

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
JUNE 13, 2016**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON JUNE 13, 2016**

**Board Members Present:** Gail Davis, Terry Pennington, Travis Sallee, Tina Smedley and Sharon Watts

**Board Members Absent:** Jennifer Bennett-Johnson and Janna Pierson

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Dennis Schulz, Ass't Superintendent  
Doug Ogle, Executive Director of Personnel/Secondary Ed  
Carmen Walters, Executive Director of Federal Programs/Elementary Ed  
Eldona Woodruff, Director of Special Education  
Jerry Gammill, Director of Facilities  
Dee Benson, Director of Technology  
Cody Thompson, Director of Operations  
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Watts.
2. Members Gail Davis, Terry Pennington, Travis Sallee, Tina Smedley, and Sharon Watts were present for roll call.  
  
Members Jennifer Bennett-Johnson and Janna Pierson were not present for roll call.
3. A quorum was established.
4. President Watts asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Watts asked everyone present to join her in a Moment of Silence.
6. President Watts asked for the presentation of Veterans of Foreign Wars Teacher of the Year Award.

**Commander Watts presented Ms. Kim Barrett, GHS Social Studies teacher, with the Citizen Education Teacher Award from Post 4578. This award is given to teachers that integrate citizen education into their curriculum. Ms. Barrett won on the local and district level.**

- 7A. President Watts asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

- 7B. President Watts called for any comments to the Board by Board members.**

**President Watts congratulated Dr. Simpson for being named the 2016 OASA District #3 Superintendent of the Year.**

- 8. President Watts called for the Superintendent's Reports.**

**Superintendent Simpson reported on the following:**

**Stated that Career Tech received a budget cut which in-turn affects GPS. The projections show we will lose program money rather than salary money. These cuts will be approximately \$6,400 which are funds that would be used for supplies in those classrooms.**

**Reported the ACE Technology Revolving Fund received a reduction in budget of almost \$81,000 due to underperformance of this fund. Total losses for GPS for 2015-2016 to date are \$1.3 million.**

**Explained the funds for textbooks have always been allocated as a separate line item. These funds have recently been zeroed out and moved to another place in the State formula. We have already ordered text books for 2016-2017 and will be using available funds from our 2015-2016 budget to fund them.**

**Announced construction has begun at Central Elementary in the replacing of the central heat and air units.**

- 9. President Watts called for any items to be removed on the Consent Agenda for discussion.**

**Agenda Item 9A, Minutes of regular meeting held on May 9, 2016, was pulled from the Consent Agenda by Sallee and Agenda Item 9B, Minutes of special meeting held on May 23, 2016, was pulled from the Consent Agenda by Davis.**

**A motion was made by Pennington and seconded by Davis to approve the Consent Agenda excluding Item 9A, Minutes of regular meeting held on May 9, 2016 and Item 9B, Minutes of special meeting held on May 23, 2016.**

**The motion carried with 5 ayes and 0 nays.**

**A motion was made by Smedley and seconded by Pennington to approve Agenda Item 9A of the Consent Agenda.**

**The motion carried with 4 ayes and 1 abstention-Member Sallee abstaining.**

**A motion was made by Pennington and seconded by Davis to approve the Agenda Item 9B of the Consent Agenda.**

**The motion carried with 3 ayes and 2 abstentions-Members Smedley and Davis abstaining.**

- 10A. President Watts called for recommendation, consideration and action upon renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2016-2017.**

**A motion was made by Sallee and seconded by Smedley to approve renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10B. President Watts called for recommendation, consideration and action upon 2015-2016 Supplemental Appropriations for Child Nutrition Fund for Form 150 and Form 307.**

**A motion was made by Davis and seconded by Smedley upon approval of 2015-2016 Supplemental Appropriations for Child Nutrition Fund for Form 150 and Form 307.**

**The motion carried with 5 ayes and 0 nays.**

- 10C. President Watts called for recommendation, consideration and action upon Temporary Appropriations for 2016-2017 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund.**

