) 282-8900

Dias/Horas de trabajo: L-V 8:00 a.m.-12:00 p.m. 1:00 p.m.-4:30 p.m.

Procedural Requirements
Title VI, Title IX, Section 504, ADA
July 2000

DUE PROCESS

Students have the right to due process. The due process procedure consists of the following steps:

1. Appeal to the Principal-A written appeal must be mailed within five school days.
2. Appeal to the Superintendent
3. Appeal to the Guthrie Board of Education

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT

A parent or eligible student of Guthrie Public School District has a right to:

1. Inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. Request the amendment of the student's education records that the parent believes are inaccurate or misleading. Parents may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent, the District will notify the parent of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent when notified of the right to a hearing.
3. Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations in this part authorize disclosure without consent; one exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. File a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office / U.S. Department of Education 600
Independence Avenue, SW / Washington, D.C. 20202-4605

D. CLASSROOM PLACEMENT CHANGE

From time to time parents feel a need to request moving their child to a different classroom. A decision as whether to change placement will only be made by the principal after every effort has been applied to resolve the problem. Consideration will not be given until a series of meetings have been held between the parent, teacher, and the principal, and a twenty (20) day action plan has been developed and implemented.

E: CURRICULUM

Guthrie Public Schools curriculum for grades Pre-K through 12 follows the Oklahoma State Department of Education guidelines for curriculum. A copy is available with the principal or teacher for viewing upon request. A copy of the Standards may be obtained online at the Oklahoma State Department of Education website: <http://ok.gov/sde>

F: DANGEROUS WEAPONS

The use, display, threat or possession of a dangerous weapon or any kind of instrument, on campus, parking lots, premises or property of the Guthrie Public Schools or during school sponsored activities, functions or events that is likely to be used as a weapon or tool which could be used to deface or vandalize school property shall result in immediate administrative action.

The following instruments may be considered weapons:

1. Knives and/or facsimiles
2. Firearms and/or facsimiles (including cap guns, etc.)
3. Explosives and/or facsimiles
4. Metal Objects (chains, brass knuckles, etc.)
5. Clubs
6. Sharp or pointed instruments
7. Stun guns
8. Chemical sprays
9. Firearm shells, bullets or pellets

Violations of this policy will result in administrative action. Students may be suspended for up to one (1) calendar year for violation of this policy.

G: DIABETES PLAN

Guthrie Public Schools provides nursing services that promote students' ability to learn. Our goals are to:

- Assist students in learning how to take care of their health.
- Ensure a safe school environment.
- Promote good control of a student's health condition so they are ready to learn.

Diabetes can affect a student's ability to learn if it is not under good control. To help us meet these goals, Guthrie Public Schools has a nurse who is trained in diabetes management in schools. The district nurse works with school, personnel, individual students with diabetes and their families, and the student's health care provider.

As a reminder, each year we need to have the following information for your child:

- Written diabetes management plan from your health care provider.
- Signed authorization by parent/guardian for medication and treatment at school.
- Diabetes Questionnaire filled out by parent/guardian/student. (Available on the district website.)

In addition, adequate supplies, as listed in the student's diabetes management plan, must be provided at school:

- Snacks or glucose tablets to treat low blood sugar
- Medications
- Blood glucose meter, strips and supplies
- Ketone testing strips and equipment
- Glucagon

We are looking forward to helping your child with diabetes be successful in school. Please feel free to contact us with any questions or concerns.

H: DISCIPLINE AND BEHAVIOR

- Control and discipline in our school depends upon the responsibility taken by the student, the parents, the teacher, the principal, and the combined school personnel. While under the supervision of the school, the teacher has the same authority as the parent in restraining, correcting, and controlling the child. (*State Law-Sections 125 and 670*).
- Each teacher will have their own individual classroom discipline procedures. These procedures will be discussed with you and your child and a list of these procedures will be sent home with your child at the beginning of the school year. Building discipline procedures will be applied according to the severity of the rules broken. Procedures may include:
 - Conference with teacher and student
 - Conference with teacher, student and principal
 - Conference with teacher, student, principal and parent
 - Conference with all the above and possible disciplinary actions

STUDENT DISCIPLINE/SUSPENSION

Each teacher will have his/her own individual classroom discipline procedures. These individual procedures will be discussed with your child and a list of these procedures will be sent home for your signature at the beginning of the school year. Building discipline procedures will be used according to the severity of the rule or rules broken. Procedures **may** include:

- Parents contacted by phone
- Conference with the teacher and principal
- Lunch or recess detention with the principal
- After school detention
- Suspension from school

Suspension

When other forms of discipline have been used and the student's behavior is not modified, suspension can occur. Anytime a student is physically endangering others or vandalizing school property, immediate suspension will occur. Field trips, special events, and parties are a privilege to attend. Students may lose these privileges if they are exhibiting negative behavior. If students are suspended from school, their work may be picked up each day at 2:30 p.m. in the office or sent home with a sibling.

- **Out of School Suspensions**

1st Offense - 1 day

2nd Offense - 3 days

3rd Offense - 5 days

4th Offense - 10 days

Discipline procedures fighting/bullying/harassment

Fighting will not be tolerated. Fighting is defined as any situation in which one student makes aggressive contact in any manner on another student. The administrator will take disciplinary action if either person involved fits the above definition. Intimidation, threats, or harassment directed toward other students will not be tolerated. All students are expected to treat others with respect at school. Infractions may be handled in the following manner for all students involved.

1st offense – 3 days out of school suspension

2nd offense – 5 days out of school suspension

3rd offense – 10 days out of school suspension

****Each infraction will be dealt with on an individual basis. The school Administration is unable to discuss discipline consequences for any child with anyone other than that child's parents.****

Any additional offenses - The principal will decide the length of suspension after the fourth offense. This might include suspension for the remainder of the semester and the following semester.

Please visit Section F-41 Student Behavior and Discipline located in the GPS Policy Manual

Bullying will not be tolerated. Please refer to Section F-31 Policy Prohibiting Harassment, Intimidation and Bullying and Procedures For Combating These Behaviors located in the GPS Policy Manual

Severe Clause

Guthrie Public Schools is dedicated to providing a safe learning environment for our students. The following behaviors will not be tolerated:

- Behavior which threatens personal and/or public safety
- Disruption of students' rights to learn
- Verbal and/or physical abuse of others
- Profanity against a staff member may be treated as a verbal assault
- Damage or theft of personal or school property

- Any additional behaviors outlined in Section F-41 Student Behavior And Discipline in the GPS Policy Manual Located on the District Website.
- Bullying will not be tolerated. Please refer to section F-31 Policy Prohibiting Harassment, Intimidation and Bullying And Procedures For Combating These Behaviors in the GPS Policy Manual Located on the District Website.

Any of these violations shall result in a parent or guardian being contacted and/or a student's suspension from school. The length of the suspension will be assigned by the principal depending on the severity of the behavior. Administrators will conduct a suspension conference with the student and parent or guardians outlining the suspension and informing parents of their rights according to district policy

The goal of our Schools is to develop student self-discipline in a positive manner. This means giving the student a chance to make choices, and giving him/her a time to discuss his/her problems. Parent communication and support is an important part of discipline.

All elementary schools will be utilizing the Responsive Classroom educational approach. This is a research based educational approach associated with greater teacher effectiveness, higher student achievement, and improve school climate. This approach consists of a set of practices that build academic and social-emotional skills that can be used with many other programs. The approach helps educators build on competencies in four interrelated domains: engaging academics, positive community, effective management, developmentally responsive teaching.

THREATS

Threats directed toward another person, whether verbal or written, will not be tolerated. A threat will be referred immediately to the building principal and may result in a long-term suspension. Drawing or writing about the use of weapons or gang-related items or symbols will not be tolerated. This behavior may also result in a suspension.

PROHIBITED ITEMS

If discovered, the following items will be confiscated and only returned to a parent.

- Laser Pens and Lights
- Fad Items
- Electronics
- Toys

I: DRESS CODE

All students are expected to dress appropriately and modestly at all times during the school day and at school activities. Appropriate school clothes are conducive to better behavior in the classroom, in the halls, on campus, or any time students are actively representing the school. The dress code is applicable during the school day and at any school activity, home or away.

Examples of inappropriate attire are, **but are not limited to:**

1. Headwear worn in the building including, but not limited to: hats, bandanas, sweatbands and hoods of sweatshirts.
2. Clothing that inappropriately exposes the body. Any clothing that exposes the midriff. Shirts need to be long enough so that they can be tucked in or drop two (2) inches below the waistline without tugging on or stretching the shirt.
3. Clothing that allows undergarments to be visible.
4. Under no circumstance is a student to wear clothing that is frayed or has holes above the knees.
5. Clothing that has obscene, profane, or suggestive language.
6. Sunglasses (including when worn as headwear.)
7. Garments that display alcohol, drug or tobacco logos or paraphernalia.
8. Mesh jersey or fishnet type clothing.
9. All sleeveless shirts, blouses, and dresses whose straps are not at least 3 fingers wide and not fitted under the arm.
10. Scooped neck and / or low-cut front and back necklines.
11. Pants below the waistline (sagging and bagging).
12. Shorts, dresses, and skirts shorter than fingertip length.
13. Bicycle pants/spandex shorts.
14. Clothing that is not worn in accordance with the design (such as both straps being worn on overalls or legs on pants being worn at their full length.)
15. Chains or "spikes" on clothing, with wallets, or worn as a necklace or bracelet.
Shoes must be worn at all times for health reasons. "House shoes" are not an acceptable alternative. Shoes with wheels imbedded in them are not acceptable as they are safety hazards.

When a student has worn inappropriate clothing to school, he/she will be sent to the office and parents or guardians may be requested to bring a change of clothing to school.

FADS

Each year there are a few things, including some "fads", which show up on our school sites. When a fad begins on campus and a "nuisance" develops, we shall immediately eliminate the nuisance.

J: ENROLLMENT

EMERGENCY INFORMATION - Should an emergency occur at school, parents are to have emergency contact information on the enrollment cards. Two alternative phone numbers should be given also in case no one is available at the home/work numbers. In the event that it is deemed necessary, 911 will be contacted as well as the parent.

ENROLLMENT CARDS - Please come to the school to make any changes needed on a child's enrollment card during the school year. One of the most important uses of this card is to contact a parent when a child is injured or ill at school. If a parent changes employment, address, telephone numbers, doctor or emergency contacts, the school should be informed immediately. Medical information on the enrollment card must be completed.

IMMUNIZATIONS - State law requires that every student who is admitted to public school must have evidence of a successful series of vaccinations for

- Four or Five doses DTP/DTaP (Diphtheria, Tetanus, Whooping Cough)
- Three or Four doses Polio
- Two doses MMR (measles, mumps, rubella/rubeola vaccinations)
- Three doses Hepatitis B (hepatitis B)
- Two doses Hepatitis A (hepatitis A)
- Varicella immunization (Chicken Pox) or a parental history of a child having the disease.

VERIFICATION OF RESIDENCE – All new and currently enrolled students must provide 2 current proofs of residency each year. Any change of address or telephone number should be reported to the School Office.

GUARDIANSHIP - Proof of legal guardianship is required at the time of enrollment if the guardian is not the natural parent of the student.

Court appointed papers (signed by a judge) denoting custody for students not living with both parents listed on the birth certificate are required.

K: FIELD TRIPS

It is a privilege and honor for Guthrie Public School students to attend and represent our school at various activities through the course of the year. Only students with signed parent/guardian permission forms will be allowed to attend field trips approved by the school administration. If a parent or guardian of a student wishes to transport their child to the field trip they must: 1) inform the teacher in writing prior to the field trip 2) sign their child out of school and 3) sign their child in upon arrival at the field trip destination with the teacher or appointed staff member. If the parent wishes to transport their child from the field trip to home or back to school, they must sign out their child with their child's teacher or appointed staff member. Parents are not allowed to transport any other child but their own child. Guthrie Public Schools is not responsible for students transported by a parent to and from a school sponsored field trip. School dress code standards apply to all field trip activities. Inappropriate behavior on these trips may warrant severe disciplinary action. During any trip, any major inappropriate behavior may result in the student:

1. Being sent home at his/her own expense.
2. Suspension from school for an appropriate amount of time.
3. Loss of the privilege to go on any future school trips.
4. No refunds will be made for field trips

Participation in a field trip is a privilege, not a right. Throughout the year, students are expected to follow rules and procedures while being respectful to others. Listening and being able to follow directions is another expectation as we provide a proper learning environment for all students. If these basic requirements are not met on a daily basis your child may not be able to participate in a field trip. When deemed necessary by the building principal, a parent or guardian may also be required to attend with their child.

L: FREEDOMWEEK CURRICULUM

In order to educate students about the sacrifices made for freedom on behalf of this country and the values on which this country was founded, November 11 is designated "Veterans' Day" and the week in which November 11 falls is hereby designated "Celebrate Freedom Week". Appropriate instruction concerning this week will vary at different sites. (70 O.S. 2001, Section 24-152)

M: GRADING GUIDELINES FOR Pre-K – 4th

The semester average will be recorded in the permanent record folder as required by state regulations.

In grades Pre-K – 2nd, primary importance will be placed upon the teaching of reading, writing, language arts, and the development of math skills. All subject areas will be graded with a score of

- 4 – Exceeds Expectations
- 3 – Meets Expectations
- 2 – Progressing Toward Expectations
- 1 – Does Not Meet Expectations

In grades 3rd-4th, the percent score and letter grade will be reported for each nine-week period. The semester average will be computed and reported at the end of each semester.

Grading Scale

- A – 90 – 100
- B – 80 – 89
- C – 70 – 79
- D – 60 – 69
- F – 59 – Below

In grades K-4th, grades in physical education, music, art and handwriting will be reported accordingly:

- S - Satisfactory N - Needs Improvement U - Unsatisfactory

Parents of students in grades Pre-K-4th may access their child's grades by use of the Online Gradebook. Go to www.guthrie.ps.net under the parent section and complete the request for Online Gradebook Access form.

N: MONEY & VALUABLES

Students are cautioned against bringing large sums of money to school.

O: NO SCHOOL / DELAYED START

In the event school is closed or starting late because of inclement weather, parents are asked to listen to local radio and television stations. When possible, the District's Website and automated phone system will also be updated and utilized to include the newest information.

If weather conditions deteriorate during the school day and it becomes necessary to dismiss school early, the Superintendent will notify the local radio and television stations. When possible, the update will also be included on the District's website and automated phone system. Please remember not to phone the school to ask about closing or dismissal information. This will keep our telephone lines open in case of an emergency.

P: PARENT INVOLVEMENT

Parent involvement is a vital part of any school. In order for us to serve both the community and the school, we must have active parents. Parents are cordially invited to become active members in the learning process for their child. Parents, students, community, and the school must play a team role in order for students to excel in education. Background checks are required for all school volunteers with direct contact with children.

Q: PARENTS' RIGHT-TO-KNOW

In accordance with the *Every Student Succeeds Act* PARENTS' RIGHT-TO-KNOW, this is a notification from Guthrie Public Schools to every parent of a student in a Title I school that you have the right to request and receive in a timely manner:

- a) Information regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:
 - If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
 - If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
 - The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
 - Whether the student is provided services by paraprofessionals, and if so, their qualifications [ESSA 1112(e)(1)(A)(i)-(ii)]
- b) Information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. [ESSA 1112(e)(2)(A)]
- c) In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher who does not meet the applicable state certification for licensure requirements at the grade level and subject area in which the teacher has been assigned. [ESSA 1112(e)(1)(B)(ii)]

R: PLAYGROUND

The playground is an ideal place for students to develop cooperation, interpersonal relationships, and good social skills. Playground supervision is provided during the school hours of 8:00 - 3:00. Make sure that your child is appropriately dressed for the weather.

