

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
SEPTEMBER 9, 2019
7:00 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 7. Superintendent's Reports**
- 8. Presentation by Doug Ogle, Assistant Superintendent, for ICAP**
- 9. Consent Agenda:.....Pages 7-71
All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:**
 - A. Minutes of regular meeting held on August 12, 2019**
 - B. Minutes of special meeting held on August 16, 2019**
 - C. Treasurer's Report**
 - D. Activity Fund Fundraisers as per attached list**
 - E. Activity Fund Transfer Request**

- F. Encumbrances for General Fund #'s 320-504, Building Fund #'s 127-178, Child Nutrition Fund #'s 10-12, Gifts and Endowments Fund #1 and listed change orders and Activity Fund Reports**
- G. Fuel Bid**
- H. Out-of-State Trip Request:
Jessica Maker and FCCLA Students-FCCLA National Fall Conference-Dallas, TX-
November 14-17, 2019**
- I. Declare listed items as surplus**
- J. Contracts/Agreements under \$10,000**
 - 1. Recommendation, consideration and action upon collaborative agreement between Guthrie Public Schools and University of Oklahoma National Center for Disability Education and Training**

Commentary:

This is an agreement to allow Pre-Employment Transition Services training to be conducted with students with disabilities. The training would be conducted by approved Pre-ETS during the school day at no charge to the district. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 2. Recommendation, consideration and action upon agreement with Edmentum for library program licensing at GJHS and GHS for 2019-2020**

Commentary:

This is our annual renewal for Junior High and High School Study Island software from Edmentum which provides remediation technology for our students. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

10. Business Agenda:

- A. Recommendation, consideration and action upon Gifted and Talented Committee for 2019-2020.....Page 72**

Commentary:

The list of recommendations is in your packet. This is required to be brought before the Board each year. **Angie Smedley will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- B. Recommendation, consideration and action upon Professional Development Committee for 2019-2020.....Page 73**

Commentary:

The list of recommendations is in your packet. This is brought before the Board each year.

Carmen Walters will answer any questions.

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. Recommendation, consideration and action upon contract with The Stacy Group, Inc. for architectural services for 2019-2020.....Pages 74-85**

Commentary:

This is our annual renewal of the contract with our architectural firm. The Stacy Group, Inc. was chosen in 2013 as the District's architect. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- D. Recommendation, consideration and action upon agreement with the City of Guthrie for School Resource Officers for 2019-2020.....Pages 86-89**

Commentary:

Guthrie Public Schools will pay the City of Guthrie for the established cost of two resource officers for the months that school is in session as stated in this agreement. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- E. Recommendation, consideration and action upon 2019-2020 Estimate of Needs as prepared by Putnam & Company, PLLC and 2018-2019 Financial Statement and the authority to publish the same.....Pages 90-147**

Commentary:

We are required to adopt the Estimate of Needs each year at this time. **Michelle Chapple will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- F. Recommendation, consideration and action upon revision to District Policy:**
• C-27 Administration of Federal Programs **Pages 148-155**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- G. Recommendation, consideration and action upon revision to District Policy:**
• **E-14 *District Wide Parental Involvement (Parent Bill of Rights)*** **Pages 156-158**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- H. Recommendation, consideration and action upon revision to District Policy:**
• **E-22 *Student Promotion and Retention and Student Pass/Failure of a Course*** **Pages 159-165**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- I. Recommendation, consideration and action upon revision to District Policy:**
• **E-38A *Reading Sufficiency Act Testing and Procedures*** **Pages 166-171**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- J. Recommendation, consideration and action upon revision to District Policy:**
• **E-41A *Social Media and Social Networking*** **Pages 172-173**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- K. Recommendation, consideration and action upon revision to District Policy:**
• **E-45 *Title I Parental Involvement*** **Pages 174-178**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- L. Recommendation, consideration and action upon revision to District Policy:**
• **F-6 Wellness Policy** **Pages 179-186**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- M. Recommendation, consideration and action upon revision to District Policy:**
• **F-20A Directory Information Notice** **Page 187**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- N. Recommendation, consideration and action upon revision to District Policy:**
• **F-32 Smoking, Vaping, and the Use of Tobacco Products** **Pages 188-190**

Commentary:

This is a recommendation from our legal counsel based on state law and aligns with current practice. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- O. Presentation of proposed new District Policy:**
• **F-46A Medical Marijuana, Hemp and Cannabidiol (CBD)** **Pages 191-195**

Commentary:

This proposed new policy was reviewed by the Superintendent and our legal counsel. This is not an action item. It is for presentation only and will be placed on a future agenda for consideration.

Dr. Simpson will answer any questions.

- P. Recommendation, consideration and action upon Guthrie Jr. High Health Fair for 7th grade students November 18th and 20th, 2019.....Page 196**

Commentary:

This Health Fair has been held for a number of years at the Jr. High. Classes are generally led by individuals from the Logan County Health Department, Guthrie Police Department, OSU Extension Office and FCA. A letter from Bethany Knight, Guthrie Jr. High Counselor, is included in your packet outlining different subjects to be covered. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 11. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2019-2020, discussion of purchase or appraisal of real property, periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, discussion of confidential conversations with the Board’s attorney concerning pending claims and litigation, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3, 4 and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
- 12. **Vote on action as set out on the Personnel Reports.....Page 197**
- 13. **Action upon recommendation of extra-duty assignments as listed for 2019-2020.....Pages 198-199**
- 14. **Discussion, consideration and vote to approve the purchase of a tract of land lying in the North Half of Section 10, Township 16 North, Range 2 West of the Indian Meridian in Logan County, Oklahoma consisting of approximately 38.33 acres more or less for the sum of \$264,000 pursuant to the terms and conditions contained in a Real Estate Purchase Contract dated as of August 15, 2019 between Bank 7 and Guthrie Public Schools**

Commentary:
GPS was the successful bidder at the auction on August 15, 2019 for approximately 38.4 acres of land. The expected closing date is set for September 17, 2019. **Dr. Simpson will answer any questions.**
- 15. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 16. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 17. **Adjourn**

**Dr. Mike Simpson
Superintendent**

jf

Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
AUGUST 12, 2019**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON AUGUST 12, 2019

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts

Board Members Absent: Travis Sallee

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special
Education
Cody Thompson, Director of Operations
Dee Benson, Director of Technology

1. The meeting was called to order by President Smedley.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Ron Plagg, Tina Smedley and Sharon Watts were present for roll call.

Member Travis Sallee was not present for roll call.
3. A quorum was established.
4. President Smedley asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Smedley asked everyone present to join her in a Moment of Silence.
- 6A. President Smedley asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.
- 6B. President Smedley called for any comments to the Board by Board members.

President Smedley thanked the GPS staff for how great our facilities look after hard work performed over the summer.
7. President Smedley called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

Thanked the custodial and maintenance staff at GPS for the outstanding work this summer. They accomplished as much or more this summer than last summer. The a/c work at GHS began in January and they are putting finishing touches on all of that.

Reported on the progress being made on the GJHS a/c. The part was ordered from Italy. Our staff has been putting long, hot hours in on making sure everything is installed correctly and we are able to get it running soon.

Reported Centralized District Enrollment was last Wednesday and Thursday and that so far we have had 402 new students enroll.

New Teacher Orientation was held today with 42 new teachers in attendance.

All-School Convocation is this Thursday, August 15th beginning at 8:00 a.m. at GJHS.

Announced a scheduled Special Board Meeting for this Friday, August 16th at 8:00 a.m. to handle any last minute personnel issues.

Informed the Board of the following dates:

Elementary Meet the Teacher this Friday from 3:00-7:00 p.m.

Junior High Open House this Friday from 4:00-7:00 p.m.

High School Freshman Orientation this Thursday from 6:30-8:00 p.m.

High School Schedule Pickup was this afternoon from 10:00-12:00

First day of school is Tuesday, August 20th

Announced the OSSBA/CCOSA Conference is August 23-25th in OKC. Please see Jana to register if you haven't already. We have two board members signed up to go as of today.

Jana placed each board member's current training credits in front of each of them. Make sure they look accurate. Ask Jana any questions you may have.

8. President Smedley called for action on the Consent Agenda.

A motion was made by Pierson and seconded by Watts to approve the Consent Agenda.

The motion carried with 6 ayes and 0 nays.

9A. President Smedley called for recommendation, consideration and action to calculate the 2019-2020 school year by instructional hours.

A motion was made by Watts and seconded by Plagg to calculate the 2019-2020 school year by instructional hours.

The motion carried with 6 ayes and 0 nays.

9B. President Smedley called for recommendation, consideration and action upon renewal agreement with Coca-Cola Southwest Beverages LLC for 2019-2020.

A motion was made by Davis and seconded by Bennett-Johnson to approve renewal agreement with Coca-Cola Southwest Beverages LLC for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9C. President Smedley called for recommendation, consideration and action upon authorizing Ms. Jana Wanzer as authorized representative for the Child Nutrition Program.**

A motion was made by Watts and seconded by Davis to authorize Ms. Jana Wanzer as authorized representative for the Child Nutrition Program.

The motion carried with 6 ayes and 0 nays.

- 9D. President Smedley called for recommendation, consideration and action upon Memorandum of Understanding between Oklahoma City Community College and Guthrie High School for the dual/concurrent program for 2019-2020.**

A motion was made by Pierson and seconded by Watts to approve the Memorandum of Understanding between Oklahoma City Community College and Guthrie High School for the dual/concurrent program for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9E. President Smedley called for recommendation, consideration and action upon School Bus Rider's Handbook for 2019-2020.**

A motion was made by Davis and seconded by Bennett-Johnson to approve the School Bus Rider's Handbook for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9F. President Smedley called for recommendation, consideration and action upon School Bus Driver's and Monitor's Handbook for 2019-2020.**

A motion was made by Plagg and seconded by Watts to approve the School Bus Driver's and Monitor's Handbook for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9G. President Smedley called for agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students for 2019-2020.**

A motion was made by Watts and seconded by Pierson to approve agreement with Betsy Chen, BCBA of BC Behavioral LLC, to provide specialized services relating to the provision of educational and behavioral services for students for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9H. President Smedley called for recommendation, consideration and action upon agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sheriff's Office for 2019-2020.**

A motion was made by Davis and seconded by Bennett-Johnson to approve the agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sheriff's Office for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 10. President Smedley called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2019-2020 and discussion of purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, 3 and 7.**

- 10A. A motion was made by Watts and seconded by Plagg to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 7:15 p.m.

- 10B. President Smedley acknowledged the Board's return to open session at 8:37 p.m.**

- 10C. President Smedley stated that in executive session only those items listed in Agenda Item 10 were discussed and no votes were taken.**

- 11. President Smedley called for a vote on action as set out on the Personnel Reports.**

A motion was made by Watts and seconded by Bennett-Johnson to approve action as set out on the Personnel Reports with the correction that Stacey Johnston will be employed at GUES rather than Cotteral.

The motion carried with 6 ayes and 0 nays.

- 12. President Smedley called for action upon recommendation of extra-duty assignments as listed for 2019-2020.**

A motion was made by Watts and seconded by Davis to approve extra-duty assignments as listed for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 13. President Smedley called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were no resignations offered since the posting of the agenda.

- 14. President Smedley called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was one item of new business since the posting of the agenda.

We received Change Order #1 for the HS North Gym HVAC project. This change order is for the amount of \$5,559.60 to scan the wall to design the repair and to repair the wall.

A motion was made by Plagg and seconded by Watts to approve Change Order #1 for the HS North Gym HVAC project.

The motion carried with 6 ayes and 0 nays.

- 15. A motion was made by Watts and seconded by Davis to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:40 p.m.

Jana Frey, Minutes Clerk

Tina Smedley, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
AUGUST 16, 2019**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION SPECIAL MEETING HELD AT 8:00 A.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON AUGUST 16, 2019

Board Members Present: Jennifer Bennett-Johnson, Janna Pierson, Ron Plagg, Travis Sallee, Tina Smedley and Sharon Watts

Board Member Absent: Gina Davis

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special Education
Dee Benson, Director of Technology
Cody Thompson, Director of Operations

1. The meeting was called to order by President Smedley.
2. Members Jennifer Bennett-Johnson, Janna Pierson, Ron Plagg, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.

Member Gina Davis was not present for roll call.
3. A quorum was established.
4. President Smedley asked everyone present to stand and join her in the Pledge of Allegiance.
5. President Smedley asked everyone present to join her in a Moment of Silence.
6. President Smedley called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, teacher negotiations for 2019-2020, Support Personnel Handbook for 2019-2020, Administrator's Handbook and Salary Schedule for 2019-2020, and discussion of purchase of appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, 3 and 7.

No motion was made to go into executive session.
7. President Smedley called for vote on action as set out on the Personnel Reports.

A motion was made by Pierson and seconded by Watts to approve the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

- 8. President Smedley called for recommendation, consideration and action upon Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2019-2020.**

A motion was made by Watts and seconded by Plagg to approve the Negotiated Agreement between the Guthrie Association of Classroom Teachers and the Guthrie Board of Education for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 9. President Smedley called for recommendation, consideration and action upon Support Personnel Handbook for 2019-2020.**

A motion was made by Bennett-Johnson and seconded by Pierson to approve the Support Personnel Handbook for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 10. President Smedley called for recommendation, consideration and action upon Administrator's Handbook and Salary Schedule-not including the Superintendent-for 2019-2020.**

A motion was made by Plagg and seconded by Watts to approve the Administrator's Handbook and Salary Schedule-not including the Superintendent-for 2019-2020.

The motion carried with 6 ayes and 0 nays.

- 11. A motion was made by Watts and seconded by Bennett-Johnson to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:04 a.m.

Jana Frey, Minutes Clerk

Tina Smedley, Board President

TREASURER'S REPORT
August 31, 2019

BANK BALANCES

FARMERS & MERCHANTS

General Fund	\$ 4,332,910.00
Building Fund	607,199.69
Sinking Fund	487,591.16
ILR Fund	47,410.87
G&E Fund	6,600.60
Child Nutrition Fund	140,733.87
Activity Fund	493,436.11
School Age-Care Fund	75,619.14
Bond Fund	<u>718,966.75</u>

TOTAL \$ 6,910,468.19

RECEIPTS

GENERAL FUND:

Logan County	\$ 74,541.43
State of Oklahoma	1,058,885.80
Okla. Tax Comm.	181,019.60
School Land Earn.	25,466.32
R.O.T.C.	3,440.65
Federal Programs	250,830.07
Misc Receipts	5,952.29
Correcting Entry(-)	105.00
General Acct. Int.	2,506.36
Minus (-) Bank Fees	<u>86.73</u>
TOTAL	\$ 1,602,450.79

BUILDING FUND

Logan County	\$ 5,582.43
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 5,602.43

SINKING FUND:

Logan County	\$ 15,416.61
--------------	--------------

CHILD NUTRITION FUND:

Local	25,706.67
State	640.41
Federal	<u>0.00</u>
TOTAL	\$26,347.08

INS.LOSS RECOVERY FUND:

\$ 3,250.00

BOND FUND:

Interest	\$ 176.17
Bank Fees	<u>(-) 9.15</u>
TOTAL	\$ 167.02

MW

WARRANTS PAID

GENERAL FUND:

2018-2019 \$ 462,064.37
2019-2020 \$ 675,230.19

GIFTS & ENDOWMENTS FUND:

2018-2019
2019-2020

BUILDING FUND:

2018-2019 \$ 54,488.60
2019-2020 \$162,488.21

INS. LOSS RECOVERY FUND:

2018-2019
2019-2020

CHILD NUTRITION FUND:

2018-2019 \$ 13,513.02
2019-2020 \$ 4,479.05

BOND FUND:

2018-2019 \$ 280,613.25
2019-2020 \$ 15,780.50

CD/INVESTMENTS:

Farmers and Merchants Bank – Bond CD \$ 1,000,000.00

TOTAL MONIES IN F&M BANK \$ 6,910,468.19

PLEGGED – FDIC \$ 250,000.00
PLEGGED – F&M BANK \$ 10,257,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 09/09/2019**

1.	Central Activity, 802	Deanan popcorn brochure sales
2.	HS Cheer, 853	World's Finest Chocolate sales
3.	HS Cheer, 853	Bake/Snack Sale
4.	HS Cheer, 853	Little Cheer Clinic w/Tshirt & bow
5.	Tennis, 855	FanCloth Brochure sales
6.	Tennis, 855	Tennis Camp
7.	Tennis, 855	Lexi Hastings Memorial Tennis Tourn.
8.	Tennis, 855	McDonald's Pancake Dinner
9.	JROTC, 895	Work Lazy E Arena Chair back rental
10.	Class of 2023, 861	Class Dues
11.	GUES Activity, 812	Follett Fall Book Fair
12.	GUES Activity, 812	Follett Spring Book Fair
13.	Lady Jays BB, 881	Sale Advertising Banners
14.	Lady Jays BB, 881	Sell Basketball fan design t-shirts
15.	Lady Jays BB, 881	Free Throw-a-Thon
16.	Cotteral PTO, 804	Boo Gram sales
17.	HS STUCO, 899	Host District 2 Leadership Convention
18.	GUES Honor Choir, 814	CustomInk online Tshirt sales
19.	JH STUCO, 830	Halloween Grams
20.	JH STUCO, 830	T-shirt sales
21.	JH STUCO, 830	Bedlam Link sales



RECEIVED
AUG 12 2019
BY: [Signature]

1.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/8/19 Site: Central Unobligated Account Balance: 6,199.81

Account Name: Central Activity Account Number: 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Deanan popcorn brochure sales

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Popcorn

Manufacturer: Deanan

Purpose for which funds will be used: Funds will be used for classroom, teacher and student instructional materials and incentives. Playground supplies and equipment. To cover field trips for non-paying students.

Name/Address of Vendor: Deanan, 216 Windco Circle, TX 75098

Items to be purchased in order to conduct the fundraiser: Bags of popcorn

Estimated INCOME: 4000.00 Fundraiser start date: 2/3/2020
 Less Estimated EXPENSES: 2000.00
 Estimated PROFIT: 2000.00 Fundraiser end date: 3/14/2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? will sell for 2 week period at end of fundraiser Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/8/19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
AUG 12 2019

RECEIVED
AUG 22 2019

BY:

2.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 7/24/19 site: High School Unobligated Account Balance: \$3,574⁴⁸

Account Name: High School Cheer Account Number: #853

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Worlds Finest Chocolate

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Competition, Cheer mats, supplies

Name/Address of Vendor: World's Finest Chocolate 4801 Lawndale Chicago, IL 60632

Items to be purchased in order to conduct the fundraiser: Candy Bars

Estimated INCOME: 3000.00 Fundraiser start date: 11/4/19
 Less Estimated EXPENSES: 1500.00
 Estimated PROFIT: 1500.00 Fundraiser end date: 11/19/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? There will be no excess items Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Sam Johnson Fields Date: 7/24/19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): John G Date: 8/9/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017



RECEIVED
AUG 12 2019
BY: _____

RECEIVED
AUG 22 2019
BY: _____

3.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

\$3574.48

Request Date: 7/24/19 Site: High School Unobligated Account Balance: _____

Account Name: High School Cheer Account Number: #853

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Bake/Snack Sale

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Competition, Cheer mats, supplies

Name/Address of Vendor: Sam's Club

Items to be purchased in order to conduct the fundraiser: Snacks and Candy

Estimated INCOME: 700.00 Fundraiser start date: 10/7/19
 Less Estimated EXPENSES: 200.00
 Estimated PROFIT: 500.00 Fundraiser end date: 10/21/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? There will be no excess items Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Sam Jensen Teulds Date: 7/24/19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/9/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



4.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

3404 48

Request Date: 7/24/19 site: High School Unobligated Account Balance: _____

Account Name: High School Cheer Account Number: #853

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Little Cheerleader Clinic- \$ 25 includes a t-shirt. Additional shirts for \$10 and cheer bows for \$3

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: Competition, Cheer mats, supplies

Name/Address of Vendor: TBA

Items to be purchased in order to conduct the fundraiser: t-shirts

Estimated INCOME: 3000.00 Fundraiser start date: 9/16/19
 Less Estimated EXPENSES: 600.00
 Estimated PROFIT: 2400.00 Fundraiser end date: 9/27/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? There will be no excess items Are

school district facilities required? yes if yes a facility use permit must be completed.

Sponsor Signature: Pam Johnson Fields Date: 7/24/19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/9/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
AUG 23 2019
BY: _____

5.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/22/2019 Site: HS Unobligated Account Balance: 17,000.00 18,750.³⁵
Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Selling clothes off of a brochere

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Fan Cloth

Purpose for which funds will be used: uniforms, court repairs, meals, balls, equipment

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: NA

Estimated INCOME: <u>1,250.00</u>	Fundraiser start date: <u>Sept 15</u>
Less Estimated EXPENSES: <u>750</u>	
Estimated PROFIT: <u>500.00</u>	Fundraiser end date: <u>Sept 30</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are _____

school district facilities required? NO if yes a facility use permit must be completed.

Sponsor Signature: Mary Hurd Date: 8-21-19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/22/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
AUG 12 2019
BY: 07

6.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 24 Site: High School Unobligated Account Balance: 10,000 18,665³⁵

Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Tennis Camp

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Court repairs, uniforms, balls, equipment, substitutes, travel

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: 750.00 Fundraiser start date: Sept 30
Less Estimated EXPENSES: 0

Estimated PROFIT: 750.00 Fundraiser end date: Oct 4

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are _____

school district facilities required? Tennis Courts if yes a facility use permit must be completed.

Sponsor Signature: Mary Ann Date: 5-24-19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): Debra Date: 4/5/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

YmkChapple



7.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 24 Site: High School Unobligated Account Balance: 40,000 18,665.35

Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Lexi Hastings Memorial Tennis Tournament

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- *This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.*
- *This fundraiser will not operate for more than fourteen (14) days in total.*
- *The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.*

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Court repairs, uniforms, balls, equipment, substitutes, travel

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: 750.00 Fundraiser start date: Sept 30
Less Estimated EXPENSES: 0

Estimated PROFIT: 750.00 Fundraiser end date: October 27

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are _____

school district facilities required? Tennis Courts if yes a facility use permit must be completed.

Sponsor Signature: Mary Hudson Date: 5-27-19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): Dch Date: 6/5/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 24 Site: High School Unobligated Account Balance: 10,000 18,665³⁵

Account Name: Tennis Account Number: 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) _____

McDonald's Pancake Dinner

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Court repairs, uniforms, balls, equipment, substitutes, travel camps

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: _____

Estimated INCOME: <u>750.00</u> <u>1,500</u>	Fundraiser start date: <u>February 1, 2020</u>
Less Estimated EXPENSES: <u>750.00</u>	
Estimated PROFIT: <u>750.00</u>	Fundraiser end date: <u>February 28, 2020</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? NA Are _____

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: Mary Hudson Date: 5-24-19

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): John C. Date: 6/5/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

ymcChapple



RECEIVED

AUG 12 2019
rec'd ASA
BY: 

JUN 04 2019
BY: 

9.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 30 May 2019 Site: High School Unobligated Account Balance: ~~\$2,979.00~~ 5,625.91

Account Name: JROTC Account Number: 895

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Rent chair back seats provided by Lazy E Arena at the National Ironman Rodeo

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Pay for Entry Fees and Travel to a variety of competitions and activities

Name/Address of Vendor: Lazy E Arena, 9600 Lazy E Drive, Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: _____


Estimated INCOME: \$2,400.00 Fundraiser start date: 4 Mar 2020
 Less Estimated EXPENSES: 0
 Estimated PROFIT: \$2,400 Fundraiser end date: 8 Mar 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are _____

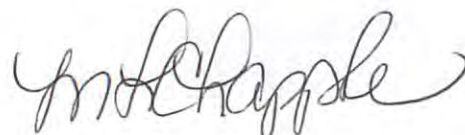
school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature:  Date: 30 May 19

Principal's Signature:  Date: 5-31-19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
 AF Fundraiser Request 12/2017





RECEIVED
AUG 15 2019
BY: *ap*

10.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-13-19 Site: GHS Unobligated Account Balance: \$0th 3000

Account Name: Freshman Class of 2023 Account Number: 861

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Class dues of \$30 will be collected

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: None

Purpose for which funds will be used: Funds will be used to pay for class t-shirts and for homecoming float supplies.

Name/Address of Vendor: T-Shirt Nerds

Items to be purchased in order to conduct the fundraiser: None

Estimated INCOME: 2,500 Fundraiser start date: 8-19-19
 Less Estimated EXPENSES: 1,100
 Estimated PROFIT: 1,400 Fundraiser end date: 5-25-20

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? given to students who can't afford dues Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: *[Signature]* Date: 8-14-19

Principal's Signature: *[Signature]* Date: 8-15-19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Handwritten Signature]



11.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-19-2019 Site: GUES Unobligated Account Balance: 9,569.91

Account Name: Activity Account Number: 812

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Follett Book Fair - Fall

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X] If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Funds will be used to purchase high interest books for the library, donations, refunds, misc

Name/Address of Vendor: Follett School Solutions, 1433 Internationale Pkwy, Woodridge, IL 60517

Items to be purchased in order to conduct the fundraiser: Books for sale

Estimated INCOME: 8,000 Fundraiser start date: October 16, 2019
Less Estimated EXPENSES: 4000

Estimated PROFIT: 3000 Fundraiser end date: October 31, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Return to Follett Are

school district facilities required? if yes a facility use permit must be completed.

