

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
MARCH 7, 2022
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employee and Student Recognition**
- 7. Recognition of State Champion Wrestlers**
- 8. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 9. Superintendent's Reports**
- 10. Consent Agenda**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:pages 4-31

 - A. Minutes of special board meeting held on February 14, 2021**
 - B. Treasurer's Report**
 - C. Activity Fund Fundraisers as per attached list**
 - D. Fuel bid as recommended by bid committee**

- E. **Encumbrances for General Fund #'s 989-1042, Building Fund #'s 423-459, Child Nutrition Fund # 16-17, and listed change orders and Activity Fund Reports-the full register is available online**
- F. **Transportation request:
From First Southern Baptist Church for March 26th, 2022 to Winter Jam at Paycom Center in Oklahoma City, OK for 1 bus and 1 driver.**
- H. **Recommendation, consideration and action upon renewal contract with FMX for 2022-2023.....pages 30-31**

Commentary:

FMX is a software system that offers a calendar-based solution that adds planned maintenance, building schedule requests, inventory management, and bus discipline. The renewal amount is \$8,778.00. **Dee Benson and Cody Thompson will answer any questions.**

11. Business Agenda:

- A. **Recommendation, consideration and action upon contract renewal with Municipal Accounting Systems, Inc. for providing software and support for financial accounting, and personnel for 2022-2023pages 32-35**

Commentary:

The District has utilized Municipal Accounting Systems for over 20 years. A great portion of the software service cost is driven by student enrollment.

Michelle Chapple will answer any questions.

- B. **Recommendation, consideration and action upon K-6 Remedial Summer School Programpage 36**

Commentary:

This is a request to again provide our annual Remedial Summer School Program for students in Kindergarten through 6th grade. The program is funded through Title I funds and RSA funds. There is no cost to the student. Teacher recommendations will be submitted for your approval at the May 2022 Board meeting. **Carmen Walters will answer any questions.**

- 12. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of all building level administrator's contracts as listed for 2022-2023, discussing purchase or appraisal of real property, and periodic annual evaluation of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118**

- A. **Vote to go into executive session**
- B. **Acknowledge Board's return to open session**
- C. **Statement of minutes of executive session**

- 13. **Vote on action as set out on the Personnel Reports**
- 14. **Recommendation, consideration and action upon building level administrator's contracts as listed for 2022-2023 without specification for salary or assignment**
- 15. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 16. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 17. **Adjourn**

**Dr. Mike Simpson
Superintendent**

ss

Posted by: _____

Date: _____ **Time:** _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
FEBRUARY 14, 2022**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M IN THE GUTHRIE HIGH SCHOOL, 200 NORTH CROOKS DRIVE, GUTHRIE, OKLAHOMA ON FEBRUARY 14, 2022.

Board Members Present: Ron Plagg, Gail Davis, Chris Schroder, Janna Pierson, Tina Smedley, Travis Sallee and Jennifer Bennett-Johnson

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Michelle Chapple, CFO
Angie Young, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Jennifer Bennett-Johnson at 6:30 p.m.**
- 2. Members Jennifer Bennett-Johnson, Ron Plagg, Gail Davis, Chris Schroder, Janna Pierson, Travis Sallee, and Tina Smedley were present for roll call.**
- 3. A quorum was established.**
- 4. President Bennett-Johnson asked everyone to stand and join her in the Pledge of Allegiance.**
- 5. President Bennett-Johnson asked everyone to join her in a Moment of Silence.**
- 6. President Bennett-Johnson called for presentation of Mr. Brian Billings from Sonic of East Guthrie.**

Mr. Brian Billings could not attend, in his absence Superintendent Simpson presented a check to Central for \$8,000 Principal Dani Watson accepted the check. This is an annual donation made by Mr. Billings and this was the 14th year. Every year, a site is randomly drawn and one large donation is made to that site.

7. **President Bennett-Johnson called for presentation of Employee and Student of the Month.**

Mr. Ogle gave a PowerPoint presentation of the Employee of the Month who was Kelly Beeby and he was nominated by Susan Birdwell. The Student of the Month is freshman Hailey Barton and she was nominated by Jessica Maker. The Support Employee of the Month was out sick, so we will recognize them next month.

8. **President Bennett-Johnson called for the presentation of the Guthrie Public Schools' Site Teachers of the Year and District Teacher of the Year for 2021-2022.**

Dr. Simpson introduced the following Site Teachers of the Year: Cindy Crawford, Courtney Sund, Beth Taylor, Barbara Christianson, Rachel Gibson, Bryan Dearing, Jessica Maker and Laura Benham. Ms. Carmen Waters, Executive Director of Federal Programs and Elementary Education, introduced the 2022 Elementary Teacher of the Year as Ms. Beth Taylor. Mr. Doug Ogle, Assistant Superintendent, introduced the 2022 Secondary Teacher of the Year as Ms. Jessica Maker.

Dr. Simpson then announced the 2022 District Teacher of the Year as Ms. Jessica Maker.

- 9A. **President Bennett-Johnson asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 9B. **President Bennett-Johnson called for any comments to the Board by Board members.**

There were no comments to the Board by Board Members.

10. **President Bennett-Johnson called for the Superintendent's Report**

Happy Valentine's Day!!!

We will have Professional Development next Monday, February 21st.

The current legislative session has begun and Dr. Simpson has been in dialogue with all of our legislative delegation about bills that are on our radar. Presently, there are 338 education related bills that have been filed or carried over from last year. That is down from almost 500 last year.

Our Instrumental Music Department received an anonymous gift of \$10,000 for new instrument purchases and repairs.

Congratulations to our Wrestling team for finishing runner-up at Duals State this weekend.

11. President Bennett-Johnson called for action on the Consent Agenda.

A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda minus item A.

The motion carried with 7 ayes and 0 nays.

A motion was made by Smedley and seconded by Plagg to approve Consent Item A.

The motion carried with 6 ayes and 1 abstention from Pierson.

12A. President Bennett-Johnson called for recommendation, consideration and action upon Guthrie High School Driver's Education Summer School 2022.

A motion was made by Schroder and seconded by Davis to approve Guthrie High School Driver's Education Summer School 2022.

The motion carried with 7 ayes and 0 nays.

12B. President Bennett-Johnson called for recommendation, consideration and action to approve E-rate Technology Plan for 2022-2025.

A motion was made by Smedley and seconded by Davis to approve E-rate Technology Plan for 2022-2025.

The motion carried by 7 ayes and 0 nays.

12C. President Bennett-Johnson called for recommendation consideration and action to approve Category 1 E-rate contracts with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2022-2023.

A motion as made by Plagg and seconded by Sallee to approve Category 1 E-rate contracts with Cox and Onenet as the service provider for Internet and WAN service on a month to month basis for 2022-2023.

The motion carried with 7 ayes and 0 nays.

12D. President Bennett-Johnson called for recommendation, consideration and action to approve the Category 2 E-rate contract with Pinnacle Business Systems, the service provider for the replacement of wireless access points, switches and fiber optic cables throughout the district for 2022-2023.

A motion was made by Schroder and seconded by Pierson to approve the Category 2 E-rate contract with Pinnacle Business Systems, the service provider for the replacement of wireless access points, switches and fiber optic cables throughout the district for 2022-2023.

The motion carried with 7 ayes and 0 nays.

13. President Bennett-Johnson called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra duty assignments as listed for 2021-2022, discussion of all district level administrator's contracts as listed for 2022-2023, discussing purchase or appraisal of real property, discussion of the resignation agreement of Meghan Norton, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7 and 70 OKLA. STAT. Section 5-118

13A. A motion was made by Plagg and seconded by Smedley to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:00 p.m.

13B. President Bennett-Johnson acknowledged the Board's return to open session at 7:42 p.m.