S: PROFICIENCY BASED PROMOTION

All K-12 students are eligible to advance one or more levels in designated curriculum areas if they perform at or above the 90th percentile on assessments designated by the Guthrie Public School District. This type of curriculum advancement is proficiency-based promotion. Upon the request of a student, parent, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum as identified in *70.S & 11-103.6*. Proficiency will be demonstrated by testing with Test of Achievement by Woodcock Johnson

IV. . Core areas are as follows:

- Social Studies
- Language Arts
- Mathematics
- Science

Testing for proficiency-based promotion must be requested in writing by the parent/guardian to the site principal during the first month of the school year and during the month of April. Additional details can be obtained from the District policy on Proficiency Based Promotion or from the site principal.

T: READING SUFFICIENCY ACT

Students' grades Kindergarten – 3rd that do not score proficient on the beginning of the year reading assessment will be placed on an Academic Progress Plan (APP). If your child's reading level does not improve by the end of the school year, he/she may need to attend the Summer Academy Reading Program.

3rd Grade Students:

The RSA law is intended to ensure that students have the necessary reading skills in order to be successful in grade four and beyond, where the rigors of reading in the content areas increase.

To be promoted to fourth grade, state law requires that your child must score above the Below Basic and Basic level on the reading comprehension and vocabulary portion of the Oklahoma School Testing Program test. This means your child will need to score Proficient, or Advanced in reading comprehension and vocabulary to meet RSA criteria. If your child scores Below Basic or Basic, he/she may still be promoted if one or more of the seven good cause exemptions apply. It is important to note that OSTP results are the initial determinant for promotion decisions, but not the sole determiner. Portfolio reviews, alternative assessments and additional exemptions are available to assist the school district in knowing when a child is reading at or above grade level and ready for a grade promotion.

If a student has not yet satisfied the proficiency requirements prior to the completion of third grade and still has a significant reading deficiency as identified based on assessments administered that meet the acquisition of reading skills, has not accumulated evidence of third-grade proficiency through a student portfolio, is not subject to a good cause exemption, then the student shall not be eligible for automatic promotion to fourth grade.

To be considered for “probationary promotion”, a student may be evaluated by a “Student Reading Proficiency Team” composed of:

- (1) the parent(s) and/or guardian(s) of the student
- (2) current teacher responsible for reading
- (3) future teacher responsible for reading
- (4) a certified reading specialist (if available)

The student shall be promoted to the fourth grade if the team members unanimously recommend “probationary promotion” and the principal and superintendent approve the recommendation of the SRPT. For more information regarding the Reading Sufficiency Act (RSA), please visit the Oklahoma State Department of Education's link here: <https://sde.ok.gov/search/node/RSA>

U: RELEASE OF RECORDS

The school will maintain records on all students. The signature of a parent/guardian must be obtained to request or release records to other school districts.

V: RETENTION POLICY

Recommendation for retention (declining a student the opportunity to advance to the next grade level) is a decision made carefully on an individual basis. This decision will be firmly focused on arriving at what is in the best interest of the student. The retention of a student shall be based upon the total growth of each individual student. Such factors as social, emotional, physical and mental growth, as well as attendance, shall be taken into consideration. Meetings will be held throughout the year with the teacher(s) and administration to stay in direct communication with parents.

Whenever a teacher or teachers recommend that a student be retained at the present grade level or "not passed" in a course, the parent or guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the board of education shall be final. The parent may prepare a written statement to be placed in, and become a part of, the permanent record of the student stating the reason(s) for disagreeing with the decision of the Board of Education.
70 O.S. 1991, Section 24-114.1

W: SCHOOL HEALTH & MEDICATIONS

Oklahoma Statute §70-1210.194 (2014) states that:

- A. Any child afflicted with a contagious disease or head lice may be prohibited from attending a public, private, or parochial school until such time as he/she is free from

the contagious disease or head lice.

SICKNESS

FEVER: Students with a temperature of 100 degrees or higher may not remain at school. Parents will be contacted to pick up their child. Students may return to school when they have been fever-free for 24 hours without the use fever reducing medicine.

VOMITING/DIARRHEA: Any student who is vomiting or has diarrhea must be excluded from school. Students may return to school when they have been symptom free for a 24-hour period without the use of medicine.

COMMUNICABLE DISEASE: Students with infectious diseases such as chicken pox, impetigo, measles, mumps, conjunctivitis (pink eye), etc. should not return to school until they are no longer contagious. See District website for “Should I keep my child home from school?” for more information.

HEAD LICE

Any child prohibited from attending school due to head lice shall present to the appropriate school authorities, before the child may reenter school, certification from a health professional as defined by Section 2601 of Title 63 of the Oklahoma Statutes or an authorized representative of the State Department of Health that the child is no longer afflicted with head lice.

Any student found to have live head lice, nits closer than 1 inch from the scalp, or an abnormal amount of nits will be excluded from school. The parent will be contacted to pick their child up from school. Parents should contact their pharmacy for a recommendation of a treatment product. For more information on this subject go to <http://www.cdc.gov/parasites/lice/head/index.html>

Readmission to school requires:

- A. No live lice and minimal nits (eggs) no closer than 1 inch from the scalp.
- B. Certification from a health professional or authorized representative of the State Department of Health declaring the student to be free of lice. The District assures compliance with the Oklahoma Statutes and will follow the recommendations of the Oklahoma State Department of Health.

ACCIDENTS

If your child is injured at school, we will first attempt to make him/her comfortable, and then notify you. If you cannot be reached, we will attempt to contact the emergency number that you have listed on the enrollment form. In an emergency event deemed necessary, 911 will be contacted as well as the parent. **WE MUST HAVE A RELIABLE CONTACT NUMBER FOR EACH CHILD.**

We request that you adjust your child's schedule to eliminate the need to take medication during the school day. In the event it is necessary for a child to use medication

during the school day, a parent/guardian (not the student) is to bring all medication to the office with required documentation. A log of the student's medication will be kept at the school office. Bring no more than 1 month's supply of medication at a time.

Only medication that has been prescribed and approved for a student by a physician will be administered at school. A medication authorization form must be completed for each medication*. Medication must be in the original prescription container with the pharmacy label attached and with directions for administration clearly stated. Non-prescription medication must be in the original container, with the student's name on it, and accompanied by a physician's written request and instructions for administration at school. This includes cough drops, Tylenol, nasal spray, Lactaid, etc. It is the responsibility of the parent/guardian to maintain the supply. Any medication not picked up by parent/guardian on the last day of school will be discarded using the proper procedure. Medications will not be sent home with students. **Medication authorization forms are available on the district website and the school office. A new medication authorization form will need to be completed each school year.*

Self-Administered Medication:

Pursuant to Oklahoma law, students may be allowed to carry and self-administer prescribed asthma, anaphylaxis, and diabetes medications. A statement from the physician treating the student stating that the student is capable of and has been instructed in the proper method of self-administration must be on file in the school office. The parent must provide the school office with an emergency supply of the student's medication to keep in the office along with the one that the student may carry. The district shall not incur any liability as a result of any injury arising from the self-administration of medication by the student.

X: SCHOOL SAFETY DRILLS

All emergency drills will be performed in accordance with State Department of Education accreditation regulations. Below is a list of drills.

1. Two lockout drills referred to as "shelter in place" per school year. The purpose of the shelter in place drills is for a possible threat OUTSIDE the building.
2. Two lockdown drills per school year. Lockdown drills are conducted for the purpose of a threat INSIDE the building. Each lockdown drill shall be conducted within the first fifteen (15) days of each semester.
3. Two fire drills per school year. Each fire drill shall be conducted within the first fifteen (15) days of each semester.
4. Two tornado drills per school year with at least one drill being conducted in the months of September and March.
5. The two remaining drills will be at the discretion of the district.

Y: SEXUAL HARASSMENT

Sexual harassment is any type of verbal/physical abuse of a sexual nature. Suggestive comments, unwanted touching, obscene hand/body gestures, suggestive notes, etc., would be considered sexual harassment. Since this covers such a wide range/degree of offenses,

the punishment on the first offense will range from three (3) days suspension to suspension for the remainder of the semester and the following semester.

Z: SPECIAL ACTIVITIES

Each elementary site has three scheduled classroom activities during the year: Fall, Winter, and Valentine's Day. If you do not wish for your child to participate, please inform the classroom teacher in writing and alternate activities will be provided. Parents interested in being involved with these activities should contact the classroom teacher.

AA: STANDARDS OF CONDUCT

Each student is expected to behave in a manner which will add to the educational atmosphere at Guthrie Public Schools, and anything that detracts from the spirit of dignity at our schools will be subject to disciplinary actions. Students have the responsibility to know and respect the rules and regulations of the school.

We desire that all students accept the responsibility of self-discipline. Students are to conduct themselves as young ladies and gentlemen at all times (i.e. halls, cafeteria, classrooms, assemblies, and or playground.) When a student demonstrates that he/she cannot conduct himself/herself in a positive manner and infringes upon the rights of the others to enjoy the freedom of self-discipline, he/she must face the consequences of disciplinary actions.

The responsibility and authority for classroom management rests with the teacher. Any classroom rules, which are fair and enhance the educational process, will be upheld. If problems persist to a degree that the classroom rules are being repeatedly ignored, a referral may be made to the principal where appropriate action will be taken.

DRUGS AND ALCOHOL

Any student who is found to be in possession of, to have consumed, or to be under the influence of narcotic drugs, barbiturates, prescription or non-prescription medication without proper permission and documentation (see section X), alcohol or any stimulant, or distributes/has possession of any material or drawings that promotes the use of or gives instruction on how to make or use the above items en route to school, while attending school, in or on school premises, or at school sponsored activities, is subject to the following:

1st Offense: Suspension from school for five (5) days. The student will not be allowed to attend school after suspension until documented evidence of educational counseling and/or rehabilitation treatment under the supervision of a legal agency is on file.

2nd Offense: Suspension from school for the remainder of the semester, or for the following semester, provided no suspension shall extend beyond the regular academic year.

Any student who distributes actual or represented controlled substances, prescription and non-prescription medication may be suspended for the remainder of the semester, or the following semester, provided no suspension shall extend beyond the regular academic year.

The judgment of the Administrator will take precedence on each infraction.

TOBACCO

In compliance with State Laws of Oklahoma, it shall be the policy of the Guthrie Board of Education that the use of, or possession of, tobacco products (including smokeless tobacco) in any form by students while attending school, on school premises, or at school sponsored activities, is prohibited. Any student in violation of said policy will face immediate disciplinary action:

1st Offense: Parent conference/phone contact and suspension from school for three (3) days.

2nd Offense: Parent conference/phone contact and suspension from school for five (5) days.

3rd Offense: Suspension from school for ten (10) days.

DISCIPLINARY SANCTIONS: Disciplinary sanctions (consistent with local, state, and federal law), up to and including expulsion and referral for prosecution, shall be imposed on students who violate the standards of conduct.

The judgment of the Administrator will take precedence on each infraction.

BB: STUDENT DROP OFF and PICK UP

Drop Off: There will be teacher Supervision starting at 7:30 a.m.

Pick Up: Children need to be picked up by 3:30 p.m. There is No Supervision after 3:40 p.m. We know there are emergencies that may happen, please contact the school before 2:30 p.m. to make arrangements for your child's pick up. When students are consistently dropped off prior to 7:30 a.m. and/or not picked up by 3:40 p.m., the school will report to appropriate authorities to include Guthrie Police Department, Logan Country Sheriff's Office, and/or Department of Human Services (DHS), for the welfare of the child.

CC: STUDENT ORGANIZATIONS

Guthrie Public Schools believes school sponsored student organizations can advance educational goals. A list of school sponsored clubs and organizations are on the District website and in each site handbook. If you wish to withhold permission for your student to join or participate in one or more of the clubs or organizations that are necessary for a required course of instruction, you must notify the building principal in writing and retrieve your student from such participation. 70 §24-105 via H.B. 1826 (2009)

DD: STUDENT REPORTS

Report cards are distributed at the end of each nine weeks. In addition to report cards, progress reports will be given to parents throughout the year communicating their child's progress. Parents are to take advantage of opportunities to communicate with their child's teacher through notes, email, calls, visits, or meetings at a mutually convenient time. Notes, calls, visits, and meetings will be kept in a teacher log. Parent/Teacher Conferences are also very important for parents to attend to receive additional information about their child's progress and have one on one time with the teacher(s) for questions.

Elementary Parent/Teacher Conferences are held at the end of the nine weeks and after the end of the second nine weeks in the second semester period. In addition to communicating with the teacher, parents communicate an important message to their children about their interest in the child's progress and the importance of school. Our best partners in providing an outstanding educational program are our parents.

EE: STUDENT WORK

HOMEWORK

It is recommended that parents set aside a certain time each evening for the student to do his/her homework. When a child has an appointed time for homework, it helps him/her to remember to get it done. Homework should be done in a quiet setting away from television and other distractions.

MAKE UP WORK & WORK SUBMITTED LATE

Students, upon returning from an absence, will have one (1) day for each day missed plus one (1) day to turn in makeup work. After the allowed number of days have passed and the student has failed to turn in the missed work, he/she will be given a 0 grade for the assignments.

FF: TELEPHONE

The office telephone is a business phone and is not to be used by students, except in an emergency. Students are not allowed to use the telephone to make personal arrangements (such as requesting permission to go to another student's home after school.) Parents calling to leave messages should do so by 2:30 p.m.

GG: TEXTBOOKS & LIBRARY BOOKS

Textbooks are loaned by the Guthrie Board of Education without charge. Teachers will distribute textbooks during the first few days of school. At the end of the year, all textbooks will be returned to the teachers. Replacement costs will be assessed for lost textbooks and/or library books and for damage through negligence or vandalism to books or other school property. If a student accidentally causes damage, they should report it to their teacher immediately so that the damage is not misconstrued as vandalism. If fines have been paid on books that are later found during the current school year, the money will be refunded to the student. (See Refund Policy)

REFUND POLICY

For auditing purposes, refunds must be approved and a check issued from the Board Office. Parents should receive a check within two weeks of the request. Cut-off date for all refunds is May 15.

HH: VANDALISM

Vandalism and defacing of property is prohibited. Any student committing an act of vandalism is subject to suspension.

II: VISITORS

Guthrie Public Schools welcomes and encourages parents to visit our schools. All visitors, parents, and guests need to report to the main office upon arrival to the school

with a picture ID and issued a visitor badge if they will be remaining in the building.

JJ: WEBSITE

Guthrie Public Schools has created a website for students, parents, teachers and community members to access. The web address is www.guthrieips.net. The website contains district information, school calendar, lunch menus, publications, school news, and teacher web pages.

KK: WELLNESS POLICY

Healthy eating and activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. All students enrolled in Guthrie Public Schools shall possess the knowledge and skills necessary to make nutritious food choices and enjoyable physical activity choices. All playground and physical education equipment will meet the recommended safety standards for design, installation and maintenance. Classroom teachers and administrators will be encouraged not to use candy, sweets or gum as a reward. Guthrie Public Schools respectfully requests that parents and teachers who wish to provide snacks for students provide healthy choices. A recommended list of healthy snack options may be accessed on the Guthrie Public Schools website.

LL: WIRELESS COMMUNICATION DEVICES

Students may possess a cellular telephone while on school premises or in transit under the authority of the school provided the device is turned off and out of sight during class time and during all school or school related activities. Students found to be using any electronic device for any illegal purpose, in a manner which violates privacy, or to in any way send or receive personal messages, data, or information that would constitute cheating on tests, or to harass or intimidate students or staff members shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. School personnel have the authority to detain and search or authorize the search of any student upon suspicion that the student is in violation of district policy. If a student violates district policy they may lose the privilege to possess a wireless communication device, or be suspended from school for a period not to exceed the current school semester and the succeeding semester.

DISCLAIMER

All of the preceding discipline steps within this handbook are meant as a guide only. In severe or unusual cases, the judgment of the Administrator will take precedence. The Guthrie Public School Policy Manual will also be used in regard to school-student relationships.