Sponsor Signature: Shana Judd Date: 8/19/19

Principal's Signature: Susan Dawson Date: 8/19/19

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

Handwritten signature: M. Chapple



12.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

9,569⁹⁷

Request Date: 8-19-2019 Site: GUES Unobligated Account Balance: _____

Account Name: Activity Account Number: 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Follett Book Fair - Spring

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Funds will be used to purchase high interest books for the library, donations, refunds, misc

Name/Address of Vendor: Follett School Solutions, 1433 Internationale Pkwy, Woodridge, IL 60517

Items to be purchased in order to conduct the fundraiser: Books for sale

Estimated INCOME: 8,000 Fundraiser start date: January 26, 2020
 Less Estimated EXPENSES: 4000
 Estimated PROFIT: 4000 Fundraiser end date: January 31, 2020

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Return to Follett Are _____

school district facilities required? _____ if yes a facility use permit must be completed.

Sponsor Signature: Shana Gads Date: 8/19/19

Principal's Signature: Susan Dawson Date: 8/19/19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

Handwritten signature: M. Chapple



13.



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-21-19 Site: HS-705 Unobligated Account Balance: \$3464.66

Account Name: LADY JAYS BASKETBALL Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Sale Advertising Banners to local Businesses \$200 new / \$100 renew

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Signs To Go and One stop copy shop

Purpose for which funds will be used: as needed- uniforms, shores, practice shirts hotels meals equipment and other items as needed

Name/Address of Vendor: Signs To Go 3130 S Blvd Edmond OK 73013

Items to be purchased in order to conduct the fundraiser: order forms

Estimated INCOME: \$ 3000.00 Fundraiser start date: September 11, 2019
 Less Estimated EXPENSES: \$ 650.00
 Estimated PROFIT: \$ 2350.00 Fundraiser end date: December 31, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? _____ Are school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/22/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
 AUG 26 2019
 BY: ap

14.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-21-19 Site: HS-705 Unobligated Account Balance: \$3464.66
 Account Name: LADY JAYS BASKETBALL Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) sell t-shirts
basketball fan shirt design

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: Infinite Design/Shelton's Photography & Design and/or Cimarron Screen Printin

Purpose for which funds will be used: as needed- uniforms, shoes, practice shirts hotels meals
equipment and other items as needed

Name/Address of Vendor: Cimarron Screen Printing 13716 N Lincoln Blvd Edmond OK

Items to be purchased in order to conduct the fundraiser: custom design shirt

Estimated INCOME: \$12/shirt-\$3600 Fundraiser start date: October 11, 2019
 Less Estimated EXPENSES: \$6/shirt -\$1800.00
 Estimated PROFIT: \$1800.00 Fundraiser end date: December 31, 20019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? thrown to crowd at games/given as spirit wear Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/22/19

Board of Education Approval Date: _____
 AF Fundraiser Request 12/2017

[Signature]



RECEIVED
AUG 23 2019
BY: ap

15.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8-21-19 Site: HS-705 Unobligated Account Balance: \$3464.66

Account Name: LADY JAYS BASKETBALL Account Number: 881

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Free throw-a-thon--individual sponsor a player for number of free throws made out of 100--will be done during practice time

If food and/or beverage items are being sold to students during the school day, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: N/A

Purpose for which funds will be used: as needed- uniforms, shoes, practice shirts hotels meals equipment and other items as needed

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: NONE

Estimated INCOME: \$4000.00 Fundraiser start date: September 11, 2019
 Less Estimated EXPENSES: _____
 Estimated PROFIT: \$4000.00 Fundraiser end date: April 1, 20019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? N/A Are _____

school district facilities required? YES if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 8/22/19

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
31



RECEIVED
AUG 26 2019
BY: _____

RECEIVED
AUG 28 2019
BY: _____

16.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 8/22/19 Site: Cotteral Unobligated Account Balance: \$10,474.37 *awap*

Account Name: Cotteral PTO Account Number: 804

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Parents and students can purchase "BOO GRAMS" for distribution during the day at Cotteral.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Purchase classroom items, supplies, activities

Name/Address of Vendor: Oriental Trading

Items to be purchased in order to conduct the fundraiser: Wrist type glow sticks

Estimated INCOME: \$ 750.00 Fundraiser start date: 10/15/19

Less Estimated EXPENSES: 400.00

Estimated PROFIT: \$ 350.00 Fundraiser end date: 10/30/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? PTO will make number of items sold Are _____

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: Kristi Chapman Date: 8/23/19

Principal's Signature: [Signature] Date: 8/23/19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
32



RECEIVED
AUG 30 2019

17.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

\$4,490 ⁴⁶

Request Date: 8/26/2019 Site: GHS Unobligated Account Balance:

Account Name: Student Council Account Number: 899

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Student Council- Hosting District 2 Leadership Convention (Selling T-shirts, Snacks, soda, water, district convention attendance fees, visiting schools will pay an entry fee)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Donuts, cookies, snacks, various candies, soda, water

Manufacturer:

Purpose for which funds will be used: shirts to sell, food to sell, speaker

Name/Address of Vendor: Walmart, Amazon, Gandy Ink, body billboards, party galaxy, party city, sam's club

Items to be purchased in order to conduct the fundraiser: shirts, speaker, food, tickets, decorations

Estimated INCOME: \$2500-3000 Fundraiser start date: 10/8/2019
Less Estimated EXPENSES: \$500-750

Estimated PROFIT: \$2000-2500 Fundraiser end date: 10/16/2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Re-Use for another Student Council Sponsored Event Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8-29-19

Principal's Signature: [Signature] Date: 8-29-19

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Signature]



18.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

\$ 462.⁹³

Request Date: 8/30/19 Site: GUES Unobligated Account Balance:

Account Name: HONOR CHOIR Account Number: 814

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) online tshirt fundraiser for honor choir

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen (14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: covering accompanist fees, expanding music library, help pay for new music room speaker

Name/Address of Vendor: CustomInk Tshirt Company

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: \$100 Fundraiser start date: 10/1/19
Less Estimated EXPENSES: -----

Estimated PROFIT: \$100 Fundraiser end date: 10/31/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? none- this is an online campaign only items that are ordered will be delivered Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/30/19

Principal's Signature: [Signature] Date: 8/30/19

Athletic Director's Signature (if applicable): [Signature] Date:

Board of Education Approval Date:
AF Fundraiser Request 12/2017

[Signature]



19.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 08/29/19 Site: GJHS Unobligated Account Balance: 0323.70
Account Name: JH STUCO Account Number: 830

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Halloween grams (bag of candy attached to a card)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Halloween candy

Manufacturer: Walmart

Purpose for which funds will be used: STUCO State Convention

Name/Address of Vendor: Walmart

Items to be purchased in order to conduct the fundraiser: candy, bags, cardstock

Estimated INCOME: <u>250</u>	Fundraiser start date: <u>10/21/19</u>
Less Estimated EXPENSES: <u>100</u>	
Estimated PROFIT: <u>150</u>	Fundraiser end date: <u>10/31/19</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Saved for later use Are school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/29/19

Principal's Signature: [Signature] Date: 8/29/19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



20.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 08/29/19 Site: GJHS Unobligated Account Balance: 5,323.70
Account Name: JH STUCO Account Number: 830

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) T-shirts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Saltees

Purpose for which funds will be used: Pay for the t-shirts

Name/Address of Vendor: Traci Biggs-Hayes

Items to be purchased in order to conduct the fundraiser: t-shirts

Estimated INCOME: 450 Fundraiser start date: ~~10/28/19~~ 10/21/19
Less Estimated EXPENSES: 450
Estimated PROFIT: 0 Fundraiser end date: 11/01/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Given away to new staff next year Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/29/19

Principal's Signature: [Signature] Date: 8/29/19

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Signature]



21.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 08/29/19 Site: GJHS Unobligated Account Balance: 5323.70

Account Name: JH STUCO Account Number: 830

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Bedlam Assembly (selling links to see which team (OSU/OU) will win the Bedlam game)

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Learn 2 Love program

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: whip cream, pie tins, plastic tarps

Estimated INCOME: 2500 Fundraiser start date: 11/18/19
 Less Estimated EXPENSES: 50
 Estimated PROFIT: 2450 Fundraiser end date: 11/22/19

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? There will be no unsold items Are _____

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 8/29/19

Principal's Signature: [Signature] Date: 8/29/19

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
37

TRANSFERS FOR BOARD APPROVAL
As of 9/9/2019

TO:	FROM:	REASON	\$AMOUNT
AF Acct. 4089	GF Acct. 4070	Credit Card transaction	\$105.00



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

Amount 105.00 Date Requested 8/14/19

Transfer to: ACTIVITY FUND BANK ACCOUNT - 4089
Account Name & Number

Transfer from: GENERAL FUND BANK ACCOUNT - 4070
Account Name & Number

State Reason for Transfer Below

Credit card transaction should have been routed to Activity Fund bank account for HS Band dues.

Sponsor's Signature: _____

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: *M. C. Rappley*

Transfer # _____

Board Approved _____

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 320 - 504

PO No	Date	Vendor No	Vendor	Description	Amount
320	08/06/2019	13646	CAROLYN BLACK HALLER	Starting hourly pay \$14.96 (sticker)	432.00
321	08/06/2019	15994	AMAZON CAPITAL SERVICES	dual monitor stands	35.00
322	08/06/2019	14207	WALMART COMMUNITY	\$150 teacher supply fund	150.00
323	08/06/2019	11453	W. W. GRAINGER	first aid kit refill	120.00
324	08/06/2019	13272	REALLY GOOD STUFF, INC.	\$150.00 Classroom Supplies	146.80
325	08/07/2019	13123	KATHERYNE B PAYNE EDUCATION CENTER	\$150/williams/Charter Oak	92.00
326	08/07/2019	44357	BRYCE WAYNE REED	Assess buses and repair if necessary	750.00
327	08/07/2019	17940	PROSPERITY BANK	Guthrie Tag Office for New School Bus tags	140.00
328	08/07/2019	42234	CHALK'S TRUCK PARTS, INC.	QUOTE # 903956/1 LTRACK ADAPTER	250.00
329	08/07/2019	42550	PERFORMANCE HEALTH SUPPLY, INC.	athletic supplies(medical)	3,000.00
330	08/07/2019	15994	AMAZON CAPITAL SERVICES	\$150 Classroom Supplies 2019-2020	150.00
331	08/09/2019	17940	PROSPERITY BANK	Out of town fuel and repairs	500.00
332	08/09/2019	12682	MIDWEST BUS SALES, INC.	Transmission Wiring Harness Quote # C020021728	175.96
334	08/09/2019	14246	WIESER EDUCATION, INC.	TEXTBOOK TEACHER EDITION	103.03
335	08/09/2019	43843	WIRELESS TECHNOLOGIES, INC	Radios, installations, gps and repairs	3,000.00
336	08/12/2019	40123	ROBERTS TRUCK CENTER OF OK LLC	Caliper Plate Bus 50	331.00
337	08/12/2019	44188	ALAN G SMITH	equipment and blade sharpening	500.00
338	08/12/2019	10312	ALL AMERICAN SPORTS CORP.	HS- HELMETS (FB)	749.00
339	08/12/2019	14207	WALMART COMMUNITY	\$100 Classroom supplies	100.00
340	08/12/2019	14207	WALMART COMMUNITY	\$150 Supplies	150.00
341	08/12/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supply Budget	150.00
342	08/12/2019	13286	RED ROCK DISTRIBUTING CO.	1000 gallons Conventional Unleaded	2,070.10
343	08/12/2019	14207	WALMART COMMUNITY	Blanket PO for supplies	750.00
344	08/12/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supplies	150.00
345	08/12/2019	14207	WALMART COMMUNITY	classroom supplies	150.00
346	08/12/2019	15994	AMAZON CAPITAL SERVICES	Teacher \$150	150.00
347	08/12/2019	14207	WALMART COMMUNITY	Classroom supplies General	150.00
348	08/12/2019	14207	WALMART COMMUNITY	Classroom supplies	150.00
349	08/12/2019	14207	WALMART COMMUNITY	\$150 Classroom Supplies	150.00
350	08/12/2019	14207	WALMART COMMUNITY	Classroom Supplioes	77.50
351	08/12/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supplies	72.50
352	08/12/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supplies for Room 12	150.00
353	08/12/2019	14207	WALMART COMMUNITY	\$150 classroom supplies	150.00
354	08/13/2019	44403	Thompson Educational Furnishings	Media Center Shelving	7,400.00
355	08/14/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supplies	150.00
356	08/14/2019	12447	MARDEL, INC.	\$150 Teacher Allowance/Classroom Supplies	150.00
357	08/14/2019	17756	VEX ROBOTICS, INC	Carl Perkins Mechanic and Game Kits	1,615.80

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 320 - 504

PO No	Date	Vendor No	Vendor	Description	Amount
358	08/14/2019	12171	LAKESHORE LEARNING MATERIALS	\$150.00/Central/M. Smith	150.00
359	08/14/2019	15994	AMAZON CAPITAL SERVICES	classroom \$150	150.00
360	08/14/2019	12682	MIDWEST BUS SALES, INC.	2x four camera Seon System with install	4,900.00
361	08/14/2019	15994	AMAZON CAPITAL SERVICES	classroom supplies	149.46
362	08/14/2019	15994	AMAZON CAPITAL SERVICES	\$150 classroom supplies	150.00
363	08/14/2019	14207	WALMART COMMUNITY	Blanket PO	2,500.00
364	08/14/2019	15994	AMAZON CAPITAL SERVICES	beginning of school \$150.00	149.77
365	08/15/2019	17249	S. T. BOLDING III	HS- ELECTRICAL WORK (ATHLETIC FIELDS)	200.00
366	08/15/2019	11127	STOCK SHOW PLANNER	wall planner and supplies	100.00
367	08/15/2019	15994	AMAZON CAPITAL SERVICES	VOLLEYBALL NET FOR HIGH SCHOOL	229.99
368	08/15/2019	15926	DELL MARKETING L.P.	Laptop Computers	17,665.50
369	08/15/2019	12910	OFFICE DEPOT, INC.	\$150 Classroom supplies	150.00
370	08/15/2019	14207	WALMART COMMUNITY	\$150 Classroom Supply	150.00
371	08/16/2019	15994	AMAZON CAPITAL SERVICES	1st 9 wks office supplies	2,000.00
372	08/16/2019	12447	MARDEL, INC.	\$150 teacher allowance	150.00
373	08/16/2019	15994	AMAZON CAPITAL SERVICES	Teacher \$150 Classroom Supplies	91.57
374	08/16/2019	44110	CDW LLC	PRINTER FOR SP ED CLASSROOM USE	294.22
375	08/16/2019	14207	WALMART COMMUNITY	Teacher \$150 Classroom Supplies	58.00
376	08/16/2019	14207	WALMART COMMUNITY	Teacher supplies	150.00
377	08/19/2019	14207	WALMART COMMUNITY	classroom supplies	150.00
379	08/19/2019	15994	AMAZON CAPITAL SERVICES	dry erase board	192.47
380	08/19/2019	15994	AMAZON CAPITAL SERVICES	PE Teacher Supplies	150.00
381	08/19/2019	12910	OFFICE DEPOT, INC.	classroom supplies	100.00
382	08/19/2019	12447	MARDEL, INC.	classroom supplies	50.00
383	08/19/2019	15994	AMAZON CAPITAL SERVICES	supplies for ultra sound	23.00
384	08/19/2019	12980	OKLAHOMA SECONDARY SCHOOL	HS- ENTRY FEE (ALL SPORTS)	1,040.00
385	08/19/2019	12387	LOWE'S COMPANIES, INC.	classroom supplies	50.00
386	08/19/2019	14207	WALMART COMMUNITY	classroom supplies	100.00
387	08/19/2019	14207	WALMART COMMUNITY	Teacher 150.00	159.53
388	08/19/2019	15994	AMAZON CAPITAL SERVICES	classroom supplies	150.00
389	08/19/2019	14207	WALMART COMMUNITY	CLASSROOM SUPPLIES	100.00
390	08/19/2019	13272	REALLY GOOD STUFF, INC.	CLASSROOM SUPPLIES	50.00
391	08/19/2019	15571	STAPLES CONTRACT & COMMERCIAL, INC.	Classroom Supplies	150.00
392	08/19/2019	15994	AMAZON CAPITAL SERVICES	Classroom supplies	150.00
393	08/19/2019	14207	WALMART COMMUNITY	Classroom \$150.00	150.00
394	08/19/2019	15994	AMAZON CAPITAL SERVICES	2019-2020 Classroom Supplies	150.00
395	08/19/2019	14207	WALMART COMMUNITY	\$150 for supplies	150.00
396	08/19/2019	15994	AMAZON CAPITAL SERVICES	classroom supplies	150.00
397	08/19/2019	16475	PEARSON EDUCATION, INC.	OCCUPATIONAL THERAPY TESTING SUPPLIES	383.50
398	08/19/2019	15685	ACADEMIC THERAPY PUBLICATIONS	OT TESTING SUPPLIES	192.50
399	08/19/2019	17473	HYDROTEX PARTNERS LTD.	bearing grease	624.38

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 320 - 504

PO No	Date	Vendor No	Vendor	Description	Amount
400	08/19/2019	12682	MIDWEST BUS SALES, INC.	Door Frame for bus 52 folder holders	809.19
401	08/19/2019	43202	STARFALL EDUCATION FOUNDATION	membership	270.00
402	08/19/2019	42234	CHALK'S TRUCK PARTS, INC.	Tie downs	84.00
403	08/19/2019	17836	MULTI-HEALTH SYSTEMS, INC.	OCCUPATIONAL THERAPY TESTING SUPPLIES	256.30
404	08/19/2019	14207	WALMART COMMUNITY	Classroom \$150	150.00
405	08/19/2019	12682	MIDWEST BUS SALES, INC.	Towing, Not Starting and A/C work	1,000.00
406	08/19/2019	15994	AMAZON CAPITAL SERVICES	HORSKY Counter Digit Number Lap Counter Manual	179.70
407	08/19/2019	15994	AMAZON CAPITAL SERVICES	\$150 Teacher Allowance	146.32
408	08/19/2019	14207	WALMART COMMUNITY	\$150.00/L. Cotton/Central	100.00
409	08/19/2019	12447	MARDEL, INC.	\$150.00/L.Cotton/Central	50.00
410	08/19/2019	15994	AMAZON CAPITAL SERVICES	150.00 Classroom Supplies	150.00
411	08/19/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supplies	149.15
412	08/19/2019	14207	WALMART COMMUNITY	Teacher Stipend	150.00
413	08/19/2019	15994	AMAZON CAPITAL SERVICES	150 PO- STEM supplies and chapter books	150.00
414	08/19/2019	14207	WALMART COMMUNITY	Classroom Supplies	150.00
415	08/19/2019	15994	AMAZON CAPITAL SERVICES	150 Dolla Teacher Allowance	128.54
416	08/19/2019	14207	WALMART COMMUNITY	Teacher \$150	150.00
417	08/19/2019	12910	OFFICE DEPOT, INC.	Classroom Supplies 150	150.00
418	08/19/2019	14207	WALMART COMMUNITY	classroom supplies	150.00
419	08/19/2019	14207	WALMART COMMUNITY	150 general fund for start of the year	150.00
420	08/19/2019	12910	OFFICE DEPOT, INC.	Classroom Supplies	150.00
421	08/19/2019	15994	AMAZON CAPITAL SERVICES	\$150-classroom	150.00
422	08/19/2019	10924	DEMCO, INC	teacher allowance 150	111.14
423	08/19/2019	14207	WALMART COMMUNITY	\$150 Teacher Allowance	49.58
424	08/19/2019	14207	WALMART COMMUNITY	Classroom Supplies	150.00
425	08/19/2019	15994	AMAZON CAPITAL SERVICES	\$150 Teacher Allowance	47.57
426	08/19/2019	14377	FOLLETT SCHOOL SOLUTIONS, INC	\$150 District Supplies (Book Club and New Book)	145.81
427	08/19/2019	15994	AMAZON CAPITAL SERVICES	Teacher allowance	73.92
428	08/19/2019	12447	MARDEL, INC.	Teacher allowance	25.00
429	08/19/2019	14207	WALMART COMMUNITY	teacher allowance	40.00
430	08/19/2019	14207	WALMART COMMUNITY	150.00 teacher supplies	50.00
431	08/19/2019	15994	AMAZON CAPITAL SERVICES	Printer ink and classroom lighting	57.75
432	08/19/2019	10087	AMERICAN PLANT PRODUCTS & SERVICES	supplies for greenhouse	1,200.00
433	08/19/2019	44332	RANDALL FIVE INC	shop supplies for ag program	500.00
434	08/20/2019	15994	AMAZON CAPITAL SERVICES	Teacher Allowance	98.26
435	08/20/2019	84165	MICHAYLA ANNE CAMPBELL	MILEAGE REIMBURSEMENT	500.00
436	08/20/2019	83659	CATHERINE JOAN ADAMS PAYNE	MILEAGE REIMBURSEMENT IN DISTRICT	300.00
437	08/21/2019	15994	AMAZON CAPITAL SERVICES	CURRICULUM FOR SP ED CLASSROOM	171.76

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 320 - 504

PO No	Date	Vendor No	Vendor	Description	Amount
438	08/21/2019	17473	HYDROTEX PARTNERS LTD.	swe30	1,549.15
439	08/21/2019	14201	WALKER TIRE DTR LLC	TIRE REPAIRS	500.00
440	08/22/2019	14207	WALMART COMMUNITY	\$150 Classroom Supplies	150.00
441	08/22/2019	15994	AMAZON CAPITAL SERVICES	\$150 Teacher Allowance for Classroom Supplies	147.05
442	08/23/2019	15994	AMAZON CAPITAL SERVICES	teacher 150	147.66
443	08/23/2019	14207	WALMART COMMUNITY	\$150 supplies	150.00
444	08/23/2019	14207	WALMART COMMUNITY	\$150 teacher	100.00
445	08/23/2019	15994	AMAZON CAPITAL SERVICES	Go Sport Foam Dodge Ball Set	55.00
446	08/23/2019	15994	AMAZON CAPITAL SERVICES	\$150 Teacher Supply - Blackburn	450.00
447	08/23/2019	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR BUS 6	2,425.00
448	08/23/2019	12682	MIDWEST BUS SALES, INC.	seat base Q9039	520.34
449	08/23/2019	11631	HAC, INC.	Blanket PO for classroom supplies	200.00
450	08/23/2019	15994	AMAZON CAPITAL SERVICES	PE Equipment	196.63
451	08/23/2019	15926	DELL MARKETING L.P.	Black Printer Ink 3110cn	95.00
452	08/23/2019	44280	MARTIN AUTOMOTIVE	Repairs to truck 63	800.00
453	08/23/2019	15994	AMAZON CAPITAL SERVICES	2 boxes of Avery Weather proof 2x4 labels	67.56
454	08/23/2019	17552	ULINE, INC.	Tags for Bus riders for all schools	341.00
455	08/26/2019	17940	PROSPERITY BANK	TAG FOR 2019 CHEVROLET SILVERADO	60.00
456	08/26/2019	42234	CHALK'S TRUCK PARTS, INC.	2 ALTERNATORS AND DRIVERSEAT BELT	1,731.00
457	08/26/2019	42234	CHALK'S TRUCK PARTS, INC.	Body fluid kit, anchor mount	170.28
458	08/26/2019	15994	AMAZON CAPITAL SERVICES	Classroom Supply Budget	146.36
459	08/26/2019	15994	AMAZON CAPITAL SERVICES	\$150/Paul/Central	75.00
460	08/26/2019	14207	WALMART COMMUNITY	\$150/Paul/Central	75.00
461	08/26/2019	83480	AMANDA JENSEN PAUL	mileage reimbursement 2019-20	197.20
462	08/26/2019	17321	CAMBIUM LEARNING, INC.	on line subscription	200.00
463	08/26/2019	44289	WELDERS SUPPLY COMPANY	Carl Perkins: Welding Machine	2,899.00
464	08/26/2019	40775	APPLE STORE	Carl Perkins: Apple Mac Books X3	2,647.00
465	08/26/2019	44269	VIVACITY TECH PBC	Carl Perkins: Chromebook cart	399.00
466	08/26/2019	44195	DHE COMPUTER SYSTEMS, LLC	Carl Perkins: Chromebooks X 4	1,106.00
467	08/26/2019	15994	AMAZON CAPITAL SERVICES	Carl Perkins: Bluetooth Wireless Speaker	86.99
468	08/27/2019	14207	WALMART COMMUNITY	\$150 Teacher Allowance	148.04
469	08/27/2019	12171	LAKESHORE LEARNING MATERIALS	Teacher \$150 Classroom Supplies	147.87
470	08/27/2019	12171	LAKESHORE LEARNING MATERIALS	Teacher \$150 Classroom Supplies	147.09
471	08/27/2019	13991	THOMPSON SCHOOL BOOK DEPOSITORY	PURCHASE TEXTBOOKS	0.00
472	08/27/2019	12910	OFFICE DEPOT, INC.	Teacher \$150 Classroom Supplies	150.00
473	08/27/2019	15994	AMAZON CAPITAL SERVICES	\$150 classroom supplies	150.00
474	08/27/2019	82666	DESIRAE NICHOLE RICE	MILEAGE REIMBURSEMENT	150.00
475	08/27/2019	16669	EDMENTUM, INC	DISTRICT SOFTWARE LICENSES/STUDY ISLAND	4,112.10
476	08/28/2019	12447	MARDEL, INC.	\$150 Teacher allowance/ classroom supplies	150.00
477	08/28/2019	15994	AMAZON CAPITAL SERVICES	remaining classroom supplies	100.00