13C. President Bennett-Johnson stated that in executive session only those items in Agenda Item 13 were discussed and no votes were taken.

14. President Bennett-Johnson called for a vote on action as set out on the Personnel Reports.

A motion was made by Sallee and seconded by Schroder to approve action as set out on the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

15. President Bennett-Johnson called for action upon recommendation of extra duty assignments as listed for 2021-2022

A motion was made by Sallee and seconded by Davis to approve extra duty assignment as listed for 2021-2022.

The motion carried with 7 ayes and 0 nays.

16. President Bennett-Johnson called for recommendation, consideration and action upon district level administrator's contracts as listed for 2022-2023 without specification for salary or assignment.

A motion was made by Schroder and seconded by Pierson to approve action upon district level administrator's contracts as listed for 2022-2023 without specification for salary or assignment.

The motion carried with 7 ayes and 0 nays.

- 17. President Bennett-Johnson called for recommendation, consideration and action to enter into the Resignation Agreement with Meghan Norton to accept her resignation.**

A motion was made by Plagg and seconded by Smedley to enter into the Resignation Agreement with Meghan Norton to accept her resignation.

The motion carried with 7 ayes and 0 nays.

- 18. President Bennett-Johnson called for recommendation, consideration and action to approve one-time substitute incentive for the remainder of the 2021-2022 school year.**

A motion was made by Smedley and seconded by Davis to approve one-time substitute incentive for the remainder of the 2021-2022 school year.

The motion carried with 7 ayes and 0 nays.

- 19. President Bennett-Johnson called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was none.

- 20. President Bennett-Johnson called for discussion and possible action on new business not known about or could not have been reasonable foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was none.

- 21. President Bennett-Johnson called for the meeting to be adjourned.**

A motion was made by Smedley and seconded by Plagg to adjourn.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 7:46 p.m.

Samantha Stewart, Minutes Clerk

Jennifer Bennett-Johnson, Board President

TREASURER'S REPORT
February 28, 2022

BANK BALANCES

FARMERS & MERCHANTS

General Fund	6,394,185.30
Building Fund	705,308.86
Sinking Fund	2,756,208.47
ILR Fund	44,827.31
G&E Fund	18,855.24
Child Nutrition Fund	562,087.67
Activity Fund	691,287.64
School Age-Care Fund	75,619.14
Bond Fund	<u>845,708.96</u>

TOTAL \$ 12,094,088.59

RECEIPTS

GENERAL FUND:

Logan County	188,917.46
State of Oklahoma	1,160,819.86
Okla. Tax Comm.	172,636.79
School Land Earn.	34,359.89
R.O.T.C.	6,101.45
Federal Programs	19,374.91
Misc Receipts	53,694.69
Correcting Entry(-)	
General Acct. Int.	2,143.26
Minus (-) Bank Fees	<u>87.41</u>
TOTAL	\$1,637,960.90

SINKING FUND:

Logan County	\$59,464.96
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CHILD NUTRITION FUND:

Local	2,366.12
State	12,603.72
Federal	<u>225,797.71</u>
TOTAL	\$240,767.55

INS.LOSS RECOVERY FUND:

\$1,134.68

BUILDING FUND

Logan County	18,561.19
Bldg. for Champs	<u>20.00</u>
TOTAL	\$18,581.19

BOND FUND:

Interest	166.29
Bank Fees	<u>(-) 9.23</u>
TOTAL	\$157.06

WARRANTS PAID

GENERAL FUND:

2020-2021 \$
2021-2022 \$2,422,039.02

GIFTS & ENDOWMENTS FUND:

2020-2021
2021-2022 \$19,514.00

BUILDING FUND:

2020-2021 \$1,000.00
2021-2022 \$33,549.28

INS. LOSS RECOVERY FUND:

2020-2021
2021-2022 \$1,047.37

CHILD NUTRITION FUND:

2020-2021 \$
2021-2022 \$172,643.23

BOND FUND:

2020-2021 \$502.37
2021-2022 \$72,496.75

TOTAL MONIES IN F&M BANK \$ 12,094,088.59

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 13,821,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 3/01/2022**

- | | | |
|-----------|-------------------------|--|
| 1. | Fogarty PTO, 808 | Snack for St. Patrick's, Easter & Field Day |
| 2. | G.U.E.S. | Donor Choose Library books |
| 3. | G.U.E.S., 812 | Scholastic Book Fair |
| 4. | Soccer, 897 | Donation Solicitation |
| 5. | Soccer, 897 | Pork Sandwich meals after school @ H.S. |



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FEB 11 2022
BY: [Signature]

1.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 02-09-2022 Site: Fogarty Unobligated Account Balance: 11,021.55 **9,595.59**

Account Name & Number: Fogarty PTO 808

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) snack shack for Valentine's , St.Patrick's Day, Easter, and Field day

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Individual bags of chips, slim jim and cookies

Manufacturer: SAM'S

Purpose for which funds will be used: Fogarty PTO funds

Name/Address of Vendor: SAM'S wholesale

Items to be purchased in order to conduct the fundraiser: chips cookies and slim jim

a. Estimated INCOME: <u>500.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>0</u>	_____
c. Estimated PROFIT: <u>400.00</u>	_____

First day Fundraiser : February 25th March 25th April 22nd May 20

Last Day of Fundraiser: Fridays

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Marsha Todd Date: 2-9-22

Att. Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 2/10/22

Form: AF Fundraiser Request 3/5/2021 (Revised)

Does not meet

[Signature] 12



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BY: [Signature]

2.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2-18-22 Site: GUES Unobligated Account Balance: 15,624.87

Account Name: Donors Choose Account Number: 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Donors Choose to replace lost books

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: Amazon

Purpose for which funds will be used: to replace lost books due to covid or other lost or old books

Name/Address of Vendor: donations

Items to be purchased in order to conduct the fundraiser: to replace lost books due to covid or other lost or old books several small fundraisers will be posted.

Estimated INCOME: 1500 Fundraiser start date: March 15, 2022
Less Estimated EXPENSES: 1500

Estimated PROFIT: 1500 Fundraiser end date: May 15, 2022

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? _____ Are

school district facilities required? _____ if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 2/8/22

Principal's Signature: [Signature] Date: 2/8/22

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
13



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BY: [Signature]

3.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2-8-22 Site: GUES Unobligated Account Balance: 15,624⁸⁷

Account Name: GUES Activity Account Number: 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic Book Fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: Scholastic Book Fair

Purpose for which funds will be used: Funds will be used to purchase books for the library

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: books for sale

Estimated INCOME: 5000 Fundraiser start date: March 16, 2022
Less Estimated EXPENSES: 2500

Estimated PROFIT: 2500 Fundraiser end date: March 30, 2022

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? returned to Scholastic Are _____

school district facilities required? _____ if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 2/8/22

Principal's Signature: [Signature] Date: 2/8/22

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
14



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 BY: [Signature]

4.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/14/22 Site: HIGH SCHOOL Unobligated Account Balance: ~~10000~~ 446614

Account Name & Number: HS SOCCER ACTIVITY

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) ASKING FOR DONATIONS FROM PARENTS AND BUSINESSES

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NONE

Manufacturer: NONE

Purpose for which funds will be used: SOCCER EQUIPMENT AND GEAR

Name/Address of Vendor: PARENTS AND BUSINESSES

Items to be purchased in order to conduct the fundraiser: BANNERS AND POSTERS

a. Estimated INCOME: 5,000 NOTES: _____
 b. Less Estimated EXPENSES: 1000 _____
 c. Estimated PROFIT: 4000 _____

First day Fundraiser : MARCH 15TH Last Day of Fundraiser: APRIL 30TH

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NONE

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 2/15/22

Principal's Signature: [Signature] Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 2/16/22

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Signature]
 15



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FEB 11 2022
BY: [Signature]

5.