ASBESTOS MANAGEMENT PLAN

In accordance with Federal law, Guthrie Public Schools has been inspected and approved for asbestos management.

Asbestos plans are available for viewing during regular school hours, Monday thru Friday, by contacting the Director of Operations at the Maintenance Department located at 200 Crooks Drive, Bldg. #4, Guthrie, OK.

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US and YOU shall immediately surrender possession of the Equipment to US (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interests or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

9. MAINTENANCE. YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property.

YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

10. ASSIGNMENT. YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986 as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

11. LOSS OR DAMAGE. YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of any of the Equipment is taken under the exercise of the power of eminent domain the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

12. INDEMNITY. WE are not responsible for any losses or injuries caused by the manufacture, accident on delivery, installation, ownership, use, lease, possession, maintenance, operation or rejection of the Equipment or defects in the Equipment. To the extent permitted by law, YOU agree to reimburse US for and to defend US against any claim for losses or injuries relating to the Equipment. This indemnity will continue even after the termination of this Lease.

13. TAXES. YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

14. INSURANCE. During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

15. DEFAULT. Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease or any other agreement with US; (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition; or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

16. REMEDIES. WE have the following remedies if YOU are in default of this Lease. WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable, sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease, charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law, charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason, and require that YOU return the Equipment to US and if YOU fail to return the Equipment, enter upon the premises peacefully with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-vent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-vent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

17. PURCHASE OPTION. Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon

at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

18. REPRESENTATIONS AND WARRANTIES. YOU warrant and represent as follows: (a) YOU are a public body corporate and public duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by proper action by YOUR governing body at a meeting duly called regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person, and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

19. UCC FILINGS AND FINANCIAL STATEMENTS. YOU authorize US to file a financing statement with respect to the Equipment, if WE feel it is necessary. YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. UCC - ARTICLE 2A PROVISIONS. YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under the supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

21. TAX EXEMPTION. YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code") including without limitation Sections 103, 141, 148 and 149 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation. YOU acknowledge that these provisions of the Code provide restrictions on the use of the Equipment and the expenditure and investment of money related to this Lease. YOU agree to insure the timely and accurate filing of IRS Form 8038-G or Form 8038-GC, as applicable, as required by the Code, and will fully cooperate with US to insure such timely and accurate filing.

22. BANK QUALIFICATION. If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

23. CHOICE OF LAW; JURY TRIAL WAIVER. This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS. This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. **THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.**

25. FACSIMILE DOCUMENTATION. YOU agree that a facsimile copy of this Lease with appropriate signatures may be treated as an original and will be admissible as evidence of this Lease.

26. ROLE OF LESSOR. WE have not acted and will not act as a fiduciary for YOU or as YOUR agent or municipal advisor. WE have not and will not provide financial, legal, tax, accounting or other advice to YOU or to any financial advisor or placement agent engaged by YOU with respect to this Lease. YOU, YOUR financial advisor, placement agent or municipal advisor, if any shall each seek and obtain its own financial, legal, tax, accounting and other advice with respect to this Lease from its own advisors (including as it relates to structure, timing, terms and similar matters).

OKLAHOMA ADDENDUM TO STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

LESSOR Image Works of Oklahoma Inc.

LESSEE GUTHRIE PUBLIC SCHOOLS

LEASE NUMBER: PUB 17723

LEASE DATE July 31

20 18

This Addendum is hereby incorporated in and is hereby made a part of the above-referenced State and Local Government Lease-Purchase Agreement (together with all Exhibits and Attachments and this Addendum, the "Lease"). Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to Image Works of Oklahoma Inc., its successors and assigns, as the "Lessor" of the Equipment. Lessor and Lessee hereby agree that capitalized terms used herein and not otherwise defined herein shall have the terms assigned to such terms in the Lease and that the following changes and additions shall be made to the Lease

1. Section 2 of the Lease is hereby deleted and the following Section 2 is hereby inserted in lieu thereof:

2. TERM. This Lease is effective on the date that it is accepted and signed by US (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by mutual ratification of YOU and US for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term. This Lease shall terminate at the end of the then current Original Term or any Renewal Term unless this Lease is renewed by mutual ratification of YOU and US in accordance with the provisions of 62 O.S. Section 430.1 and, if YOU are a school district, 70 O.S. Section 5-117(B). YOU shall deliver written notice to US of YOUR ratification of or failure to ratify this Lease at least 90 days prior to the end of each Renewal Term. WE hereby ratify the continuation of this Lease through the Full Lease Term. Lease payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

2. Section 4 of the Lease is hereby deleted and the following Section 4 is hereby inserted in lieu thereof:

4. CONTINUATION OF LEASE TERM. YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to ratify this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

3. Section 5 of the Lease is hereby deleted and the following Section 5 is hereby inserted in lieu thereof:

5. NONRATIFICATION. YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to ratify this Lease for the Renewal Term following the then current Original Term or Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver notice to US of YOUR ratification or termination of this Lease at least 90 days prior to the end of the then current Original Term or Renewal Term. Failure to give notice of such termination will not extend the Lease Term beyond such Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peacefully deliver the Equipment to US at the location or locations specified by US.

4. Section 8 of the Lease is hereby deleted and the following Section 8 is hereby inserted in lieu thereof:

8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS. During the term of this Lease, title to the Equipment shall be retained by US, except for those modifications that YOU add to the Equipment that can be removed without damaging the Equipment. YOU shall not have any right, title or interest in the Equipment except as expressly set forth in this Lease. Upon the occurrence of an Event of Default or nonratification as set forth in Section 5, with respect to any Lease, YOU will surrender possession of the Equipment to US. Upon YOUR exercise of the purchase option pursuant to Section 17 or payment in full of all Lease Payments under this Lease, title to the Equipment shall immediately and without further action by US vest in YOU, AS IS, WHERE IS, without warranty, express or implied, free and clear of any claim by or through US. It is the intent of the parties hereto that any transfer of title to Lessee pursuant to this Section will occur automatically without the necessity of any certificate of title or other instrument of conveyance. WE will, nevertheless, execute and deliver a bill of sale or other evidence of such transfer as YOU may request. YOU will, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

5. Section 13 of the Lease is hereby amended by adding the following sentence to the end of such Section:

WE agree that WE will not file any report or rendition including the Equipment as taxable personal property of OURS for purposes of ad valorem taxation.

6. Section 17 of the Lease is hereby amended by adding the following sentences to the end of such Section:

The initial Purchase Price of the Equipment is \$ 235,776.97. Upon the exercise of the option to purchase set forth above, title to the Equipment shall vest in YOU, free and clear of any claim by or through US, as evidenced by OUR delivery to YOU of a bill of sale or other appropriate instrument conveying title to the Equipment to YOU.

Except as specifically set forth in this Addendum, all terms and conditions contained in the Lease will remain in full force and effect and are hereby ratified and confirmed.

LESSEE SIGNATURE	Legal Name of Lessee: <u>GUTHRIE PUBLIC SCHOOLS</u>	
	Signature: <u><i>Dr. Mike Simpson</i></u>	Date: <u>August 21, 2018</u>
	Print Name: <u>Dr. Mike Simpson</u>	
	Title: <u>Superintendent</u>	
(LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)		

LESSOR SIGNATURE	Name of Lessor: <u>Image Works of Oklahoma Inc.</u>	
	Lessor Signature: _____	Date: _____
	Print Name: _____	
	Title: _____	
	Lease Number: <u>PUB 17723</u>	

09PDOC16342

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: Image Works of Oklahoma Inc.

LESSEE: GUTHRIE PUBLIC SCHOOLS

LEASE NUMBER: PUB 17723

LEASE DATE: July 31, 2018

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is monthly, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the second succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
Loan	0	0.00	0.00	235,776.97	-
1	5,400.00	927.53	4,472.47	231,304.50	238,243.64
2	5,400.00	909.94	4,490.06	226,814.44	233,618.87
3	5,400.00	892.27	4,507.73	222,306.71	228,975.91
4	5,400.00	874.54	4,525.46	217,781.25	224,314.69
5	5,400.00	856.74	4,543.26	213,237.99	219,635.13
6	5,400.00	838.87	4,561.13	208,676.86	214,937.17
7	5,400.00	820.92	4,579.08	204,097.78	210,220.71
8	5,400.00	802.91	4,597.09	199,500.69	205,485.71
9	5,400.00	784.82	4,615.18	194,885.51	200,732.08
10	5,400.00	766.67	4,633.33	190,252.18	195,959.75
11	5,400.00	748.44	4,651.56	185,600.62	191,168.64
12	5,400.00	730.14	4,669.86	180,930.76	186,358.68
13	5,400.00	711.77	4,688.23	176,242.53	181,529.81
14	5,400.00	693.33	4,706.67	171,535.86	176,681.94
15	5,400.00	674.81	4,725.19	166,810.67	171,814.99
16	5,400.00	656.22	4,743.78	162,068.89	166,928.90
17	5,400.00	637.58	4,762.44	157,304.45	162,023.58
18	5,400.00	618.83	4,781.17	152,523.28	157,098.98
19	5,400.00	600.02	4,799.98	147,723.30	152,155.00
20	5,400.00	581.13	4,818.87	142,904.43	147,191.58
21	5,400.00	562.18	4,837.82	138,066.61	142,208.61
22	5,400.00	543.15	4,856.85	133,209.76	137,206.05
23	5,400.00	524.04	4,875.96	128,333.80	132,183.81
24	5,400.00	504.86	4,895.14	123,438.66	127,141.82
25	5,400.00	485.60	4,914.40	118,524.26	122,079.99
26	5,400.00	466.27	4,933.73	113,590.53	116,998.25
27	5,400.00	446.88	4,953.14	108,637.39	111,896.51
28	5,400.00	427.37	4,972.63	103,664.76	106,774.70
29	5,400.00	407.81	4,992.19	98,672.57	101,632.75
30	5,400.00	388.17	5,011.83	93,660.74	96,470.58
31	5,400.00	368.46	5,031.54	88,629.20	91,288.08
32	5,400.00	348.66	5,051.34	83,577.86	86,085.20
33	5,400.00	328.79	5,071.21	78,506.65	80,861.85
34	5,400.00	308.84	5,091.16	73,415.49	75,617.95
35	5,400.00	288.81	5,111.19	68,304.30	70,353.43
36	5,400.00	268.70	5,131.30	63,173.00	65,068.19

Sales tax of \$0.00 is included in the financed amount shown above.

The interest rate reflected herein is provided as an indication only and may need to be revised prior to closing. The Lessor will make reasonable efforts to maintain the rate presented herein. However, the rate may need to be revised prior to closing due to change in law or market conditions. In the event that market interest rates increase prior to the date of closing (which causes an increase in the Lessor's cost of funds), the interest rate will be indexed to reflect adjustments to the Lender's actual cost of funds due to market and legal changes incurred since the date of this documentation.

Lessee Signature: *Mike Simpson*
 Print Name: Dr. Mike Simpson

Date: August 21, 2018
 Title: Superintendent

12PFDOC224

ATTACHMENT 1

STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT

Lease Payment Schedule

LESSOR: Image Works of Oklahoma Inc.

LESSEE: GUTHRIE PUBLIC SCHOOLS

LEASE NUMBER: PUB 17723

LEASE DATE: July 31 , 20 18

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is monthly as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the second succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
37	5,400.00	248.52	5,151.48	58,021.52	59,762.17
38	5,400.00	228.25	5,171.75	52,849.77	54,435.26
39	5,400.00	207.91	5,192.09	47,657.68	49,087.41
40	5,400.00	187.48	5,212.52	42,445.16	43,718.51
41	5,400.00	166.98	5,233.02	37,212.14	38,328.50
42	5,400.00	146.39	5,253.61	31,958.53	32,917.29
43	5,400.00	125.72	5,274.28	26,684.25	27,484.78
44	5,400.00	104.97	5,295.03	21,389.22	22,030.90
45	5,400.00	84.14	5,315.86	16,073.36	16,555.56
46	5,400.00	63.23	5,336.77	10,736.59	11,058.69
47	5,400.00	42.24	5,357.76	5,378.83	5,540.19
48	5,400.00	21.17	5,378.83	0.00	0.00
Grand Totals	259,200.00	23,423.03	235,776.97		

Lessee Signature: *Mike Simpson*

Date: August 21, 2018

Print Name: Dr. Mike Simpson

Title: Superintendent

12PF00C224

ACCEPTANCE CERTIFICATE

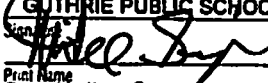
Image Works of Oklahoma Inc.
1111 old Eagle School Rd
Wayne PA 19087

Ladies and Gentlemen:

Re: State and Local Government Lease-Purchase Agreement dated as of July 31, 2018, between Image Works of Oklahoma Inc. Lessor, and GUTHRIE PUBLIC SCHOOLS as Lessee.

In accordance with the State and Local Government Lease-Purchase Agreement (the "Agreement"), the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

1. All of the Equipment (as such term is defined in the Agreement) has been delivered, installed and accepted on the date hereof.
2. Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Lessee is currently maintaining the insurance coverage required by Section 14 of the Agreement.
4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Agreement) exists at the date hereof.

LESSEE SIGNATURE	Lessee	<u>GUTHRIE PUBLIC SCHOOLS</u>	<u>August 21, 2018</u>
	Signature		Date
	Print Name	<u>Dr. Mike Simpson</u>	
	Title	<u>Superintendent</u>	

07PFD00057V1

SCHEDULE "A"

Image Works of Oklahoma, Inc.

**Guthrie Public Schools
PUB17723**

Equipment Make	Model No.	S/N	Quantity	Description
Administration Superintendent Office				
802 E. Vilas				
Copystar	CS5052ci	VFF8602098	1 ea.	Copier
Copystar	DP-7110	V9E8661606	1 ea.	Document Processor
Copystar	DF-7110	W3U8419462	1 ea.	Finisher
Copystar	PF-7110	W478531467	1 ea.	Paper Feeder
Copystar	PH-7A	N367X61470	1 ea.	Punch
Copystar	1503RK2US0	V9N8553558	1 ea.	Fax System 12
Administration Finance Office				
802 E. Vilas				
Copystar	CS5002i	VFB8602388	1 ea.	Copier
Copystar	DP-7110	V9E8661613	1 ea.	Document Processor
Copystar	PF-7110	W478531498	1 ea.	Paper Feeder
Copystar	DF-7110	W3U8419445	1 ea.	Finisher
Copystar	PH-7A	N367X61464	1 ea.	Punch
Copystar	AK-7100	W3W7Y50928	1 ea.	Attachment Kit
Administration Mailroom				
802 E. Vilas				
Copystar	CS5002i	VFB8602400	1 ea.	Copier
Copystar	DP-7110	V9E8661612	1 ea.	Document Processor
Copystar	PF-7110	W478531464	1 ea.	Paper Feeder
Copystar	DF-7110	W3U8419450	1 ea.	Finisher
Copystar	PH-7A		1 ea.	Punch
Copystar	1503RK2US0	V9N8553554	1 ea.	Fax System 12
Fogaty Elementary Workroom				
902 N Wentz				
Copystar	TASK-7002i	VAP8601821	1 ea.	Copier
Copystar	DF-7110	W3U8419459	1 ea.	Finisher
Copystar	PH-7A	N367Z64251	1 ea.	Punch
Fogaty Elementary Office				
902 N Wentz				
Copystar	CS5002i	VFB8602386	1 ea.	Copier
Copystar	DP-7110	V9E8661609	1 ea.	Document Processor
Copystar	PF-7110	W367X61469	1 ea.	Paper Feeder
Copystar	DF-7110	W3U8419433	1 ea.	Finisher
Copystar	PH-7A	W478531499	1 ea.	Punch
Copystar	1503RK2US0	V9N7442441	1 ea.	Fax System 12
Copystar	AK-7000	W3W8259391	1 ea.	Attachment Kit