Purchase Order Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 320 - 504

PO No	Date	Vendor No	Vendor	Description	Amount
478	08/28/2019	42234	CHALK'S TRUCK PARTS, INC.	Qstraint brackets	101.16
479	08/28/2019	12899	O'REILLY AUTOMOTIVE STORES, INC.	Misc transportation supplies	1,000.00
480	08/29/2019	40823	JASON WILLIAM HAMILTON	Security Elementary Sites	10,000.00
481	08/29/2019	44308	JOHN ROBERT EVANS	Security Elementary Sites	10,000.00
482	08/29/2019	44297	JONATHAN BRETT WELLDEN	Security Elementary Sites	10,000.00
483	08/29/2019	44224	JOSE ROMAN BOTELLO	Security Elementary Sites	10,000.00
484	08/29/2019	44293	KARAN PARMAR	Security Elementary Sites	10,000.00
485	08/29/2019	44229	MICHAEL E. SCHMIT	Security Elementary Sites	10,000.00
486	08/29/2019	44213	RYAN SIMPSON	Security Elementary Sites	10,000.00
487	08/29/2019	16652	THOMAS KUTAY	Security Elementary Sites	10,000.00
488	08/29/2019	44211	TROY CODY WITHEY	Security Elementary Sites	10,000.00
489	08/29/2019	16626	JOHN HUDSON	Security Elementary Sites	10,000.00
490	08/29/2019	13497	EDMOND SAM'S CLUB #6267	Part of \$150 Teacher Allowance	39.98
491	08/29/2019	15994	AMAZON CAPITAL SERVICES	Teacher allowance Tessa Wallraven	150.00
492	08/29/2019	15994	AMAZON CAPITAL SERVICES	class room supplies	27.00
493	08/29/2019	15994	AMAZON CAPITAL SERVICES	\$150 classroom supply/Black/Cotteral	147.79
494	08/29/2019	11565	HAWTHORNE EDUCATIONAL SERVICES, INC	PSYCH TESTING SUPPLIES	582.00
495	08/29/2019	44184	MAXIS TECHNOLOGIES INC.	Switches	9,750.00
496	08/29/2019	43580	DIGI SECURITY SYSTEMS LLC	Replacement locks	2,203.65
497	08/29/2019	41201	DOLLAR TREE, INC.	Blanket PO for classroom supplies	50.00
498	08/30/2019	17963	HEATH SHELTON	Photography for Charter Oak & JHS	1,000.00
499	08/30/2019	15994	AMAZON CAPITAL SERVICES	\$150 Classroom Supplies	150.00
500	08/30/2019	14207	WALMART COMMUNITY	\$150 Classroom supplies	150.00
501	08/30/2019	14207	WALMART COMMUNITY	\$150 Teacher Supplies	150.00
502	08/30/2019	43372	LEISURE HOSPITALITY MANAGEMENT, INC	Hotel Room for Tulsa	1,179.97
503	08/30/2019	40354	FAMILY CAREER & COMMUNITY	Member Dues FCCLA	168.00
504	08/30/2019	14207	WALMART COMMUNITY	\$150 Teacher Supplies	150.00
				Non-Payroll Total:	\$206,600.44
				Payroll Total:	\$0.00
				Report Total:	\$206,600.44

Purchase Order Register

Options: Year: 2019-2020, Fund: Building, Date Range: 7/1/2019 - 6/30/2020, PO Range: 127 - 178

PO No	Date	Vendor No	Vendor	Description	Amount
127	08/09/2019	44292	CHARLES D. KYLE	POUR 2 CONCRETE PADS FOR BENCHES AT GUES	1,240.00
128	08/09/2019	17277	EDMOND SAFE & LOCK, INC.	DISTRICT KEYS & LOCKS	500.00
129	08/09/2019	44013	CENTRAL OKLAHOMA WINNELSON	LAV FAUCET AND VALVES	447.00
130	08/09/2019	10129	NORTHUP AUTO PARTS & MACHINE	DISTRICT PARTS AND SUPPLIES	1,000.00
131	08/09/2019	13646	CAROLYN BLACK HALLER	SIGN FOR CHARTER OAK	40.00
132	08/12/2019	17248	DAKTRONICS INC.	HS- REPAIR TO SCORE BOARD (FB)	2,900.00
133	08/12/2019	16654	BEN CHADD	SPRAYING TO KILL WEEDS	750.00
134	08/12/2019	44013	CENTRAL OKLAHOMA WINNELSON	KOHLER TOILET SEATS FOR STADIUM	115.08
135	08/12/2019	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT A/C SERVICE AND REPAIRS	1,500.00
136	08/12/2019	44092	INNOVATIVE MECHANICAL LLC	HVAC SERVICE AND REPAIRS	1,000.00
137	08/15/2019	12387	LOWE'S COMPANIES, INC.	LEAF BLOWER/VACUUM	200.00
138	08/15/2019	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	3,212.20
139	08/15/2019	44325	TREAT'S CLEANING SOLUTIONS, LLC	FLOOR FINISHING AT HIGH SCHOOL	2,902.00
140	08/15/2019	44226	SUNSTATE EQUIPMENT CO, LLC	EQUIPMENT RENTAL FOR JR HIGH	1,752.00
141	08/19/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	WI-FI T-STATS	1,200.00
142	08/19/2019	43992	INTEGRITY HEAT & AIR, LLC	DISTRICT HVAC REPAIRS AND SERVICE	1,500.00
143	08/19/2019	43992	INTEGRITY HEAT & AIR, LLC	HVAC REPAIRS TO RM #51 AT HIGH SCHOOL	2,300.00
144	08/19/2019	43973	CHRISTOPHER CODY HAYES	TRIM TREES AND BUSHES & GRIND STUMPS AT GUES	1,300.00
145	08/19/2019	17491	ENGINEERED EQUIPMENT, INC.	DISTRICT HVAC FILTERS	387.92
146	08/19/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
147	08/19/2019	14280	WILLOBY'S FEED AND OUTFITTERS, LLC	LAWN CHEMICALS	100.00
148	08/19/2019	44408	WILLIAM A. HARRISON, INC	CHILLER REPAIRS AT JR HIGH	2,500.00
149	08/19/2019	43992	INTEGRITY HEAT & AIR, LLC	HVAC REPAIRS TO ROOM 21 AT CENTRAL	2,800.00
150	08/19/2019	44245	STATE OF OKLAHOMA	TOTAL RETENTION LAGOON ANNUAL FEE	345.25
151	08/19/2019	42501	EARTHSMART CONTROLS, LLC	DELTA ANNUAL LICENSE RENEWAL	244.13
152	08/19/2019	44407	ASPEN CUSTOM ELECTRONICS, INC.	Repair Speakers for Athletics	2,000.00
153	08/20/2019	44226	SUNSTATE EQUIPMENT CO, LLC	Athletics Rental	546.75
154	08/20/2019	43783	ANDREW J FARL	ROOF REPAIRS TO JR HIGH GYM	9,346.00
155	08/20/2019	43883	UNITED REFRIGERATION, INC.	HVAC PARTS AND SUPPLIES	1,000.00
156	08/20/2019	43883	UNITED REFRIGERATION, INC.	HVAC PARTS FOR FOGARTY	1,200.00
157	08/20/2019	44013	CENTRAL OKLAHOMA WINNELSON	DRAIN COVERS FOR JR HIGH	183.97
158	08/20/2019	10110	HENKE & WANG PLUMBING	INSTALL BOTTLE FILLER AT CENTRAL	700.00
159	08/20/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	HVAC PARTS FOR HS ANNEX	1,600.57
160	08/20/2019	16654	BEN CHADD	SPRAYING AT FFA HOG FARM	100.00
161	08/20/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	HVAC PARTS FOR FOGARTY CAFE	1,581.69
162	08/21/2019	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER IN 606 @ GUES	650.00

Purchase Order Register

Options: Year: 2019-2020, Fund: Building, Date Range: 7/1/2019 - 6/30/2020, PO Range: 127 - 178

PO No	Date	Vendor No	Vendor	Description	Amount
163	08/21/2019	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
164	08/22/2019	43694	MIDSTATE SERVICES, INC	43K BTU - High School Outside Freezer	23,859.71
165	08/23/2019	17450	ALL COMMERCIAL OPENINGS, INC.	DOOR CLOSERS	800.00
166	08/26/2019	43973	CHRISTOPHER CODY HAYES	WATER EROSION REPAIR & TREE WORK AT HS	2,215.00
167	08/26/2019	43639	KONE, INC	ELEVATOR & LIFT REPAIRS & SERVICE	1,000.00
168	08/26/2019	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
169	08/26/2019	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	1,072.88
170	08/27/2019	43883	UNITED REFRIGERATION, INC.	COMPRESSOR & FLUSH CAN FOR FOGARTY AUD	809.61
171	08/27/2019	40596	JAMES C. MCGEE	DRIVEWAY WORK AT CHARTER OAK LAGOON	1,200.00
172	08/28/2019	43562	AMERICAN EAGLE TITLE GROUP, LLC	Purchase of Land	240,000.00
173	08/29/2019	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS AND SERVICE	1,000.00
174	08/29/2019	17249	S. T. BOLDING III	ADD RECEPTACLE & CORD FOR GENERATOR AT FFA FARM	524.98
175	08/29/2019	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE SYSTEM REPAIRS	1,500.00
176	08/30/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	2.5 TON CONDENSER UNIT FOR MAINT	1,803.00
177	08/30/2019	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
178	08/30/2019	17450	ALL COMMERCIAL OPENINGS, INC.	DISTRICT KEY BLANKS	45.00
Non-Payroll Total:					\$328,974.74
Payroll Total:					\$0.00
Report Total:					\$328,974.74

Purchase Order Register

Options: Year: 2019-2020, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 10 - 12

PO No	Date	Vendor No	Vendor	Description	Amount
10	08/09/2019	82797	TRACY LYNN SMITH	MEAL ACCOUNT REFUND FOR GARRETT SMITH	24.50
11	08/23/2019	44409	LAURA DEATON	REFUND MEAL FOR Z. JACKSON	35.20
12	08/23/2019	44410	ANGELA LEWIS	REFUND MEAL FOR I. LEWIS	114.15
Non-Payroll Total:					\$173.85
Payroll Total:					\$0.00
Report Total:					\$173.85

Purchase Order Register

Options: Year: 2019-2020, Fund: GIFTS FUND, Date Range: 7/1/2019 - 6/30/2020, PO Range: 1 - 5

PO No	Date	Vendor No	Vendor	Description	Amount
1	09/05/2019	44415	Madison Crow	ALIENE SCHOLARSHIP RECIPIENT	1,500.00
				Non-Payroll Total:	\$1,500.00
				Payroll Total:	\$0.00
				Report Total:	\$1,500.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2019-2020, ReferenceDate: PO Approval Date, Date Range: 7/9/2019 - 8/31/2019, PO Range: 1 - 504, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
42	07/01/2019	83357	MICHELE DENISE HAMBY	EXPENSE REIMBURSEMENT FOR 2019-2020	-200.00
64	07/01/2019	10611	CITY OF GUTHRIE	SRO OFFICERS FOR 2019-2020	2,840.18
79	07/01/2019	44110	CDW LLC	BLANKET FOR PARTS/SUPPLIES-TECHNOLOGY	-9,343.02
92	07/01/2019	16938	INTERNATIONAL SOCIETY FOR	DUES AND FEES FOR 2019/2020-TECHNOLOGY	-10.00
104	07/01/2019	44196	PDQ.COM CORPORATION	SOFTWARE-TECHNOLOGY	-900.00
112	07/01/2019	43165	SOLARWINDS	SOFTWARE MAINTENANCE-TECHNOLOGY	15.00
122	07/01/2019	43809	E3 DIAGNOSTICS, INC	CALIBRATE AUDIOMETERS	-70.00
156	07/01/2019	17901	SYN-TECH SYSTEMS, INC.	PUMP WARRANTY RENEWAL/TRANSPORTATION	-550.00
160	07/01/2019	17549	SCHOOLDUDE.COM, INC.	TRIPDIRECT ANNUAL RENEWAL/TRANSPORTATION	121.26
163	07/01/2019	44199	ION INSURANCE CORPORATION	INSURANCE OF MECHANICS PERSONAL TOOLS/TRANSP	-50.00
179	07/01/2019	12963	OKLAHOMA DEPT. OF CAREER & TECH ED.	SUMMER CONFERENCE REGISTRATION/AG/HS	110.00
181	07/01/2019	10011	SOUTHPOINTE VETERINARY CLINIC	MEDICINE & SUPPLIES FOR AG PROGRAM/DRAKE/HS	250.00
Non-Payroll Total:					(\$7,786.58)
Payroll Total:					\$0.00
Report Total:					(\$7,786.58)

Change Order Listing

Options: Fund: Building, Year: 2019-2020, ReferenceDate: PO Approval Date, Date Range: 7/9/2019 - 8/31/2019, PO Range: 1 - 178, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
2	07/01/2019	44382	ACTION FIRE PROTECTION LLC	DISTRICT FIRE SYSTEM INSPECTIONS AND REPAIRS	950.00
24	07/01/2019	10611	CITY OF GUTHRIE	MECHANICAL PERMIT	-54.50
28	07/01/2019	11619	HOME DEPOT CREDIT SERVICES	CEILING TILES	-18.20
38	07/01/2019	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	-27.89
39	07/01/2019	11453	W. W. GRAINGER	PIPE CUTTER	-33.27
41	07/01/2019	10110	HENKE & WANG PLUMBING	ADD OUTSIDE WATER FAUCET AT JR HIGH	-185.10
42	07/01/2019	10110	HENKE & WANG PLUMBING	REPIPE HOT WATER LINES TO WATER HEATER AT HS	-750.00
43	07/01/2019	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	-47.31
Non-Payroll Total:					(\$166.27)
Payroll Total:					\$0.00
Report Total:					(\$166.27)

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 8/31/2019

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (8/01/19)	\$445,195.85	Balance per bank statement As of (8/31/19)	\$493,436.11
Add Receipts	\$ 96,881.47	Add Deposits in Transit	\$ 18,672.80
Less Checks Written	\$ 57,596.55	less O/S Checks	\$ 27,628.14
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$484,480.77	Balance per Ledger	\$484,480.77

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk

9-3-19

 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 8/1/2019 - 8/31/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$322.75	\$654.00	\$0.00	\$398.00	\$578.75	\$0.00	\$578.75
802 CENTRAL ACTIVITY	\$15,164.87	\$0.00	\$0.00	\$4,700.00	\$10,464.87	\$4,510.00	\$5,954.87
803 CENTRAL PTO	\$8,283.47	\$1,472.00	\$0.00	\$1,063.18	\$8,692.29	\$3,150.00	\$5,542.29
804 COTTERAL PTO	\$10,474.37	\$0.00	\$0.00	\$0.00	\$10,474.37	\$0.00	\$10,474.37
805 COTTERAL ACTIVITY	\$13,346.87	\$0.00	\$0.00	\$270.42	\$13,076.45	\$538.71	\$12,537.74
806 COTTERAL FACULTY	\$157.02	\$0.00	\$0.00	\$0.00	\$157.02	\$0.00	\$157.02
808 FOGARTY PARENTS ORG.	\$1,754.37	\$8,035.50	\$0.00	\$498.42	\$9,291.45	\$770.00	\$8,521.45
809 FOGARTY ACTIVITY	\$15,220.45	\$10.00	\$0.00	\$4,314.68	\$10,915.77	\$7,286.58	\$3,629.19
810 FOGARTY FACULTY	\$568.39	\$0.00	\$0.00	\$550.00	\$18.39	\$0.00	\$18.39
811 ELEM SNACK GRANT	\$1,505.89	\$0.00	\$0.00	\$0.00	\$1,505.89	\$0.00	\$1,505.89
812 GUES ACTIVITY	\$16,169.97	\$500.00	\$0.00	\$1,773.63	\$14,896.34	\$4,572.92	\$10,323.42
813 GUES FACULTY	\$2,255.95	\$150.00	\$0.00	\$294.00	\$2,111.95	\$400.00	\$1,711.95
814 GUES HONOR CHOIR	\$462.93	\$0.00	\$0.00	\$0.00	\$462.93	\$0.00	\$462.93
815 GUES PARENTS ORG.	\$14,196.80	\$5,016.50	\$0.00	\$1,760.00	\$17,453.30	\$0.00	\$17,453.30
816 GHS SPECIAL KIDS	\$279.13	\$0.00	\$0.00	\$0.00	\$279.13	\$0.00	\$279.13
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$327.10	\$0.00	\$0.00	\$0.00	\$327.10	\$0.00	\$327.10
819 ATHLETICS JUNIOR HIGH	\$6,225.05	\$540.00	\$0.00	\$3,252.00	\$3,513.05	\$2,695.00	\$818.05
820 GOLF JUNIOR HIGH	\$2,483.49	\$0.00	\$0.00	\$0.00	\$2,483.49	\$0.00	\$2,483.49
821 FHA JUNIOR HIGH	\$2,283.82	\$573.00	\$0.00	\$50.00	\$2,806.82	\$140.00	\$2,666.82
822 HONOR SOCIETY JR HIGH	\$2,767.54	\$0.00	\$0.00	\$0.00	\$2,767.54	\$0.00	\$2,767.54
823 JR HIGH ACCOUNT	\$9,452.89	\$0.00	\$0.00	\$0.00	\$9,452.89	\$4,009.00	\$5,443.89
824 JR HIGH FACULTY	\$1,990.15	\$0.00	\$0.00	\$0.00	\$1,990.15	\$0.00	\$1,990.15
825 LIBRARY JR HIGH	\$1,921.07	\$0.00	\$0.00	\$0.00	\$1,921.07	\$0.00	\$1,921.07
826 LEARN 2 LOVE	\$25,367.75	\$110.00	\$0.00	\$0.00	\$25,477.75	\$500.00	\$24,977.75
827 CHEERLEADERS JR HIGH	\$2,903.32	\$0.00	\$0.00	\$0.00	\$2,903.32	\$0.00	\$2,903.32
830 STUCO JH	\$5,323.70	\$0.00	\$0.00	\$0.00	\$5,323.70	\$0.00	\$5,323.70
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$3,199.20	\$0.00	\$0.00	\$0.00	\$3,199.20	\$0.00	\$3,199.20
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$10,797.26	\$0.00	\$0.00	\$0.00	\$10,797.26	\$885.00	\$9,912.26
841 CHARTER OAK PTO	\$5,091.52	\$966.00	\$0.00	\$407.00	\$5,650.52	\$1,850.00	\$3,800.52
842 CHARTER OAK FACULTY	\$440.43	\$40.00	\$0.00	\$0.00	\$480.43	\$0.00	\$480.43
850 ACADEMIC TEAM HS	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
851 ART CLUB HS	\$8,605.31	\$1,275.00	\$0.00	\$0.00	\$9,880.31	\$875.00	\$9,005.31
852 ATHLETICS HS	\$23,053.28	\$39,072.75	\$0.00	\$15,781.16	\$46,344.87	\$54,500.22	(\$8,155.35)
853 HS CHEER	\$3,070.53	\$503.95	\$0.00	\$0.00	\$3,574.48	\$500.00	\$3,074.48
854 FOOTBALL CAMP	\$6,480.58	\$0.00	\$0.00	\$0.00	\$6,480.58	\$404.47	\$6,076.11
855 TENNIS HS	\$18,665.35	\$85.00	\$0.00	\$0.00	\$18,750.35	\$0.00	\$18,750.35
856 GHS LIBRARY	\$228.57	\$0.00	\$0.00	\$0.00	\$228.57	\$0.00	\$228.57
858 GHS LINK CREW	\$393.59	\$220.00	\$0.00	\$0.00	\$613.59	\$0.00	\$613.59
859 BAND (OPERATING) HS	\$8,312.49	\$4,235.00	\$0.00	\$874.26	\$11,673.23	\$10,100.79	\$1,572.44
860 CLASS OF 2021 HS	\$1,470.71	\$535.00	\$0.00	\$0.00	\$2,005.71	\$0.00	\$2,005.71
861 CLASS OF 2023 HS	\$0.00	\$30.00	\$0.00	\$0.00	\$30.00	\$0.00	\$30.00
863 CLASS OF 2019 HS	\$1,896.07	\$0.00	\$0.00	\$0.00	\$1,896.07	\$0.00	\$1,896.07
864 GHS ALUMNI ACCOUNT	\$6,571.89	\$0.00	\$0.00	\$0.00	\$6,571.89	\$0.00	\$6,571.89
865 CLASS OF 2022 HS	\$1,136.24	\$350.00	\$0.00	\$0.00	\$1,486.24	\$0.00	\$1,486.24
869 ENGLISH CLUB	\$901.44	\$0.00	\$0.00	\$0.00	\$901.44	\$0.00	\$901.44
870 HS FACULTY/COURTESY ACCOUNT	\$1,244.05	\$475.00	\$0.00	\$0.00	\$1,719.05	\$500.00	\$1,219.05
871 HS STUDENT PANTRY	\$14,756.73	\$50.00	\$0.00	\$0.00	\$14,806.73	\$1,500.00	\$13,306.73
872 CLASS OF 2020	\$4,068.23	\$6,950.00	\$0.00	\$2,226.55	\$8,791.68	\$0.00	\$8,791.68
876 FFA 4H BOOSTER CLUB HS	\$19,424.72	\$250.00	\$0.00	\$451.30	\$19,223.42	\$8,150.00	\$11,073.42
877 FFA HS	\$8,768.84	\$1,978.01	\$0.00	\$1,340.23	\$9,406.62	\$7,622.10	\$1,784.52
878 FCCLA (FHA) HS	\$2,880.12	\$15.00	\$0.00	\$0.00	\$2,895.12	\$710.00	\$2,185.12
879 FOREIGN LANGUAGE SPAN HS	\$4,634.31	\$25.00	\$0.00	\$0.00	\$4,659.31	\$0.00	\$4,659.31
880 XC Bluecrew	\$3,839.32	\$360.00	\$0.00	\$3,835.50	\$363.82	\$285.08	\$78.74
881 Lady Jays Basketball	\$3,464.66	\$0.00	\$0.00	\$0.00	\$3,464.66	\$0.00	\$3,464.66