**A motion was made by Smedley and seconded by Davis to approve Temporary Appropriations for 2016-2017 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund.**

**The motion carried with 5 ayes and 0 nays.**

- 10D. President Watts called for agreement with NORTHchurch, Inc. for facility use for 2016-2017.**

**A motion was made by Pennington and seconded by Sallee to approve agreement with NORTHchurch, Inc. for facility use for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10E. President Watts called for recommendation, consideration and action upon renewal with OSIG for property, general liability, fleet vehicle and errors and omissions coverage for 2016-2017.**

**A motion was made by Pennington and seconded by Smedley to approve renewal with OSIG for property, general liability, fleet vehicle and errors and omissions coverage for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10F. President Watts called for recommendation, consideration and action upon renewal with OSAG for workers' compensation insurance coverage for 2016-2017.**

**A motion was made by Pennington and seconded by Smedley to approve renewal with OSAG for workers' compensation insurance coverage for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10G. President Watts called for recommendation, consideration and action upon renewal agreement with Aurora Learning Community Association (ALCA) for 2016-2017.**

**A motion was made by Smedley and seconded by Davis to approve renewal agreement with Aurora Learning Community Association (ALCA) for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10H. President Watts called for recommendation, consideration and action upon the Elementary Student Handbook for 2016-2017 and Handbook Supplements for Central, Cotteral, Fogarty and GUES for 2016-2017.**

**A motion was made by Smedley and seconded by Sallee to approve the Elementary Student Handbook for 2016-2017 and Handbook Supplements for Central, Cotteral, Fogarty and GUES for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10I. President Watts called for recommendation, consideration and action upon the Jr. High School Student Handbook for 2016-2017.**

**A motion was made by Davis and seconded by Smedley to approve the Jr. High School Student Handbook for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10J. President Watts called for recommendation, consideration and action upon Guthrie High School/Faver Alternative School Student Handbook for 2016-2017.**

**A motion was made by Smedley and seconded by Davis to approve the Guthrie High School/Faver Alternative School Student Handbook for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10K. President Watts called for recommendation, consideration and action upon Guthrie High School Course Description Handbook for 2016-2017.**

**A motion was made by Davis and seconded by Smedley to approve the Guthrie High School Course Description Handbook for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

**10L. President Watts called for recommendation, consideration and action upon renewal agreement with Ms. Teresa Ewing to provide Physical Therapy Services for 2016-2017.**

**A motion was made by Pennington and seconded by Davis to approve the renewal with Ms. Teresa Ewing to provide Physical Therapy Services for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

**10M. President Watts called for recommendation, consideration and action upon agreement with Beth McLean for Occupational Therapy for 2016-2017.**

**A motion was made by Smedley and seconded by Pennington to approve the agreement with Beth McLean for Occupational Therapy for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

**10N. President Watts called for recommendation, consideration and action upon renewal agreement with Logan County Health Department for nursing services for 2016-2017.**

**A motion was made by Smedley and seconded by Davis to approve the renewal agreement with Logan County Health Department for nursing services for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

**10O. President Watts called for recommendation, consideration and action on the following appointments for 2016-2017:**

- Dennis Schulz – Purchasing Agent**
- Vicki Biggs – Encumbrance Clerk**
- Jana Wanzer – Treasurer**
- Anita Paul – Assistant Treasurer**
- Jana Frey – Clerk of the Board and Minutes Clerk**
- Jean Watts – Deputy Clerk of the Board and Deputy Minutes Clerk**

**A motion was made by Sallee and seconded by Davis to approve the following appointments for 2016-2017:**

- Dennis Schulz – Purchasing Agent**
- Vicki Biggs – Encumbrance Clerk**
- Jana Wanzer – Treasurer**
- Anita Paul – Assistant Treasurer**
- Jana Frey – Clerk of the Board and Minutes Clerk**
- Jean Watts – Deputy Clerk of the Board and Deputy Minutes Clerk**