		Fogaty Elementary Workroom			
		902 N Wentz			
Copystar	TASK-7002i	VAP8601804	1 ea.	Copier	
Copystar	DF-7110	W3U8419404	1 ea.	Finisher	
Copystar	PH-7A	N367Z64227	1 ea.	Punch	
		Cotteral Elementary Workroom			
		2001 W Noble			
Copystar	TASK-7002i	VAP8601795	1 ea.	Copier	
Copystar	DF-7110	W3U8419482	1 ea.	Finisher	
Copystar	PH-7A	N367X61465	1 ea.	Punch	
		Cotteral Elementary Office			
		2001 W Noble			
Copystar	CS5002i	VFB8602383	1 ea.	Copier	
Copystar	DP-7110	V9E8661607	1 ea.	Document Processor	
Copystar	PF-7110	W478531463	1 ea.	Paper Feeder	
Copystar	DF-7110	W3U8419476	1 ea.	Finisher	
Copystar	PH-7A	N367Z64255	1 ea.	Punch	
Copystar	1503RK2US0	V9N8553563	1 ea.	Fax System 12	
Copystar	AK-7000	W3W7Y50925	1 ea.	Attachment Kit	
		Guthrie Schools Transportation			
		520 Crooks Dr.			
Copystar	CS4002i	VFC8203435	1 ea.	Copier	
Copystar	DP-7110	V9E8661610	1 ea.	Document Processor	
Copystar	1503RK2US0	V9N8553557	1 ea.	Fax System 12	
		Central Elementary Office			
		321 E Noble			
Copystar	CS5002i	VFB8602370	1 ea.	Copier	
Copystar	DP-7110	V9E8661614	1 ea.	Document Processor	
Copystar	PF-7110	W478531494	1 ea.	Paper Feeder	
Copystar	DF-7110	W3U8418842	1 ea.	Finisher	
Copystar	PH-7A	N367X61460	1 ea.	Punch	
Copystar	1503RK2US0	V9N8553560	1 ea.	Fax System 12	
Copystar	AK-7100	W3W7Y50927	1 ea.	Attachment Kit	
Copystar	855D200731		1 ea.	Stand	
		Central Elementary Workroom			
		321 E Noble			
Copystar	TASK-7002i	VAP8601792	1 ea.	Copier	
Copystar	DF-7110	W3U8419458	1 ea.	Finisher	
Copystar	PH-7A	N367Z64233	1 ea.	Punch	
		Guthrie Jr High			
		705 E Oklahoma			
Copystar	TASK-7002i	VAP8601829	1 ea.	Copier	
Copystar	DF-7110	W3U8419447	1 ea.	Finisher	
Copystar	PH-7A	N367Z64234	1 ea.	Punch	

		Guthrie Jr High C-Floor		
		705 E Oklahoma		
Copystar	TASK-7002i	VAP8601808	1 ea.	Copier
Copystar	DF-7110	W3U8419402	1 ea.	Finisher
Copystar	PH-7A	N367Z64230	1 ea.	Punch
		Guthrie Jr High B-Floor		
		705 E Oklahoma		
Copystar	TASK-7002i	VAP8601793	1 ea.	Copier
Copystar	DF-7110	W3U8418802	1 ea.	Finisher
Copystar	PH-7A	N367X61475	1 ea.	Punch
		Guthrie Jr High Office		
		705 E Oklahoma		
Copystar	CS5002i	VFB8602399	1 ea.	Copier
Copystar	DP-7110	V9E8661947	1 ea.	Document Processor
Copystar	PF-7110	W478531619	1 ea.	Paper Feeder
Copystar	DF-7110	W3U8419434	1 ea.	Finisher
Copystar	PH-7A	N367Z64224	1 ea.	Punch
Copystar	1503RK2US0	V9N8553564	1 ea.	Fax System 12
Copystar	AK-7100	W3W7Y50923	1 ea.	Attachment Kit
		Guthrie Upper Elementary Office		
		702 Crooks Dr.		
Copystar	CS5002i	VFB8602389	1 ea.	Copier
Copystar	DP-7110	V9E8661619	1 ea.	Document Processor
Copystar	PF-7110	W478531500	1 ea.	Paper Feeder
Copystar	DF-7110	W3U8520466	1 ea.	Finisher
Copystar	PH-7A	N368165606	1 ea.	Punch
Copystar	1503RK2US0	V9N8553556	1 ea.	Fax System 12
Copystar	AK-7100	W3W8259232	1 ea.	Attachment Kit
		Guthrie Upper Elementary 6th Grade		
		702 Crooks Dr.		
Copystar	TASK-7002i	VAP8601750	1 ea.	Copier
Copystar	DF-7110	W3U8418776	1 ea.	Finisher
Copystar	PH-7A	N367Z64237	1 ea.	Punch
		Guthrie Upper Elementary 5th Grade		
		702 Crooks Dr.		
Copystar	TASK-7002i	VAP8601811	1 ea.	Copier
Copystar	DF-7110	W3U8419443	1 ea.	Finisher
Copystar	PH-7A	N367X61471	1 ea.	Punch
		Guthrie Upper Elementary 4th Grade		
		702 Crooks Dr.		
Copystar	TASK-7002i	VAP8601785	1 ea.	Copier
Copystar	DF-7110	W3U8520500	1 ea.	Finisher
Copystar	PH-7A	N367Y63435	1 ea.	Punch

Guthrie Schools Maintenance			
200 Crooks Dr., Bldg 4			
Copystar	CS5002i	VFB8602395	1 ea.
Copystar	DP-7110	V9E8660926	1 ea.
Copystar	PF-7110	W478531462	1 ea.
Copystar	DF-7110	W3U8418841	1 ea.
Copystar	PH-7A	N367X61467	1 ea.
Copystar	1503RK2US0		1 ea.
Copystar	AK-7100	W3W7Y50921	1 ea.
Guthrie High School Teachers Lounge			
200 Crooks Dr.			
Copystar	TASK-7002i	VAP8601807	1 ea.
Copystar	DF-7110	W3U8419421	1 ea.
Copystar	PH-7A	N367264232	1 ea.
Guthrie High School North Workroom			
200 Crooks Dr.			
Copystar	TASK-7002i	VAP8601809	1 ea.
Copystar	DF-7110	W3U8419423	1 ea.
Copystar	PH-7A	N367264231	1 ea.
Guthrie High School Front Office			
200 Crooks Dr.			
Copystar	TASK-7002i	VAP8601819	1 ea.
Copystar	DF-7110	W3U8419435	1 ea.
Copystar	PH-7A	N367264228	1 ea.
Copystar	1503RK2US0	V9N7Z64228	1 ea.
Guthrie High School IT Office			
200 Crooks Dr.			
Copystar	CS5052ci	VFF8602082	1 ea.
Copystar	DP-7110	V9E8661608	1 ea.
Copystar	DF-7110	W3U8419483	1 ea.
Copystar	PF-7110	W478531466	1 ea.
Copystar	PH-7A	N367X61461	1 ea.
Copystar	1503RK2US0	V9N8553555	1 ea.
Copystar	AK-7100	W3W7Y50920	1 ea.
Guthrie High School North Office			
200 Crooks Dr			
Copystar	CS5052ci	VFF8602398	1 ea.
Copystar	DP-7110	V9E8455485	1 ea.
Copystar	DF-7110	W3U8418771	1 ea.
Copystar	PF-7110	W478531496	1 ea.
Copystar	PH-7A	N367264238	1 ea.
Copystar	1503RK2US0	V9N8553553	1 ea.
Copystar	AK-7100	W3W7Y50919	1 ea.

**Guthrie Faver Alternative
102 E Perkins**

Copystar CS5002i
 Copystar DP-7110
 Copystar PF-7110
 Copystar DF-7110
 Copystar PH-7A
 Copystar 1503RK2US0

VFB8602377 1 ea.
 V9E8660708 1 ea.
 W478531468 1 ea.
 W3U8419402 1 ea.
 N367Z64253 1 ea.
 1 ea.

Copier
 Document Processor
 Paper Feeder
 Finisher
 Punch
 Fax System 12

**Guthrie Schools Building for Champions
200 Crooks Dr.**

Copystar CS5002i
 Copystar DP-7110
 Copystar PF-7110
 Copystar DF-7110
 Copystar PH-7A
 Copystar AK-7100

VFB8602393 1 ea.
 1 ea.
 W478531495 1 ea.
 W3U8918777 1 ea.
 N367Z64236 1 ea.
 W3W7Y50905 1 ea.

Copier
 Document Processor
 Paper Feeder
 Finisher
 Punch
 Attachment Kit

Charter Oak Elementary Work Hall

Copystar CS5002i
 Copystar DP-7110
 Copystar PF-7110
 Copystar DF-7110

VFB8602381 1 ea.
 1 ea.
 W478531501 1 ea.
 W3U8918777 1 ea.


Copier
 Document Processor
 Paper Feeder
 Finisher

Charter Oak Elementary Work Hall

Copystar CS5002i
 Copystar DP-7110
 Copystar PF-7110

VFB8602397 1 ea.
 1 ea.
 W478531497 1 ea.

Copier
 Document Processor
 Paper Feeder

Signature 

Superintendent
 Title

August 21, 2018
 Date

BILLING INFORMATION

PLEASE COMPLETE THIS FORM AND RETURN WITH DOCUMENTS

In order for Image Works of Oklahoma Inc. to properly bill and credit your account, it is necessary that you complete this form and return it with the signed documents.

Billing Name: Guthrie Public Schools

If you would like your invoices emailed to you in place of regular mail, please provide an email address(es) below
michele.hamby@guthrie.ps.net

*YOUR INVOICES WILL BE EMAILED FROM INVOICEDELIVERY@PAYEREXPRESS.COM
Subject line will read: Your Lease Direct Invoice is ready to view online!

Billing Address: 802 E. Vilas
Guthrie, OK 73044

Attention: Michele Hamby

Telephone Number: 405-282-8900

FEDERAL ID#: 73-6021131

SPECIAL INSTRUCTIONS

- Do you require a Purchase Order Number on the invoice? If yes, please provide PO# _____ YES NO
- Is a new purchase order required for each new fiscal period? YES NO
- If yes, provide month/year PO expires June of each year
- Are you sales tax exempt? If yes, please attach a copy of exempt certificate or direct pay permit. YES NO
- Do you require any special information to establish a vendor number for _____? YES NO
- If yes, please advise: already in our vendor system
- Additional Comments: _____

CONTACT INFORMATION AND QUESTIONNAIRE FOR FORM 8038-G FILINGS (required for all State and Local Government transactions)

Contact Name: Michelle Chapple

Title: Chief Financial Officer

Contact Address: 802 E. Vilas Guthrie, OK 73044

Contact Telephone Number: 405.282.8900

Email Address: michelle.chapple@guthrie.ps.net

Written Tax Compliance Procedures

The IRS Form 8038-G asks specific questions about whether written procedures exist with regard to compliance with the federal tax requirements for tax-exempt obligations. Please answer the following questions to help us complete the form correctly prior to your signature. Please note that your answers to these questions will not impact the terms or conditions of the subject transaction:

1. Has the Lessee established written procedures designed to monitor compliance with federal tax restrictions for the term of the lease? Among other matters, the written procedures should identify a particular individual within Lessee's organization to monitor compliance with the federal tax requirements related to use of the financed assets and describe actions to be taken in the event failure to comply with federal tax restrictions is contemplated or discovered.
- YES NO If YES, please attach/provide a copy.

Answer the following question only if proceeds of the current financing will be funded to an ESCROW Account.
The IRS Form 8038-G asks specific questions about written procedures to monitor the yield on the investment of gross proceeds of tax-exempt obligations and, as necessary, make payments of arbitrage rebate earned to the United States.

2. Has the Lessee established written procedures to monitor the yield on the investment of proceeds of the Lease on deposit in an escrow account or similar fund prior to being spent and to ensure that any positive arbitrage rebate earned is paid to the United States?
- YES NO If YES, please attach/provide a copy.

If you have further questions, please consult your regular bond or legal counsel.

ATTACHMENT 2

**STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT
EQUIPMENT DESCRIPTION**

LESSOR: Image Works of Oklahoma Inc.
 LESSEE: GUTHRIE PUBLIC SCHOOLS
 LEASE NUMBER: PUB 17723
 LEASE DATE: July 31, 20 18

Quantity	Description/Serial No./Model No.	Location
13	New Copystar CS 5002i digital copiers with attachments	
	S/N: <u>VFB8602388</u>	
	S/N: <u>VFB8602400</u>	
	S/N: <u>VFB8602386</u>	
	S/N: <u>VFB8602383</u>	
	S/N: <u>VFB8602370</u>	
	S/N: <u>VFB8602399</u>	
	S/N: <u>VFB8602389</u>	
	S/N: <u>VFB8602395</u>	
	S/N: <u>VFB8602377</u>	
	S/N: <u>VFB8602393</u>	
	S/N: <u>VFB8602381</u>	
	S/N: <u>VFB8602397</u>	
	S/N: <u>VFB8602398</u>	
14	New KYOCERA TASKalfa 7002i digital copiers with attachments	
	S/N: <u>VAP8601821</u>	
	S/N: <u>VAP8601804</u>	
	S/N: <u>VAP8601795</u>	
	S/N: <u>VAP8601792</u>	
	S/N: <u>VAP8601829</u>	
	S/N: <u>VAP8601808</u>	
	S/N: <u>VAP8601793</u>	
	S/N: <u>VAP8601750</u>	

LESSEE Signature: *Mike Simpson*
 Print Name: Dr. Mike Simpson

Date: August 21, 2018
 Title: Superintendent

ATTACHMENT 2

**STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT
EQUIPMENT DESCRIPTION**

LESSOR: Image Works of Oklahoma Inc.

LESSEE: GUTHRIE PUBLIC SCHOOLS

LEASE NUMBER: PUB 17723

LEASE DATE: July 31, 2018

Quantity	Description/Serial No./Model No.	Location
	S/N: <u>VAP8601811</u>	
	S/N: <u>VAP8601795</u>	
	S/N: <u>VAP8601807</u>	
	S/N: <u>VAP8601809</u>	
	S/N: <u>VAP8601819</u>	
	S/N: _____	
CS5052ci	s/n: <u>VFF8602098</u>	
	s/n: <u>VFF8602082</u>	
CS4002i	s/n: <u>VFC8203435</u>	

LESSEE Signature:

Mike Simpson

Date: August 21, 2018

Print Name: Dr. Mike Simpson

Title: Superintendent

OKLAHOMA SCHOOL LEASE-PURCHASE AGREEMENT

THIS OKLAHOMA SCHOOL LEASE-PURCHASE AGREEMENT No.7444 (hereafter referred to as "Agreement") dated as of June 13, 2016, by and between Government Capital Corporation, a Texas corporation (herein referred to as "Lessor"), and Independent School District No. I-001 of Logan County, Oklahoma (dba Guthrie Public School District), a political subdivision or agency of the State of Oklahoma (hereinafter referred to as "Lessee").

WITNESSETH: In consideration of the mutual covenants and conditions hereinafter set forth, the parties hereto agree as follows:

1. Term and Payments. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the property described in Exhibit A hereto (hereinafter, with all replacement parts, substitutions, proceeds, increases, additions, accessions, repairs and accessories incorporated therein or affixed thereto, referred to as the "Property") for the amounts to be paid in the sums (the "Lease Payments") and on the dates (the "Lease Payment Dates") set forth in Exhibit B hereto. Except as specifically provided herein, the obligation of the Lessee to make the Lease Payments called for in Exhibit B hereto shall be absolute and unconditional in all events and shall not be subject to any set-off, defense, counterclaim or recoupment for any reason. This Agreement will become effective upon the execution hereof by Lessee and Lessor and upon approval of the Agreement by the Board of Education of the Lessee. The term of this Agreement will extend for the Lessee's 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 fiscal years only if mutually ratified by Lessee and Lessor for each of those fiscal years. In accordance with 62 O. S. Section 430.1 and 70 O. S. Section 5-117, continuation of this Agreement past the current 2016-17 fiscal year is dependent upon mutual ratification by Lessee and Lessor. All rights afforded under title 70 section 5-117B of Oklahoma law are incorporated in this agreement by reference. The Lessee agrees the Board of Education of Lessee will take action to ratify or not ratify this Agreement for the next ensuing fiscal year at its regular July meeting and to notify Lessor as to whether the Agreement is ratified or not ratified for the next ensuing fiscal year. The Lessor hereby ratifies the continuation of the Agreement through the fiscal year ending June 30, 2023. The Lessor and Lessee agree that under no circumstances will the Agreement be extended beyond the fiscal year ending June 30, 2023. Lessee will evidence its acceptance of the Property by executing and delivering to Lessor a Certificate of Acceptance (hereinafter so called) in the form provided by Lessor.