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 8/1/2019 - 8/31/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$1,079.92	\$0.00	\$0.00	\$0.00	\$1,079.92	\$1,079.92	\$0.00
883 HERITAGE CLUB HS	\$1,682.43	\$35.00	\$0.00	\$0.00	\$1,717.43	\$0.00	\$1,717.43
884 HIGH SCHOOL ACCOUNT	\$15,996.94	\$0.00	\$0.00	\$1,465.21	\$14,531.73	\$5,352.00	\$9,179.73
885 STUDENT SUPPORT HS	\$2,941.67	\$57.55	\$0.00	\$1,000.00	\$1,999.22	\$150.00	\$1,849.22
886 HONOR SOCIETY HS	\$2,892.93	\$0.00	\$0.00	\$0.00	\$2,892.93	\$0.00	\$2,892.93
889 KEY CLUB HS	\$491.28	\$0.00	\$0.00	\$0.00	\$491.28	\$0.00	\$491.28
890 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
892 MATH OF FINANCE	\$93.98	\$0.00	\$0.00	\$0.00	\$93.98	\$0.00	\$93.98
893 MU ALPHA THETA HS	\$1,759.40	\$211.00	\$0.00	\$0.00	\$1,970.40	\$270.00	\$1,700.40
895 JROTC HS	\$5,625.69	\$0.00	\$0.00	\$0.00	\$5,625.69	\$990.00	\$4,635.69
897 SOCCER CLUB HS	\$1,103.84	\$0.00	\$0.00	\$0.00	\$1,103.84	\$0.00	\$1,103.84
898 SCIENCE CLUB HS	\$7,398.66	\$620.00	\$0.00	\$0.00	\$8,018.66	\$1,870.60	\$6,148.06
899 STUDENT COUNCIL HS	\$4,490.46	\$0.00	\$0.00	\$0.00	\$4,490.46	\$0.00	\$4,490.46
900 CAMPUS BEAUTIFICATION HS	\$3,895.58	\$5,307.00	\$0.00	\$42.75	\$9,159.83	\$933.92	\$8,225.91
902 VOCAL HS	\$4,302.78	\$65.00	\$0.00	\$136.09	\$4,231.69	\$2,181.75	\$2,049.94
904 YEARBOOK HS	\$10,480.51	\$1,093.00	\$0.00	\$0.00	\$11,573.51	\$290.00	\$11,283.51
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,985.84	\$0.00	\$0.00	\$0.00	\$2,985.84	\$0.00	\$2,985.84
913 DRAMA HS	\$1,986.79	\$406.00	\$0.00	\$0.00	\$2,392.79	\$1,430.00	\$962.79
922 COURTESY COMMITTEE ADMIN	\$169.53	\$0.00	\$0.00	\$0.00	\$169.53	\$150.00	\$19.53
925 GENERAL FUND REFUND	\$20.00	\$2,828.22	\$0.00	\$51.00	\$2,797.22	\$0.00	\$2,797.22
927 HALL OF FAME BANQUET	\$8.97	\$1,570.00	\$0.00	\$0.00	\$1,578.97	\$0.00	\$1,578.97
929 DISTRICT SPECIAL OLYMPICS	\$28,254.59	\$0.00	\$0.00	\$0.00	\$28,254.59	\$1,550.00	\$26,704.59
932 SUMMER SCHOOL HS	\$1,835.00	\$100.00	\$0.00	\$0.00	\$1,935.00	\$0.00	\$1,935.00
933 FAVER C&C	\$317.88	\$0.00	\$0.00	\$0.00	\$317.88	\$0.00	\$317.88
934 TRANSPORTATION C&C	\$2,972.95	\$218.01	\$0.00	\$1,012.59	\$2,178.37	\$1,243.56	\$934.81
935 VENDING MACHINE ADMIN	\$681.64	\$36.15	\$0.00	\$0.00	\$717.79	\$547.20	\$170.59
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$14,142.94	\$175.63	\$0.00	\$793.88	\$13,524.69	\$872.83	\$12,651.86
942 C.N. CLEARING ACCT	\$337.50	\$9,682.20	\$0.00	\$9,254.70	\$765.00	\$10,745.30	(\$9,980.30)
Total	\$445,195.85	\$96,881.47	\$0.00	\$57,596.55	\$484,480.77	\$146,111.95	\$338,368.82

**Transportation Department
Fuel Bids
2019-2020**

DATE: <u>8-12-19</u>	TIME BIDS BEGAN: <u>8:25</u>	AMOUNT NEEDED:
PO#: <u>342</u>	TIME BIDS CLOSED: <u>8:55</u>	DIESEL:
		UNLEADED: <u>1000</u>

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>Eugene</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	No	Bid
PENLEY OIL COMPANY	MIKE, <u>SCOTT</u> or GEORGEANN	235-7553	2.326	N/A
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	2.0701	N/A
EARNHEART OIL & PROPANE	<u>DUSTIN</u>	405-612-2650	2.09	N/A

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Red Rock</u>
---------------------------	--

UNLEADED FUEL: <u>1000</u>	PRICE PER GALLON: <u>2.0701</u>	TOTAL AMT: <u>2070.10</u>
DIESEL FUEL: <u>N/A</u>	PRICE PER GALLON: <u>N/A</u>	TOTAL AMT: <u>N/A</u>
		TOTAL PURCHASE: <u>2070.10</u>

PER TELEPHONE BIDS RECEIVED BY: <u>Leah Hill</u> <u>Shelley Jones</u>	COMMENTS:
---	-----------



EMPLOYEE TRIP REQUEST

Check if Out of State

Jessica Maker

08/22/19

Name of Employee

Date

Employee's Current Assignment FACS teacher and FCCLA Advisor

Title of Conference or Activity FCCLA National Fall Conference

Location Dallas, Texas

Date(s) of Conference Nov. 15-17

Full Legal Name (for air travel)

Submit copy of Driver's License for flights -- it must match the boarding pass.

Departure Date Nov. 14

AM PM
(check one)

Return Date Nov. 17

AM PM
(check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This is a national FCCLA conference that would provide great networking and leadership opportunities for members.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development,
Activity Fund, etc.

Travel*	\$	<u>360.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>65</u>	
Lodging	\$	<u>650</u>	
Meals	\$	<u>200</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	<u>65</u>	(calculate @ \$65 per day)
Total	\$	<u>1340.00</u>	

Registration, lodging, meals, and substitute will come from general fund. Travel and parking will come from activity fund.

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval

[Signature]
Signature

8-22-19
Date

Program Director's Approval

Signature

Date

Board of Education Approval

Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 08/22/19 Date of Activity 11/14-11/17

Destination Dallas, Texas- FCCLA National Fall Conference

Class & Grade Level FCCLA 9-12

Teacher(s) Jessica Maker

Names of teacher assistants or other adults attending:

Jessica Maker

Number of students 7 Number of sponsors 1

Leave Time 3:00PM Return Time 12:00AM

Event Beginning Time if different 12:00PM Event Ending Time if different 5:00PM

Emergency Phone Contact Number 405-760-7274

Cost to be paid per student \$425 Due when? 10/15/19 Cost to district _____

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No

Principal Signature

8-22-19
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthriepls.net

To: Dr. Mike Simpson and
Board of Education

Date: September 5, 2019

We would like to declare the attached list of technology items as surplus.

Thank you,

A handwritten signature in blue ink, appearing to read 'Cody Thompson', with a long horizontal flourish extending to the right.

Cody Thompson



Linda Skinner <linda.skinner@guthrieeps.net>

Items for Surplus

1 message

Dee Benson <dee.benson@guthrieeps.net>

Wed, Sep 4, 2019 at 4:11 PM

To: Linda Skinner <linda.skinner@guthrieeps.net>

Cc: Cody Thompson <cody.thompson@guthrieeps.net>, Jana Frey <jana.frey@guthrieeps.net>

I need to declare the following surplus:

5 – iPads

3 – MIFI Devices

28 - iPhones

Dee Benson

Director of Technology

Guthrie Public Schools

802 East Vilas

Guthrie, OK 73044

405-282-5959

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson,
Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Collaborative Agreement between Guthrie Public Schools and University
of Oklahoma National Center for Disability Education and Training

DATE: August 28, 2019

Attached is an agreement with the Board of Regents of the University of Oklahoma National Center for Disability Education and Training (NCDET). This agreement would allow Pre-Employment Transition Services (Pre-ETS) training to be conducted with students with disabilities. The Pre-ETS categories include: Job Exploration Counseling, Work-Based Learning, Counseling on Postsecondary Opportunities, Workplace Readiness Training, and Self-advocacy. This training would be conducted by approved Pre-ETS during the school day at no charge to the district.

Thank you.

**Pre-Employment
Transition Services**

Student Authorization Form

Note to Parent/Guardian: Your student has been referred by his/her high school to participate with the University of Oklahoma’s Pre-Employment Transition Services. Pre-employment transition services are provided in collaboration with the Oklahoma Department of Rehabilitation Services. In this no-cost program, pre-employment transition specialists from the University of Oklahoma, National Center for Disability Education and Training, will regularly visit your student’s school to provide services to assist with successful transition from high school to post-secondary training or work upon graduation. The following pre-employment transition services may be provided based on individual need and availability:

- **Job exploration counseling;**
- **Work-based learning activities;**
- **Counseling on opportunities for enrollment in post-secondary educational programs;**
- **Workplace readiness training to develop social skills and independent living; and**
- **Instruction on self-advocacy.**

First Name		Middle	Last Name		
Date of Birth		Gender	Anticipated Graduation Date		
Mailing Address		State	Zip Code	Phone Number	
Race	DRS STATUS	Counselor Name?		Application Date?	
This student has a section 504 accommodation plan					
This student has an individualized education plan (IEP)					
This student is an individual with a disability who does not have an IEP or 504 plans					
Put a ✓ beside the item(s) the student has difficulty completing on his/her own:					
<input type="checkbox"/>	Hearing	<input type="checkbox"/>	Learning	<input type="checkbox"/>	Seeing
<input type="checkbox"/>	Talking	<input type="checkbox"/>	Using Hands	<input type="checkbox"/>	Getting Around
<input type="checkbox"/>	Interacting with Others	<input type="checkbox"/>	Other:		
<p>I give permission for _____ to participate in the Pre-ETS program at his/her school. I understand the program is voluntary and reserve the right to withdraw from the program at any time. I give permission for school records to be released to the University of Oklahoma Pre-Employment Transition Services, Pre-ETS Specialist and data to be reported to the Oklahoma Department of Rehabilitation Services. I understand this information is confidential and will not be disclosed beyond the Oklahoma Department of Rehabilitation Services without a release.</p>					
<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Adult Student SIGNATURE		Printed Name		Date	
Teacher/School staff SIGNATURE verifying info provided		Printed Name		Date	

**Pre-Employment Transition Services Coordination
Pre-ETS
COLLABORATIVE AGREEMENT
FY 2020**

SECTION I - PURPOSE

This Collaborative Agreement (“Agreement”), effective as of the latest date of signature of all Parties or the 1st day of July, 2019 whichever is later, is entered into by and between the following Parties, also referred to herein as “Team Members” to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre-ETS) for students with disabilities transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive VR services.

- **Guthrie Public Schools** (also referred to herein as “Host School”);
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education’s **National Center for Disability Education and Training** (also referred to herein as “NCDET” or “University”).

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to students with disabilities and to ultimately transition students with disabilities to competitive integrated employment or post-secondary education.

The OBJECTIVE of this Agreement seeks to:

- Increase coordination between the Parties to identify and prepare students with disabilities to move to post-secondary education and/or competitive integrated employment; based on student need, considering strength, preferences and interests.
- Improve transition planning by DRS and LEAs for student with disabilities to facilitate the development and implementation of individual’s education program.
- Strengthen relationship between OSDE, OOWD, LEAs, higher education entities, and businesses to facilitate successful outcomes for students with disabilities.
- Engage, involve and educate families to increase student success in post-school activities.
- Increase the number of students reaching their IEP and IPE goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.

TERM

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or July 1, 2019, whichever is the latter, through June 30, 2020.

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre Employment Transition Services Agreement with the University.

SECTION 2 – DEFINITIONS (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a student with a disability designed to meet the student's individual needs. The IEP has two general purposes: to set appropriate, measurable goals for the student and to describe the specialized instruction and services the school district will provide for the student.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the student and the Vocational Rehabilitation counselor to help the student with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all students with disabilities have available to them a Free and Appropriate Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A student with a disability: is an individual who is in an educational program; and

meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: students with disabilities, including individuals ages 14-24 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help students, and potentially eligible students, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required *Pre-ETS* categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – informational interviews to research employers, work site tours, job shadowing, mentoring opportunities in the community, internships, apprenticeships, short-term employment, fellowship, and on-the-job trainings located in the community;
- **Counseling on Postsecondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual student success in education and training, such as disability support services and financial aid;
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation training, job-seeking skills, understanding employer expectations for punctuality and performance, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

SECTION 3 – RESPONSIBILITIES:

The Host School:

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for students with disabilities. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. *Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to students with disabilities through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre-ETS program.*

The Host School will:

- allow the NCDDET Pre-ETS staff access to students with disabilities and/or VR clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- be responsible for collecting written parent authorization to allow their student to participate in Pre-ETS activities;
- ensure school staff is present and assisting to ensure the highest engagement of the students;
- communicate to the NCDDET Pre-ETS staff and VR (if applicable) any concerns brought forth by a student;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and Pre-ETS staff;
- work collaboratively to increased number of students obtaining their IEP and IPE goals;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

NCDDET:

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. *Established in 1965, the **National Center for Disability Education and***

Training seeks to advance independent living, employment, and career opportunities for people with disabilities through innovative training and direct service.

NCDET will:

- work in collaboration with VR counselor, school transition personnel, and other persons supporting students with disabilities, potentially eligible students and/or VR clients to provide Pre-ETS instructional activities in groups and/or individually;
- ensure its staff are trained and experienced in working with students with disabilities as well as developing business relationships;
- ensure its staff have successfully passed a background check;
- support the host school staff in planning for the transition of students with disabilities from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary student success;
- work with local school districts to create greater access for students with disabilities and remove barriers into transition programs and activities;
- assist with outreach to identify students with disabilities and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with disabilities to participate in skill development in community settings;
- promote networking and collaboration among families, schools, community agencies and employers;
- share career assessment and planning information with VR and school staff;
- work with the local VR counselors to identify, recruit, and refer students for vocational rehabilitation services;
- communicate to Host School staff and VR (if applicable) any concerns brought forth by a student;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

Section 4 Special Terms and Assurances

A. Insurance

Each party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person or property occasioned by an act of negligence by the party to be bound, its agents or employees. The parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement, and provide evidence of such insurance and renewals upon request.

B. Equal Opportunity/Non-Discrimination

The Host School shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

The Host School is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive orders 11246 and 11375. The Host School represents compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

C. Drug-Free Workplace

The Host School represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

D. Modification

The Agreement may only be modified by mutual consent of the parties in writing.

E. Cancellation

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law.

1. Without Cause: It is further agreed that the Agreement may be canceled by either party by providing thirty (30) days prior written notice.

F. Access to and Retention of Records

The Host School shall maintain adequate records regarding the Pre-ETS program and student participation. Authorized personnel of the University, U.S. Department of Education

or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

G. Compliance with State and Federal Laws

The HOST SCHOOL shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the HOST SCHOOL, without reliance on or direction by the University.

Each party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Contract;
2. withholding of additional Contracts;
3. requiring an immediate audit of all records pertaining to the Contract;
4. the University, within 21 days of receipt of reports, shall complete review;
5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

H. FERPA

Host School agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

I. Clean Air Act

The Host School agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

J. Employment Relationship

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

K. Contract Jurisdiction

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either party on the basis of which party drafted the term or provision at issue.

L. Severability

If any provision under the Agreement, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Agreement or its application that can be given effect without the invalid provision or application.

M. Ownership and Copyrights

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Contract shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

N. Accessibility

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at www.ok.gov/DCS/Central_Purchasing

Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

O. Entire Agreement

This Agreement constitutes the entire Agreement and understanding between the parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the parties relating to the work to be performed.

Section 5 Signatures

For the faithful performance of the terms of the Agreement, the parties hereto, in their official capacities stated, affix their signatures. The parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

University

Belinda Biscoe, PhD
Interim Senior Associate Vice President
University Outreach

Date

Host School

Signature

Date

Print Name and Signatory Title



Date: 8/13/2019
 Order Number: Q-153080
 Revision: 1
 Order Form Expiration Date: 8/31/2019

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com
 To Pay by Credit Card: Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 232816
 Customer Name: Guthrie School District I-01
 Billing Address: 802 E Vilas Ave
 Guthrie, OK 73044-5228

Products and Services

Guthrie Senior High School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Math Library - Program License	50	2/4/2020	2/3/2021	12
Study Island: ELA Library - Program License	30	2/4/2020	2/3/2021	12
Study Island: College and Career Readiness Library - Program License	100	2/4/2020	2/3/2021	12
Study Island: Core Library - Program License	50	2/4/2020	2/3/2021	12
Guthrie Senior High School Subtotal:				\$1,301.10

Guthrie Junior High School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: ELA Library - Program License	150	9/1/2019	8/31/2020	12
Guthrie Junior High School Subtotal:				\$1,350.00

Guthrie School District I-01

Products	Qty	License Start Date	License End Date	License Term (Months)
Adaptive Assessment with Prescriptions: Core Library - Program License	50	12/16/2019	2/3/2021	14
Fixed Form Assessment with Prescriptions: Math Library - Program License	50	12/16/2019	2/3/2021	14
Fixed Form Assessment with Prescriptions: ELA Library - Program License	50	12/16/2019	2/3/2021	14
Guthrie School District I-01 Subtotal:				\$1,461.00

Subtotal: **\$4,112.10**

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date: 8/13/2019
 Order Number: Q-153080
 Revision: 1
 Order Form Expiration Date: 8/31/2019

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com
 To Pay by Credit Card: Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Estimated Tax:	\$0.00
Total US Funds:	\$4,112.10

** Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing. I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreements terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreements terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com.

Customer Signature:

 Name (Printed or Typed):

 Title:

 Date:





Staking A Claim in Our Students' Future

MEMORANDUM:

TO: Members of the Board of Education and Dr. Mike Simpson, Superintendent

FROM: Angie Smedley, Director of Special Education

SUBJECT: Gifted and Talented Committee for 2019-2020

DATE: September 3, 2019

I recommend the following persons to serve on the Gifted and Talented Committee for the current school year. Names followed by (2) represents second year on the committee. Names followed by (1) represents first year on the committee.

Dia Bertwell (1)	Parent	GUES
Lori Lucus (1)	AP English	High School
Chris Legrande (1)	Administrator	High School
Tina Ogle(1)	Science Teacher	Jr. High
Tessa Wallraven(2)	Elementary Teacher	Fogarty
Audra Branson(2)	Elementary Teacher	GUES
Belinda Stone(2)	Counselor	GUES
Cheryl Pratt (1)	GT Teacher	GUES
Angie Smedley	GT Coordinator	Administration



Guthrie Public Schools

MEMO

TO: Dr. Simpson and Guthrie Board of Education

FROM: Carmen Walters, Director of Federal Programs & Elementary Education

DATE: September 3, 2019

RE: Professional Development Committee for 2019-2020

I recommend the following persons to serve on the Professional Development Committee for this current school year:

Tiffany Dement Committee Chair	Teacher	GHS	3
Julie Chambers	Teacher	Cotteral	2
Lacey Hudson	Parent	Fogarty	2
Elizabeth Davis	Teacher	Charter Oak	2
Kristi Blakemore	Counselor	GJHS/GHS	2
Barbara Christianson	Teacher	Central	1
Jeanea Midgett	Teacher	Fogarty	1
Scott Peterman	Teacher	GJHS	1
Cheryl Pratt	Teacher	GUES	1
Scot Graham	Administrator	Cotteral	2
Carmen Walters	Administrator	Admin.	



AIA[®]

Document B102™ – 2017

Standard Form of Agreement Between Owner and Architect *without a Predefined Scope of Architect's Services*

AGREEMENT made as of the 1st day of September in the year 2019
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Guthrie Public Schools
802 East Vilas Avenue
Guthrie, Oklahoma 73044
Phone: 405-282-8900
Fax: 405-282-5904

and the Architect:
(Name, legal status, address and other information)

The Stacy Group, Inc.
222 E 10th Street Plaza
Edmond, OK 73034
Phone: 405-330-8292
Fax: 405-330-8293

for the following (hereinafter referred to as "the Project"):
(Insert information related to types of services, location, facilities, or other descriptive information as appropriate.)

Guthrie Public Schools
2019/2020 Bond Programs

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

- 1 ARCHITECT'S RESPONSIBILITIES
- 2 OWNER'S RESPONSIBILITIES
- 3 COPYRIGHTS AND LICENSES
- 4 CLAIMS AND DISPUTES
- 5 TERMINATION OR SUSPENSION
- 6 COMPENSATION
- 7 MISCELLANEOUS PROVISIONS
- 8 SPECIAL TERMS AND CONDITIONS
- 9 SCOPE OF THE AGREEMENT

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

§ 1.1 The Architect shall provide the following professional services:

(Describe the scope of the Architect's services or identify an exhibit or scope of services document setting forth the Architect's services and incorporated into this document in Section 9.2.)

§ 1.1.1 The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 1.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 1.3 The Architect identifies the following representative authorized to act on behalf of the Architect with respect to the Project.

(List name, address, and other contact information.)

The Stacy Group, Inc.
Sean Willis, Studio Director
222 E 10th Street Plaza
Edmond, OK 73034
Phone: 405-330-8292
Fax: 405-330-8293

§ 1.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 1.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 6.2.3.

Init.

§ 1.5.1 Commercial General Liability with policy limits of not less than One Million (\$1,000,000) for each occurrence and Two Million (\$2,000,000) in the aggregate for bodily injury and property damage.

§ 1.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million (\$1,000,000) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 1.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 1.5.1 and 1.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 1.5.4 Workers' Compensation at statutory limits.

§ 1.5.5 Employers' Liability with policy limits not less than Five Hundred Thousand (\$500,000) each accident, Five Hundred Thousand (\$500,000) each employee, and Five Hundred Thousand (\$500,000) policy limit.

§ 1.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million (\$2,000,000) per claim and Two Million (\$2,000,000) in the aggregate.

§ 1.5.7 **Additional Insured Obligations.** If requested by the Owner, to the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 1.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 1.5.

ARTICLE 2 OWNER'S RESPONSIBILITIES

§ 2.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 2.2 The Owner identifies the following representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.
(List name, address, and other contact information.)

Guthrie Public Schools
Mike Simpson, Superintendent
802 East Villas Avenue
Guthrie, OK 73044
Phone: 405-282-8900
Fax: 405-282-5904

§ 2.3 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope

of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 2.4 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 2.5 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 2.6 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 3 COPYRIGHTS AND LICENSES

§ 3.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 3.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 3.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for the purposes of evaluating, constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 5 and Article 6. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 5.4, the license granted in this Section 3.3 shall terminate.

§ 3.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 3.3.1. The terms of this Section 3.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 5.4.

§ 3.4 Except for the licenses granted in this Article 3, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 3.5 Except as otherwise stated in Section 3.3, the provisions of this Article 3 shall survive the termination of this Agreement.

ARTICLE 4 CLAIMS AND DISPUTES

§ 4.1 General

§ 4.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 4.1.1.

§ 4.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 4.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 5.7.

§ 4.2 Mediation

§ 4.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 4.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 4.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 4.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 4.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

Arbitration pursuant to Section 4.3 of this Agreement

Litigation in a court of competent jurisdiction

Other *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 4.3 Arbitration

§ 4.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 4.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 4.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 4.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 4.3.4 Consolidation or Joinder

§ 4.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 4.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 4.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 4.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 4.4 The provisions of this Article 4 shall survive the termination of this Agreement.

ARTICLE 5 TERMINATION OR SUSPENSION

§ 5.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 5.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 5.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 5.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 5.6 If the Owner terminates this Agreement for its convenience pursuant to Section 5.5, or the Architect terminates this Agreement pursuant to Section 5.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 5.7 In addition to any amounts paid under Section 5.6, if the Owner terminates this Agreement for its convenience pursuant to Section 5.5, or the Architect terminates this Agreement pursuant to Section 5.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

To Be Determined

.2 Licensing Fee, if the Owner intends to continue using the Architect's Instruments of Service:

To Be Determined

§ 5.8 Except as otherwise expressly provided herein, this Agreement shall terminate
(Check the appropriate box.)

One year from the date of commencement of the Architect's services

One year from the date of Substantial Completion

Other

(Insert another termination date or refer to a termination provision in an attached document or scope of service.)

If the Owner and Architect do not select a termination date, this Agreement shall terminate one year from the date of commencement of the Architect's services.

§ 5.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 3 and Section 5.7.

ARTICLE 6 COMPENSATION

§ 6.1 The Owner shall compensate the Architect as set forth below for services described in Section 1.1, or in the attached exhibit or scope document incorporated into this Agreement in Section 9.2.

(Insert amount of, or basis for, compensation or indicate the exhibit or scope document in which compensation is provided for.)

See Supplemental Schedules

§ 6.2 Compensation for Reimbursable Expenses

§ 6.2.1 Reimbursable Expenses are in addition to compensation set forth in Section 6.1 and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;

- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

§ 6.2.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus percent (%) of the expenses incurred.

§ 6.2.3 **Architect's Insurance.** If the types and limits of coverage required in Section 1.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 1.5, and for which the Owner shall reimburse the Architect.)

§ 6.3 Payments to the Architect

§ 6.3.1 Initial Payments

§ 6.3.1.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 6.3.2 Progress Payments

§ 6.3.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

5 %

§ 6.3.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 6.3.2.3 Records of Reimbursable Expenses and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 7 MISCELLANEOUS PROVISIONS

§ 7.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 4.3.

§ 7.2 Except as separately defined herein, terms in this Agreement shall have the same meaning as those in AIA Document A201™-2017, General Conditions of the Contract for Construction.

§ 7.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 7.4 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 7.4.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 7.5 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 7.6 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 7.7 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 7.8 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 7.8 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 5.4.

§ 7.9 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 7.9.1. This Section 7.9 shall survive the termination of this Agreement.

§ 7.9.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 7.9.

§ 7.10 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 8 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

ARTICLE 9 SCOPE OF THE AGREEMENT

§ 9.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 9.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B102™-2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

N/A

- .3 Exhibits:

(Check the appropriate box for any exhibits incorporated into this Agreement.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:

(Insert the date of the E204-2017 incorporated into this Agreement.)

Other Exhibits incorporated into this Agreement:

(Clearly identify any other exhibits incorporated into this Agreement.)

- .4 Other documents:


(List other documents, including the Architect's scope of services document, hereby incorporated into the Agreement.)