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 2/7/22 Site: HIGH SCHOOL Unobligated Account Balance: \$7,020 4,466.14

Account Name & Number: HS SOCCER ACTIVITY

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SERVING PORK SANDWICH MEALS AFTER SCHOOL IN FRONT OF THE SCHOOL

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) PORK, BREAD, CHIPS, SOFT DRINKS

Manufacturer: _____

Purpose for which funds will be used: SOCCER EQUIPMENT AND GEAR

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: TO GO CONTAINERS, PORK, CHIPS, DRINKS, UTENSILS, ETC.

a. Estimated INCOME: <u>5,000</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>600</u>	_____
c. Estimated PROFIT: <u>4,400</u>	_____

First day Fundraiser : 4-21-22 Last Day of Fundraiser: 4-21-22

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? DONATED

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 2/8/22

Principal's Signature: [Signature] Date: 2-8-22

Athletic Director's Signature (if applicable): [Signature] Date: 2/8/22

Child Nutrition Director's Signature (if applicable): _____ Date: _____

[Signature]
16

**Transportation Department
Fuel Bids
2019-2020**

DATE: <u>2/28/22</u> PO#:	TIME BIDS BEGAN: <u>8:00 a.m.</u> <i>clear</i> TIME BIDS CLOSED: <u>8:52 a.m.</u> <i>Conventional</i>	AMOUNT NEEDED: DIESEL: <u>7,000 gal.</u> UNLEADED: <u>1,000 gal.</u>
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
	<u>Bake</u>	<u>323603-7749</u>		
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	No Bid	No Bid
PENLEY OIL COMPANY	MIKE, SCOTT or GEORGEANN	235-7553	2.8330	2.8770
RED ROCK	JOANIE or TRICHA	677-3373	No Bid	No Bid
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	<u>3.29</u> <i>today</i>	<u>3.29</u> <i>today</i>

Calling back
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 8:50.

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Penley Oil Co.</u>
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UNLEADED FUEL: <u>1000 gal</u>	PRICE PER GALLON: <u>2.8330</u>	TOTAL AMT: <u>\$2,823.50</u>
DIESEL FUEL: <u>7,000 gal</u>	PRICE PER GALLON: <u>2.8770</u>	TOTAL AMT: <u>\$19,898.90</u>
		TOTAL PURCHASE: <u>22,722.40</u>

PER TELEPHONE BIDS RECEIVED BY: <u><i>Dannie Jones</i></u> <u><i>Sen Bull</i></u>	COMMENTS:
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Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 989 - 1042, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	989	02/07/2022	15994	AMAZON CAPITAL SERVICES	REGULATORS FOR MIG WELDERS	75.57
11	990	02/07/2022	44635	WAXIE'S ENTERPISES, LLC	FIREPROOF CABINET	5,454.22
11	991	02/07/2022	44610	SOUTHWEST BUS SALES, INC.	REPAIR LEAKS ON BUS 52	1,000.00
11	992	02/07/2022	44610	SOUTHWEST BUS SALES, INC.	HEATED HAWKEYE MIRRORS	458.04
11	993	02/07/2022	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIR LEAKS ON BUS 52	1,000.00
11	994	02/08/2022	17348	PESI, INC.	TRAINING DVD	116.94
11	995	02/08/2022	17961	NCS PEARSON, INC.	TESTING MATERIALS	570.00
11	996	02/08/2022	15994	AMAZON CAPITAL SERVICES	CLASSROOM DICTIONARY SETS	748.50
11	997	02/08/2022	44148	FLITE TEST	FLITE TEST POWER PACK B RADIAL KITS/JH	1,222.26
11	998	02/08/2022	12993	ARCHWAY TEXTBOOK DEPOSITORY	TEXTBOOKS	385.82
11	999	02/08/2022	42884	LOYAL SUPPLY, INC.	VARIOUS HARDWARE FOR BUSES	926.55
11	1000	02/08/2022	44087	GOOLSBEE TIRE SERVICE INC	BUS TIRES	1,080.00
11	1001	02/08/2022	10129	NORTHUP AUTO PARTS & MACHINE	PARTS AND SUPPLIES	1,000.00
11	1002	02/08/2022	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	UPDATE ECM FOR BUS 20	650.00
11	1003	02/09/2022	15994	AMAZON CAPITAL SERVICES	RETRACTABLE CORD REEL POWER CORD	100.00
11	1004	02/09/2022	15994	AMAZON CAPITAL SERVICES	GRINDER LOCK NUTS AND FLANGES	51.00
11	1005	02/10/2022	14201	WALKER TIRE DTR LLC	TIRES FOR FORD PICKUP	1,247.60
11	1006	02/10/2022	12682	MIDWEST BUS SALES, INC.	VARIOUS PARTS	1,029.46
11	1007	02/11/2022	16731	OUHSC	PROFESSIONAL DEVELOPMENT	275.00
11	1008	02/10/2022	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR STEM 3/JH	1,686.63
11	1009	02/10/2022	15994	AMAZON CAPITAL SERVICES	HP LAZER JET INK REPLACMENT	450.00
11	1010	02/11/2022	44380	SCHOOL SAFE ID, LLC	LABELS FOR SCHOOL SAFE ID MACHINE/JH	196.95
11	1011	02/14/2022	10924	DEMCO, INC	CLEAR BOOK COVERS/JH	105.40
11	1012	02/14/2022	12682	MIDWEST BUS SALES, INC.	ACTUATOR	66.56
11	1013	02/14/2022	10129	NORTHUP AUTO PARTS & MACHINE	SLACK ADJUSTERS FOR BUS 7	325.45
11	1014	02/14/2022	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	400.00
11	1015	02/14/2022	12682	MIDWEST BUS SALES, INC.	PA RADIOS AM/FMS	1,028.36
11	1016	02/16/2022	44610	SOUTHWEST BUS SALES, INC.	VARIOUS PARTS	2,121.30
11	1017	02/16/2022	17727	PROJECT LEAD THE WAY, INC.	PARTICIPATION FEE	1,200.00
11	1018	02/17/2022	13018	OKLAHOMA SCHOOL PSYCHOLOGICAL ASSN	SPRING CONFERENCE	300.00
11	1020	02/18/2022	12682	MIDWEST BUS SALES, INC.	VALVE 3 WAY	128.02
11	1021	02/18/2022	44182	QUALITYCARE LABS, LLC	DRUG TESTING	2,000.00
11	1022	02/18/2022	12783	ARISTOTLE CORPORATION	REAL LIFE MATH CURRICULUM	129.95
11	1023	02/21/2022	13173	OKLAHOMA TURNPIKE AUTHORITY	TURNPIKE FEES	1,000.00
11	1024	02/22/2022	44148	FLITE TEST	TATTU 1800MAH 45C 3S1P LIPO BATTERY PACK	180.68
11	1025	02/22/2022	10087	AMERICAN PLANT PRODUCTS & SERVICES	SOIL FOR GREENHOUSE	500.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 989 - 1042, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1026	02/22/2022	12682	MIDWEST BUS SALES, INC.	CHECK VALVE, ELBOW, AIR BRAKE FITING	329.40
11	1027	02/22/2022	44610	SOUTHWEST BUS SALES, INC.	HOOD LATCHS	91.80
11	1028	02/22/2022	42622	PERFECTION EQUIPMENT	SUPER SPRINGS INSTALLED	586.00
11	1029	02/28/2022	44374	ACME FENCE OF OKLA CITY, INC.	HS- CHAIN LINK FENCE CAPS (ATHLETIC FIELDS)	51.48
11	1030	02/28/2022	12031	MT LIBRARY SERVICES	\$5 LIBRARY BOOKS	145.00
11	1031	02/27/2022	44100	ENID HOSPITALITY LLC	HOTEL ROOMS FOR NORTHWEST DIST LIVESTOCK SHOW	487.50
11	1032	02/28/2022	44374	ACME FENCE OF OKLA CITY, INC.	HS- 200 FT CHAIN LINK FENCE (ATHLETIC FIELDS)	960.00
11	1033	02/28/2022	84543	RONALD JASON PHILLIPS	MILEAGE REIMBURSEMENT	500.00
11	1034	03/01/2022	43821	TEACHER SYNERGY, LLC	SEWING PATTERNS/JH	50.00
11	1035	03/01/2022	15994	AMAZON CAPITAL SERVICES	SEWING SUPPLIES/JH	175.00
11	1037	02/28/2022	16309	PETROLEUM MARKETERS EQUIPMENT CO.	PUMP HOSES AND HARDWARE FOR PUMPS 2 AND 3	695.72
11	1038	02/28/2022	13131	PAUL PENLEY OIL COMPANY, INC.	1000 GAL UNLEADED 7000 GAL DIESEL	22,972.00
11	1039	03/01/2022	44610	SOUTHWEST BUS SALES, INC.	HEATER CORES	476.00
11	1040	03/01/2022	14377	FOLLETT SCHOOL SOLUTIONS, INC	STARGIRL AND THE OUTSIDERS SPANISH EDITIONS/JH	115.40
11	1041	03/01/2022	12899	O'REILLY AUTOMOTIVE STORES, INC.	BATTERIES FOR TRUCK 85	290.00
11	1042	03/02/2022	13123	KATHERYNE B PAYNE EDUCATION CENTER	STRUCTURED LANGUAGE BASICS TRAINING	51,650.00
Non-Payroll Total:						\$108,785.56
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$108,785.56