2. Non-Appropriation and Right of Termination. The obligations of Lessee to make Lease Payments (called for in Exhibit B) and to make any other payments to Lessor (or to any other person) pursuant to this Agreement are subject to appropriation by the Lessee of funds that are lawfully available to be applied for such purpose. If Lessee fails to make such an appropriation prior to a fiscal period of Lessee, for the Lease Payments scheduled in such fiscal period, Lessor may terminate this Agreement. Lessee may terminate this Agreement by providing written notice of such termination to Lessor following its regular July Board of Education meeting. Upon any such termination of this Agreement, all of Lessee's rights, title and interest in and its obligation under this Agreement and to the Property shall terminate effective on the last day of the last fiscal period of Lessee for which such an appropriation was made. If Lessee ratifies and renews this Agreement for a subsequent fiscal year, Lessee agrees to encumber the required funds to make the Lease Payments due hereunder at the first meeting of Lessee's Board of Education in July of the then current fiscal year by approving an appropriate purchase order for this Agreement.

3. Taxes. Lessee shall keep the Property free and clear of all levies, liens and encumbrances except those created under this Agreement. Lessee shall pay, when due, all charges and taxes (local, state and federal) which may now or hereafter be imposed upon the ownership, leasing, rental, sale, purchase, possession or use of the Property, excluding, however, all taxes on or measured by Lessor's income. If Lessee fails to pay said charges and taxes when due, Lessor shall have the right, but shall not be obligated, to pay said charges and taxes. If Lessor pays any charges or taxes for which Lessee is responsible or liable under this Agreement, Lessee shall promptly reimburse Lessor therefor.

4. Lessee's Covenants and Representations. Lessee covenants and represents as follows:

(a) Lessee represents, and will provide an opinion of its counsel to the effect that, it has full power and authority to enter into this Agreement which has been duly authorized, executed, and delivered by Lessee and is a valid and binding obligation of Lessee enforceable in accordance with its terms, and all requirements for execution, delivery and performance of this Agreement have been, or will be, complied with in a timely manner;

(b) All Payments hereunder have been, and will be, duly authorized and paid when due out of funds then on hand and legally available for such purposes; Lessee will, to the extent permitted by State law and other terms and conditions of this Agreement, include in its budget for each successive fiscal period during the term of this Agreement a sufficient amount to permit Lessee to discharge all of its obligations hereunder, and Lessee has budgeted and available for the current fiscal period sufficient funds to comply with its obligations hereunder;

(c) There are no pending or threatened lawsuits or administrative or other proceedings contesting the authority for, authorization of performance of, or expenditure of funds pursuant to, this Agreement;

(d) Information supplied and statements made by Lessee in any financial statement or current budget prior to or contemporaneously with the Agreement are true and correct;

(e) Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish in the foreseeable future; specifically Lessee will not give priority or parity in the appropriation of funds for the acquisition or use of any additional property for purposes or functions similar to those of the Property.

(f) There are no circumstances presently affecting the Lessee that could reasonably be expected to alter its foreseeable need for the Property or adversely affect its ability or willingness to budget funds for the payment of sums due hereunder; and

(g) Lessee's right to terminate this Agreement as specified in Sections 1 and 2 hereof was not an independently bargained for consideration, but was included solely for the purpose of complying with the requirements of the laws of the State in which Lessee is located.



h) No lease, rental agreement, lease-purchase agreement, payment agreement or contract for purchase to which Lessee has been a party at any time during the past ten (10) years has been terminated by Lessee as a result of insufficient funds being appropriated in any Fiscal Year. No event has occurred which would constitute an event of default under any debt, revenue bond or obligation which Lessee has issued during the past ten (10) years.

(I) Lessee will pay the Lease Payment Due by check, wire transfer, or ACH only

5. **Use and Licenses.** Lessee shall pay and discharge all operating expenses and shall cause the Property to be operated by competent persons only. Lessee shall use the Property only for its proper purposes and will not install, use, operate or maintain the Property improperly, carelessly, or in violation of any applicable law, ordinance, rule or regulation of any governmental authority, or in a manner contrary to the nature of the Property or the use contemplated by its manufacturer. Lessee shall keep the property at the location stated on the Certificate of Acceptance executed by Lessee upon delivery of the Property until Lessor, in writing, permits its removal, and the Property shall be used solely in the conduct of the Lessee's operations. Lessee shall obtain, at its expense, all registrations, permits and licenses, if any, required by law for the installation and operation of the Property. Any license plates used on the Property shall be issued in the name of the Lessee. If a certificate of title is issuable with respect to the Property, it shall be delivered to the Lessor showing the interest of the Lessor.

6. **Maintenance.** Lessor shall not be obligated to make any repairs or replacements. At its own expense, Lessee shall service, repair and maintain the Property in as good condition, repair, appearance and working order as when delivered to Lessee hereunder, ordinary wear and tear from proper use alone excepted, and shall replace any and all parts thereof which may from time to time become worn out, lost, stolen, destroyed, or damaged beyond repair or rendered unfit for intended use, for any reason whatsoever, all of which replacements shall be free and clear of all liens, encumbrances and claims of others and shall become part of the Property and subject to this Agreement. Lessor may, at its option, discharge such costs, expenses and insurance premiums necessary for the repair, maintenance and preservation of the Property, and all sums so expended shall be due from Lessee in addition to rental payments hereunder.

7. **Alterations.**

(a) Lessee may, at its own expense, install or place in or on, or attach or affix to, the Property such equipment or accessories as may be necessary or convenient to use the Property for its intended purposes provided that such equipment or accessories do not impair the value or utility of the Property. All such equipment and accessories shall be removed by Lessee upon termination of this Agreement, provided that any resulting damage shall be repaired at Lessee's expense. Any such equipment or accessories not removed shall become the property of Lessor.

(b) Without the written consent of Lessor, Lessee shall not make any other alterations, modifications or improvements to the Property except as required or permitted hereunder. Any other alterations, modifications or improvements to the Property shall immediately become part of the Property, subject to the provisions hereof. Without the prior written consent of Lessor, Lessee shall not affix or attach any of the Property to any real property. The Property shall remain personal property regardless of whether it becomes affixed or attached to real property or permanently rests upon any real property or any improvement thereon.

8. **Liens.** Lessee shall not directly or indirectly create, incur, assume or suffer to exist any mortgage, security interest, pledge, lien, charge, encumbrance or claim on or with respect to the Property, title thereto or any interest therein, except the respective rights of Lessor and Lessee hereunder.

9. **Damage to or Destruction of Property.** Lessee shall bear the entire risk of loss, damage, theft or destruction of the Property from any and every cause whatsoever, and no loss, damage, destruction or other event shall release Lessee from the obligation to pay the full amount of the rental payments or from any other obligation under this Agreement. In the event of damage to any item of the Property, Lessee will immediately place the same in good repair, with the proceeds of any insurance recovery applied to the cost of such repair. If Lessor determines that any item of Property is lost, stolen, destroyed or damaged beyond repair, Lessee, at the option of Lessee, will either (a) replace the same with like property in good repair or (b) on the next Lease Payment Date, pay Lessor (I) all amounts then owed by Lessee to Lessor under this Agreement, including the Lease Payment due on such date, and (II) an amount equal to the applicable Option to Purchase Value set forth in Exhibit B.

10. **Insurance.** Lessee shall either be self-insured with regard to the Property or shall purchase and maintain insurance with regard to the Property. Lessee shall indicate on each Certificate of Acceptance executed in relation to this Agreement its election to be self-insured or company insured with regard to the Property listed on that Certificate of Acceptance. Whether Lessee is self-insured or company insured, Lessee shall, for the term of this Agreement, at its own expense, provide comprehensive liability insurance with respect to the Property, insuring against such risks, and such amounts as are customary for lessees of property of a character similar to the Property. In addition, Lessee shall, for the term of this Agreement, at its own expense, provide casualty insurance with respect to the Property, insuring against customary risks, coverage at all times not less than the amount of the unpaid principal portion of the Lease Payments required to be made pursuant to Section 1 as of the last preceding Payment Date specified in Exhibit B on which a Lease Payment was made. If insurance policies are provided with respect to the Property, all insurance policies shall be with insurers authorized to do business in the State where the Property is located and shall name both Lessor and Lessee as insureds as their respective interest may appear. Insurance proceeds from casualty losses shall be payable solely to the Lessor, subject to the provisions of Section 9. Lessee shall, upon request, deliver to Lessor evidence of the required coverages together with premium receipts, and each insurer shall agree to give Lessor written notice of non-payment of any premium due and ten (10) days notice prior to cancellation or alteration of any such policy. Lessee shall also carry and require any other person or entity working on, in or about the Property to carry workmen's compensation insurance covering employees on, in or about the Property.

11. No Warranty. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT THE MANUFACTURERS OR THE PARTY WHO SUPPLIED THE PROPERTY TO LESSOR (THE "VENDOR") HAVE MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE. Lessee may communicate with Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor. Lessee acknowledges that Lessee has selected the Vendor and that Lessee has directed Lessor to acquire the Property from Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a "Finance Lease" within the meaning of the Uniform Commercial Code and that Lessee is entitled to the Vendor's warranties and promises described above, if any. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO ANY SPECIFICATION OR PURCHASE ORDER, OR AS TO THE PROPERTY'S DESIGN, DELIVERY, INSTALLATION OR OPERATION. All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks.

12. Purchase Option/Payment. Upon payment of the purchase price, plus interest as provided on Exhibit B, the Property shall belong to the Lessee and the Lessor shall execute and deliver a Quit Claim Bill of Sale to the Lessee conveying the Property "as is", but free and clear of any lien, encumbrance, or security interest created or permitted and not discharged by Lessor. The Lessee shall have an option to purchase the Property in whole but not in part, upon sixty (60) days written notice to Lessor by payment of the then applicable purchase price, plus interest, according to the attached Exhibit B. However, should Lessee have no purchase option or right to prepay the Lease according to the Option to Purchase column of the attached Exhibit B, any attempt to do so shall constitute an Event of Default. The purchase price shall convert to a nominal interest rate that shall not exceed 3.136%

13. Default and Lessor's Remedies.

(a) The occurrence of one or more of the following events shall constitute an Event of Default, whether occurring voluntarily or involuntarily, by operation of law or pursuant to any order of any court or governmental agency:

(1) Lessee fails to make any payment hereunder when due or within ten (10) days thereafter;
(2) Lessee fails to comply with any other covenant, condition or agreement of Lessee hereunder for a period of the ten (10) days after notice thereof;
(3) Any representation or warranty made by Lessee hereunder shall be untrue in any material respect as of the date made;

(4) Lessee makes, permits or suffers any unauthorized assignment, transfer or other disposition of this Agreement or any interest herein, or any part of the Property or any interest therein; or

(5) Lessee becomes insolvent; or admits in writing its inability to pay its debts as they mature; or applies for, consents to or acquiesces in the appointment of a trustee, receiver or custodian for the Lessee or a substantial part of its property; or, in the absence of such application, consent or acquiescence, a trustee, receiver or custodian is appointed for Lessee or a substantial part of its property and is not discharged within sixty (60) days; or any bankruptcy, reorganization, debt arrangement, moratorium, or any proceeding under any bankruptcy or insolvency law, or any dissolution or liquidation proceeding is instituted by or against Lessee and, if instituted against Lessee, is consented to or acquiesced in by Lessee or is not dismissed within sixty (60) days.

(b) Upon the occurrence of any Event of Default specified herein, Lessor may, at its sole discretion, exercise any or all of the following remedies:

(1) Enforce this Agreement by appropriate action to collect amounts due or to become due hereunder, by acceleration or otherwise, or to cause Lessee to perform its other obligations hereunder in which event Lessee shall be liable for all costs and expenses incurred by Lessor;

(2) Take possession of the Property, without demand or notice and without court order or any process of law, and remove and relet the same for Lessee's account, in which event Lessee waives any and all damages resulting therefrom and shall be liable for all costs and expenses incurred by Lessor in connection therewith and the difference, if any, between the amounts to be paid pursuant to Section 1 hereof and the amounts received and to be received by Lessor in connection with any such reletting;

(3) Terminate this Agreement and repossess the Property, in which event Lessee shall be liable for any amounts payable hereunder through the date of such termination and all costs and expenses incurred by Lessor in connection therewith;

(4) Sell the Property or any portion thereof for Lessor's account at public or private sale, for cash or credit, without demand on notice to Lessee of Lessor's intention to do so, or relet the Property for a term and a rental which may be equal to, greater than or less than the rental and term provided herein. If the proceeds from any such sale or rental payments received under a new agreement made for the periods prior to the expiration of this Agreement are less than the sum of (I) the costs of such repossession, sale, relocation, storage, reconditioning, reletting and reinstallation (including but not limited to reasonable attorneys' fees), (II) the unpaid principal balance derived from Exhibit B as of the last preceding Lease Payment Date specified in Exhibit B, and (III) any past due amounts hereunder (plus interest on such unpaid principal balance at the rate specified in Section 19 hereof, prorated to the date of such sale), all of which shall be paid to Lessor, Lessor shall retain all such proceeds and Lessee shall remain liable for any deficiency; or

(5) Pursue and exercise any other remedy available at law or in equity, in which event Lessee shall be liable for any and all costs and expenses incurred by Lessor in connection therewith. "Costs and expenses," as that term is used in this Section, shall mean, to the extent allowed by law: (I) reasonable attorneys' fees if this Agreement is referred for collection to an attorney not a salaried employee of Lessor or the holder of this Agreement; (II) court costs and disbursements including such costs in the event of any action necessary to secure possession of the Property; and (III) actual and reasonable out-of-pocket expenses incurred in connection with any repossession or foreclosure, including costs of storing, reconditioning and reselling the Property, subject to the standards of good faith and commercial reasonableness set by the applicable Uniform Commercial Code.

(c) Under no circumstances shall Lessee be liable under this subsection (b) for any amount in excess of the sum appropriated pursuant to Section 1 hereof for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

14. Termination. Unless Lessee has properly exercised its option to purchase pursuant to Section 12 hereof, Lessee shall, upon any earlier termination hereof pursuant to the terms of this Agreement, surrender the Property to Lessor unencumbered and in at least as good condition and repair as when delivered to Lessee, ordinary wear and tear resulting from proper use alone excepted.

15. Assignment. Without Lessor's prior written consent, Lessee will not either (i) assign, transfer, pledge, hypothecate, grant any security interest in or otherwise dispose of this Agreement or the Property or any interest in this Agreement or the Property; or (ii) sublet or lend the Property or permit it to be used by anyone other than Lessee or Lessee's employees. Lessor may assign its rights, title and interest in and to this Agreement, the Property and any other documents executed with respect to this Agreement and/or grant or assign a security interest in this Agreement and the Property, in whole or in part. Any such assignees shall have all of the rights of Lessor under this Agreement. Subject to the foregoing, this Agreement inures to the benefit of and is binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. No assignment or reassignment of any of Lessor's rights, title or interest in this Agreement or the Property shall be effective with regard to Lessee unless and until Lessee shall have received a copy of the document by which the assignment or reassignment is made, disclosing the name and address of such assignee. No further action will be required by Lessor or by Lessee to evidence the assignment. During the term of this Agreement, Lessee shall keep a complete and accurate record of all such assignments in form necessary to comply with the United States Internal Revenue Code of 1986, Section 149 (a), and the regulations, proposed or existing, from time to time promulgated thereunder.