Supplemental Schedule No. 1
Stacy Group Hourly Rate Schedule

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

Mike Simpson, Superintendent
(Printed name and title)



ARCHITECT *(Signature)*

Mike Stacy, AIA, President
(Printed name, title, and license number, if required)

Supplemental Schedule No. 1

**To Master Agreement between Guthrie Public Schools
("Owner") and The Stacy Group, Inc. ("Architect")
dated September 1, 2019 (the "Master Agreement").**

This Supplemental Schedule is executed and delivered pursuant to the terms and conditions contained in the Master Agreement between Owner and Architect. This Supplemental Schedule reaffirms and incorporates each of the terms and conditions of the Master Agreement and sets forth the understanding of the Owner and Architect with respect to the specific services to be performed on the project described herein. Terms described in the Master Agreement shall have their defined meanings when used in this Supplemental Schedule.

Description of Project:

___Guthrie Public Schools 2019/2020 Bond Programs___

Areas to be included but not limited to; To Be Determined

Project Parameters:

The preliminary budget for this project including architectural fees is \$_To be Determined_. The projected time parameter for completion of construction and occupancy is by _To be Determined. The proposed procurement method for this project is conventional competitive bid.

Project Team:

As provided in the Master Agreement for the design, bidding and contract administration for the construction project.

Architects Services:

As provided in the Master Agreement for the design, bidding and contract administration for the construction project.

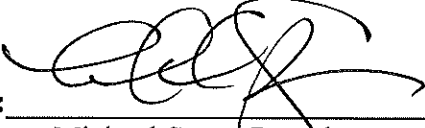
Compensation:

The Architect shall be paid a fee for services To Be Determined.

Special Terms:

DATED this September 1, 2019

By: _____
Mike Simpson, Superintendent
"Owner"

By: 

Michael Stacy, President
"Architect"

the.stacy.group

2019/20 hourly rates

<u>classification</u>	<u>hourly rate</u>
president / owner	\$ 250.00
studio director	\$ 200.00
interior director	\$ 175.00
project architect	\$ 150.00
project engineer	\$ 125.00
project coordinator	\$ 110.00
interior designer	\$ 110.00
cad technician	\$ 90.00
administrative assistant	\$ 75.00

consultant rates available upon request.

Architect Fee for New Projects	6%
Architect Fee for Renovations	6 ½%

AGREEMENT

This agreement made and entered into this 20st day of August 2019 by and between the City of Guthrie, Oklahoma, a municipal corporation, hereinafter referred to as the “City”, and the Guthrie School District of Logan County, Oklahoma, hereinafter referred to as “District”, WITNESSETH.

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of a police officer in said schools.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officer and the resolution of any disputes. The City Manager and the Chief of Police of the City shall receive from the District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of Schools for the District.

TERM OF AGREEMENT: This agreement shall be in effect as of the date the agreement is signed by both parties for a period of one calendar year and may be renewed on an annual basis.

AGENCY REPRESENTATIVES: The parties will develop procedures for ongoing meetings and will, at least annually, review and if necessary, recommend any changes.

MODIFICATION OF AGREEMENT: Modification of this agreement shall be made only by consent of both parties. Such shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications signed by the parties.

QUALIFICATIONS: All School Resource Officers shall be a duly certified police officer of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators. City agrees and guarantees that each School Resource Officer will be, at all times, a certified Peace Officer for the State of Oklahoma and meet all requirements as set forth by the Oklahoma Council on Law Enforcement Education and Training, the City of Guthrie, Oklahoma and as may be required by law. City warrants to District that all School Resource Officers are fully trained in the proper and appropriate law enforcement use of all equipment issued to or allowed by City for use by police officers, including, but not limited to, any weapons or equipment designed to or capable of causing harm to persons or property.

DUTIES OF SCHOOL RESOURCE OFFICERS (SRO):

The SRO’s duties will include, but not be limited to, the following:

- A. To be an extension of the principal’s office for assignments consistent with this Agreement.

- B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus.
- C. To act as the designee of the campus administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public school property.
- D. To provide a classroom resource for law education using approved materials.
- E. To be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.
- F. To be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of substance control.
- G. To make appearances before site councils, parent groups, and other groups associated with the campus and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.
- H. The SRO will not be involved in ordinary school discipline, UNLESS; it pertains to preventing a potential disruption and/or climate that places students at risk of harm. Disciplining students is a School District responsibility, and only when the principal and the SRO agree that the SRO's assistance is needed to maintain a safe and proper school environment would the principal request SRO involvement.
- I. If the principal believes that in a given situation or incident there is a law violation, the principal may request SRO involvement.
- J. All law enforcement agencies requesting to conduct formal police interviews, interrogations, and arrests of any student should be referred to the campus SRO.
- K. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency-and delinquency-prone youths and their families. Referrals will be made when necessary.
- L. The SRO and the principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
- M. The SRO is first and foremost a law enforcement officer. This fact must be constantly reinforced.
- N. The SRO may be asked to provide community wide crime prevention presentations that include, but are not limited to:

Drugs and the law – Adult and juvenile;
Alcohol and the law – Adult and juvenile;
Sexual assault prevention;
Safety programs – Adult and juvenile;
Assistance in other crime prevention programs as assigned.

- O. The SROs will wear approved department uniform, formal business attire or business casual with appropriate logos and name badges depending on the time of the school year, the type of school activity or program, and the requests of the school and/or police department. The Chief of Police and the principal shall jointly set expectations and resolve any disputes in this area.
- P. The SROs will wear their department authorized duty weapons in accordance with department policy.

ACCESS TO EDUCATION RECORDS:

- A. School officials shall allow SROs to inspect and copy any public records maintained by the school to the extent allowed by law.
- B. If confidential student records information is needed by an SRO, the information may be released only as allowed by law.

EMPLOYMENT OF SCHOOL RESOURCE OFFICERS:

- A. The SROs shall be employees of the City of Guthrie Police Department and shall be subject to the administration, supervision and control of the Police Department.
- B. The SROs shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SROs.
- D. A joint committee composed of representatives of the Police Department and the School District shall make recommendations for the SRO positions to the Chief of Police who shall assign such officers. If a principal is dissatisfied with an SRO who has been assigned to that principal's school, then that principal may request that the Chief of Police assign a different officer as the SRO for that school.
- E. The parties shall agree in writing how many SROs will be employed during any school year.

FUNDING: In consideration for the City's assignment of at least two School Resource Officer in accordance with the program outlined in this agreement, the District agrees to pay the sum of \$38,368.09 per officer, for a total not to exceed \$76,736.18. This amount represents the nine (9) months school is in session. The costs associated with expected salary and all applicable benefits

and premium expenses are based on the FY2020 budgeted salary and benefit expenses of the SRO. The City will invoice the District one-half of the annual sum in January and the second half in April. Upon renewal of this agreement funding in successive years shall be an amount as calculated above. Prior to the start of each school year, the City shall calculate the cost for the next year in accordance with this paragraph and provide notice of such to the District 45 days prior to the first day of school. Such amount shall be the new payment amount for the agreement unless the District chooses to terminate this agreement as provided below.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officer in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon sixty (60) days notice.

WITNESS OUR HANDS the day and year first above written:

“City of Guthrie”

By:


Steven J. Gentling Mayor

8-28-19
Date

Attest:


Kim Biggs City Clerk

“Guthrie School District of Logan County”

By:

President, Board of Education
Guthrie Public Schools

Date

Attest:

Clerk of the Board of Education
Guthrie Public Schools

**I-1 LOGAN COUNTY
GUTHRIE PUBLIC SCHOOLS
BUDGET COMPARISONS
FYE 6-30-20**

	CURRENT YEAR	PRIOR YEAR	DIFFERENCE
GENERAL FUND			
carry-over	\$3,307,858.33	\$2,921,917.48	\$385,940.85
miscellaneous revenue estimates	18,386,762.57	17,408,449.02	978,313.55
ad valorem tax estimates	5,214,806.15	4,995,556.87	219,249.28
total budget	<u><u>\$26,909,427.05</u></u>	<u><u>\$25,325,923.37</u></u>	<u><u>\$1,583,503.68</u></u>
BUILDING FUND			
carry-over	\$740,196.90	\$773,186.37	(\$32,989.47)
ad valorem tax estimates	744,972.31	713,650.98	31,321.33
total budget	<u><u>\$1,485,169.21</u></u>	<u><u>\$1,486,837.35</u></u>	<u><u>(\$1,668.14)</u></u>
CHILD NUTRITION FUND			
carry-over	\$115,155.32	\$187,823.13	(\$72,667.81)
miscellaneous revenue estimates	1,356,099.19	1,304,120.48	51,978.71
supplementals			0.00
total budget	<u><u>\$1,471,254.51</u></u>	<u><u>\$1,491,943.61</u></u>	<u><u>(\$20,689.10)</u></u>
SCHOOL AGE CARE FUND			
carry-over	\$75,619.14	\$75,619.14	\$0.00
miscellaneous revenue estimates	0.00	0.00	0.00
total budget	<u><u>\$75,619.14</u></u>	<u><u>\$75,619.14</u></u>	<u><u>\$0.00</u></u>
SINKING FUND			
millage levy	<u><u>16.90</u></u>	<u><u>14.12</u></u>	<u><u>2.78</u></u>

**School District
2019-2020 Estimate of Needs
and
Financial Statement of the Fiscal Year 2018-2019**

**Board of Education of Guthrie Public Schools
District No. I-1
County of Logan
State of Oklahoma**

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Guthrie Public Schools, District No. I-1, County of Logan, State of Oklahoma for the fiscal year beginning July 1, 2019, and ending June 30, 2020, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2020, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute.

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801 and one copy will be retained by the County Clerk. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

Prepared by: Putnam & Company, PLLC

Submitted to the Logan County Excise Board

This _____ Day of _____, 2019

School Board Member's Signatures

Chairman: _____	Clerk: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Member: _____	Member: _____
Treasurer _____	

In addition,

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2019, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.

2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. 2001, Section 333.

3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2019-2020.

4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, were made permanent by election.

5. We also certify that, after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, were made permanent by election.

6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, were made permanent by election.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this _____ day of _____, 2019.

Notary Public

My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Logan

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Guthrie Public Schools, School District No. I-1, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

Clerk, Board of Education

Subscribed and sworn to before me this ____ day of _____, 2019.

Notary Public

My Commission Expires

Secretary and Clerk of Excise Board
Logan County, Oklahoma

**Putnam & Company, PLLC
Certified Public Accountants
169 E. 32nd Street
Edmond, Oklahoma 73013**

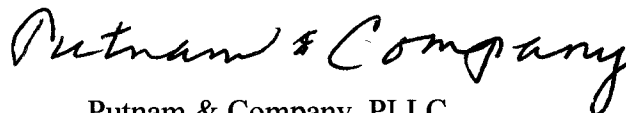
Independent Accountant's Compilation Letter

Board of Education
Guthrie Public Schools

Management is responsible for the accompanying financial statements of Guthrie Public Schools, as of and for the year ended June 30, 2019, the Estimate of Needs (SA&I Form 2661R06) for the fiscal year ended June 30, 2020, and the related Publication Sheet (SA&I Form 2662R06, Exhibit Z) included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements of Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these prescribed financial statements.

These financial statements and information included in the accompanying prescribed form are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 O.S. 3003.B and as further defined by rules promulgated by the Oklahoma State Department of Education per 70 O.S. 5-134.I.D., and are not intended to be a complete presentation of the School's assets and liabilities.

This report is intended solely for the information and use of the Oklahoma State Department of Education, the School District, the County Excise Board, and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.



Putnam & Company, PLLC
Certified Public Accountants

Index Page

General.....1
Co-op.....7
Building.....13
Child Nutr.....19
Sinking Fund Bonds.....25
Sinking Fund.....29
Capital Project Total.....35
Capital Project Individual.....37
Enterprise Total.....41
Enterprise Individual.....43
Exhibit Y.....47

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'A'

Schedule 1: Current Balance Sheet for June 30, 2019	
	Amount
ASSETS:	
Cash Balances	\$4,399,129.46
Investments	\$0.00
TOTAL ASSETS	\$4,399,129.46
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$527,400.52
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$563,870.61
TOTAL LIABILITIES AND RESERVES	\$1,091,271.13
CASH FUND BALANCE JUNE 30, 2019	\$3,307,858.33
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$4,399,129.46

Schedule 2: Revenue and Requirements, 2018-2019		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$25,325,923.37	\$26,717,810.67
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$25,325,923.37	\$23,409,952.34
CASH FUND BALANCE JUNE 30, 2019	\$0.00	\$3,307,858.33

Schedule 3: General Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Cash Balance Reported to Excise Board 6-30-18	\$0.00	\$4,671,105.72	\$0.00	\$4,671,105.72
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$23,754,374.04	\$0.00	\$0.00	\$23,754,374.04
Cash Balances Transferred (Sch 6 Source Code 6110)	\$2,921,917.48	-\$2,921,917.48	\$0.00	\$0.00
Prior Year Lapsed Appropr (Sch 6 Source Code 6130)	\$39,359.39	-\$39,359.39	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$2,159.76	-\$2,159.76	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALAN	\$26,717,810.67	-\$2,963,436.63	\$0.00	\$23,754,374.04
Warrants Paid of Year in Caption	\$22,318,681.21	\$1,707,669.09	\$0.00	\$24,026,350.30
TOTAL DISBURSEMENTS	\$22,318,681.21	\$1,707,669.09	\$0.00	\$24,026,350.30
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$4,399,129.46	\$0.00	\$0.00	\$4,399,129.46
Reserve for Warrants Outstanding (Schedule 4)	\$527,400.52	\$0.00	\$0.00	\$527,400.52
Reserve for Encumbrances (Schedule 8)	\$563,870.61	\$0.00	\$0.00	\$563,870.61
TOTAL LIABILITIES AND RESERVE	\$1,091,271.13	\$0.00	\$0.00	\$1,091,271.13
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$3,307,858.33	\$0.00	\$0.00	\$3,307,858.33

Schedule 4: General Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$904,754.99	\$0.00	\$904,754.99
Warrants Registered During Year	\$22,846,081.73	\$805,073.86	\$0.00	\$23,651,155.59
TOTAL	\$22,846,081.73	\$1,709,828.85	\$0.00	\$24,555,910.58
Warrants Paid During Year	\$22,318,681.21	\$1,707,669.09	\$0.00	\$24,026,350.30
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$2,159.76	\$0.00	\$2,159.76
TOTAL WARRANTS RETIRED	\$22,318,681.21	\$1,709,828.85	\$0.00	\$24,028,510.06
BALANCE WARRANTS OUTSTANDING JUNE 30, 2019	\$527,400.52	\$0.00	\$0.00	\$527,400.52

Schedule 5: 2018 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019	35.840 Mills	Amount
2018 Net Valuation Certified to County Excise Board		\$153,323,453.00
Total Proceeds of Levy as Certified		\$5,495,112.56
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$5,495,112.56
Less Reserve for Delinquent Tax		\$499,555.69
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$4,995,556.87
Deduct 2018 Tax Apportioned		\$5,267,891.84
Net Balance 2018 Tax in Process of Collection		\$0.00
Excess Collections		\$272,334.97

See Accountant's Compilation Report
GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2018-19 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$4,995,556.87	\$5,267,891.84
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$163,994.34
1130 Revenue In Lieu Of Taxes	\$0.00	\$16,377.95
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$4,995,556.87	\$5,448,264.13
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$37,093.60
1400 Rental, Disposals and Commissions	\$0.00	\$86,497.72
1500 Reimbursements	\$0.00	\$64,889.50
1600 Other Local Sources of Revenue	\$0.00	\$76,017.84
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$4,995,556.87	\$5,712,762.79
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$598,685.94	\$706,311.32
2200 County Apportionment (Mortgage Tax)	\$223,312.72	\$228,184.59
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$821,998.66	\$934,495.91
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$783,015.99	\$820,419.28
3120 Motor Vehicle Collections	\$1,154,558.58	\$1,286,798.34
3130 Rural Electric Cooperative Tax	\$77,202.51	\$88,912.55
3140 State School Land Earnings	\$469,433.87	\$495,840.55
3150 Vehicle Tax Stamps	\$8,577.04	\$12,327.96
3160 Farm Implement Tax Stamps	\$1,259.06	\$1,415.89
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$2,494,047.05	\$2,705,714.57
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$9,786,614.00	\$9,549,188.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$2,173,479.00	\$2,275,357.66
TOTAL STATE AID - NONCATEGORICAL	\$11,960,093.00	\$11,824,545.66
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$70,278.40
3400 State - Categorical	\$158,982.18	\$219,882.20
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$25,212.86
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$91,941.00
TOTAL STATE SOURCES OF REVENUE	\$14,613,122.23	\$14,937,574.69
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$119,550.25
4200 Disadvantaged Students	\$1,119,578.04	\$1,114,908.37
4300 Individuals With Disabilities	\$819,980.82	\$668,573.26
4400 No Child Left Behind	\$33,769.27	\$33,769.27
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$43,327.00
TOTAL FEDERAL SOURCES OF REVENUE	\$1,973,328.13	\$1,980,128.15
5000 NON-REVENUE RECEIPTS:	\$0.00	\$189,412.50
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$189,412.50
6000 BALANCE SHEET ACCOUNTS:		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$2,921,917.48	\$2,921,917.48
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$39,359.39
6140 Estopped Warrants by Statute	\$0.00	\$2,159.76
TOTAL CASH ACCOUNTS	\$2,921,917.48	\$2,963,436.63
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$2,921,917.48	\$2,963,436.63
GRAND TOTAL	\$25,325,923.37	\$26,717,810.67

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'A'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2018-19 Account	BASIS AND LIMIT OF ENSUING ESTIMATE	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$272,334.97	98.99%	\$5,214,806.15	\$5,214,806.15
1120 Ad Valorem Tax Levy (Prior Years)	\$163,994.34	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$16,377.95	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$452,707.26		\$5,214,806.15	\$5,214,806.15
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$37,093.60	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$86,497.72	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$64,889.50	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$76,017.84	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$717,205.92		\$5,214,806.15	\$5,214,806.15
2000 INTERMEDIATE SOURCES OF REVENUE:				
2100 County 4 Mill Ad Valorem Tax	\$107,625.38	90.00%	\$635,680.19	\$635,680.19
2200 County Apportionment (Mortgage Tax)	\$4,871.87	90.00%	\$205,366.13	\$205,366.13
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$112,497.25		\$841,046.32	\$841,046.32
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$37,403.29	90.00%	\$738,377.35	\$738,377.35
3120 Motor Vehicle Collections	\$132,239.76	90.00%	\$1,158,118.51	\$1,158,118.51
3130 Rural Electric Cooperative Tax	\$11,710.04	90.00%	\$80,021.30	\$80,021.30
3140 State School Land Earnings	\$26,406.68	90.00%	\$446,256.50	\$446,256.50
3150 Vehicle Tax Stamps	\$3,750.92	90.00%	\$11,095.16	\$11,095.16
3160 Farm Implement Tax Stamps	\$156.84	90.00%	\$1,274.30	\$1,274.30
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$211,667.52		\$2,435,143.11	\$2,435,143.11
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	-\$237,426.00	107.38%	\$10,253,635.00	\$10,253,635.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$101,878.66	101.76%	\$2,315,510.92	\$2,315,510.92
TOTAL STATE AID - NONCATEGORICAL	-\$135,547.34		\$12,569,145.92	\$12,569,145.92
3300 State Aid - Competitive Grants - Categorical	\$70,278.40	109.33%	\$76,837.28	\$76,837.28
3400 State - Categorical	\$60,900.02	71.70%	\$157,658.20	\$157,658.20
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$25,212.86	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$91,941.00	120.14%	\$110,460.00	\$110,460.00
TOTAL STATE SOURCES OF REVENUE	\$324,452.46		\$15,349,244.51	\$15,349,244.51
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$119,550.25	44.93%	\$53,717.00	\$53,717.00
4200 Disadvantaged Students	-\$4,669.67	108.96%	\$1,214,849.37	\$1,214,849.37
4300 Individuals With Disabilities	-\$151,407.56	128.12%	\$856,586.67	\$856,586.67
4400 No Child Left Behind	\$0.00	88.78%	\$29,981.70	\$29,981.70
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$43,327.00	95.41%	\$41,337.00	\$41,337.00
TOTAL FEDERAL SOURCES OF REVENUE	\$6,800.02		\$2,196,471.74	\$2,196,471.74
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$189,412.50	0.00%	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS:				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	113.21%	\$3,307,858.33	\$3,307,858.33
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$39,359.39	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$2,159.76	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$41,519.15		\$3,307,858.33	\$3,307,858.33
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$41,519.15		\$3,307,858.33	\$3,307,858.33
GRAND TOTAL	\$1,391,887.30		\$26,909,427.05	\$26,909,427.05

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'A'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2018			
	RESERVES 06-30-2018	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$844,433.25	\$805,073.86	\$39,359.39

Schedule 8: Report of Current Year Expenditures			
FISCAL YEAR ENDING JUNE 30, 2019			
APPROPRIATED ACCOUNTS	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION	\$14,945,923.37	\$0.00	\$14,945,923.37
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$1,485,000.00	\$0.00	\$1,485,000.00
2200 Support Services - Instructional Staff	\$1,215,000.00	\$0.00	\$1,215,000.00
2300 Support Services - General Administration	\$780,000.00	\$0.00	\$780,000.00
2400 Support Services - School Administration	\$1,550,000.00	\$0.00	\$1,550,000.00
2500 Support Services - Business	\$600,000.00	\$0.00	\$600,000.00
2600 Operations And Maintenance of Plant Services	\$2,375,000.00	\$0.00	\$2,375,000.00
2700 Student Transportation Services	\$2,105,000.00	\$0.00	\$2,105,000.00
TOTAL SUPPORT SERVICES	\$10,110,000.00	\$0.00	\$10,110,000.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$140,000.00	\$0.00	\$140,000.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$140,000.00	\$0.00	\$140,000.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$105,000.00	\$0.00	\$105,000.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$105,000.00	\$0.00	\$105,000.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$25,000.00	\$0.00	\$25,000.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$25,000.00	\$0.00	\$25,000.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2018-19 FISCAL YEAR	\$25,325,923.37	\$0.00	\$25,325,923.37

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'A'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2019				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2018-2019 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$12,949,022.58	\$121,496.05	\$1,875,404.74	\$13,070,518.63
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$1,479,741.04	\$3,093.20	\$2,165.76	\$1,482,834.24
2200 Support Services - Instructional Staff	\$1,175,124.23	\$39,802.71	\$73.06	\$1,214,926.94
2300 Support Services - General Administration	\$764,256.11	\$11,840.59	\$3,903.30	\$776,096.70
2400 Support Services - School Administration	\$1,545,574.53	\$0.00	\$4,425.47	\$1,545,574.53
2500 Support Services - Business	\$589,954.59	\$4,353.43	\$5,691.98	\$594,308.02
2600 Operations And Maintenance of Plant Services	\$2,179,821.57	\$179,715.19	\$15,463.24	\$2,359,536.76
2700 Student Transportation Services	\$1,898,099.40	\$203,569.44	\$3,331.16	\$2,101,668.84
TOTAL SUPPORT SERVICES	\$9,632,571.47	\$442,374.56	\$35,053.97	\$10,074,946.03
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$135,487.22	\$0.00	\$4,512.78	\$135,487.22
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$135,487.22	\$0.00	\$4,512.78	\$135,487.22
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$104,989.44	\$0.00	\$10.56	\$104,989.44
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$104,989.44	\$0.00	\$10.56	\$104,989.44
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$24,011.02	\$0.00	\$988.98	\$24,011.02
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$24,011.02	\$0.00	\$988.98	\$24,011.02
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GENERAL FUND 2018-19 FISCAL YEAR	\$22,846,081.73	\$563,870.61	\$1,915,971.03	\$23,409,952.34

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2019-20		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense		\$26,909,427.05	\$26,909,427.05
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$26,909,427.05	\$26,909,427.05

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'B'

Schedule 1: Current Balance Sheet for June 30, 2019		Amount
ASSETS:		
Cash Balances		\$75,619.14
Investments		\$0.00
TOTAL ASSETS		\$75,619.14
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$0.00

Schedule 2: Revenue and Requirements, 2018-2019		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$75,619.14	\$0.00
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$0.00	\$0.00
CASH FUND BALANCE JUNE 30, 2019	\$75,619.14	\$0.00

Schedule 3: Co-op Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Cash Balance Reported to Excise Board 6-30--2	\$0.00	\$75,619.14	\$0.00	\$75,619.14
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$0.00	\$0.00	\$0.00	\$0.00
Cash Balances Transferred (Sch 6 Source Code 6110)	\$0.00	\$0.00	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$0.00	\$0.00	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, -1	\$0.00	\$75,619.14	\$0.00	\$75,619.14
Reserve for Warrants Outstanding (Schedule 4)	\$0.00	\$0.00	\$0.00	\$0.00
Reserve for Encumbrances (Schedule 8)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$75,619.14	\$0.00	\$75,619.14