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 423 - 459, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	423	02/07/2022	15949	GREAT PLAINS, INC	BOLTS AND PINS FOR TRACTOR	80.00
21	424	02/07/2022	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER AT COTTERAL	855.00
21	425	02/07/2022	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	426	02/08/2022	17249	S. T. BOLDING III	ADD ELECTRIC FOR WATER HEATER AT FOGARTY	1,176.23
21	427	02/08/2022	10170	BECK IMPLEMENT & TRAILER	GRADER BLADE FOR TRACTOR	2,800.00
21	428	02/08/2022	11619	HOME DEPOT CREDIT SERVICES	FOLDED TABLE CART	337.00
21	429	02/08/2022	15994	AMAZON CAPITAL SERVICES	WALL HEATERS FOR JR HIGH AND CENTRAL	320.00
21	430	02/10/2022	44635	WAXIE'S ENTERPRISES, LLC	ROLL TOWELS FOR DISTRICT	2,184.60
21	431	02/10/2022	43965	CRAFICO, INC.	COLD PATCH	500.00
21	432	02/14/2022	44186	DOUBLE T ENTERPRISES, LLC	BATTERIES FOR DISTRICT	201.40
21	433	02/14/2022	10110	HENKE & WANG PLUMBING	REPLACE TOILETS AT TRANSPORTATION	1,000.00
21	434	02/14/2022	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	435	02/14/2022	10110	HENKE & WANG PLUMBING	REPAIR BOTTLE FILLER AT CHARTER OAK	900.00
21	436	02/14/2022	10110	HENKE & WANG PLUMBING	INSTALL WATER HEATER AT FOGARTY TEACHERS RR	900.00
21	437	02/16/2022	13646	CAROLYN BLACK HALLER	ROAD SIGNS	500.00
21	438	02/16/2022	43749	TREAT'S SOLUTIONS, LLC	ICE MELT	700.00
21	439	02/16/2022	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	1,000.00
21	440	02/17/2022	15994	AMAZON CAPITAL SERVICES	WIFI T-STATS FOR DISTRICT	600.00
21	441	02/17/2022	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN GUES RM 417	700.00
21	442	02/17/2022	17990	REECE APPLIANCE	APPLIANCE REPAIR AT JR HIGH	1,000.00
21	443	02/17/2022	15994	AMAZON CAPITAL SERVICES	BAND SAW BLADES	60.00
21	444	02/17/2022	44013	CENTRAL OKLAHOMA WINNELSON	FLOOR DRAIN GRATES FOR JR HIGH	223.76
21	445	02/18/2022	11619	HOME DEPOT CREDIT SERVICES	BROWN FOLDING CHAIRS	1,500.20
21	446	02/18/2022	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	447	02/18/2022	11514	H & M CARPET CENTER LLC	ROLL OF BROWN COVE BASE	260.00
21	448	02/21/2022	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	3,722.35
21	449	02/21/2022	44507	JACK CHAPMAN	REPLACE DOOR ON HOG BARN	2,042.00
21	450	02/21/2022	44507	JACK CHAPMAN	REPLACE 2 DOORS ON FFA BUILDING	4,899.00
21	451	02/21/2022	44823	NEMECEK INTERIOR CONSTRUCTION CO.	INSTALL SOUND RESISTANT PANELS AT HS	5,700.00
21	452	02/22/2022	40596	JAMES C. MCGEE	APPLY ONE LAYER ON FOGARTY PARKING LOT	800.00
21	453	02/22/2022	15994	AMAZON CAPITAL SERVICES	WINDOW UNIT FOR FAVER OFFICE	475.00
21	454	02/22/2022	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR HS	966.71
21	455	02/28/2022	10129	NORTHUP AUTO PARTS & MACHINE	DISTRICT PARTS AND SUPPLIES	1,000.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 423 - 459, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	456	02/28/2022	44230	Nature's Truth LLC	DISTRICT WEED SPRAYING	2,855.00
21	457	02/28/2022	43749	TREAT'S SOLUTIONS, LLC	WET FLOOR CONES	900.50
21	458	03/01/2022	42501	EARTHSMART CONTROLS, LLC	DISTRICT HVAC CONTROLS SERVICE & REPAIR	1,000.00
21	459	03/02/2022	43749	TREAT'S SOLUTIONS, LLC	TOILET PAPER AND CLEANER	1,999.74
Non-Payroll Total:						\$47,158.49
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$47,158.49

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 16 - 17, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	16	02/09/2022	43694	MIDSTATE SERVICES, INC	BLANKET FOR REPAIRS 2021-2022	10,000.00
22	17	02/15/2022	11609	HOBART CORPORATION/OKCY BRANCH	KITCHEN EQUIPMENT REPAIRS	2,000.00