16. Personal Property. The Property is and shall at all times be and remain personal property.

17. Title. Lessor or its assignee will retain title to the Property during the lease term. Title to the Property will pass to Lessee upon (and only upon) Lessee's exercise of the purchase option provided in Section 12 hereof and the complete payment and performance by Lessee of all of Lessee's obligations under this Agreement, and in such case Lessor agrees to execute such instruments and do such things as Lessee reasonably requests in order to effectuate the passage of title to Lessee.

18. Lessor's Right to Perform for Lessee. If Lessee fails to make any payment or perform or comply with any of its covenants or obligations hereunder, Lessor may, but shall not be required to, make such payment or perform or comply with such covenants and obligations on behalf of Lessee, and the amount of any such payment and the expenses (including but not limited to reasonable attorneys' fees) incurred by Lessor in performing or complying with such covenants and obligations, as the case may be, together with interest thereon at the highest lawful rate, shall be payable by Lessee upon demand.

19. Interest on Default. If Lessee fails to pay any Lease Payment specified in Section 1 hereof within ten (10) days after the due date thereof, Lessee shall pay to Lessor interest on such delinquent payment from the due date until paid at the highest lawful rate.

20. Notices. Any notices to be given or to be served upon any party hereto in connection with this Agreement must be in writing and may be given by certified or registered mail, and shall be deemed to have been given and received forty-eight (48) hours after a registered or certified letter containing such notice, postage prepaid, is deposited in the United States mail, and if given otherwise shall be deemed to have been given when delivered to and received by the party to whom it is addressed. Such notice shall be given to the parties at their respective addresses designated on the signature page of this Agreement or at such other address as either party may hereafter designate.

21. Tax Exemption. Lessee acknowledges and agrees that the Lease Payments have been calculated by Lessor assuming that the interest portion of each Lease Payment is exempt from Federal Income Taxation. Lessee represents, warrants and covenants that it will do or refrain from doing all things necessary or appropriate to insure that the interest portion of the Lease Payments is exempt from Federal Income Taxation, including, but not limited to, executing and filing all information statements required by Section 149 (e) of the Internal Revenue Code of 1986, as amended, and timely paying, to the extent of available funds, amounts required to be rebated to the United States pursuant to Section 148(f) of the Internal Revenue Code of 1986, as amended.

22. Continuing Disclosure. Specifically and without limitation, Lessee agrees to provide audited financial statements, prepared by a certified public accountant not later than six (6) months after and as of the end of each fiscal year. Periodic financial statements shall include a combined balance sheet as of the end of each such period, and a combined statement of revenues, expenditures and changes in fund balances, from the beginning of the then fiscal year to the end of such period. These reports must be certified as correct by one of Lessee's authorized agents. If Lessee has subsidiaries, the financial statements required will be provided on a consolidated and consolidation basis.

23. Miscellaneous.

(a) Lessee shall, whenever requested, advise Lessor of the exact location and condition of the Property and shall give the Lessor immediate notice of any attachment or other judicial process affecting the Property. Lessor may, for the purpose of inspection, at any reasonable time during regular business hours enter upon any job, building or place where the Property and the books and records of the Lessee with respect thereto are located.

(b) Lessee agrees to equitably adjust the payments payable under this Agreement if there is a determination for any reason that the interest payable pursuant to this Agreement (as incorporated within the schedule of payments) is not excludable from income in accordance with the Internal Revenue Code of 1986, as amended, such as to make Lessor and its assigns whole.

(c) Time is of the essence. No covenant or obligations hereunder to be performed by Lessee may be waived except by the written consent of Lessor, and a waiver of any such covenant or obligation or a forbearance to invoke any remedy on any occasion shall not constitute or be treated as a waiver of such covenant or obligation as to any other occasion and shall not preclude Lessor from invoking such remedy at any later time prior to Lessee's cure of the condition giving rise to such remedy. Lessor's rights hereunder are cumulative and not alternative.

(d) This Agreement shall be construed in accordance with, and governed by, the laws of the State in which the Property is located.

(e) This Agreement constitutes the entire agreement between the parties and shall not be modified, waived, discharged, terminated, amended, altered or changed in any respect except by a written document signed by both Lessor and Lessee.

(f) Any term or provision of this Agreement found to be prohibited by law or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without, to the extent reasonably possible, invalidating the remainder of this Agreement.

(g) The Lessor hereunder shall have the right at any time or times, by notice to Lessee, to designate or appoint any person or entity to act as agent or trustee for Lessor for any purposes hereunder.

(h) All transportation charges shall be borne by Lessor. Lessee will immediately notify Lessor of any change occurring in or to the Property, of a change in Lessee's address, or in any fact or circumstance warranted or represented by Lessee to Lessor, or if any Event of Default occurs.

(i) Use of the neutral gender herein is for purposes of convenience only and shall be deemed to mean and include the masculine or feminine gender whenever and wherever appropriate.

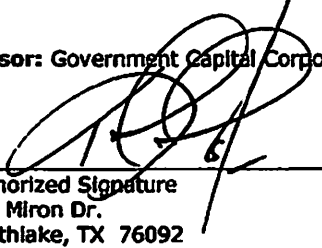
(j) The captions set forth herein are for convenience of reference only and shall not define or limit any of the terms or provisions hereof

(k) Except as otherwise provided herein, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns, where permitted by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the 21st day of July in 2016.

THIS OBLIGATION IS A PRESENT OBLIGATION OF THE LESSEE TO MAKE PAYMENTS AS DESCRIBED ON EXHIBIT B WITHOUT REGARD INCLUDING, BUT NOT LIMITED TO, FEDERAL, STATE AND OTHER GRANTS, GIFTS, ETC.

Lessor: Government Capital Corporation

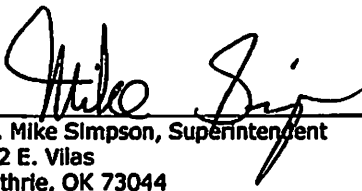


Keith Miller
Director of
Operations

Authorized Signature
345 Miron Dr.
Southlake, TX 76092

Witness Signature A. Elmor
Print Name Angelica Elmor
Print Title Rec. I Coordinator

Lessee: Independent School District No. I-001 of Logan County, Oklahoma (dba Guthrie Public School District)



Dr. Mike Simpson, Superintendent
802 E. Vilas
Guthrie, OK 73044

Witness Signature Jana Frey
Print Name Jana Frey
Print Title Administrative Assistant to Superintendent



BID SUMMARY

Guthrie Public Schools Junior High Envelope Ph 2

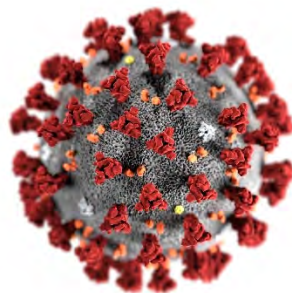
Bid Date: Thursday, June 10, 2021 at 2:00 PM

Bidder	Bid Bond/ Affidavits	Addenda	Base Bid
Anderson & House	Yes	Yes	\$964,200.00
Crossland Construction			No Bid
Downey Construction	Yes	Yes	\$919,764
Jenco Construction	Yes	Yes	\$878,600.00
Lambert Construction	Yes	Yes	\$864,000.00
Pope Contracting	Yes	Yes	\$917,481
TCS Construction			No Bid
Wynn Construction	Yes	Yes	\$1,000,000



GUTHRIE PUBLIC SCHOOLS

**Return To Learn Plan and
COVID-19 Protocols for ~~2020-21~~ 2021-22
Effective ~~December 2, 2020~~ June 14, 2021**



~~How will School Start on August 20th?~~

GUTHRIE PUBLIC SCHOOLS RETURN TO LEARN PLAN 2021-22

Our number one priority is student and staff health and safety while also providing a safe and positive learning environment for all students. Guthrie Public Schools understands the importance of in-person instruction for our students and our goal is to ~~start in person instruction on August 20th~~ **offer in person learning on a continuous basis throughout the school year**. We realize a need may arise when we have to close a classroom, school, or the entire district temporarily due to a rise in confirmed cases of COVID-19 **or other issues such as inclement weather**. If we must transition from in person instruction to distance learning overnight, we want to assure parents that our teachers and students are equipped with the resources and knowledge to conduct and participate in distance learning. Guthrie Public Schools will be using Google Classroom, Edgenuity Online Courseware for grades 6-12, and Exact Path Online Courseware for grades K-5. ~~Our staff will be utilizing professional development days in August to be trained on implementing these options to assure there will be no loss of instruction if distance learning is needed.~~

~~As you might imagine, there will be some changes to a normal school day for a student.~~ **Last year some changes were implemented that we intend to continue during the 2021-22 school year for the safety of our students and staff.** ~~One of those changes will include more a~~ Assigned seating, including on school buses **will continue at this time**. Parents are encouraged to take their child to school if possible. Parents will **again** be required to screen their child daily before leaving home for COVID-19 symptoms. Staff will also be required to screen for the same COVID-19 symptoms. Any visitors to a school **must complete a similar screening prior to receiving a visitor pass to enter a building**. ~~will be required to wear a mask at all times while on campus.~~

GPS will follow the color coded COVID-19 Alert System established by the Oklahoma State Department of Health to determine instructional setting, health protocols, and activities. This determination will be made when the levels of infection for Logan County are released in advance of the next week of instruction. While at the yellow level, the wearing of masks in all indoor spaces is strongly recommended. If Logan County is elevated to the orange level or higher **and the governor has declared a statewide emergency**, masks will be required of all students and staff while inside buildings or in school vehicles ~~(including school buses)~~ with more than one person present. **Masks will be required on school buses as long as they are required by federal order on public transportation**. Pre-K through 4th grade students may be allowed to remove their masks based on a determination of the district level administration. If Logan County has dropped below the orange level for two consecutive weeks, **or the emergency declaration by the governor has expired**, the wearing of masks will return to a strong recommendation. Any exemption to this requirement will be considered on a case by case basis by the district administration, including the school nurse, and may require written documentation from a healthcare professional. Failure to follow a mandatory mask condition by students or staff will be treated as a violation of the school dress code policy.

Online Options with BLUEJAY ACADEMY for Students 6-12

BLUEJAY ACADEMY is a fulltime virtual class with online curriculum for individual student success monitored by Guthrie Public Schools staff. Students in grades 6-12 will receive online instruction from district purchased Edgenuity Courseware that is individually tailored for each student. Students that

meet eligibility requirements would also be able to participate in all Guthrie Public Schools extracurricular activities.

You can apply or learn more about the BLUEJAY ACADEMY by visiting www.guthrie.net or by clicking the link provided below.

<https://www.guthrie.net/vnews/display.v/SEC/Bluejay%20Academy>

COVID-19 PROTOCOL FOR GUTHRIE PUBLIC SCHOOLS

DAILY SCREENING

1. Parent screening using provided checklist; if parents send their child to school, they are certifying they have screened their child. It's the parent's responsibility to do the parent screening and it will be relied upon by the school district.
2. Staff also screen themselves; it is the staff member's responsibility to screen themselves before coming to work. By coming to work, they are certifying they have screened themselves.
 - Checklist attached: At Home Checklist for Students and for Faculty/Staff
 - Communication to parents attached

AT SCHOOL PROCEDURES

Isolation Room: Any student or staff member who exhibits a fever of 100 degrees or more will be instantly isolated in a predetermined isolation room and immediately sent home.

After being sent home, the student or staff member cannot return to school until one of the following criteria is met:

- Without COVID testing, the student or staff member must not be present at school for 10 days from symptom onset. The student or staff member may return on 11th day if symptoms have resolved.
- After a negative COVID test, the student or staff member can return to physical school after 24 hours of being fever free with no fever reducing medication. **For students and staff members who have been quarantined or isolated by the health department, they cannot return to school until their quarantine period ends regardless of a negative COVID-19 test result.**
- The student will become a distance learner at home until he/she can return to school.
- The student will be counted as present because distance learning will be provided.
- The student will be entered into a database accessible only to necessary school personnel.

POSITIVE CASE – ELEMENTARY CAMPUS

1. Consult with Logan County Health Department as they begin contact tracing.
2. Communicate to staff.
3. Communicate to applicable parents depending on classroom arrangement.
4. Thoroughly sanitize classroom.
5. Positive case classroom goes to distance learning for 10 days while those students are quarantined. If the student has siblings, the siblings will be quarantined.

6. If the attendance of campus learners at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 10 days. The count starts on the first day of distance learning.
7. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the district's Child Nutrition capabilities.

POSITIVE CASE – SECONDARY LEVEL CAMPUS

1. Consult with Logan County Health Department as they begin contact tracing.
2. Communicate to staff.
3. Communicate to parents at site about positive case.
4. Logan County Health Department will decide which students must be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
5. If the attendance at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 10 days. The count starts on the first day of distance learning.
6. Grab and Go meals will be provided starting on Day 1 of distance learning. Delivery schedule will be dictated by the Child Nutrition capabilities.

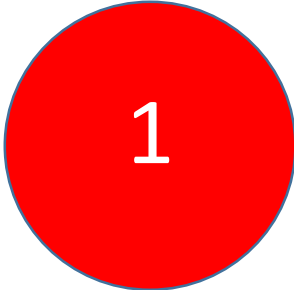
REQUIREMENTS FOR ALL ELEMENTARY AND SECONDARY TEACHERS

1. Maximize classroom space (remove reading nooks, center areas, etc.)
2. One directional seating (for all classrooms that don't have round tables)
3. Seating charts (required by all teachers for all classes)

BUS TRANSPORTATION

1. Recommend alternate transportation if possible for all bus riders.
2. Maximize air flow.
3. Seating chart required.
4. Additional bus routes (district decision)

Response to COVID-19 Scenarios



Scenario

A student or staff member exhibits a temperature of 100 degrees or above (whether at school or at home)

Action

Student/staff must be sent, or remain, at home until one of the following conditions is met:

With a negative COVID test, he/she can return to school after being 3 days fever free with no fever reducing medication.

If not tested, the student/staff must remain at home for 10 days.

Site remains open.

Communication

No communication needed



Scenario

A student or staff member tests positive for COVID-19

Action

Health Department will be notified and conduct contact tracing

If the student/staff is in the elementary grade range, all individual class members will quarantine and go to distance learning for 14 days from last exposure and monitor any symptoms.

All other grade level actions will be dependent on contact tracing and decisions by the Health Department.

If at any time with the report of a positive case the absenteeism rate at a site/district reaches 35%, the site/district (dependent on size and school structure) will go to distance learning for 14 days.

Communication

To:

Applicable Staff

Applicable student families

Site, if necessary

District, if necessary

SCHOOL BUS SEATING CHART

DRIVER _____

BUS # _____

FRONT OF BUS

			ROW 1			
			ROW 2			
			ROW 3			
			ROW 4			
			ROW 5			
			ROW 6			
			ROW 7			
			ROW 8			
			ROW 9			
			ROW 10			
			ROW 11			
			ROW 12			
			ROW 13			
			ROW 14			
			ROW 15			

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 14TH DAY OF JUNE, 2021, AT 6:30 O'CLOCK PM.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2021 was given in writing to County Clerk of Logan County, Oklahoma, at 8:02 o'clock AM on the 12th day of November, 2020, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at __:__ o'clock _M on the __th day of June, 2021, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the _____ introduced a Resolution by reading the Title and upon motion by _____, seconded by _____ said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING DISTRIBUTION OF SAME; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, the issuance of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) of building bonds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment which includes but is not limited to constructing, equipping and furnishing a new Cottrel Elementary School, has been duly authorized at an election held on April 2, 2019 for such purposes and certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$1,200,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$400,000 General Obligation Building Bonds, Series 2020A dated May 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$750,000 General Obligation Building Bonds, Series 2020B dated October 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, pursuant to Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, has determined to issue at this time \$1,200,000 of the authorized bonds for the purpose of funding construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

SECTION 1. That the \$1,200,000 of building bonds of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale as authorized by Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, shall be sold at public sale and shall be called "General Obligation Building Bonds, Series 2021".