Schedule 4: Co-op Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Registered During Year	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Paid During Year	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WARRANTS RETIRED	\$0.00	\$0.00	\$0.00	\$0.00
BALANCE WARRANTS OUTSTANDING JUNE 30, 2019	\$0.00	\$0.00	\$0.00	\$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2018-19 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$75,619.14	\$0.00
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$75,619.14	\$0.00
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$75,619.14	\$0.00
GRAND TOTAL	\$75,619.14	\$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'B'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2018-19 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$0.00	0.00%	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS:				
6100 CASH ACCOUNTS				
6110 Cash Forward	-\$75,619.14	0.00%	\$0.00	\$0.00
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	-\$75,619.14		\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	-\$75,619.14		\$0.00	\$0.00
GRAND TOTAL	-\$75,619.14		\$0.00	\$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'B'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2018			
	RESERVES 06-30-2018	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures			
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2019		
	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL CO-OP FUND 2018-19 FISCAL YEAR		\$0.00	\$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'B'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2019				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2018-2019 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$0.00	\$0.00	\$0.00	\$0.00
2200 Support Services - Instructional Staff	\$0.00	\$0.00	\$0.00	\$0.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operations And Maintenance of Plant Services	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$0.00	\$0.00	\$0.00	\$0.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CO-OP FUND 2018-19 FISCAL YEAR	\$0.00	\$0.00	\$0.00	\$0.00

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2019-20		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense		\$0.00	\$0.00
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$0.00	\$0.00

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'C'

Schedule 1: Current Balance Sheet for June 30, 2019		Amount
ASSETS:		
Cash Balances		\$894,495.38
Investments		\$0.00
TOTAL ASSETS		\$894,495.38
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$12,659.95
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$141,638.53
TOTAL LIABILITIES AND RESERVES		\$154,298.48
CASH FUND BALANCE JUNE 30, 2019		\$740,196.90
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$894,495.38

Schedule 2: Revenue and Requirements, 2018-2019		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,486,837.35	\$1,550,286.00
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$1,486,837.35	\$810,089.10
CASH FUND BALANCE JUNE 30, 2019	\$0.00	\$740,196.90

Schedule 3: Building Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Cash Balance Reported to Excise Board 6-30-18	\$0.00	\$808,128.83	\$0.00	\$808,128.83
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$776,498.99	\$0.00	\$0.00	\$776,498.99
Cash Balances Transferred (Sch 6 Source Code 6110)	\$773,186.37	-\$773,186.37	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$600.64	-\$600.64	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$0.00	\$0.00	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE	\$1,550,286.00	-\$773,787.01	\$0.00	\$776,498.99
Warrants Paid of Year in Caption	\$655,790.62	\$34,341.82	\$0.00	\$690,132.44
TOTAL DISBURSEMENTS	\$655,790.62	\$34,341.82	\$0.00	\$690,132.44
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$894,495.38	\$0.00	\$0.00	\$894,495.38
Reserve for Warrants Outstanding (Schedule 4)	\$12,659.95	\$0.00	\$0.00	\$12,659.95
Reserve for Encumbrances (Schedule 8)	\$141,638.53	\$0.00	\$0.00	\$141,638.53
TOTAL LIABILITIES AND RESERVE	\$154,298.48	\$0.00	\$0.00	\$154,298.48
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$740,196.90	\$0.00	\$0.00	\$740,196.90

Schedule 4: Building Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$25,941.81	\$0.00	\$25,941.81
Warrants Registered During Year	\$668,450.57	\$8,400.01	\$0.00	\$676,850.58
TOTAL	\$668,450.57	\$34,341.82	\$0.00	\$702,792.39
Warrants Paid During Year	\$655,790.62	\$34,341.82	\$0.00	\$690,132.44
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WARRANTS RETIRED	\$655,790.62	\$34,341.82	\$0.00	\$690,132.44
BALANCE WARRANTS OUTSTANDING JUNE 30, 2019	\$12,659.95	\$0.00	\$0.00	\$12,659.95

Schedule 5: 2018 Ad Valorem Tax Account		
ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019	5.120 Mills	Amount
2018 Net Valuation Certified to County Excise Board		\$153,323,453.00
Total Proceeds of Levy as Certified		\$785,016.08
Additions:		\$0.00
Deductions:		\$0.00
Gross Balance Tax		\$785,016.08
Less Reserve for Delinquent Tax		\$71,365.10
Reserve for Protests Pending		\$0.00
Balance Available Tax		\$713,650.98
Deduct 2018 Tax Apportioned		\$752,556.03
Net Balance 2018 Tax in Process of Collection		\$0.00
Excess Collections		\$38,905.05

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2018-19 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$713,650.98	\$752,556.03
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$23,427.83
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$713,650.98	\$775,983.86
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$60.00
1600 Other Local Sources of Revenue	\$0.00	\$240.00
1700 Child Nutrition Programs	\$0.00	\$0.00
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$713,650.98	\$776,283.86
2000 INTERMEDIATE SOURCES OF REVENUE		
2100 County 4 Mill Ad Valorem Tax	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 STATE DEDICATED SOURCES OF REVENUE		
3110 Gross Production Tax	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$0.00	\$202.28
3170 Trailers and Mobile Homes	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$0.00	\$202.28
3200 STATE AID - NONCATEGORICAL		
3210 Foundation and Salary Incentive Aid	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$12.85
3700 Child Nutrition Program	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$0.00	\$215.13
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$773,186.37	\$773,186.37
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$600.64
6140 Estopped Warrants by Statute	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$773,186.37	\$773,787.01
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$773,186.37	\$773,787.01
GRAND TOTAL	\$1,486,837.35	\$1,550,286.00

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'C'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2018-19 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$38,905.05	98.99%	\$744,972.31	\$744,972.31
1120 Ad Valorem Tax Levy (Prior Years)	\$23,427.83	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$62,332.88		\$744,972.31	\$744,972.31
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$60.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$240.00	0.00%	\$0.00	\$0.00
1700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$62,632.88		\$744,972.31	\$744,972.31
2000 INTERMEDIATE SOURCES OF REVENUE				
2100 County 4 Mill Ad Valorem Tax	\$0.00	0.00%	\$0.00	\$0.00
2200 County Apportionment (Mortgage Tax)	\$0.00	0.00%	\$0.00	\$0.00
2300 Resale of Property Fund Distribution	\$0.00	0.00%	\$0.00	\$0.00
2900 Other Intermediate Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 STATE DEDICATED SOURCES OF REVENUE:				
3110 Gross Production Tax	\$0.00	0.00%	\$0.00	\$0.00
3120 Motor Vehicle Collections	\$0.00	0.00%	\$0.00	\$0.00
3130 Rural Electric Cooperative Tax	\$0.00	0.00%	\$0.00	\$0.00
3140 State School Land Earnings	\$0.00	0.00%	\$0.00	\$0.00
3150 Vehicle Tax Stamps	\$0.00	0.00%	\$0.00	\$0.00
3160 Farm Implement Tax Stamps	\$202.28	0.00%	\$0.00	\$0.00
3170 Trailers and Mobile Homes	\$0.00	0.00%	\$0.00	\$0.00
3190 Other Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE DEDICATED SOURCES OF REVENUE	\$202.28		\$0.00	\$0.00
3200 STATE AID - NONCATEGORICAL				
3210 Foundation and Salary Incentive Aid	\$0.00	0.00%	\$0.00	\$0.00
3220 Mid-Term Adjustment For Attendance	\$0.00	0.00%	\$0.00	\$0.00
3230 Teacher Consultant Stipend	\$0.00	0.00%	\$0.00	\$0.00
3240 Disaster Assistance	\$0.00	0.00%	\$0.00	\$0.00
3250 Flexible Benefit Allowance	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE AID - NONCATEGORICAL	\$0.00		\$0.00	\$0.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$12.85	0.00%	\$0.00	\$0.00
3700 Child Nutrition Program	\$0.00	0.00%	\$0.00	\$0.00
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$215.13		\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 Child Nutrition Programs	\$0.00	0.00%	\$0.00	\$0.00
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS:				
TOTAL NON-REVENUE RECEIPTS	\$0.00		\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	95.73%	\$740,196.90	\$740,196.90
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$600.64	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$0.00	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$600.64		\$740,196.90	\$740,196.90
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$600.64		\$740,196.90	\$740,196.90
GRAND TOTAL	\$63,448.65		\$1,485,169.21	\$1,485,169.21

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'C'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2018			
	RESERVES 06-30-2018	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$9,000.65	\$8,400.01	\$600.64

Schedule 8: Report of Current Year Expenditures			
FISCAL YEAR ENDING JUNE 30, 2019			
APPROPRIATED ACCOUNTS	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:			
2100 Support Services - Students	\$4,500.00	\$0.00	\$4,500.00
2200 Support Services - Instructional Staff	\$81,000.00	\$0.00	\$81,000.00
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$10,000.00	\$0.00	\$10,000.00
2600 Operations And Maintenance of Plant Services	\$1,390,837.35	\$0.00	\$1,390,837.35
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$1,486,337.35	\$0.00	\$1,486,337.35
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 Child Nutrition Programs Operations	\$500.00	\$0.00	\$500.00
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$500.00	\$0.00	\$500.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:			
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2018-19 FISCAL YEAR	\$1,486,837.35	\$0.00	\$1,486,837.35

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'C'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2019				2018-2019
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$4,354.43	\$0.00	\$145.57	\$4,354.43
2200 Support Services - Instructional Staff	\$80,750.75	\$0.00	\$249.25	\$80,750.75
2300 Support Services - General Administration	\$0.00	\$0.00	\$0.00	\$0.00
2400 Support Services - School Administration	\$0.00	\$0.00	\$0.00	\$0.00
2500 Support Services - Business	\$9,806.76	\$0.00	\$193.24	\$9,806.76
2600 Operations And Maintenance of Plant Services	\$573,043.29	\$141,638.53	\$676,155.53	\$714,681.82
2700 Student Transportation Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$667,955.23	\$141,638.53	\$676,743.59	\$809,593.76
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$495.34	\$0.00	\$4.66	\$495.34
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTIONAL SERVICES	\$495.34	\$0.00	\$4.66	\$495.34
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4200 Land Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Land Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Fund Transfer/Reimbursement (Child Nutrition Fund)	\$0.00	\$0.00	\$0.00	\$0.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$0.00	\$0.00	\$0.00	\$0.00
5800 Charter School Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
5900 Arbitrage	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER OUTLAYS	\$0.00	\$0.00	\$0.00	\$0.00
7000 OTHER USES / UNBUDGETED ITEMS:	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL BUILDING FUND 2018-19 FISCAL YEAR	\$668,450.57	\$141,638.53	\$676,748.25	\$810,089.10

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2019-20		Estimate of Needs by	Approved by
PURPOSE:		Governing Board	County Excise Board
Current Expense		\$1,485,169.21	\$1,485,169.21
Pro rata share of County Assessor's Budget as determined by County Excise Board		\$0.00	\$0.00
GRAND TOTAL - Home School		\$1,485,169.21	\$1,485,169.21

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'D'

Schedule 1: Current Balance Sheet for June 30, 2019		Amount
ASSETS:		
Cash Balances		\$158,016.35
Investments		\$0.00
TOTAL ASSETS		\$158,016.35
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$35,890.10
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$6,970.93
TOTAL LIABILITIES AND RESERVES		\$42,861.03
CASH FUND BALANCE JUNE 30, 2019		\$115,155.32
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$158,016.35

Schedule 2: Revenue and Requirements, 2018-2019		
REVENUE:	Estimated Budget	Actual Revenue & Expenditures
Revenues, Non-Revenue Receipts & Cash Balances (Schedule 6)	\$1,491,943.61	\$1,594,898.33
LESS: REQUIREMENTS:		
Expenditures (Schedule 8)	\$1,491,943.61	\$1,479,743.01
CASH FUND BALANCE JUNE 30, 2019	\$0.00	\$115,155.32

Schedule 3: Child Nutrition Fund Cash Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Cash Balance Reported to Excise Board 6-30-18	\$0.00	\$255,366.08	\$0.00	\$255,366.08
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCE				
Revenues/Non-Rev (Sch 6 Source Codes 1000 to 5999)	\$1,406,858.17	\$0.00	\$0.00	\$1,406,858.17
Cash Balances Transferred (Sch 6 Source Code 6110)	\$187,823.13	-\$187,823.13	\$0.00	\$0.00
Prior Year Lapsed Appropri (Sch 6 Source Code 6130)	\$200.86	-\$200.86	\$0.00	\$0.00
Estopped Warrants (Sch 6 Source Code 6140)	\$16.17	-\$16.17	\$0.00	\$0.00
Interfund Transfers (Sch 6 Source Code 6200)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES, NON-REVENUE RECEIPTS & CASH BALAN	\$1,594,898.33	-\$188,040.16	\$0.00	\$1,406,858.17
Warrants Paid of Year in Caption	\$1,436,881.98	\$67,325.92	\$0.00	\$1,504,207.90
TOTAL DISBURSEMENTS	\$1,436,881.98	\$67,325.92	\$0.00	\$1,504,207.90
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$158,016.35	\$0.00	\$0.00	\$158,016.35
Reserve for Warrants Outstanding (Schedule 4)	\$35,890.10	\$0.00	\$0.00	\$35,890.10
Reserve for Encumbrances (Schedule 8)	\$6,970.93	\$0.00	\$0.00	\$6,970.93
TOTAL LIABILITIES AND RESERVE	\$42,861.03	\$0.00	\$0.00	\$42,861.03
DEFICIT:	\$0.00	\$0.00	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$115,155.32	\$0.00	\$0.00	\$115,155.32

Schedule 4: Child Nutrition Fund Warrant Accounts of Current and all Prior Years				
CURRENT AND ALL PRIOR YEARS	2018-19	2017-18	PRE-2017	Total
Warrants Outstanding 6-30 of Year in Caption	\$0.00	\$49,201.45	\$0.00	\$49,201.45
Warrants Registered During Year	\$1,472,772.08	\$18,140.64	\$0.00	\$1,490,912.72
TOTAL	\$1,472,772.08	\$67,342.09	\$0.00	\$1,540,114.17
Warrants Paid During Year	\$1,436,881.98	\$67,325.92	\$0.00	\$1,504,207.90
Warrants Covered to Bonds or Judgments	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Estopped by Statute/Canceled	\$0.00	\$16.17	\$0.00	\$16.17
TOTAL WARRANTS RETIRED	\$1,436,881.98	\$67,342.09	\$0.00	\$1,504,224.07
BALANCE WARRANTS OUTSTANDING JUNE 30, 2019	\$35,890.10	\$0.00	\$0.00	\$35,890.10

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances		
SOURCE	2018-19 Account	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1100 TAXES LEVIED/ASSESSED		
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	\$0.00
1190 Other Taxes	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	\$0.00
1500 Reimbursements	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM		
1710 Students' Lunches	\$181,572.71	\$216,296.82
1720 Students' Breakfsts	\$40,691.27	\$41,157.75
1730 Adult Lunches/Breakfasts	\$4,264.27	\$4,965.35
1740 Extra Food/A La Carte/Extra Milk	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$0.00	\$212.00
TOTAL CHILD NUTRITION PROGRAM	\$226,528.25	\$262,631.92
1800 Athletics	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$226,528.25	\$262,631.92
2000 INTERMEDIATE SOURCES OF REVENUE:		
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:		
3100 Total Dedicated Revenue	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$143,830.50	\$173,910.18
3300 State Aid - Competitive Grants - Categorical	\$0.00	\$0.00
3400 State - Categorical	\$0.00	\$0.00
3500 Special Programs	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM		
3710 State Reimbursement	\$0.00	\$0.00
3720 State Matching	\$0.00	\$11,208.89
TOTAL CHILD NUTRITION PROGRAM	\$0.00	\$11,208.89
3800 State Vocational Programs - Multi-Source	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$143,830.50	\$185,119.07
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS		
4710 Lunches	\$697,783.14	\$696,125.12
4720 Breakfasts	\$219,167.00	\$232,552.28
4730 Special Milk	\$0.00	\$0.00
4740 Summer Food Service Program	\$5,764.82	\$8,373.10
4750 to 4790 Other Federal Child Nutrition Programs	\$0.95	\$7,100.19
TOTAL CHILD NUTRITION PROGRAMS	\$922,715.91	\$944,150.69
4800 Federal Vocational Education	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$922,715.91	\$944,150.69
5000 NON-REVENUE RECEIPTS:		
TOTAL NON-REVENUE RECEIPTS	\$11,045.82	\$14,956.49
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Forward	\$187,823.13	\$187,823.13
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$0.00	\$200.86
6140 Estopped Warrants by Statute	\$0.00	\$16.17
TOTAL CASH ACCOUNTS	\$187,823.13	\$188,040.16
6200 Interfund Transfers	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$187,823.13	\$188,040.16
GRAND TOTAL	\$1,491,943.61	\$1,594,898.33

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'D'

Schedule 6: Revenue, Non-Revenue Receipts & Cash Balances (Continued)				
SOURCE	2018-19 Account	BASIS AND LIMIT OF ENSUING	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
	OVER/UNDER			
1000 DISTRICT SOURCES OF REVENUE:				
1100 TAXES LEVIED/ASSESSED				
1110 Ad Valorem Tax Levy (Current Year)	\$0.00	0.00%	\$0.00	\$0.00
1120 Ad Valorem Tax Levy (Prior Years)	\$0.00	0.00%	\$0.00	\$0.00
1130 Revenue In Lieu Of Taxes	\$0.00	0.00%	\$0.00	\$0.00
1140 Revenue From Local Governmental Units Other Than Leas	\$0.00	0.00%	\$0.00	\$0.00
1190 Other Taxes	\$0.00	0.00%	\$0.00	\$0.00
TOTAL TAXES LEVIED/ASSESSED	\$0.00		\$0.00	\$0.00
1200 Tuition & Fees	\$0.00	0.00%	\$0.00	\$0.00
1300 Earnings on Investments and Bond Sales	\$0.00	0.00%	\$0.00	\$0.00
1400 Rental, Disposals and Commissions	\$0.00	0.00%	\$0.00	\$0.00
1500 Reimbursements	\$0.00	0.00%	\$0.00	\$0.00
1600 Other Local Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
1700 CHILD NUTRITION PROGRAM				
1710 Students' Lunches	\$34,724.11	95.00%	\$205,481.98	\$205,481.98
1720 Students' Breakfasts	\$466.48	95.00%	\$39,099.86	\$39,099.86
1730 Adult Lunches/Breakfasts	\$701.08	95.00%	\$4,717.08	\$4,717.08
1740 Extra Food/A La Carte/Extra Milk	\$0.00	0.00%	\$0.00	\$0.00
1750 Special Milk Program	\$0.00	0.00%	\$0.00	\$0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	\$0.00	0.00%	\$0.00	\$0.00
1790 Other District Revenue (Child Nutrition Programs)	\$212.00	0.00%	\$0.00	\$0.00
TOTAL CHILD NUTRITION PROGRAM	\$36,103.67		\$249,298.92	\$249,298.92
1800 Athletics	\$0.00	0.00%	\$0.00	\$0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$36,103.67		\$249,298.92	\$249,298.92
2000 INTERMEDIATE SOURCES OF REVENUE:	\$0.00	0.00%	\$0.00	\$0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$0.00		\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE:				
3100 Total Dedicated Revenue	\$0.00	0.00%	\$0.00	\$0.00
3200 Total State Aid - General Operations - Non-Categorical	\$30,079.68	106.38%	\$185,000.00	\$185,000.00
3300 State Aid - Competitive Grants - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3400 State - Categorical	\$0.00	0.00%	\$0.00	\$0.00
3500 Special Programs	\$0.00	0.00%	\$0.00	\$0.00
3600 Other State Sources of Revenue	\$0.00	0.00%	\$0.00	\$0.00
3700 CHILD NUTRITION PROGRAM				
3710 State Reimbursement	\$0.00	0.00%	\$0.00	\$0.00
3720 State Matching	\$11,208.89	95.00%	\$10,648.45	\$10,648.45
TOTAL CHILD NUTRITION PROGRAM	\$11,208.89		\$10,648.45	\$10,648.45
3800 State Vocational Programs - Multi-Source	\$0.00	0.00%	\$0.00	\$0.00
TOTAL STATE SOURCES OF REVENUE	\$41,288.57		\$195,648.45	\$195,648.45
4000 FEDERAL SOURCES OF REVENUE:				
4100 Grants-In-Aid Direct From The Federal Government	\$0.00	0.00%	\$0.00	\$0.00
4200 Disadvantaged Students	\$0.00	0.00%	\$0.00	\$0.00
4300 Individuals With Disabilities	\$0.00	0.00%	\$0.00	\$0.00
4400 No Child Left Behind	\$0.00	0.00%	\$0.00	\$0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$0.00	0.00%	\$0.00	\$0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$0.00	0.00%	\$0.00	\$0.00
4700 CHILD NUTRITION PROGRAMS				
4710 Lunches	-\$1,658.02	95.00%	\$661,318.86	\$661,318.86
4720 Breakfasts	\$13,385.29	95.00%	\$220,924.67	\$220,924.67
4730 Special Milk	\$0.00	0.00%	\$0.00	\$0.00
4740 Summer Food Service Program	\$2,608.28	95.00%	\$7,954.45	\$7,954.45
4750 to 4790 Other Federal Child Nutrition Programs	\$7,099.24	95.00%	\$6,745.18	\$6,745.18
TOTAL CHILD NUTRITION PROGRAMS	\$21,434.79		\$896,943.16	\$896,943.16
4800 Federal Vocational Education	\$0.00	0.00%	\$0.00	\$0.00
TOTAL FEDERAL SOURCES OF REVENUE	\$21,434.79		\$896,943.16	\$896,943.16
5000 NON-REVENUE RECEIPTS:	\$3,910.67	95.00%	\$14,208.67	\$14,208.67
TOTAL NON-REVENUE RECEIPTS	\$3,910.67		\$14,208.67	\$14,208.67
6000 BALANCE SHEET ACCOUNTS				
6100 CASH ACCOUNTS				
6110 Cash Forward	\$0.00	61.31%	\$115,155.32	\$115,155.32
6130 Prior-Year Lapsed Appropriations (Schedule 6)	\$200.86	0.00%	\$0.00	\$0.00
6140 Estopped Warrants by Statute	\$16.17	0.00%	\$0.00	\$0.00
TOTAL CASH ACCOUNTS	\$217.03		\$115,155.32	\$115,155.32
6200 Interfund Transfers	\$0.00	0.00%	\$0.00	\$0.00
TOTAL BALANCE SHEET ACCOUNTS	\$217.03		\$115,155.32	\$115,155.32
GRAND TOTAL	\$102,954.72		\$1,471,254.51	\$1,471,254.51

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'D'

Schedule 7: Report of Prior Year Warrants Issued From Reserves			
FISCAL YEAR ENDING JUNE 30, 2018			
	RESERVES 06-30-2018	WARRANTS ISSUED SINCE	BALANCE LAPSED
TOTAL PRIOR YEAR RESERVES	\$18,341.50	\$18,140.64	\$200.86

Schedule 8: Report of Current Year Expenditures			
FISCAL YEAR ENDING JUNE 30, 2019			
APPROPRIATED ACCOUNTS	APPROPRIATIONS		
	ORIGINAL	SUPPLEMENTAL ADJUSTMENTS	FINAL APPROPRIATIONS
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:			
3100 CHILD NUTRITION PROGRAMS OPERATIONS			
3110 Supervision of Child Nutrition Programs Operations	\$45,000.00	\$0.00	\$45,000.00
3120 Food Preparation & Dispensing Services	\$684,500.00	\$0.00	\$684,500.00
3130 Food and Supplies Delivery Services	\$25,000.00	\$0.00	\$25,000.00
3140 Other Direct/Related Child Nutrition Programs Services	\$6,750.00	\$0.00	\$6,750.00
3150 Food Procurement Services	\$590,493.61	\$0.00	\$590,493.61
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$55,000.00	\$0.00	\$55,000.00
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,406,743.61	\$0.00	\$1,406,743.61
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,406,743.61	\$0.00	\$1,406,743.61
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:			
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:			
5100 Debt Service	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$85,000.00	\$0.00	\$85,000.00
5300 Clearing Account	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$200.00	\$0.00	\$200.00
TOTAL OTHER OUTLAYS	\$85,200.00	\$0.00	\$85,200.00
7000 OTHER USES:	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2018-19 FISCAL YEAR	\$1,491,943.61	\$0.00	\$1,491,943.61

CHILD NUTRITION FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT 'D'