**The motion carried with 5 ayes and 0 nays.**

**10P. President Watts called for recommendation, consideration and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2016-2017.**

**A motion was made by Pennington and seconded by Smedley to accept each bid as listed for lawn services for Guthrie Public Schools for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 10Q. President Watts called for recommendation, consideration and action to accept lease purchase financing for Oklahoma LED project.**

**A motion was made by Pennington and seconded by Davis to approve lease purchase financing for Oklahoma LED project.**

**The motion carried with 4 ayes and 1 nay-Member Sallee voting nay.**

- 10R. President Watts called for recommendation, consideration and action to approve the findings of the Internal Revenue Service and make the associated required payment.**

**A motion was made by Smedley and seconded by Davis to approve the findings of the Internal Revenue Service and make the associated required payment.**

**The motion carried with 5 ayes and 0 nays.**

- 10S. President Watts called to consider and vote to approve a resolution pertaining to the district's \$11,000,000 Building Bonds, Series 2016; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.**

**A motion was made by Pennington and seconded Smedley by to approve a resolution pertaining to the district's \$11,000,000 Building Bonds, Series 2016; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.**

**The motion carried with 5 ayes and 0 nays.**

- 10T. President Watts called to consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma, to serve as registrar and paying agent on the district's \$11,000,000 Building Bonds, Series 2016.**

**A motion was made by Pennington and seconded by Sallee to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$11,000,000 Building Bonds, Series 2016.**

**The motion carried with 5 ayes and 0 nays.**

- 11. President Watts called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of temporary contract teachers as listed for 2016-2017, employment of career and probationary contract teachers as listed for 2016-2017, employment of support employee as listed for 2016-**

**2017, extra-duty assignments as listed for 2016-2017, and teacher negotiations for 2016-2017, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7.**

- 11A. A motion was made by Pennington and seconded by Sallee to go into executive session.**

**The motion carried with 5 ayes and 0 nays. Executive session began at 7:44 p.m.**

- 11B. President Watts acknowledged the Board's return to open session at 8:28 p.m.**

- 11C. President Watts stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Watts called for a vote on action as set out on the Personnel Reports.**

**A motion was made by Pennington and seconded by Davis to approve action as set out on the Personnel Reports.**

**The motion carried with 5 ayes and 0 nays.**

- 13. President Watts called for action upon recommendation to employ temporary contract teachers as listed for 2016-2017.**

**A motion was made by Smedley and seconded by Davis to approve temporary contract teachers as listed for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 14. President Watts called for action upon recommendation to employ career and probationary contract teachers as listed for 2016-2017.**

**A motion was made by Pennington and seconded by Sallee to approve employing career and probationary contract teachers as listed for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 15. President Watts called for action upon recommendation to employ support employee as listed for 2016-2017.**

**A motion was made by Pennington and seconded by Sallee to employ support employee as listed for 2016-2017.**

**The motion carried with 5 ayes and 0 nays.**

- 16. President Watts called for action upon recommendation of extra-duty assignments as listed for 2016-2017.**

**A motion was made by Smedley and seconded by Davis to approve extra-duty assignments as listed for 2016-2017.**

The motion carried with 5 ayes and 0 nays.

17. President Watts called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.

Superintendent Simpson stated he had received no resignations.

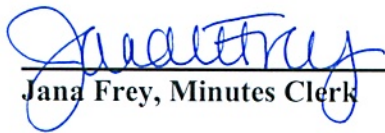
18. President Watts called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.

Superintendent Simpson stated there was no new business.

19. A motion was made by Smedley and seconded by Davis to adjourn the meeting.

The motion carried with 5 ayes and 0 nays.

The meeting adjourned at 8:31 p.m.

  
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Jana Frey, Minutes Clerk

  
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E. Sharon Watts, Board President

APPROVED

JUL 11 2016 

BOARD OF EDUCATION  
GUTHRIE, OK