SECTION 2. That the General Obligation Building Bonds, Series 2021 in the amount of \$1,200,000 of Independent School District Number 1 of Logan County, Oklahoma, voted on April 2, 2019, shall be offered for sale and received in the form of sealed bid, facsimile bid, electronic (Parity®) bid or similar secure electronic bid at the office of the Chief Financial Officer, at the Board of Education Building located at 802 E. Vilas, Guthrie, Oklahoma, on the 12th day of July, 2021, at 11:00 o'clock, AM, Central Time, and that said Bonds shall become due \$1,200,000 in two years from their date. The Board of Education intends to convene at 6:30 o'clock, PM on said date at the Board of Education Building, 802 E. Vilas, Guthrie, Oklahoma to consider and take action on the bonds.

SECTION 3. That BancFirst, Oklahoma City, Oklahoma, is hereby designated as Registrar /Paying Agent for said Bonds.

SECTION 4. That the form of Preliminary Official Statement is hereby approved by the Board of Education and the President of the Board of Education is hereby authorized to review and approve for and on behalf of the Board of Education the Preliminary Official Statement in final form, with such additions or modifications as shall be approved by the President of the Board of Education. The use of the Preliminary Official Statement in such final form and containing substantially the terms and provisions therein contained, with such additions or modifications as shall be approved by the President of the Board of

Education is hereby approved to be used in connection with the offer and sale of the Bonds pursuant to open, competitive public bid. The Board of Education further authorizes distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the Bonds

SECTION 5. That the President or Vice President of the Board of Education is hereby authorized and directed to approve and the Clerk or Deputy Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

PASSED AND APPROVED THIS 14TH DAY OF JUNE, 2021.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
) SS
COUNTY OF LOGAN)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purposes therein set out, adopted by said Board and transcript of proceedings of said Board, at a regular meeting thereof duly held on the date therein set out insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

WITNESS my hand and official seal this 14th day of June, 2021.

Clerk, Board of Education

(SEAL)

NOTICE OF SALE OF BONDS

In accordance with Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, will receive bids by sealed bid, facsimile bid, electronic (Parity[®]) bid or similar secure electronic bid on the 12th day of July, 2021, at 11:00 o'clock, AM, Central Time, in the office of the Chief Financial Officer at the Board of Education Building, 802 E. Vilas, Guthrie, Oklahoma, for the sale of \$1,200,000 General Obligation Building Bonds, Series 2021 of said School District, which Bonds will mature \$1,200,000 in two (2) years from their date. The Board of Education intends to convene at 6:30 o'clock PM on said date, at the Board of Education Building, 802 E. Vilas, Guthrie, Oklahoma to consider and take action to award the Bonds.

Said Bonds shall be sold to the bidder bidding the lowest true interest cost the Bonds shall bear, and agreeing to pay par and accrued interest for the Bonds. The lowest true interest cost will be determined by doubling the semi-annual interest rate necessary to discount the debt service on the Bonds to the price bid for the Bonds. The date from which the annual true interest rate will be calculated is August 1, 2021. Each bidder shall submit with its bid a sum in cash, cashier's or certified check, wire, surety bond or similar security undertaking as stipulated by the District payable to the treasurer of the District, equal to two (2%) percent of the par amount of the Bonds, or \$24,000.00. All bids must comply with the parameters set forth in the Notice of Sale and Instructions to Bidders, a copy of which may be obtained by contacting the City's Financial Advisor (Municipal Finance Services, Inc., c/o Linda Scoggins (405) 340-1727 or lindascoggins@mfsok.com). The Board reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 14th day of June, 2021.

Clerk, Board of Education

(SEAL)

REGISTRAR AND PAYING AGENT AGREEMENT

This Registrar and Paying Agent Agreement (“Agreement”) is executed and effective this 14th day of June 2021, by and between BancFirst, an Oklahoma Banking Corporation with offices in Oklahoma City, Oklahoma (“Bank”) **Independent School District No. 1, Logan County, Oklahoma** (“Issuer”).

WHEREAS, Issuer contemplates issuing certain bonds as duly approved by Issuer (“Bonds”) described as follows:

\$1,200,000-Independent School District Number 1 of Logan County, Oklahoma, General Obligation Building Bonds Series 2021 (Guthrie Public Schools)

WHEREAS, the Issuer desires that the Bank act as Agent on behalf of Issuer to perform the duties of Registrar and Paying Agent as set forth herein.

WHEREAS, the Bank is willing to act in such capacities solely in accordance with this Agreement and subject to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, Issuer and the Bank agree as follows:

ARTICLE I REGISTRAR

Section 1.01 Acceptance by the Bank as Registrar

Issuer hereby appoints the Bank to act as Registrar for the purpose of registering the Bonds and transferring Bonds as herein provided, and the Bank hereby agrees to perform the duties of Registrar upon the terms and subject to the conditions of this Agreement.

Section 1.02 Duties of Registrar

The duties of Registrar shall be:

- a. to authorize by manual signature, prepare and deliver Bonds upon the instructions of Issuer or the Underwriter as Agent for Issuer; and
- b. to keep and maintain the Register complete, current and accurate at all times in accordance with the Bank’s general practices and procedures in effect from time to time; and

- c. to maintain a full and complete accounting of all bonds issued, outstanding, destroyed and in inventory; and
- d. permit the inspection of the Registrar during the Bank's normal business hours by Issuer; and
- e. to cancel any Bond which has been paid, redeemed, transferred, exchanged converted or otherwise required to be cancelled; and
- f. to return, at such reasonable intervals as Bank determines, to the Issuer, Bond certificates in lieu of which or in exchange for which other certificates have been issued or which have been paid; and
- g. to provide information concerning the Bonds and its Register to any party entitled to such information; and
- h. to except during the time set forth in Section 1.04, transfer the ownership on the Register of any Bond when said Bond, which has been duly and properly endorsed in a manner acceptable to the Bank and in relation therewith all things required by law and regulation have been done, is presented for transfer; and
- i. to issue a replacement Bond of like tenor in the name of the designated transferee after performing the duties enumerated in item h. immediately above; and
- j. to issue a replacement Bond of like tenor in lieu of any mutilated, lost, destroyed or stolen Bond upon receipt by the Bank of evidence to its satisfaction of the mutilation, destruction, loss or theft of such Bond and receipt of such security or indemnification as the Bank may reasonably require to hold it and the Issuer harmless from any liability for its issuance of a replacement Bond.

Section 1.03 Duties of Issuer

- a. Issuer agrees to provide or cause the Underwriter to provide to Registrar at the time of initial issuance of the Bonds an accurate and complete list setting forth the following information, all of which shall be in a form acceptable to the Bank;
 - 1. Each bondholder's name as it is to appear on each Bond to be issued, or in the event a Bond is to be registered to a trust or to a minor, then Registrar will be provided with all information necessary to register such Bond in proper legal form; and
 - 2. Each bondholder's address; and
 - 3. Each bondholder's Social Security Number or Federal Tax Identification Number; and
 - 4. The principal amount of each Bond to be issued; and
 - 5. The stated maturity of each Bond to be issued; and
 - 6. The rate of interest applicable to each Bond; and
 - 7. Any other information required by applicable tax or other laws, rules or regulations;

- b. Issuer agrees to provide or cause to be provided the information enumerated under item a. immediately above with sufficient lead-time to permit the Bank to perform its duties hereunder in an orderly and deliberate manner.
- c. Unless issue is Book-Entry, Issuer agrees to provide a sufficient supply of Bonds, in a form acceptable to Registrar, to enable Registrar to issue Bonds. As long as any Bonds remain outstanding, Issuer agree to provide a sufficient supply of additional unissued Bonds to enable the Bank to perform its duties as set forth under this Article I regarding transfers of ownership as long as any Bonds remain outstanding. All bonds, at the time so provided to the Bank, will be numbered consecutively and will be fully executed by duly authorized representatives of Issuer.

Section 1.04 Record Date

The Bank shall not be required to transfer or exchange any Bond during the period beginning fifteen (15) days prior to any date fixed for the payment of interest or principal on any of the Bonds.

Section 1.05 Persons Deemed Owners

The Bank shall treat each person in who so name any Bond is registered on the Register as the owner of such Bond, for all purposes and at all times, both before and after maturity of any Bond, including without limitation, the payment of principal of, premium on, if any, and interest on such Bond and for all other interest and purpose.

ARTICLE II PAYING AGENT

Section 2.01 Acceptance by Bank as Paying Agent

Issuer hereby appoints the Bank to act as Paying Agent for the Bonds, and Bank hereby accepts appointment as Paying Agent for the Bonds, upon the terms and subject to the conditions of this Agreement.

Section 2.02 Duties of Paying Agent

The Bank, as Paying Agent, agrees to punctually pay in accordance with the dates specified in the Bond Resolution by bank draft to bondholders of record the principal of, premium, if any, and interest on the Bonds but only to the extent that Issuer has deposited with the Bank sufficient collected funds for such purposes. The Bank agrees to perform necessary and customary duties with respect to any presentation, surrenders, notices, and demands in connection with the Bonds. The Bank agrees to maintain a full and complete

accounting of all funds deposited with and disbursed by the Bank under this Agreement, and to furnish Issuer with such periodic reports as it may require with respect thereof.

Section 2.03 Limitation of Liability of Bank for Payment

Notwithstanding any other provision herein, the Bank shall not be obligated to pay any person any claim arising hereunder or under the Bonds in amount in excess of the amount actually on deposit with the Bank in immediately available funds. Under no circumstances shall the Bank be required to advance or pay its own funds to any person claiming any interest on any Bond, nor shall the Bank be liable in any manner for the sufficiency, adequacy, correctness or source of any funds on deposit with the Bank or for any other debts or obligations of Issuer, however arising.

Section 2.04 Payment Due on Saturdays, Sundays and Holidays

In any case where any payments with respect to the Bonds shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which Banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as Paying Agent may maintain its offices, are authorized by law to close for business, then said payment need not be made on such date, but shall be made on the next succeeding banking business day with the same force and effect as if made on the day upon which said payments fall due.

Section 2.05 Unclaimed Principal or Interest

Any money deposited with the Bank for payment of the principal, premium (if any) or interest on any Bond and remaining unclaimed for two years after the final maturity of the Bond has become due and payable will be paid by the Bank to the Issuer, and the Holder of such Bond shall thereafter look only to the Issuer for payment thereof, and all liability of the Bank with respect to such monies shall thereupon cease.

ARTICLE III FEES

Section 3.01 Bank's Fees and Expenses

The Bank's fees for the performance of its duties as Registrar and Paying Agent under the terms of this Agreement are a payable of: **\$350** acceptance fee, payable upon issuance of the Bonds; **\$350** annually, with the first billing due on **August 1, 2022** and then each **August 1st** thereafter through the final maturity.

In addition to the above stated fee, Issuer also agrees to reimburse the Bank, upon its request for all reasonable expenses, disbursements and advances incurred or made by the Bank in accordance with any of the provisions hereof including the cost of payment of principal, premium, if any, and interest and the reasonable compensation and the expenses and disbursements of its agents and counsel Should the Issuer elect to terminate

this Agreement under the provisions of Section 5.01 and appoint a successor Registrar and Paying Agent, the Bank reserves the right to charge and be paid by the Issuer for the costs of transferring records, notifying bondholders and for any other duties that need to be performed.

ARTICLE IV LIABILITY

Section 4.01 Limitations on Liability of Bank

- a. The Bank shall be protected in acting upon any written notice, request, waiver, consent, receipt or other paper or document furnished to it, not only as to its due execution and the validity and effectiveness of its provision, but also as to the trust and acceptability of any information therein contained, which it in good faith believes to be genuine.
- b. Money held by the Bank hereunder need not be segregated from any other funds provided appropriate accounts are maintained. The Bank shall be under no liability for interest on any money received by it hereunder.
- c. The Bank shall not be liable for any error of judgement, or for any act done or step taken or omitted by it in good faith, or for any mistake of fact or law, or for anything which it may do or refrain from doing in connection herewith, except its own gross negligence or willful misconduct.
- d. The Bank may consult with, and obtain advice from legal counsel of its selection in the event any question as to any of the provisions hereof or its duties hereunder shall arise and it shall incur no liability and shall be fully protected in acting in good faith in accordance with the opinion and instructions of such counsel. The Cost of such services shall be born by Issuer.
- e. The Bank shall have no duties except those which are expressly set forth herein, and it shall not be bound by any notice of a claim or demand with respect thereto, or any waiver, modification, amendment, termination or rescission of this Agreement, unless in writing received by it, and, if its duties or liabilities as set forth herein are affected, unless it shall have given its prior written consent hereto.

ARTICLE V TERMINATION

Section 5.01 Termination

This Agreement shall be terminable by the Issuer without notice at the end of each fiscal year of the Issuer. Termination of compensation to the Bank at the end of a fiscal year shall, without more, operate to terminate this Agreement. This Agreement, unless

terminated, shall continue in effect indefinitely, but nothing in this Agreement shall be construed as binding the Issuer to make payments in any future fiscal year until the Issuer by its actions in a new fiscal year extends the Agreement for a one-year period corresponding to the new fiscal year of the Issuer. Any continued performance of the terms of this Agreement by the Issuer in a new fiscal year shall, without any further necessary act on the Issuers part, be effective as an extension of the term of this Agreement for a one-year period coinciding with the Issuers new fiscal year.

In addition to the provision in the preceding paragraph, this Agreement may be terminated by either party at any time upon sixty (60) days written notice.

ARTICLE VI MISCELLANEOUS

Section 6.01 Effect of Headings

The Article and Section headings herein are for convenience only and shall not affect the construction hereof.

Section 6.02 Amendment

This Agreement may be amended only by an agreement in writing signed by both parties hereof.

Section 6.03 Successors and Assigns

All covenants and agreements contained herein by each of the parties hereto shall bind and inure to the benefit of their successors and assigns whether so expressed or not.

Section 6.04 Separability Clause

In the event any provision of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 6.05 Benefits of Agreement

Nothing herein, expressed or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefits or any legal or equitable right, remedy or claim hereunder.

Section 6.06 Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

Section 6.07 Entire Agreement

This Agreement and the Bond Resolution constitute the entire agreement between the parties hereto relative to the Bank, acting as Paying Agent/Registrar and if any conflict exists between this Agreement and the Bond Resolution, the Bond Resolution shall govern.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

ISSUER:

**ISD No. 1, Logan County, Oklahoma
(Guthrie Public Schools)**
FEDERAL TAX IDENTIFICATION
NUMBER 73-6021131

By _____

By _____

REGISTRAR AND PAYING AGENT

BANCFIRST

ATTEST:

Asst. Secretary

By _____
Trust Officer

June 14, 2021

Board of Education
Independent School District No. 1
of Logan County, Oklahoma
802 E. Vilas
Guthrie, Oklahoma 73044

We are pleased to submit this proposal to serve as Bond Counsel and Disclosure Counsel to Independent School District No. 1 of Logan County, Oklahoma (the "District"), regarding your proposed issuance and sale of General Obligation Building Bonds, Series 2021 (the "Bonds").

Bond Counsel Engagement. As your Bond Counsel, we will work closely with your attorney, financial advisor and staff and we will provide all legal services for the proper issuance of such Bonds, including drafting the no-arbitrage certificate, reviewing the notice of sale and bond resolution and reviewing relevant portions of your official statement to ascertain compliance with applicable ongoing disclosure requirements. We will also provide our market legal opinion to the purchaser of the Bonds issued without charge to such purchaser.