Schedule 8: Report of Current Year Expenditures (Continued)				
FISCAL YEAR ENDING JUNE 30, 2019				
APPROPRIATED ACCOUNTS	WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	2018-2019 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
1000 INSTRUCTION:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 CHILD NUTRITION PROGRAMS OPERATIONS				
3110 Supervision of Child Nutrition Programs Operations	\$44,029.55	\$0.00	\$970.45	\$44,029.55
3120 Food Preparation & Dispensing Services	\$681,370.19	\$0.00	\$3,129.81	\$681,370.19
3130 Food and Supplies Delivery Services	\$24,704.27	\$0.00	\$295.73	\$24,704.27
3140 Other Direct/Related Child Nutrition Programs Services	\$6,592.25	\$82.00	\$75.75	\$6,674.25
3150 Food Procurement Services	\$583,601.33	\$6,816.63	\$75.65	\$590,417.96
3160 Non-Reimbursable Services	\$0.00	\$0.00	\$0.00	\$0.00
3180 Nutrition Education & Staff Development	\$0.00	\$0.00	\$0.00	\$0.00
3190 Other Child Nutrition Programs Operations	\$50,352.42	\$0.00	\$4,647.58	\$50,352.42
TOTAL CHILD NUTRITION PROGRAMS OPERATIONS	\$1,390,650.01	\$6,898.63	\$9,194.97	\$1,397,548.64
3200 Other Enterprise Service Operations	\$0.00	\$0.00	\$0.00	\$0.00
3300 Community Services Operations	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OPERATION OF NON-INSTRUCTION SERVICES	\$1,390,650.01	\$6,898.63	\$9,194.97	\$1,397,548.64
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	\$0.00	\$0.00	\$0.00	\$0.00
4200 Site Acquisition Services	\$0.00	\$0.00	\$0.00	\$0.00
4300 Site Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4400 Architecture and Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00
4500 Educational Specifications Development Services	\$0.00	\$0.00	\$0.00	\$0.00
4600 Building Acquisition and Construction Services	\$0.00	\$0.00	\$0.00	\$0.00
4700 Building Improvement Services	\$0.00	\$0.00	\$0.00	\$0.00
4900 Other Facilities Acquisition and Const. Services	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FACILITIES ACQUISITION & CONST. SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
5200 Reimbursement(Child Nutrition Fund)	\$82,076.57	\$0.00	\$2,923.43	\$82,076.57
5300 Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
5400 Indirect Cost Entitlement	\$0.00	\$0.00	\$0.00	\$0.00
5500 Private Nonprofit Schools	\$0.00	\$0.00	\$0.00	\$0.00
5600 Correcting Entry	\$45.50	\$72.30	\$82.20	\$117.80
TOTAL OTHER OUTLAYS	\$82,122.07	\$72.30	\$3,005.63	\$82,194.37
7000 OTHER USES:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER USES	\$0.00	\$0.00	\$0.00	\$0.00
8000 REPAYMENTS:	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CHILD NUTRITION FUND 2018-19 FISCAL YEAR	\$1,472,772.08	\$6,970.93	\$12,200.60	\$1,479,743.01

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2019-20		
PURPOSE:	Estimate of Needs by Governing Board	Approved by County Excise Board
Current Expense	\$1,471,254.51	\$1,471,254.51
Pro rata share of County Assessor's Budget as determined by County Excise Board	\$0.00	\$0.00
GRAND TOTAL - Home School	\$1,471,254.51	\$1,471,254.51

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2019 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2016 Building
Date Of Issue						8/1/2016
Date Of Sale By Delivery						12:00:00 AM
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						8/1/2018
Amount Of Each Uniform Maturity						\$ 1,375,000.00
Final Maturity Otherwise:						
Date of Final Maturity						8/1/2025
Amount of Final Maturity						\$ 1,375,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 11,000,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 11,000,000.00
Years To Run						8
Normal Annual Accrual						\$ 1,375,000.00
Tax Years Run						2
Accrual Liability To Date						\$ 2,750,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2018						\$ 0.00
Bonds Paid During 2018-2019						\$ 1,375,000.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 1,375,000.00
TOTAL BONDS OUTSTANDING 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 9,625,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons	8/1/2019	\$ 1,375,000.00	4.000%	1 Mo.	\$ 4,583.33	
Bonds and Coupons	8/1/2020	\$ 1,375,000.00	4.000%	12 Mo.	\$ 55,000.00	
Bonds and Coupons	8/1/2021	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2022	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2023	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2024	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons	8/1/2025	\$ 1,375,000.00	2.000%	12 Mo.	\$ 27,500.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 2,291.67
Years To Run						8
Accrue Each Year						\$ 286.46
Tax Years Run						2
Total Accrual To Date						\$ 572.92
Current Interest Earned Through 2019-2020						\$ 197,083.33
Total Interest To Levy For 2019-2020						\$ 197,369.79
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 126,041.97
Interest Earnings 2018-2019						\$ 252,083.33
Coupons Paid Through 2018-2019						\$ 275,000.00
Interest Earned But Unpaid 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 103,125.30

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule I: Detail of Bond and Coupon Indebtedness as of June 30, 2019 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2017 Building & Equipment
Date Of Issue						10/1/2017
Date Of Sale By Delivery						12:00:00 AM
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						10/1/2019
Amount Of Each Uniform Maturity						\$ 400,000.00
Final Maturity Otherwise:						
Date of Final Maturity						10/1/2026
Amount of Final Maturity						\$ 400,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 3,200,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 3,200,000.00
Years To Run						8
Normal Annual Accrual						\$ 400,000.00
Tax Years Run						1
Accrual Liability To Date						\$ 400,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2018						\$ 0.00
Bonds Paid During 2018-2019						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 400,000.00
TOTAL BONDS OUTSTANDING 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 3,200,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons	10/1/2019	\$ 400,000.00	2.250%	3 Mo.	\$ 2,250.00	
Bonds and Coupons	10/1/2020	\$ 400,000.00	1.500%	12 Mo.	\$ 6,000.00	
Bonds and Coupons	10/1/2021	\$ 400,000.00	1.500%	12 Mo.	\$ 6,000.00	
Bonds and Coupons	10/1/2022	\$ 400,000.00	1.500%	12 Mo.	\$ 6,000.00	
Bonds and Coupons	10/1/2023	\$ 400,000.00	2.000%	12 Mo.	\$ 8,000.00	
Bonds and Coupons	10/1/2024	\$ 400,000.00	1.550%	12 Mo.	\$ 6,200.00	
Bonds and Coupons	10/1/2025	\$ 400,000.00	1.650%	12 Mo.	\$ 6,600.00	
Bonds and Coupons	10/1/2026	\$ 400,000.00	1.750%	12 Mo.	\$ 7,000.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 1,750.00
Years To Run						8
Accrue Each Year						\$ 218.75
Tax Years Run						1
Total Accrual To Date						\$ 218.75
Current Interest Earned Through 2019-2020						\$ 48,050.00
Total Interest To Levy For 2019-2020						\$ 48,268.75
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2018-2019						\$ 95,900.00
Coupons Paid Through 2018-2019						\$ 82,200.00
Interest Earned But Unpaid 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 13,700.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2019 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2019 Building
Date Of Issue						6/1/2019
Date Of Sale By Delivery						
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						6/1/2021
Amount Of Each Uniform Maturity						\$ 1,200,000.00
Final Maturity Otherwise:						
Date of Final Maturity						6/1/2021
Amount of Final Maturity						\$ 1,200,000.00
AMOUNT OF ORIGINAL ISSUE						\$ 1,200,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						\$ 1,200,000.00
Years To Run						2
Normal Annual Accrual						\$ 600,000.00
Tax Years Run						0
Accrual Liability To Date						\$ 0.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2018						\$ 0.00
Bonds Paid During 2018-2019						\$ 0.00
Matured Bonds Unpaid						\$ 0.00
Balance Of Accrual Liability						\$ 0.00
TOTAL BONDS OUTSTANDING 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 1,200,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons	6/1/2021	\$ 1,200,000.00	2.000%	13 Mo.	\$ 26,000.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Bonds and Coupons				Mo.	\$ 0.00	
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						\$ 0.00
Years To Run						0
Accrue Each Year						\$ 0.00
Tax Years Run						0
Total Accrual To Date						\$ 0.00
Current Interest Earned Through 2019-2020						\$ 26,000.00
Total Interest To Levy For 2019-2020						\$ 26,000.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2018:						
Matured						\$ 0.00
Unmatured						\$ 0.00
Interest Earnings 2018-2019						\$ 0.00
Coupons Paid Through 2018-2019						\$ 0.00
Interest Earned But Unpaid 6-30-2019:						
Matured						\$ 0.00
Unmatured						\$ 0.00

THIS PAGE INTENTIONALLY LEFT BLANK

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 1: Detail of Bond and Coupon Indebtedness as of June 30, 2019 - Not Affecting Homesteads (New)		Total All Bonds
PURPOSE OF BOND ISSUE:		
HOW AND WHEN BONDS MATURE:		
Uniform Maturities:		
Amount Of Each Uniform Maturity		\$ 2,975,000.00
Final Maturity Otherwise:		
Amount of Final Maturity		\$ 2,975,000.00
AMOUNT OF ORIGINAL ISSUE		\$ 15,400,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year		\$ 0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:		
Bond Issues Accruing By Tax Levy		\$ 15,400,000.00
Normal Annual Accrual		2,375,000.00
Accrual Liability To Date		\$ 3,150,000.00
Deductions From Total Accruals:		
Bonds Paid Prior To 6-30-2018		\$ 0.00
Bonds Paid During 2018-2019		\$ 1,375,000.00
Matured Bonds Unpaid		\$ 0.00
Balance Of Accrual Liability		\$ 1,775,000.00
TOTAL BONDS OUTSTANDING 6-30-2019:		
Matured		\$ 0.00
Unmatured		\$ 14,025,000.00
Requirement for Interest Earnings After Last Tax-Levy Year:		
Terminal Interest To Accrue		\$ 4,041.67
Accrue Each Year		\$ 505.21
Total Accrual To Date		\$ 791.67
Current Interest Earned Through 2019-2020		\$ 271,133.33
Total Interest To Levy For 2019-2020		\$ 271,638.54
INTEREST COUPON ACCOUNT:		
Interest Earned But Unpaid 6-30-2018:		
Matured		\$ 0.00
Unmatured		\$ 126,041.97
Interest Earnings 2018-2019		\$ 347,983.33
Coupons Paid Through 2018-2019		\$ 357,200.00
Interest Earned But Unpaid 6-30-2019:		
Matured		\$ 0.00
Unmatured		\$ 116,825.30

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 2: Detail of Judgment Indebtedness as of June 30, 2019 - Not Affecting Homesteads (New)					
Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)					
IN FAVOR OF					TOTAL ALL JUDGMENTS
BY WHOM OWNED					
PURPOSE OF JUDGMENT					
Case Number					
NAME OF COURT					
Date of Judgment					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Rate Assigned by Court	0.00%	0.00%	0.00%	0.00%	
Tax Levies Made	0	0	0	0	
Principal Amount Provided for to June 30, 2018	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Principal Amount Provided for in 2018-2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
PRINCIPAL AMOUNT NOT PROVIDED FOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
AMOUNT TO PROVIDE BY TAX LEVY FISCAL YEAR 2019-2020					
Principal 1/3	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
FOR ALL JUDGMENTS REPORTED					
LEVIED FOR BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2018					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE LEVIED FOR:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
JUDGMENT OBLIGATIONS SINCE PAID:					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
LEVIED BUT UNPAID JUDGMENT OBLIGATIONS					
OUTSTANDING JUNE 30, 2019					
Principal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Schedule 3: Prepaid Judgments as of June 30, 2019					
Prepaid Judgments On Indebtedness Originating After January 8, 1937					
NAME OF JUDGMENT					TOTAL ALL PREPAID JUDGMENTS
CASE NUMBER					
NAME OF COURT					
Principal Amount of Judgment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tax Levies Made	0	0	0	0	
Unreimbursed Balance At June 30, 2018	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reimbursement By 2018-2019 Tax Levy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Annual Accrual On Prepaid Judgments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Stricken By Court Order	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Asset Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 4: Sinking Fund Cash Statement		
Revenue Receipts and Disbursements (Fund 41)	SINKING FUND	
	Detail	Extension
Cash on Hand June 30, 2018		\$ 1,563,031.06
Investments Since Liquidated	\$ 0.00	
COLLECTED AND APPORTIONED:		
Contributions From Other Districts	\$ 0.00	
2017 and Prior Ad Valorem Tax	\$ 50,136.64	
2018 Ad Valorem Tax	\$ 2,075,106.36	
Miscellaneous Receipts	\$ 6,973.54	
TOTAL RECEIPTS		\$ 2,132,216.54
TOTAL RECEIPTS AND BALANCE		\$ 3,695,247.60
DISBURSEMENTS:		
Coupons Paid	\$ 357,200.00	
Interest Paid on Past-Due Coupons	\$ 0.00	
Bonds Paid	\$ 1,375,000.00	
Interest Paid on Past-Due Bonds	\$ 0.00	
Commission Paid to Fiscal Agency	\$ 0.00	
Judgments Paid	\$ 0.00	
Interest Paid on Such Judgments	\$ 0.00	
Investments Purchased	\$ 0.00	
Judgments Paid Under 62 O.S. 1981, Sect 435	\$ 0.00	
TOTAL DISBURSEMENTS		\$ 1,732,200.00
CASH BALANCE ON HAND JUNE 30, 2019		\$ 1,963,047.60

Schedule 5: Sinking Fund Balance Sheet		
	SINKING FUND	
	Detail	Extension
Cash Balance on Hand June 30, 2019		\$ 1,963,047.60
Legal Investments Properly Maturing	\$ 0.00	
Judgments Paid to Recover by Tax Levy	\$ 0.00	
TOTAL LIQUID ASSETS		\$ 1,963,047.60
DEDUCT MATURED INDEBTEDNESS:		
a. Past-Due Coupons	\$ 0.00	
b. Interest Accrued Thereon	\$ 0.00	
c. Past-Due Bonds	\$ 0.00	
d. Interest Thereon After Last Coupon	\$ 0.00	
e. Fiscal Agent Commission On Above	\$ 0.00	
f. Judgements and Interest Levied for But Unpaid	\$ 0.00	
TOTAL Items a. Through f. (To Extension Column)		\$ 0.00
BALANCE OF ASSETS SUBJECT TO ACCRUALS		\$ 1,963,047.60
DEDUCT ACCRUAL RESERVES IF ASSETS SUFFICIENT:		
g. Earned Unmatured Interest	\$ 116,825.30	
h. Accrual on Final Coupons	\$ 791.67	
i. Accrued on Unmatured Bonds	\$ 1,775,000.00	
TOTAL Items g. Through i. (To Extension Column)		\$ 1,892,616.97
EXCESS OF ASSETS OVER ACCRUAL RESERVES		\$ 70,430.63

Schedule 6: Estimate of Sinking Fund Needs		
	SINKING FUND	
	Computed By Governing Board	Provided By Excise Board
Interest Earnings on Bonds	\$ 271,638.54	\$ 271,638.54
Accrual on Unmatured Bonds	\$ 2,375,000.00	\$ 2,375,000.00
Annual Accrual on "Prepaid" Judgments	\$ 0.00	\$ 0.00
Annual Accrual on Unpaid Judgments	\$ 0.00	\$ 0.00
Interest on Unpaid Judgments	\$ 0.00	\$ 0.00
Participating Contributions (Annexations):	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
For Credit to School Dist. No.	\$ 0.00	\$ 0.00
Annual Accrual From Exhibit KK	\$ 0.00	\$ 0.00
TOTAL SINKING FUND PROVISION	\$ 2,646,638.54	\$ 2,646,638.54

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 7: Ad Valorem Tax Account - Sinking Funds			
ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019		14.120 Mills	Amount
Gross Value	\$	0.00	Net Value
	\$	153,323,453.00	
Total Proceeds of Levy as Certified			\$ 2,164,875.21
Additions:			\$ 0.00
Deductions:			\$ 0.00
Gross Balance Tax			\$ 2,164,875.21
Less Reserve for Delinquent Tax			\$ 103,089.30
Reserve for Protests Pending			\$ 0.00
Balance Available Tax			\$ 2,061,785.91
Deduct 2018 Tax Apportioned			\$ 2,075,106.36
Net Balance 2018 Tax in Process of Collection			\$ 0.00
Excess Collections			\$ 13,320.45

Schedule 8: Sinking Fund Contributions From Other Districts Due To Boundary Changes			
SCHOOL DISTRICT CONTRIBUTIONS		SINKING FUND	
		Actually Received	Provided For in Budget of Contributing School District
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
From School District No.		\$ 0.00	\$ 0.00
TOTALS		\$ 0.00	\$ 0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "E"

Schedule 10: Miscellaneous Revenue	2018-19 ACCOUNT
Source	Amount
1000 DISTRICT SOURCES OF REVENUE:	
1200 Tuition & Fees	\$ 0.00
1300 EARNINGS ON INVESTMENTS AND BOND SALES	
1310 Interest Earnings	\$ 0.00
1320 Dividends on Insurance Policies	\$ 0.00
1330 Premium on Bonds Sold	\$ 0.00
1340 Accrued Interest on Bond Sales	\$ 1,600.00
1350 Interest on Taxes	\$ 0.00
1360 Earnings From Oklahoma Commission on School Funds Management	\$ 0.00
1370 Proceeds From Sale of Original Bonds	\$ 0.00
1390 Other Earnings on Investments	\$ 0.00
TOTAL EARNINGS ON INVESTMENTS AND BOND SALES	\$ 1,600.00
1400 RENTAL, DISPOSALS AND COMMISSIONS	
1410 Rental of School Facilities	\$ 0.00
1420 Rental of Property Other Than School Facilities	\$ 0.00
1430 Sales of Building and/or Real Estate	\$ 0.00
1440 Sales of Equipment, Services and Materials	\$ 0.00
1450 Bookstore Revenue	\$ 0.00
1460 Commissions	\$ 0.00
1470 Shop Revenue	\$ 0.00
1490 Other Rental, Disposals and Commissions	\$ 0.00
TOTAL RENTAL, DISPOSALS AND COMMISSIONS	\$ 0.00
1500 Reimbursements	\$ 0.00
1600 Other Local Sources of Revenue	\$ 0.00
1700 Child Nutrition Programs	\$ 0.00
1800 Athletics	\$ 0.00
TOTAL DISTRICT SOURCES OF REVENUE	\$ 1,600.00
2000 INTERMEDIATE SOURCES OF REVENUE:	
2100 County 4 Mill Ad Valorem Tax	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00
2900 Other Intermediate Sources of Revenue	\$ 0.00
TOTAL INTERMEDIATE SOURCES OF REVENUE	\$ 0.00
3000 STATE SOURCES OF REVENUE:	
3100 Total Dedicated Revenue	\$ 514.10
3200 Total State Aid - General Operations - Non-Categorical	\$ 0.00
3300 State Aid - Competitive Grants - Categorical	\$ 0.00
3400 State - Categorical	\$ 0.00
3500 Special Programs	\$ 0.00
3600 Other State Sources of Revenue	\$ 35.44
3700 Child Nutrition Program	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00
TOTAL STATE SOURCES OF REVENUE	\$ 549.54
4000 FEDERAL SOURCES OF REVENUE:	
TOTAL FEDERAL SOURCES OF REVENUE	\$ 0.00
5000 NON-REVENUE RECEIPTS:	
TOTAL NON-REVENUE RECEIPTS	4,824.00
GRAND TOTAL	\$ 6,973.54

TOTAL CAPITAL PROJECT FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2019		TOTAL OF ALL FUNDS
ASSETS:		Amount
Cash Balances		\$2,553,791.80
Investments		\$0.00
TOTAL ASSETS		\$2,553,791.80
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$1,349,635.27
TOTAL LIABILITIES AND RESERVES		\$1,349,635.27
CASH FUND BALANCE JUNE 30, 2019		\$1,204,156.53
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$2,553,791.80

Schedule 3: Capital Projects Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30-18	\$0.00	\$7,671,767.72
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$42,878.67	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$1,200,000.00	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$6,536,390.49	
6130 Prior Year Lapsed Appropriations	-\$3,750,567.53	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$2,785,822.96	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$2,785,822.96	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$4,028,701.63	\$4,885,944.76
Warrants Paid of Year in Caption	\$1,474,909.83	\$4,885,944.76
TOTAL DISBURSEMENTS	\$1,474,909.83	\$4,885,944.76
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$2,553,791.80	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,349,635.27	\$1,135,377.23
TOTAL LIABILITIES AND RESERVE	\$1,349,635.27	\$1,135,377.23
DEFICIT	\$0.00	-\$1,135,377.23
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$1,204,156.53	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$1,135,377.23	\$3,760,041.91	-\$2,624,664.68

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$6,510.00	\$0.00	\$6,510.00
2000 Support Services	\$1,352,426.62	\$1,296,975.62	\$2,649,402.24
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$115,973.21	\$52,659.65	\$168,632.86
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$1,474,909.83	\$1,349,635.27	\$2,824,545.10

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2019	Name of Item	Fund 31
ASSETS:		Amount
Cash Balances		\$13,238.14
Investments		\$0.00
TOTAL ASSETS		\$13,238.14
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$13,238.14
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$13,238.14

Schedule 3: Capital Projects Fund 31 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$86,527.25
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$12,361.89	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$86,527.25	-\$86,527.25
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$86,527.25	-\$86,527.25
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$86,527.25	-\$86,527.25
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$98,889.14	\$0.00
Warrants Paid of Year in Caption	\$85,651.00	\$0.00
TOTAL DISBURSEMENTS	\$85,651.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$13,238.14	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$13,238.14	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$85,651.00	\$0.00	\$85,651.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Constructon Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$85,651.00	\$0.00	\$85,651.00

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2019	Name of Item	Fund 32
ASSETS:		Amount
Cash Balances		\$998.10
Investments		\$0.00
TOTAL ASSETS		\$998.10
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$998.10
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$998.10

Schedule 3: Capital Projects Fund 32 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$4,788,396.24
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$15,240.93	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$4,788,396.24	-\$1,028,354.33
6130 Prior Year Lapsed Appropriations	-\$3,760,041.91	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$1,028,354.33	-\$1,028,354.33
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$1,028,354.33	-\$1,028,354.33
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$1,043,595.26	\$3,760,041.91
Warrants Paid of Year in Caption	\$1,042,597.16	\$3,760,041.91
TOTAL DISBURSEMENTS	\$1,042,597.16	\$3,760,041.91
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$998.10	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$998.10	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$3,760,041.91	-\$3,760,041.91

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$338,936.83	\$0.00	\$338,936.83
2000 Support Services	\$696,417.43	\$0.00	\$696,417.43
3000 Operation Of Non-Instruction Services	\$7,242.90	\$0.00	\$7,242.90
4000 Facilities Acquisition & Construcion Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$1,042,597.16	\$0.00	\$1,042,597.16

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2019	Name of Item	Fund 33
ASSETS:		Amount
Cash Balances		\$1,376,755.62
Investments		\$0.00
TOTAL ASSETS		\$1,376,755.62
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$1,349,635.27
TOTAL LIABILITIES AND RESERVES		\$1,349,635.27
CASH FUND BALANCE JUNE 30, 2019		\$27,120.35
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$1,376,755.62

Schedule 3: Capital Projects Fund 33 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$2,796,844.23
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$15,240.91	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$1,661,467.00	-\$1,670,941.38
6130 Prior Year Lapsed Appropriations	\$9,474.38	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$1,670,941.38	-\$1,670,941.38
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$1,670,941.38	-\$1,670,941.38
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$1,686,182.29	\$1,125,902.85
Warrants Paid of Year in Caption	\$309,426.67	\$1,125,902.85
TOTAL DISBURSEMENTS	\$309,426.67	\$1,125,902.85
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$1,376,755.62	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$1,349,635.27	\$1,135,377.23
TOTAL LIABILITIES AND RESERVE	\$1,349,635.27	\$1,135,377.23
DEFICIT	\$0.00	-\$1,135,377.23
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$27,120.35	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$1,135,377.23	\$0.00	\$1,135,377.23

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	-\$332,426.83	\$0.00	-\$332,426.83
2000 Support Services	\$533,123.19	\$1,296,975.62	\$1,830,098.81
3000 Operation Of Non-Instruction Services	-\$7,242.90	\$0.00	-\$7,242.90
4000 Facilities Acquisition & Constructon Services	\$115,973.21	\$52,659.65	\$168,632.86
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$309,426.67	\$1,349,635.27	\$1,659,061.94

CAPITAL PROJECT FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "G"

Schedule 1: Current Balance Sheet - June 30, 2019	Name of Item	Fund 35
ASSETS:		Amount
Cash Balances		\$1,162,799.94
Investments		\$0.00
TOTAL ASSETS		\$1,162,799.94
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$1,162,799.94
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$1,162,799.94

Schedule 3: Capital Projects Fund 35 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$34.94	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$1,200,000.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$1,200,034.94	\$0.00
Warrants Paid of Year in Caption	\$37,235.00	\$0.00
TOTAL DISBURSEMENTS	\$37,235.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$1,162,799.94	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$1,162,799.94	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$37,235.00	\$0.00	\$37,235.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Constructon Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$37,235.00	\$0.00	\$37,235.00

TOTAL ENTERPRISE FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019	TOTAL OF ALL FUNDS
ASSETS:	Amount
Cash Balances	\$50,761.47
Investments	\$0.00
TOTAL ASSETS	\$50,761.47
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2019	\$50,761.47
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$50,761.47