Non-Payroll Total:	\$12,000.00
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$12,000.00
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Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 2/8/2022 - 3/1/2022,
PO Range: 1 - 1042, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
4	07/01/2021	17419	CLEARWATER ENTERPRISES, LLC	NATURAL GAS FOR 2021-2022	20,000.00
33	07/01/2021	16261	ANNA COFFIN	BLANKET FOR SUPPLIES FOR 2021-2022	226.50
70	07/01/2021	15994	AMAZON CAPITAL SERVICES	BLANKET FOR OFFICE SUPPLIES/ADMIN	-177.84
78	07/01/2021	44182	QUALITYCARE LABS, LLC	STUDENT EXTRACURRICULAR DRUG TESTING	850.00
109	07/01/2021	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR SPED DEPT	-2,837.40
121	07/01/2021	43226	ID SPECIALISTS	BLANKET FOR BADGE SUPPLIES/TECHNOLOGY	1,700.00
140	07/01/2021	15994	AMAZON CAPITAL SERVICES	BLANKET FOR PARTS/SUPPLIES-TECHNOLOGY	-1,522.21
154	07/01/2021	10129	NORTHUP AUTO PARTS & MACHINE	VARIOUS PARTS AND SUPPLIES/TRANSPORTATION	9.33
177	07/01/2021	12910	OFFICE DEPOT, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-18.84
183	07/01/2021	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/HS	-170.10
205	07/01/2021	13991	THOMPSON SCHOOL BOOK DEPOSITORY	2021-2022 DISTRICT TEXTBOOKS	-345.59
209	07/01/2021	15994	AMAZON CAPITAL SERVICES	2021-2022 DISTRICT TEXTBOOKS	-1,044.71
211	07/08/2021	15994	AMAZON CAPITAL SERVICES	TITLE VI: SUPPLIES	-185.68
215	07/13/2021	15994	AMAZON CAPITAL SERVICES	BLANKET PO CLASSROOM SUPPLIES/HS/J.M.	-381.35
257	07/12/2021	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES/L.O./JH	-254.90
367	08/16/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 CLASSROOM SUPPLIES/A. HUTTON HS	-15.04
380	08/13/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ H SARMIENTO/COTTERAL	-25.56
404	08/17/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ S. KATHREIN /HS	-150.00
405	08/17/2021	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES. J. DOBSON HS	-150.00
420	08/13/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ K FITE/FOGARTY	-60.63
475	08/20/2021	15994	AMAZON CAPITAL SERVICES	MEDICAL & OFFICE SUPPLIES/FOGARTY	-58.81
482	08/27/2021	15994	AMAZON CAPITAL SERVICES	TEACHER 150/CARROLL/JH/CLASSROOM SUPPLIES	-76.51
485	08/26/2021	13497	EDMOND SAM'S CLUB #6267	SUPPLIES FOR BUSES	-143.10
522	09/06/2021	13991	THOMPSON SCHOOL BOOK DEPOSITORY	FIRST GRADE WONDERS READING WORKBOOKS	-881.73
579	09/21/2021	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR SP ED DEPT	-3,110.82
735	11/02/2021	12682	MIDWEST BUS SALES, INC.	CAMERAS FOR BUS 7	-1,019.80
751	11/03/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 CLASSROOM SUPPLIES/ G. SALAS/ HS	-150.00
758	11/05/2021	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR CLASSROOM SUPPLIES/FAVER	-300.00
764	11/08/2021	13991	THOMPSON SCHOOL BOOK DEPOSITORY	ADDITIONAL TEXTBOOKS/HS	-11,817.00
767	11/09/2021	44594	NEARFALL LLC	HS- UNIFORMS (WR)	38.92

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 2/8/2022 - 3/1/2022,
PO Range: 1 - 1042, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
768	11/08/2021	17352	EASTBAY, INC	HS- UNIFORMS (GGB)	-733.17
784	11/10/2021	14377	FOLLETT SCHOOL SOLUTIONS, INC	NEW SERIES AND REPLACEMENTS/LIBRARY/C. OAK	-71.29
786	11/10/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/E.DAVIS/.C.OAK	-139.99
813	11/17/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/A. EVANS/C.OAK	-15.82
834	11/30/2021	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES FOR STEM/JH	-386.79
845	12/03/2021	11933	JOHN VANCE MOTORS, INC.	ROLL STOP CYLINDER	-327.35
860	12/08/2021	15994	AMAZON CAPITAL SERVICES	BLANKET PO FOR 2ND 9 WEEKS/OFFICE NEEDS/JH	-700.00
871	12/08/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 SUPPLIES/ DENISE RANEY/ COTTERAL	-137.75
879	12/09/2021	12447	MARDEL, INC.	TEACHER \$150/GILLETT/CENTRAL	-0.45
883	12/09/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/CHRISTIANSON/CENTRAL	-0.64
886	12/10/2021	12910	OFFICE DEPOT, INC.	150 CLASSROOM SUPPLIES T. BURNETT/HS	-0.41
891	12/08/2021	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ P MING/FOGARTY	-150.00
899	12/15/2021	15994	AMAZON CAPITAL SERVICES	\$150 SUPPLIES PAM DAVIS	-150.00
904	12/10/2021	15994	AMAZON CAPITAL SERVICES	TEACHER\$150/K.ROSENBAK/C.O AK	-150.00
909	12/17/2021	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/ M SCHIEFFER/HS	-11.63
Non-Payroll Total:					(\$5,048.16)
Payroll Total:					\$0.00
Report Total:					(\$5,048.16)

Change Order Listing

Options: Fund: Building, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 2/8/2022 - 3/1/2022, PO Range: 1 - 459, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
340	11/19/2021	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	-24.60
343	12/01/2021	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-402.01
Non-Payroll Total:					(\$426.61)
Payroll Total:					\$0.00
Report Total:					(\$426.61)

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2021-2022, ReferenceDate: PO Approval Date, Date Range: 2/8/2022 - 3/1/2022, PO Range: 1 - 17, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2021	43694	MIDSTATE SERVICES, INC	BLANKET FOR REPAIRS 2021-22	-118.40
Non-Payroll Total:					(\$118.40)
Payroll Total:					\$0.00
Report Total:					(\$118.40)

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
 As of 2/28/2022

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (2/01/22)	\$665,939.67	Balance per bank statement As of (2/28/22)	\$691,287.64
Add Receipts	\$ 48,894.01	Add Deposits in Transit	\$ 408.00
Less Checks Written	\$ 66,751.53	Less O/S Checks	\$ 43,613.49
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$648,082.15	Balance per Ledger	\$648,082.15