Disclosure Counsel Engagement. As your Disclosure Counsel, we will work closely your attorney, financial advisor, and staff and advise you on the preparation of the District's Preliminary and Final Official Statements used in connection with the offer and sale of the Bonds. In this connection, the firm shall provide such legal services as may be required to assist in the preparation of the Preliminary and Final Official Statements and the review of the material contained therein with the proper District officials. The firm will prepare and submit a Due Diligence Questionnaire which must be reviewed and completed by the District. The Due Diligence Questionnaire will help to lead the District through the disclosure process necessary in connection with the offer and sale of the Bonds.

It is specifically understood that the Preliminary and Final Official Statements of the District are District's documents and the District is alone responsible for compliance by the District with all state and federal securities laws and regulations. The Firm will assist and advise the District in legal matters relating to its compliance with such laws and regulations.

For such services rendered in connection with such issue of Bonds, our fee as Bond Counsel and Disclosure Counsel would be Ten Thousand dollars (\$10,000.00), to be paid at the time such Bonds are delivered.

The fee is contingent upon delivery of and payment for any such Bonds. In the event no Bonds are issued and delivered, we would receive no compensation for our services rendered therewith. The above quoted fees include our out-of-pocket travel, telephone and photocopying expenses and there will be no reimbursement for such items.

In addition, we agree to provide the School District with ongoing advice and counsel upon request regarding bond and disclosure matters. For such services our rate is \$165.00 per hour, plus any reasonable out-of-pocket expenses, and we will bill you monthly.

We stand ready to proceed upon written notification from you and we will carry out the work with due diligence to completion within a reasonable time from notice to proceed.

Respectfully submitted,

HILBORNE & WEIDMAN,
a professional corporation

John D. Weidman, President

Approved and accepted this 14th day of June, 2021.

Independent School District No. 1 of
Logan County, Oklahoma

President

Attest:

Clerk

(Seal)



**Board of Education Personnel Reports
June 14, 2021**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Bradfield, Chase	JH	SpEd. Mild/Mod.	08-16-21	6	Christy Connolly
Bural, Shannon	JH	7 th Gr. Math	08-16-21	6	Ali Dablemont
Carpenter, Paul	HS	Spanish	08-16-21	6	Kristin Toffoli
Cyphers, Jennifer	GUES	6 th Gr. Social Studies	08-16-21	6	Lowell Price
Davis, Luke	JH	ISS	08-16-21	6	Richard Vaughn
Hane, Melinda	Central	Pre-K	08-16-21	6	NP
Kathrein, Shawna	HS	Algebra	08-16-21	6	Stacie Andrews
Lovato, Harley	Central	SpEd. Mild/Mod.	08-16-21	6	Monique Smith
Lahr, Macy	JH	8 th Grade Reading	08-16-21	6	Macey Alexander
Metz, Dusten	GUES	SpEd. Mild/Mod.	08-16-21	6	Donna Simpson
Morgan, Joshua	JH	7 th & 8 th ELA	08-16-21	6	Vanessa Burgess
Privette, Colton	GUES	5 th & 6 th Gr. Music	08-16-21	6	Blake Watson
Simpson, Kelly	Cott./Fog.	Counselor	08-16-21	6	Dana Black
Vaughn, Richard	GUES	Interventionist	08-16-21	6	Jessica Lemmons
Wallis, Tyler	GUES	SpEd. Mild/Mod.	08-16-21	6	Kara Bramhall
White, Melissa	Central	1 st Grade	08-16-21	6	Marissa Mayfield
White, Tina	Central	3 rd Grade	08-16-21	6	Lyndsey Becker
Wilda, Tammie	Fogarty	SpEd. Mild/Mod.	08-16-21	6	Grace Draper

<u>Classification Support</u> Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Buetler, Amanda	Central	PreK Para	08-16-21	6	7.5	Amber Watts
Graves, Harley	HS	SpEd. Para	08-16-21	6	7.5	Billy Wilson
Hester-Axtell, Heidi	GUES	SpEd. Para	08-16-21	6	7.5	Jennifer Husmann
Jordan, Rebecca	Admin.	Fr.Desk/Ins. Coord.	06-01-21	9	8	Lonnetta Richardson
McKinley, Stacey	CO	PreK Para	08-16-21	6	7.5	NP
Mooney, Sharon	Central	KG Para	08-16-21	6	7.5	Melissa White
Robles, Ismael	Adm./Faver/HS	Custodian	06-01-21	3	8	Harley Graves
Stapp, Marsha	JH	Custodian	07-01-21	3	8	Osie McDaniel

FMLA Requests

Certified:

Support:



Board of Education Personnel Reports June 14, 2021

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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Henson, Cara	Cotteral – AM/PM PK	Cotteral – Full Day PK	NP
Lemmons, Jessica	GUES – Interventionist	Cotteral – 2 nd Grade	Blake Burroughs
Simpson, Donna	Fog./CO SpEd. Mild/Mod.	GUES SpEd. Mild/Mod.	Jill Rhoades

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Powell, Joyce	CO – Pre-K para	CO – SpEd. Para	Harley Lovato
Wells, Christina	JH – Caf. (6 hrs)	JH – Caf. (7.5 hrs)	Amanda Eaton

Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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Alexander, Jason	JH	Geography	resignation	05-25-21
Alexander, Macey	JH	8 th Grade Reading	resignation	05-25-21
Andrews, Stacie	HS	Algebra	resignation	05-25-21
Becker, Lyndsey	Central	3 rd Grade	resignation	05-25-21
Burroughs, Blake	Cotteral	2 nd Grade	resignation	05-25-21
Connolly, Christy	JH	SpEd. Mild/Mod.	resignation	05-25-21
Dablemont, Alexandre	JH	7 th Gr. Math	resignation	05-25-21
Darcy, Terry	JH	STEM	resignation	05-25-21
Mabrey, Meagan	CO	Kindergarten	resignation	05-25-21
Watson, Blake	GUES	5 th & 6 th Gr. Music	resignation	05-25-21
Woods, Bryan	GUES	SpEd. – Autism	resignation	05-25-21

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Husmann, Jennifer	GUES	SpEd. Para	resignation	05-25-21
Main, David	Transportation	Rte. Driver	resignation	06-04-21
Savory, Sandra	Admin.	Payroll	resignation	06-30-21
Watts, Amber	Central	Pre-K Para	resignation	05-25-21

12-MONTH EXTRA DUTIES		
EMPLOYEE	EXTRA DUTY	AMOUNT
BLACK, CARLY	Additional Days (10) Admin CB	\$2278.70
BROWN, BRANDI	Fixed Assets	\$3000.00
STEWART, SAMANTHA	Clerk of the Board	\$6000.00
JARRED, KARY	District Registrar	\$3000.00
JARRED, KARY	Webmaster - District	\$2000.00
STEWART, SAMANTHA	Data Specialist	\$3000.00
WEST, JESSICA	Additional Days (10) Admin JW	\$2327.70
SULLAWAY, GREGORY	Board Meeting Video Production	\$4000.00
DRAKE, CLAY	Additional Days C.D. VoAg	\$8828.36
DRAKE, CLAY	Vocational HS Ag	\$2600.00
SILVERS, ASHLEY	Additional Days A.S. VoAg	\$7306.26
SILVERS, ASHLEY	Vocational HS Ag	\$2600.00
RENNICK, SAVAHANNA	Additional Days S.R. VoAg	\$7469.26
RENNICK, SAVAHANNA	Vocational HS Ag	\$2600.00

Guthrie Public Schools

Contract Type

Options: Filter: Active = True And ContractStatus = 'CAREER'

Employee Name	Site	Contract Type
BROWN, LAURIE	CHARTER OAK	CAREER

Guthrie Public Schools

Contract Type

Options: Filter: Active = True And ContractStatus = 'SUPPORT'

Employee Name	Site	Contract Type
NEW, LISA	TRANSPORTATION	SUPPORT

Guthrie Public Schools
Finance Committee meeting

June 7, 2021

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Angie Young, Dee Benson, Gail Davis, Ron Plagg, Janna Pierson and Brandi Brown

Mrs. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the budget.

Comparative Financial Report as of May 31, 2021

Budget information was given.

Fund Balance Projection Report as of May 31, 2021

The fund balance report was given.

Temporary Appropriations for 2021-2022

The temporary appropriations were given.

Ratification of OK LED lease purchase for 2021-2022

Mrs. Chapple presented the ratification and no fee increase. This will be the last year.

Renewal Agreement with Municipal Finance Services for 2021-2022

Mrs. Chapple presented this agreement for bond services and no fee increase.

Renewal Agreement with Clearwater Enterprises for 2021-2022

Mrs. Chapple presented the agreement for natural gas with cost savings to the district.

Renewal Agreement with Sodexo for 2021-2022

Mrs. Chapple presented the agreement for Sodexo and there will be a slight fee increase.

Renewal Agreement with OSIG property insurance for 2021-2022

Mrs. Chapple presented the agreement and there will be an increase due to percentage increase statewide.

Renewal Agreement with OSAG workers' comp for 2021-2022

Mrs. Chapple presented the agreement and there will be a slight increase.

Mr. Ogle spoke on the following:

Renewal agreement with PowerSchool (Recruitment Services) 2021-2022

Mr. Ogle presented the agreement and there is a 3% increase.

Extra Duty Assignments for 11 & 12 month employees

Mr. Ogle presented the extra duty list for 11 & 12 month employees only.

Ms. Walters spoke on the following:

Renewal Agreement with Aurora Learning Community Assoc. for 2021-2022

Ms. Walters presented the agreement and there is no price increase.

Mrs. Young spoke on the following:

Agreement with Visual Senses for Visual Impairment Services 2021-2022

Mrs. Young presented the agreement with no price increase.

Agreement for Physical Therapy with Teresa Ewing for 2021-2022

Mrs. Young presented the agreement and a slight price increase.

Agreement for Audiological Services with OK Hearing Solutions for 2021-2022

Mrs. Young presented the agreement and is in place in case the district receives a student that would need this service.

Mr. Benson spoke on the following:

Agreement with West Interactive Service Corp-School Messenger service for 2021-2022

Mr. Benson presented the agreement and no price increase.

Agreement with Simplified Online Communication-District website for 2021-2022

Mr. Benson presented the agreement and no price increase.

Agreement with Image works for 2021-2022

Mr. Benson presented the agreement for district copiers and no price increase.

Dr. Simpson spoke on the following:

The district will be getting seven buses with ESSER funding.

Agreement with precision Testing lab for AHERA (asbestos) 2021-2022

Dr. Simpson presented the agreement that is done every three years and no price increase.

Agreement with CCOSA for 2021-2022

Dr. Simpson presented the agreement for administrators' staff development and price is based on student enrollment numbers.

Renewal of Facility Use for YMCA (Fogarty/Charter Oak) 2021-2022

Dr. Simpson presented these agreements and no price increase.

Guthrie Public Schools
Property Committee Meeting
June 7, 2021 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Tina Smedley, Gayle Davis, Jennifer Bennett- Johnson

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for May for Maintenance and Transportation
- Comparison of 2020/21 expenditures to 2019/20
- 36 new May Purchase Orders for Maintenance and 48 for Transportation

Completed Projects:

- 126 Work-Orders completed by Maintenance Dept.
- 37 Work-Orders completed by Transportation Dept.
- Set up and broke down the graduation layout for the graduation ceremony
The Lazy E Arena
- Repaired broken condensate lines in three class rooms at the HS.
- Completed more roof repairs at the Faver and the Administration Building.
- Completed oil changes to the vehicles that will be used for Drivers Ed this summer
- Repairs to Bus 5 due to an accident have been completed
- Replaced air filters at Operations buildings baseball, football, softball, BOC and Central
- Installed Exterior security lights to the west and east sides of Administration Building
- Removed all the bicycle locks chained to every double door around the HS as an annual Senior prank was advised that there are also 3000 business cards from the Senior class placed in various spots at the HS

Maintenance Projects:

- Currently have 167 Maintenance work orders in progress
- Currently have 118 Transportation work orders in progress
- Remove all tree stumps throughout the District after ice storm damage
- Paint HS annex exterior doors and hand rails at Fogarty
- Replace the sidewalk going from the teacher parking lot to the building at Fogarty
- Repair outside drain that have possibly collapsed at the JH
- Overcoat parking lots at IT and Transportation with gravel mix
- Move/replace light switches in different areas throughout the District
- Make repairs to sidewalk between south wing and Quad at Cotteral
- Continue oil and transmission fluid changes to the white and yellow fleet
- Create list for the maintenance projects for this summer
- Replace the carpet in the receptionist area in the offices at Central, the teachers workroom at Fogarty
- Begin installing plumbing shut-off valves at strategic areas in each School to help isolate plumbing issues and eliminate having to shut down

- the entire building to make repairs
- Make parking lot repairs at the HS, Cotteral and Bus lot
- Replace main entry doors and gym doors at Fogarty and replace the outside classroom door on the south building at Cotteral
- Replace the concrete flooring to the shower area in the fb locker room and install new shower partitions at the BOC Building.
- Complete all of the mandatory school bus Inspections required by the state

Bond/Building Fund Projects:

HVAC Projects

Fogarty HVAC Project – Replacing the Gym package unit this summer

Central Cafetorium – Installed

Cotteral Gymnasium – Replacing 12.5 ton and 2.5 ton

2021 Bond Projects – ESSER/Cares Act Funding

GUES - Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms, and other system control will begin this summer.

Replace the two boilers this summer

Central – Replace the boiler and chiller

High School – Replace five boilers

Several sites – Replace package units

Jr. High Gym – Install new package HVAC units this summer

Junior High – tuckpointing to begin this summer and remaining window installation to begin fall semester

2021 Building Fund Summer Projects:

HS – North gym bleachers will be installed this summer July 22, 2021

Fogarty – Install new carpet in the Quad building classrooms this summer

Central – Install new carpet in the South building classrooms this summer

HS – Purchase and install new scoreboard in the North Gym

JH – Install new Carpet for the library and band rooms

IT – Install new generator

Discussion:

Dr. Simpson - discussed making an out of state request for the annual NHS Convention paid for by OSSAA

Dr. Simpson –discussed Facility Summer Projects

Doug Ogle – Twelve Month Duties at the sites

Cody Thompson – Purchase of new ag truck and maintenance truck along with 7 new buses

Curriculum Committee Meeting Minutes

June 7, 2020

5:30 PM

Board Room

In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Angie Young, Janna Pierson, Chris Schroder, Travis Sallee, and Meghan Norton.

Agenda Items Discussed:

Ms. Walters:

- Ms. Walters recommends renewal of the ALCA contract as there is no increase in cost over last year's agreement.
- Ms. Walters reported that the Elementary Handbook for 2021-2022 requires no changes except for the spelling of Mr. Schroder's name on page 2, and the school year.
- Ms. Walters compared summer school enrollment and noted that the number of students expected vs how many are actually attending is lower.
- Ms. Walters presented data broken down by grade and year and discussed the grade levels that were higher in numbers than others. The data showed a rise in DHS referrals over previous years.

Mr. Ogle:

- Mr. Ogle discussed staff that are taking 12-month extra duties.
- Mr. Ogle explained the plan for Full and ½ day Pre-K classes and staffing at all elementary sites. He expressed the need to hire Pre-K teachers because of the high level of positive responses from the parent survey conducted in April desiring full day Pre-K.
- Mr. Ogle discussed staffing for the coming school year. He reported a STEM resignation at the Junior High, openings in the SPED department and the possibility of Mrs. Young conducting a Boot Camp to assist in certifications for positions in SPED. He further mentioned that he was able to hire a High School girls' and boys' soccer coach.
- Mr. Ogle discussed a positive graduation rate for 2021, noting that several students lacked only ½-1 credit to matriculate.
- Mr. Ogle reported that accreditation was successful without deficiencies.

Dr. Simpson:

Shared district updates.

ADJOURNMENT