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

3-1-22

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2022 - 2/28/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$200.42	\$0.00	\$0.00	\$0.00	\$200.42	\$0.00	\$200.42
802 CENTRAL ACTIVITY	\$15,115.43	\$12,091.00	\$0.00	\$3,748.02	\$23,458.41	\$779.52	\$22,678.89
803 CENTRAL PTO	\$9,128.18	\$420.50	\$0.00	\$279.50	\$9,269.18	\$700.00	\$8,569.18
804 COTTERAL PTO	\$12,265.32	\$387.65	\$0.00	\$394.94	\$12,258.03	\$736.00	\$11,522.03
805 COTTERAL ACTIVITY	\$12,115.94	\$0.00	\$0.00	\$50.35	\$12,065.59	\$2,693.82	\$9,371.77
806 COTTERAL FACULTY	\$392.91	\$0.00	\$0.00	\$0.00	\$392.91	\$0.00	\$392.91
808 FOGARTY PARENTS ORG.	\$10,966.74	\$0.00	\$0.00	\$463.39	\$10,503.35	\$907.76	\$9,595.59
809 FOGARTY ACTIVITY	\$14,131.17	\$300.00	\$0.00	\$715.40	\$13,715.77	\$4,024.32	\$9,691.45
810 FOGARTY FACULTY	\$43.87	\$0.00	\$0.00	\$0.00	\$43.87	\$0.00	\$43.87
811 ELEM SNACK GRANT	\$1,348.19	\$0.00	\$0.00	\$0.00	\$1,348.19	\$0.00	\$1,348.19
812 GUES ACTIVITY	\$22,346.15	\$247.00	\$0.00	\$447.02	\$22,146.13	\$6,521.26	\$15,624.87
813 GUES FACULTY	\$397.94	\$0.00	\$0.00	\$0.00	\$397.94	\$0.00	\$397.94
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$16,382.18	\$0.00	\$0.00	\$149.13	\$16,233.05	\$210.00	\$16,023.05
816 GHS SPECIAL KIDS	\$39.35	\$0.00	\$0.00	\$0.00	\$39.35	\$0.00	\$39.35
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$9,755.27	\$465.00	\$0.00	\$960.00	\$9,260.27	\$1,805.00	\$7,455.27
820 GOLF JUNIOR HIGH	\$3,182.69	\$0.00	\$0.00	\$0.00	\$3,182.69	\$0.00	\$3,182.69
821 FHA JUNIOR HIGH	\$3,023.30	\$728.00	\$0.00	\$960.00	\$2,791.30	\$1,548.86	\$1,242.44
822 HONOR SOCIETY JR HIGH	\$2,889.21	\$0.00	\$0.00	\$0.00	\$2,889.21	\$0.00	\$2,889.21
823 JR HIGH ACCOUNT	\$2,967.28	\$0.00	\$0.00	\$221.81	\$2,745.47	\$878.43	\$1,867.04
824 JR HIGH FACULTY	\$619.15	\$227.70	\$0.00	\$290.24	\$556.61	\$313.36	\$243.25
825 LIBRARY JR HIGH	\$1,745.68	\$0.00	\$0.00	\$0.00	\$1,745.68	\$0.00	\$1,745.68
826 LEARN 2 LOVE	\$20,681.95	\$0.00	\$0.00	\$0.00	\$20,681.95	\$1,678.30	\$19,003.65
827 CHEERLEADERS JR HIGH	\$2,998.16	\$0.00	\$0.00	\$0.00	\$2,998.16	\$378.00	\$2,620.16
830 STUCO JH	\$2,900.28	\$0.00	\$0.00	\$0.00	\$2,900.28	\$0.00	\$2,900.28
831 T.S.A. JR HIGH	\$775.69	\$0.00	\$0.00	\$0.00	\$775.69	\$156.40	\$619.29
832 YEARBOOK JR HIGH	\$6,765.13	\$0.00	\$0.00	\$0.00	\$6,765.13	\$173.97	\$6,591.16
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$33,686.86	\$5,543.73	\$0.00	\$2,449.84	\$36,780.75	\$12,367.29	\$24,413.46
841 CHARTER OAK PTO	\$15,564.32	\$1,705.15	\$0.00	\$1,801.05	\$15,468.42	\$1,865.10	\$13,603.32
842 CHARTER OAK FACULTY	\$236.05	\$0.00	\$0.00	\$0.00	\$236.05	\$0.00	\$236.05
850 ACADEMIC TEAM HS	\$40.90	\$0.00	\$0.00	\$0.00	\$40.90	\$0.00	\$40.90
851 ART CLUB HS	\$7,285.02	\$0.00	\$0.00	\$182.52	\$7,102.50	\$168.68	\$6,933.82
852 ATHLETICS HS	\$72,056.42	\$8,453.19	\$0.00	\$16,454.11	\$64,055.50	\$32,583.20	\$31,472.30
853 HS CHEER	\$3,763.64	\$0.00	\$0.00	\$0.00	\$3,763.64	\$775.25	\$2,988.39
854 FOOTBALL CAMP	\$5,383.41	\$0.00	\$0.00	\$0.00	\$5,383.41	\$0.00	\$5,383.41
855 TENNIS HS	\$21,249.90	\$895.00	\$0.00	\$0.00	\$22,144.90	\$3,896.00	\$18,248.90
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$0.00	\$238.57
858 GHS LINK CREW	\$155.84	\$0.00	\$0.00	\$0.00	\$155.84	\$0.00	\$155.84
859 BAND (OPERATING) HS	\$19,395.14	\$2,644.20	\$0.00	\$1,534.00	\$20,505.34	\$2,951.12	\$17,554.22
860 CLASS OF 2021 HS	\$569.28	\$0.00	\$0.00	\$0.00	\$569.28	\$0.00	\$569.28
861 CLASS OF 2023 HS	\$1,716.18	\$0.00	\$0.00	\$0.00	\$1,716.18	\$0.00	\$1,716.18
864 GHS ALUMNI ACCOUNT	\$13,359.16	\$0.00	\$0.00	\$0.00	\$13,359.16	\$0.00	\$13,359.16
865 CLASS OF 2022 HS	\$6,645.55	\$50.00	\$0.00	\$0.00	\$6,695.55	\$0.00	\$6,695.55
866 CLASS OF 2024 HS	\$2,245.86	\$0.00	\$0.00	\$0.00	\$2,245.86	\$0.00	\$2,245.86
867 CLASS OF 2025 HS	\$2,867.22	\$0.00	\$0.00	\$0.00	\$2,867.22	\$0.00	\$2,867.22
869 ENGLISH CLUB	\$839.74	\$0.00	\$0.00	\$0.00	\$839.74	\$0.00	\$839.74
870 HS FACULTY/COURTESY ACCOUNT	\$414.83	\$0.00	\$0.00	\$18.38	\$396.45	\$231.62	\$164.83
871 HS STUDENT PANTRY	\$12,752.91	\$0.00	(\$10.00)	\$0.00	\$12,742.91	\$1,400.00	\$11,342.91
876 FFA 4H BOOSTER CLUB HS	\$39,342.20	\$4,028.23	\$0.00	\$841.02	\$42,529.41	\$21,265.16	\$21,264.25
877 FFA HS	\$41,668.81	\$5,565.50	\$0.00	\$27,964.73	\$19,269.58	\$12,457.13	\$6,812.45
878 FCCLA (FHA) HS	\$3,903.60	\$0.00	\$0.00	\$0.00	\$3,903.60	\$858.93	\$3,044.67
879 FOREIGN LANGUAGE SPAN HS	\$5,026.35	\$50.00	\$0.00	\$0.00	\$5,076.35	\$2,000.00	\$3,076.35
880 XC BLUECREW	\$4,451.59	\$0.00	\$0.00	\$988.00	\$3,463.59	\$0.00	\$3,463.59
881 LADY JAYS BASKETBALL	\$4,227.50	\$0.00	\$0.00	\$60.00	\$4,167.50	\$1,975.50	\$2,191.00

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2022 - 2/28/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$5.80	\$0.00	\$0.00	\$0.00	\$5.80	\$0.00	\$5.80
883 HERITAGE CLUB HS	\$680.83	\$0.00	\$0.00	\$0.00	\$680.83	\$0.00	\$680.83
884 HIGH SCHOOL ACCOUNT	\$17,993.81	\$358.54	(\$23.86)	\$233.75	\$18,094.74	\$6,209.83	\$11,884.91
885 STUDENT SUPPORT HS	\$2,968.56	\$305.27	\$0.00	\$102.74	\$3,171.09	\$119.40	\$3,051.69
886 HONOR SOCIETY HS	\$4,594.43	\$180.00	\$0.00	\$0.00	\$4,774.43	\$385.00	\$4,389.43
889 KEY CLUB HS	\$391.01	\$0.00	\$0.00	\$0.00	\$391.01	\$0.00	\$391.01
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$8,593.41	\$549.50	\$0.00	\$345.86	\$8,797.05	\$257.52	\$8,539.53
894 HS PROM ACCOUNT	\$3,842.82	\$0.00	\$0.00	\$0.00	\$3,842.82	\$0.00	\$3,842.82
895 JROTC HS	\$2,381.72	\$208.00	\$0.00	\$341.30	\$2,248.42	\$1,125.00	\$1,123.42
897 SOCCER CLUB HS	\$12,670.00	\$978.41	\$0.00	\$2,943.99	\$10,704.42	\$6,238.28	\$4,466.14
898 SCIENCE CLUB HS	\$7,088.63	\$0.00	\$0.00	\$333.53	\$6,755.10	\$547.28	\$6,207.82
899 STUDENT COUNCIL HS	\$10,721.22	\$0.00	\$0.00	\$0.00	\$10,721.22	\$0.00	\$10,721.22
900 CAMPUS BEAUTIFICATION HS	\$6,105.22	\$45.00	\$0.00	\$0.00	\$6,150.22	\$200.00	\$5,950.22
902 VOCAL HS	\$1,521.64	\$166.00	\$0.00	\$62.15	\$1,625.49	\$2,910.55	(\$1,285.06)
904 YEARBOOK HS	\$27,847.57	\$1,385.00	\$10.00	\$94.00	\$29,148.57	\$80.00	\$29,068.57
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,328.23	\$0.00	\$0.00	\$0.00	\$2,328.23	\$0.00	\$2,328.23
913 DRAMA HS	\$1,734.81	\$70.00	\$0.00	\$259.61	\$1,545.20	\$897.22	\$647.98
922 COURTESY COMMITTEE ADMIN	\$224.53	\$0.00	\$0.00	\$0.00	\$224.53	\$60.00	\$164.53
925 GENERAL FUND REFUND	\$1,015.50	\$14.00	\$0.00	\$0.00	\$1,029.50	\$100.00	\$929.50
927 HALL OF FAME BANQUET	\$431.97	\$0.00	\$0.00	\$0.00	\$431.97	\$0.00	\$431.97
929 DISTRICT SPECIAL OLYMPICS	\$33,894.65	\$0.00	\$0.00	\$0.00	\$33,894.65	\$1,800.00	\$32,094.65
931 TECHNOLOGY INSURANCE ACCOUNT	\$3,535.37	\$25.00	\$0.00	\$0.00	\$3,560.37	\$486.00	\$3,074.37
933 FAVER C&C	\$419.21	\$11.75	\$23.86	\$0.00	\$454.82	\$0.00	\$454.82
934 TRANSPORTATION C&C	\$2,698.12	\$690.00	\$0.00	\$992.76	\$2,395.36	\$200.00	\$2,195.36
935 VENDING MACHINE ADMIN	\$672.79	\$0.00	\$0.00	\$0.00	\$672.79	\$306.14	\$366.65
937 FAVER ACTIVITY	\$86.27	\$0.00	\$0.00	\$0.00	\$86.27	\$0.00	\$86.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$17,455.83	\$105.69	\$0.00	\$68.39	\$17,493.13	\$785.90	\$16,707.23
942 C.N. CLEARING ACCT	\$36.68	\$0.00	\$0.00	\$0.00	\$36.68	\$0.00	\$36.68
Total	\$665,939.67	\$48,894.01	\$0.00	\$66,751.53	\$648,082.15	\$141,009.10	\$507,073.05



www.gofmx.com
 1 (844) 664-4400
 800 Yard St., Suite 115
 Columbus, OH 43212

FMX Quote Summary

Address Information

Contact Name Dee Benson
 Email dee.benson@guthrieps.net
 Account Name Guthrie Public Schools
 Billing Address 802 E Vilas
 Guthrie, Oklahoma 73044
 United States
 Phone (405) 282-8900

Quote Information

Quote Number 00009743
 Expiration Date 6/30/2022
 Prepared By Michael Baker
 Email michael.baker@gofmx.com

Product	Sales Price	Quantity	Total Price
FMX Annual Subscription Fee	\$8,778.00	1.00	\$8,778.00
Grand Total:			\$8,778.00

Price Includes: Maintenance Requests, Planned Maintenance, Technology Requests, Schedule Requests, Transportation Requests, Inventory Management, Single Sign On, Arbiter Schedule Request Integration, Standard Dashboards, Inventory Requests, HR Forms, Bus Repair Request, Bus Conduct Report

Student Enrollment 3,492

See below for more detailed information on your Subscription Summary and Implementation Process.

Quote Acceptance Information

Term

The Initial Term for the subscription shall be from the date of execution of this agreement (signature date) for one (1) calendar year, unless otherwise specified in your subscription agreement.

Billing

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the Invoice if necessary. If you are exempt from sales tax, please send the required tax exemption documents to billing@gofmx.com. Invoices for this order will be emailed automatically from billing@gofmx.com.

Renewal

The subscription term will automatically renew for successive periods equal to the initial term unless either party notifies the other in writing at least thirty (30) days prior to expiration of the then current term.

By signing this Quote, I agree to the [FMX Terms of Use](#).

Signature: _____

Name: _____

Title: _____

Date: _____



www.gofmx.com
1 (844) 664-4400
800 Yard St., Suite 115
Columbus, OH 43212

Subscription Summary

- Unlimited users (administrators, technicians, requesters, etc.)
- Data imports from provided templates
- Site customization (custom fields, approval processes, email notifications, etc.)
- Site specific branding (URL and Logo)
- Mobile Access
- Basic reporting
- Full access to asset management and reporting
- Premier support and training
 - Dedicated Customer Success Manager
 - Remote-training
 - Access to online FMX Learning Center
 - Live email and telephone support (Monday – Friday 8:00am-6:00pm EST)

Memo

2022-2023 FMX Renewal

Learn more about our [Post Launch Implementation Requirements](#).

Customer: GUTHRIE PUBLIC SCHOOLS

Addr: 802 EAST VILAS
GUTHRIE OK 73044

October Membership: 2705

MAS: MUNICIPAL ACCOUNTING SYSTEMS, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 **Fax:** (405)275-7091

Re-Occurring Fiscal Year Charges	
Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.	
Description	Total
Appropriated Funds	\$9,000.00
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$1,500.00
Activity Funds	\$750.00
Personnel	\$1,500.00
Purchase Requisition	\$1,500.00
Employee Document Management	NA
Business Manager	NA
-Additional Contact(s): 1 - Amount: \$0.00	
Total 2022-2023 Fiscal Year Charges:	\$14,250.00

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and \$.55/mile roundtrip. Additional time is \$100.00 per hour.
- Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

- Definitions.
 - Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.

- (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
- (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
- (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
- (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
- (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
- (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
- (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
- (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.

2. Service.

(a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; and (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service.

(b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii), to accurately represent Customer's use of the Service and data obtained from the Service.

3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.

4. Access to the Service, Attribution, and Charges.

(a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.

(b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.

5. Availability, Maintenance, and Technical Support.

(a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.

(b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.

6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.

(a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.

(b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.

(c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act

(COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information.

(a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at www.wengage.com.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.

13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security,

worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.

14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: *Amanda Bunkerfield*

Date Prepared: 2/15/2022

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____



Guthrie Public Schools

Memo

To: Dr. Simpson
Guthrie School Board

From: Carmen Walters, Executive Director

Date: February 22, 2022

Re: K-6 Remedial Summer School Program

Guthrie Public Schools request your consideration and approval for the K-6 Remedial Summer School Program.

- Instruction will include reading for Kindergarten through 6th grade and mathematics for Kindergarten through 2nd grade and 4th through 6th grade.
- Students qualify based on STAR Early Literacy, STAR Reading, STAR Math, Measures of Academic Progress (MAP) assessments, Oklahoma School Testing Program (OSTP), scores, benchmark assessments and other informal assessments.
- The program is offered at no cost to the students. However, transportation is the responsibility of the parent or guardian.
- Funding for the program will be through Title I and RSA (Reading Sufficiency Act), funds at a total projected cost of \$25,000.
- The staff will include approximately 12 teachers, 2 paraprofessionals, and 1 administrator.
- Teacher pay is \$25.00 per hour, plus up to 5 hours for scheduling and parent contact prior to the beginning and after summer school. Paraprofessional pay is at a rate of \$15.00 per hour. Summer School Administrator pay is \$30.00 per hour, plus \$500 for preparation.
- All sessions will be held at Guthrie Upper Elementary School.
- Students will attend Wednesday-Thursday June 1-2, 2022, Monday-Thursday June 6-23, 2022, Monday-Tuesday June 27-28, 2022 from 8:30-11:30 AM for a total of 16 days. Teachers will report Tuesday-Thursday May 31- June 2, 2022, Monday-Thursday June 6-23, 2022, Monday-Tuesday June 27-28, 2022 from 8:00 AM-12 PM for a total of 17 days, and the Summer School Administrator will report Tuesday-Thursday May 31-June 2, 2022, Monday-Thursday June 6-23, 2022 and Monday-Tuesday June 27-28, 2022 from 7:30 AM-12:30 PM for a total of 17 days.
- Teacher recommendations will be submitted for your approval at the May 2022 board meeting.



**Board of Education Personnel Reports
March 7, 2022**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Coolican, Sean	HS	Speech/Drama	02-16-22	6	Joyce Allen

<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Narze, Wesley	Trans.	Bus Monitor	03-07-22	2	6	Wynter Lesley
Nelson, Jennifer	JH	SpEd. Para.	02-15-22	6	7.5	Wendy Jones
Robles, Juan	JH	Head Cust.	02-15-22	5	8	Kenny Bohanan
Sanford, Hannah	GUES	SpEd. Para.	03-07-22	3	7.5	Molly McCabe

FMLA Requests

Certified:

Support: 1

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
Ogle, Tina	JH – 7 th Gr. Science	JH – JH STEM	David Share

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Graves, Denisa	Trans. – Rte Driver	Trans. – Spec.Needs Driver	Alicia Powell

Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Bramhall, Kara	Central	Spec. Ed.	resignation	03-11-21

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Guthrie Public Schools
Building Level Administrator Re-Hire for 2022-2023

Employee Name	Site	Contract Type
BALL, JEFF	135	ADMINISTRATOR
BRAMWELL, TODD	610	ADMINISTRATOR
DAVISON, SUSAN	125	ADMINISTRATOR
GRAHAM, SCOT	120	ADMINISTRATOR
LEGRANDE, CHRIS	705	ADMINISTRATOR
ROBINSON, SHANE	610	ADMINISTRATOR
STONE, BRET	705	ADMINISTRATOR
THROCKMORTON, DUSTY	705	ADMINISTRATOR
TODD, MARSHA	110	ADMINISTRATOR
WATSON, DANI	130	ADMINISTRATOR

Guthrie Public Schools
Property Committee Meeting
February 28, 2022 5:00 p.m.

Attending Members: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Tina Smedley, Gail Davis, Jennifer Bennett-Johnson, and Linda Skinner.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized February expenses for Maintenance and Transportation
- Comparison of 2020/21 expenditures to 2019/20
- 34 new February Purchase Orders for Maintenance and 20 for Transportation

Completed Projects:

- Completed 115 Maintenance work orders, 59 Transportation work orders and handled 35 Activity trips work orders for the month.
- Maintenance staff and 1 Mechanic received their 3-year forklift certification
- Our Energy Specialist, Ronnie, received training from Cenergistic
- Installed a new water heater in the staff restroom at Fogarty
- Installed the new Softball scoreboard
- The burned up electrical panel was replaced at the Track/Soccer field
- Replaced the 2 wood exterior doors with metal on the old shop building
- Energy Management completed 6 audits at several sites this month
- Our Maintenance team was out during the 6 days of distant learning due to winter weather putting out ice melt, spreading sand, removing snow/ice and checking buildings for any issues

Future Projects:

- Continue the floor work at the HS to the north and south part of the building and the floor work at GUES to the main and gym hallways
- Install fencing to the HVAC units at the HS Annex
- Install electric winches to the 6 basketball goals in the main gym at the HS
- Paint HS annex exterior doors and the classroom doors & gym at the JH
- Replace the sidewalk going from the teacher parking lot to the building at Fogarty
- Pour concrete pads for the dumpsters at GUES and the HS
- Replace a 30' section of the dry system fire suppression line at the HS
- Continue oil and transmission fluid changes to the white and yellow fleet
- Make major repairs to the roof drain system on the north side of the HS
- Paint/stain the concrete floors in the south building halls at Central
- Install plumbing shut-off valves at strategic areas at each School
- Replace the HVAC units to the Softball building
- Continue to hire & train new bus drivers, currently have 2 open positions.
- Install blackout window shades in the Fogarty Auditorium and the Board Room at the Administration building.
- Repair the north rock wall at Jelsma Stadium where large cracks are developing.

- Replace the doors to the boy's bb locker room that were vandalized

Bond/Building Fund Projects:

Bond Project – New Cotteral Elementary-RFP for CMAR is being advertised

Bond Projects – ESSER/ARPA Funds

- GUES Building Automatic System Replacement, replace air handler units, exhaust fans in restrooms and other system controls – **in progress**
Replace the two boilers – **completed**
- Central Replace the boiler and chiller
- HS Replace five boilers
- Sev. sites Replace package units
- JH Gym Install new package HVAC units – **outside duct work installed and the HVAC package unit has been set at the JH**
- JH Tuckpointing to the exterior of the main building – **in progress**
Installation of outside windows – **possibly starting in March**
- HS Restroom Renovations – **bids going out in March**
Gym foyer project – **bids going out in March**
- JH HVAC Classroom projects – **bids going out in March**

2022 Building Fund Projects:

- HS Install electric winches for 6 BB goals in the main gym - **ordered**
- Fogarty Install automatic blinds in the lower level of the Auditorium and regular blinds in the balcony & hallway - **ordered**
- Admin. Install automatic blinds in the Boardroom – **ordered**
- Softball Install new scoreboard – **completed**

Dr. Simpson discussed the progress of the High School main gym foyer with the blueprints and pictures.

Guthrie Public Schools
Finance Committee Meeting

March 2, 2022

4:00 p.m.

In attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Carmen Walters, Gail Davis, Janna Pierson, Ron Plagg and Tamie Jones

Mrs. Chapple opened the meeting with a welcome and introduction of her new Administrative Assistant/Encumbrance Clerk, Tamie Jones. She then briefly presented the following budget information:

Fund Balance Projections as of February 28, 2022

Projections were presented

Discussion – Open Purchase Orders from fiscal year 20/21

Mrs. Chapple presented information on the handling of open Purchase Orders from fiscal year 20/21

Discussion – Future Chefs Event

Mrs. Chapple presented the information for this event

Ms. Walters presented the following:

K-6 Remedial Summer School Program

Details were discussed

Mr. Benson presented the following:

Renewal of FMX and MAS software

Mr. Benson presented the information

Dr. Simpson presented the following:

Discussion - Construction Manager Selection Process

Bid process in place for HS gym and restrooms, as well as the HVAC system for JH

Details were discussed

Discussion - Blueprints

Dr. Simpson presented the blueprints for the previously mentioned projects

Curriculum Committee Meeting Minutes

March 2, 2022

5:00 PM

GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Doug Ogle, Carmen Walters, Janna Pierson, Travis Sallee, Chris Schroder, and Kary Jarred

Agenda Items Discussed:

Ms. Walters

- **K-6 Remedial Summer School:**
Ms. Walters submitted proposed dates for K-6 remedial summer school. This will go before the board for approval at the March 7 board meeting.
- **DHS Referrals by Site:**
Presentation of DHS referrals by site to date for the 2021-2022 school year.
- **Update on School-Based Service Specialists (SBSS) and Ana Salas-Ocampo (EL):**
Presentation of schedule changes for School-Based Service Specialists and Ana Salas-Ocampo.

Mr. Ogle

- **Upcoming Career Fairs:**
Career fairs are generally moving back to in-person rather than virtual. Mr. Ogle and Ms. Walters will be attending OSU career fair on 3-22-22.
- **Edgenuity 2022-2023 Discussion:**
Continuing discussion on Edgenuity program for 2022-2023 school year.
- **Foundation Fundraiser Update:**
Foundation Fundraiser will be held on 3-8-22 at 5:45 pm at Meridian Technology's Guthrie campus.
- **Foundation Teacher Grant Update:**
The foundation met this week to discuss teacher grants. From a total of 67 grants requested, 42 grants were funded. Grants will be delivered to the teachers on March 30.

Dr. Simpson

- **District Updates**