Schedule 3: Enterprise Fund Total Of All Funds Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$49,835.18	
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$5,000.00	
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$62,336.55	
6130 Prior Year Lapsed Appropriations	\$750.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$63,086.55	
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$63,086.55	
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$117,921.73	\$2,225.00
Warrants Paid of Year in Caption	\$67,160.26	\$2,225.00
TOTAL DISBURSEMENTS	\$67,160.26	\$2,225.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$50,761.47	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$50,761.47	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$6,000.00	\$0.00	\$6,000.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$67,160.26	\$0.00	\$67,160.26
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Constructon Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$67,160.26	\$0.00	\$67,160.26

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019		Gift Fund
ASSETS:		Amount
Cash Balances		\$6,600.60
Investments		\$0.00
TOTAL ASSETS		\$6,600.60
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$6,600.60
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$6,600.60

Schedule 3: Enterprise Fund Gift Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$40,285.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$5,000.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$2,225.00
6130 Prior Year Lapsed Appropriations	\$750.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$750.00	\$2,225.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$750.00	\$2,225.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$46,035.00	\$2,225.00
Warrants Paid of Year in Caption	\$39,434.40	\$2,225.00
TOTAL DISBURSEMENTS	\$39,434.40	\$2,225.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$6,600.60	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$6,600.60	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$6,000.00	\$0.00	\$6,000.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$39,434.40	\$0.00	\$39,434.40
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$39,434.40	\$0.00	\$39,434.40

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019	Medical Insurance Fund
ASSETS:	Amount
Cash Balances	\$0.00
Investments	\$0.00
TOTAL ASSETS	\$0.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2019	\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$0.00

Schedule 3: Enterprise Fund Medical Insurance Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$0.00	\$0.00	\$0.00

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019	
ASSETS:	Amount
Cash Balances	\$44,160.87
Investments	\$0.00
TOTAL ASSETS	\$44,160.87
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2019	\$44,160.87
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$44,160.87

Schedule 3: Enterprise Fund Casualty/Flood Insurance Recovery Fund Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$9,550.18	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$62,336.55	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$62,336.55	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$62,336.55	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$71,886.73	\$0.00
Warrants Paid of Year in Caption	\$27,725.86	\$0.00
TOTAL DISBURSEMENTS	\$27,725.86	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$44,160.87	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$44,160.87	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$27,725.86	\$0.00	\$27,725.86
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$27,725.86	\$0.00	\$27,725.86

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019		Fund 1
ASSETS:		Amount
Cash Balances		\$0.00
Investments		\$0.00
TOTAL ASSETS		\$0.00
LIABILITIES AND RESERVES:		
Warrants Outstanding		\$0.00
Reserve for Interest on Warrants		\$0.00
Reserves From Schedule 8		\$0.00
TOTAL LIABILITIES AND RESERVES		\$0.00
CASH FUND BALANCE JUNE 30, 2019		\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE		\$0.00

Schedule 3: Enterprise Fund 1 Cash Accounts of Current and all Prior Years		
CURRENT AND ALL PRIOR YEARS	2018-19	2018 & Prior Years
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$0.00	\$0.00	\$0.00

ENTERPRISE FUNDS BY ACCOUNTS COVERING THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "H"

Schedule 1: Current Balance Sheet - June 30, 2019	Fund 2
ASSETS:	Amount
Cash Balances	\$0.00
Investments	\$0.00
TOTAL ASSETS	\$0.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$0.00
Reserve for Interest on Warrants	\$0.00
Reserves From Schedule 8	\$0.00
TOTAL LIABILITIES AND RESERVES	\$0.00
CASH FUND BALANCE JUNE 30, 2019	\$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$0.00

Schedule 3: Enterprise Fund 2 Cash Accounts of Current and all Prior Years	2018-19	2018 & Prior Years
CURRENT AND ALL PRIOR YEARS		
Cash Balance Reported to Excise Board 6-30 of Year in Caption	\$0.00	\$0.00
REVENUES, NON-REVENUE RECEIPTS & CASH BALANCES		
1000 DISTRICT SOURCES OF REVENUE (Source 1000 to 1999)	\$0.00	\$0.00
2000 INTERMEDIATE SOURCES OF REVENUE (Source 2000 to 2999)	\$0.00	\$0.00
3000 STATE SOURCES OF REVENUE (Source 3000 to 3999)	\$0.00	\$0.00
4000 FEDERAL SOURCES OF REVENUE (Source 4000 to 4999)	\$0.00	\$0.00
5000 NON-REVENUE RECEIPTS (Source 5000 to 5999)	\$0.00	\$0.00
6000 BALANCE SHEET ACCOUNTS		
6100 CASH ACCOUNTS		
6110 Cash Balances Transferred	\$0.00	\$0.00
6130 Prior Year Lapsed Appropriations	\$0.00	
6140 Estopped Warrants	\$0.00	
TOTAL CASH ACCOUNTS	\$0.00	\$0.00
6200 Interfund Transfers	\$0.00	
TOTAL BALANCE SHEET ACCOUNTS	\$0.00	\$0.00
TOTAL REVENUES, NON-REV RECEIPTS & CASH BALANCES	\$0.00	\$0.00
Warrants Paid of Year in Caption	\$0.00	\$0.00
TOTAL DISBURSEMENTS	\$0.00	\$0.00
CASH & INVESTMENTS BALANCE JUNE 30, 2019	\$0.00	\$0.00
Reserve for Warrants Outstanding	\$0.00	\$0.00
Reserve for Interest on Warrants	\$0.00	\$0.00
Reserves From Schedule 8	\$0.00	\$0.00
TOTAL LIABILITIES AND RESERVE	\$0.00	\$0.00
DEFICIT	\$0.00	\$0.00
CASH FUND BAL FORWARD TO SUCCEEDING YEAR	\$0.00	\$0.00

Schedule 7: Report of Prior Year Warrants Issued From Reserves	FISCAL YEAR ENDING JUNE 30, 2018		
	RESERVES 6/30/18	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS
TOTAL PRIOR YEAR RESERVES	\$0.00	\$0.00	\$0.00

Schedule 8: Report of Current Year Expenditures	FISCAL YEAR ENDING JUNE 30, 2019		
	WARRANTS ISSUED	RESERVES	TOTAL EXPENDITURES
1000 Instruction	\$0.00	\$0.00	\$0.00
2000 Support Services	\$0.00	\$0.00	\$0.00
3000 Operation Of Non-Instruction Services	\$0.00	\$0.00	\$0.00
4000 Facilities Acquisition & Construction Services	\$0.00	\$0.00	\$0.00
5000 Other Outlays	\$0.00	\$0.00	\$0.00
7000 Other Uses	\$0.00	\$0.00	\$0.00
8000 Repayments	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES 2018-19 FISCAL YEAR	\$0.00	\$0.00	\$0.00

CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Logan

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2019, as certified by the Board of Education of Guthrie Public Schools, District Number I-1 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2019 tax and the proceeds of the 2019 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 35.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 15.000 Mills authorized by the Constitution, plus an emergency levy of 5.000 Mills; plus local support levy of 10.000 Mills; for a total levy for the General Fund of 35.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Guthrie Public Schools, School District No. I-1 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit Y and any other legal deduction, including a reserve of 10.0% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 26,909,427.05	\$ 1,485,169.21	\$ 0.00	\$ 1,471,254.51	\$ 2,646,638.54
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 3,307,858.33	\$ 740,196.90	\$ 0.00	\$ 115,155.32	\$ 70,430.63
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 18,386,762.57	\$ (0.00)	\$ 0.00	\$ 1,356,099.19	None
Est. Value of Surplus Tax in Process	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2019 Tax	\$ 21,694,620.90	\$ 740,196.90	\$ 0.00	\$ 1,471,254.51	\$ 70,430.63
Balance Required	\$ 5,214,806.15	\$ 744,972.31	\$ 0.00	\$ 0.00	\$ 2,576,207.91
Add Allowance for Delinquency	\$ 521,480.61	\$ 74,497.23	\$ 0.00	\$ 0.00	\$ 128,810.40
Total Required for 2019 Tax	\$ 5,736,286.76	\$ 819,469.54	\$ 0.00	\$ 0.00	\$ 2,705,018.31
Rate of Levy Required and Certified	-----	-----	-----	-----	16.90 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2019-2020 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Logan	\$ 132,064,937	\$ 11,250,545	\$ 16,737,162	\$ 160,052,644
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Joint County	\$ 0	\$ 0	\$ 0	\$ 0
Total Valuations, All Counties	\$ 132,064,937	\$ 11,250,545	\$ 16,737,162	\$ 160,052,644

The assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2019-2020

EXHIBIT "Y" Continued:		Primary County And All Joint Counties			Total Required For 2019 Tax		
Levies Required and Certified:		Valuation And Levies Excluding Homesteads					
County		General Fund	Building Fund	Total Valuation	General	Building	
This County	Logan	35.84 Mills	5.12 Mills	\$ 160,052,644	\$ 5,736,287	\$ 819,470	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Joint Co.		0.00 Mills	0.00 Mills	\$ 0	\$ 0	\$ 0	
Totals				\$ 160,052,644	\$ 5,736,287	\$ 819,470	

Sinking Fund: 16.90 Mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2019 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____, Oklahoma, this _____ day of _____, _____

Excise Board Member

Excise Board Chairman

Excise Board Member

Excise Board Secretary

Joint School District Levy Certification for Guthrie Public Schools I-1

Career Tech District Number _____ : General Fund _____

Building Fund _____

State of Oklahoma)
) ss
County of Logan)

I, _____, Logan County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2019.

Witness my hand and seal, on _____, _____.

Logan County Clerk

ADMINISTRATION OF FEDERAL PROGRAMS

The district participates in a variety of federal programs and receives funding (“Awards”) through those programs. All district representatives will comply with all regulatory guidance and laws applicable to the individual programs.

The district will regularly monitor its compliance efforts and make appropriate information available to the federal awarding agency (“FAA”), state pass-through entity (“State Entity”), inspectors general, and/or US comptroller. The district will make required performance reports using OMB approved information collections reports.

Audits

If the district expends \$750,000 or more in federal awards during the fiscal year, it will have an audit conducted.

Employee Compensation

Regardless of the source of the funds, employees are paid pursuant to the district’s salary schedule for all work performed. If personnel costs are paid with Awards, those costs will be calculated as wages and fringe benefits permitted in 2 C.F.R. § 200.431 for services rendered during the relevant time period.

Employees who are paid with Award funds – in whole or in part - must maintain adequate records documenting the time spent performing each set of duties so that their compensation can be correctly allocated to the Award. 2 C.F.R. § 200.430

Travel and Conference Expenses

The district will follow its standard travel reimbursement and professional development policies and procedures when spending Award funds, except when a federal requirement is more stringent, in which case the district will adhere to the more stringent requirement. Any travel, conference / professional development participation and expenses will be reasonable, necessary, and related to the federal program tied to the Award.

Conflict of Interest / Mandatory Disclosure Regarding Contracting

The district will make written disclosure of any potential conflict of interest to the FAA or State Entity in accordance with the FAA’s policy.

All members of the board are expected to maintain high ethical standards and use good judgment in conducting school business. Members are also required to follow the same standards of

professional conduct required of all district employees. Board members specifically agree to refrain from using their position for any unfair personal or business advantage or engaging in any action which gives the appearance of such misconduct. Any board member who violates this policy will be referred to the Oklahoma State Ethics Commission.

Business Arrangements and Financial Transactions

All board members are required to familiarize themselves with and comply with all the requirements of OKLA. STAT. tit. 70 § 5-124.

As required by law, the district will not contract with any member of the board or any company, individual or business concern in which any member of the board is directly or indirectly interested. A member of the board is considered to be interested in any contract with a company, individual or business concern if the member of the board or any member of the immediate family (including a partner) of the member of the board owns any substantial interest in the same, or if an organization employs or is about to employ one of these parties. The only exceptions will be those allowed by OKLA. STAT. tit. 70 § 5-124.

If a contract is allowed by an exception listed in OKLA. STAT. tit. 70 § 5-124, then the board will not give special consideration to any company based on its affiliation with a board member or a board member's family or partner. If the board is seeking to conduct business with a company affiliated with a board member (or a board member's family member or partner) that member will abstain from the contracting process unless a statutory exception applies.

Gifts

Board members may not seek or accept gifts, payments, services, entertainment, travel, valuable privileges, etc. from individuals or vendors who do business or seek to do business with the district, although board members may accept common courtesies such as meals and promotional items as are customarily exchanged in the normal course of business. These courtesies must be of nominal value only. Board members are expected to use good judgment in accepting such courtesies and must avoid any conflict of interest or even the appearance of impropriety.

Reporting Misconduct

In the event a board member engages in misconduct such as fraud, bribery, or gratuity violations, the board president, or the vice president if the president is the board member engaging in the misconduct, will report the violation to the FAA or State Entity in order to help prevent or prosecute waste, fraud, and abuse.

Financial Management Procedures

Internal Controls

The ~~Chief Financial Officer~~ **Director of Federal Programs** is responsible for implementing appropriate internal controls over Award funds which are consistent with 2 C.F.R. Part 200 Subpart

E. This includes, but is not limited to, reviewing and comparing Awards, budgets, and allocations to determine whether the Awards are being expended appropriately and in compliance with relevant guidelines. The Director of Federal Programs is responsible for taking prompt action if noncompliance is discovered. The Director of Federal Programs is also required to take reasonable measures to safeguard protected personally identifiable and protected information.

General Recordkeeping

The district will expend all Awards and account for those Awards in accordance with all applicable laws and regulations. The Director of Federal Programs is responsible for maintaining appropriate records, documentation, and oversight related to all Awards. This includes, but is not limited to the following:

- information to prepare all required reports
- compliance documentation to establish conformity with federal statutes, regulations, and the specific terms and conditions of an Award
- proof of the appropriate expenditure of Awards
- records of receipt / expenditure of Awards, including the federal program under which the Award was made, any applicable CFDA number, Award identification number and year, name of the FAA, and name of any applicable State Entity
- accurate, current, and complete disclosure of the financial results of all Awards in accordance with current OMB standards and the terms of the Award
- source documents showing the application for funds, authorizations, obligations, unobligated balances, assets, expenditures, and income and interest related to an Award
- evidence that all Award funds, property, and other assets have been safeguarded and are used solely for authorized purposes
- a comparison of Award expenditures and budgets
- the district's written procedures to minimize the elapsed time between the transfer of funds and disbursement by the district, when possible, to receive funds in advance from the FAA
- the district's written procedures for determining the allowability of costs in accordance with 2 CFR part 200 subpart E and the terms and conditions of the Award

Records Retention Timeline

The district will maintain all records pertinent to any Awards it receives. All documents will be maintained a minimum of 3 years from the date of submission of the final expenditure report OR 3 years from the date of the quarterly or annual financial report UNLESS there are pending claims related to project OR the FAA has notified the district the records should be maintained longer OR the records have been transferred to or are maintained by the FAA or State Entity. The district will retain records for real property and equipment maintained for 3 years after final disposition.

Interest

The District Treasurer is responsible for maintaining advance Award payments in an interest bearing account unless:

- the district receives less than \$120,000 in Awards per year
- the district would earn less than \$500 per year in interest on federal cash balances
- the depository would require an unfeasible minimum balance
- the banking system prohibits interest bearing accounts

The Chief Financial Officer is responsible for retaining up to \$500 per year of interest earned on Awards for the district to utilize for administrative expenses. The Chief Financial Officer is responsible for remitting any additional earned interest to the Department of Health and Human Services Payment Management System.

Budgeting

The Director of Federal Programs is responsible for regularly reviewing budgets and expenses and making appropriate reports and requests for deviations in the budget or project scope.

Real Property, Equipment, and Supplies

The district will appropriately insure all real property, equipment, and supplies (“Property”) acquired or improved with Awards, and will take reasonable steps to safeguard and adequately maintain the Property. All Property will be labeled.

The district will not encumber Property acquired or improved with an Award without prior approval from the FAA.

The district will maintain appropriate records of the Property. These records will include, as applicable, a description, serial/identification number, source of funding (including the Federal Award Identification Number), name of title holder, acquisition date, cost, percentage of federal participation in the project’s cost, location, use and condition, disposition data (including date of disposal and sale price).

The district will conduct an inventory of Property at least every 2 years, and will review/update the inventory annually. The district will include the following information on the inventory: fund source, description, serial number, acquisition date, acquisition cost, and location.

The district will use the Property as long as needed, and may make the Property available for other federal projects as long as this will not disrupt the intended use.

Once the Property is no longer needed, it will be disposed of in accordance with current federal standards.

Property purchased for a Title I, Part A Targeted Assistance program will be reserved only for identified students.

General Procurement Standards and Vendor Selection

General Standards

The district will follow its standard procurement policies and procedures when spending Award funds, except when a federal requirement is more stringent, in which case the district will adhere to the more stringent requirement. The Chief Financial Officer is responsible for overseeing that contractors perform in accordance with the terms of their contracts / purchase orders.

Any employee who has oversight or compliance responsibilities for administering an Award will comply with the district's stated conflict of interest policy above.

The district will use processes and analysis designed to avoid acquiring unnecessary and duplicative items and will actively attempt to make economical purchases with Award funds. This may include, when appropriate, consideration of leases, shared service agreements, use of federal excess and surplus property, and value engineering clauses in construction contracts.

The district will only award contracts to responsible contractors possessing the ability to successfully perform. In determining whether a contractor is a responsible contractor, the district will consider integrity, compliance with public policy, record of past performance, and financial and technical resources.

The district will maintain adequate records detailing the history of procurement, including the rationale for the procurement method, selection of the contract type, contractor selection or rejection, and the basis for the contract price for all Awards.

In procurement with Awards, the district will only use time and material type contracts after determining that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. If such a contract is used, the district will utilize extra oversight on the project.

The district will utilize good practices and sound business judgment to settle all procurement issues related to Awards, including source evaluations, protests, disputes, and claims.

Procurement Methods

For procurement processes with Award funds, the district will make technical specifications on proposed procurements available to the FAA or State Entity if requested.

All contracts connected with an Award will comply with 2 C.F.R. ~~§200.326~~ **200.318-.326**.

For all procurements using funds from an Award, the district will utilize one of the procurement methods identified below:

- Micro-purchase will be utilized for purchases under ~~\$3,500~~ **10,000** (or \$2,000 if the purchase is subject to the Davis-Bacon Act). The district will attempt to distribute these purchases equitably among qualified suppliers, and the district will not solicit competitive quotations if the district believes a purchase price is reasonable.
- Small purchase procedures will be utilized for purchases under the Simplified Acquisition Threshold (~~\$150,000~~ **250,000**). When utilizing this procurement method the district will obtain quotes from an adequate number of qualified sources.
- Sealed bids will be utilized when complete, adequate, and realistic specifications are available, multiple bidders are willing and able to compete effectively for the business and the procurement lends itself to a firm fixed price and the successful bidder can be made principally on the basis of price. When utilizing this procurement method, the district will timely and publicly issue the invitation for bids - including adequate information about the project. All the bids will be publicly opened as prescribed in the invitation for bids, and the contract will be awarded in writing to the lowest responsible bidder. If a sealed bid is rejected, the district will document the reason for the rejection.
- Competitive proposals will be utilized when other procurement methods are not appropriate. The first step of the competitive proposal process is getting an independent estimate. When utilizing this procurement method, the district will publicize the evaluation factors and their relative importance to an adequate number of qualified sources and will consider all responses. The district will use an established, written method for conducting technical evaluations of the proposals (including receiving independent estimates before receiving bids or proposals) and award the project to the proposal which is most advantageous to the district.

The district may also use competitive proposals for qualifications-based procurement of architectural/engineering (A/E) services to award proposals to the most qualified competitor – subject to fair and reasonable compensation. The district will not use this type of procurement to purchase other types of services through A/E firms.

- Noncompetitive proposals will be utilized when an item is only available from a single source, there is an urgent situation which precludes the delays associated with competitive selection, the FAA or State Entity has expressly authorized this method, or solicitation from multiple sources has yielded inadequate competition.

- Negotiating Profit will be negotiated as a separate element of the price for each contract if there is no price competition and in all cases where cost analysis is performed.

For all procurements using funds from an Award, the district:

- will not utilize a cost plus a percentage of cost or percentage of construction cost method of contracting
- will not accept bids or proposals from a contractor that develops or drafts specifications, requirements, statements of work, invitations for bids, or similar documents
- will not unnecessarily restrict bidders to a specific geographic area
- will ensure that if a list of prequalified persons, firms or products are used, that the list is current and includes enough qualified sources to ensure maximum open and free competition
- will take appropriate affirmative steps to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms ("target groups") are included in its contracting process, including:
 - including target groups on the solicitation list and ensure that these target groups are solicited whenever they are potential sources
 - dividing total requirements, if economically feasible, to permit maximum participation by target groups
 - establishing delivery schedules, when possible, which encourage target groups to participate
 - utilizing groups which interface with the target groups (e.g., Small Business Administration, Minority Business Development Agency of the Department of Commerce, etc.)
 - requiring the prime contractor, if using subcontracts, to take these same affirmative steps to include target groups
 - ensuring the district and all its contractors comply with the with § 6002 of the Solid Waste Disposal Act, including procuring only items which contain the highest percentage of recovered materials practicable for purchases over \$10,000, procuring solid waste management services which maximize energy and resource recovery, and establishing an affirmative procurement program for procuring recovered materials identified in EPA guidelines.

Suspension and Debarment

The following language shall be included within the terms of any contract for goods and services that will be paid for using federal funding:

Certification Regarding Debarment, Suspension and Ineligibility

To the best of its knowledge and belief, the contractor or any of its principals are not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for the award of contracts by any Federal agency by the inclusion of the contractor or its principals in the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NONPROCUREMENT PROGRAMS" published by the U.S. General Services Administration Office of Acquisition Policy.

The prospective lower tier participant shall provide immediate written notice to the District if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. Should the prospective lower tier participant enter into a covered transaction with another person at the next lower tier, the prospective lower tier participant agrees by accepting this agreement that it will verify that the person it intends to do business with is not excluded or disqualified.

***DISTRICT WIDE PARENTAL INVOLVEMENT
(Parent Bill of Rights)***

The board supports parents' efforts to be involved in the district's education programs. This policy outlines the district's efforts to educate parents and support parent involvement in response to the 2014 Parents' Bill of Rights.

Parents have the right be involved in their minor child's education, including directing that education. Parents are encouraged to exercise their rights in conjunction with district guidance so as not to inadvertently impede their minor child's compliance with federal and state mandated requirements – including requirements related to graduation. Parents also have the right to review school records related to their minor child.

Parents generally have the right to consent prior to an audio or video recording being made of their minor child. This right does not preempt the district's right to make recordings (without specific parental approval) related to:

- safety, general order and discipline
- academic or extracurricular activities
- classroom instruction
- security/surveillance of the buildings or grounds
- photo ID cards

Parents have the right to receive prompt notice if their minor child is believed to be the victim of a crime perpetrated by someone other than the parent, unless law enforcement or DHS officials have determined that parental notification would impede the related investigation. These notice provisions do not apply to matters which involve routine misconduct typically addressed through student discipline procedures. School personnel will not attempt to encourage or coerce a child to withhold information from parents.

1. The district will promote parent participation at the site level with the goal of improving parent and teacher cooperation in areas such as homework, attendance and discipline. This will be accomplished through activities such as:
 - Parent teacher conferences
 - Back to school / meet the teacher nights
 - District sponsored webpages with class information available to parents
 - School newsletters
 - Remind 101 Text Messaging
 - Site Parent Nights / Activities / Programs
 - Homework Hotline

The district will inform parents about their children's course of study by disseminating this information:

- During annual enrollment
 - In student handbooks
 - On the district's webpage
2. Parents may review learning materials affecting their minor children's course of study, including supplemental materials, by making a request through the building principal.
 3. Parents who object to a learning material or activity may withdraw their minor child from the class or program in which the material is used. In order to withdraw a student, the parent must submit a written request, signed and dated by a parent, to the building principal. Parents who choose to withdraw their minor child from a required class are responsible for making alternate arrangements for the child to earn credit for the class.
 4. The district offers sex education in grades 5, 7 and 8. Parents who object to their minor child participating in the district's sex education program must submit a written notice, signed and dated by a parent, to the principal in order for

their child to be excused from participation. Students who are not participating in the district's sex education program will be permitted to study in the school library or office during sex education instruction.

5. If a teacher is going to provide instruction or presentations regarding sexuality in a course apart from formal sex education, the teacher will send written notice home to parents 10 days in advance of the presentation. Parents who object to their minor child's participation in such instruction may send a written request to the building principal to have the student excused from the presentation. Any such student will be permitted to study in the school library or office during the presentation.
6. Parents may learn about the nature and purpose of clubs and activities which are part of the school curriculum by reviewing student handbooks and the district's website. The district's extracurricular clubs and activities are also published in student handbooks, the district's policy manual, and are available on the district's website.
7. Parents have numerous rights and decision making responsibilities concerning their minor children. To assist parents in meeting these responsibilities and to fulfill its obligations under the 2014 Parent Bill of Rights, the district has compiled the following information for parents:
 - A. The district provides sex education to students in grades 5, 7 and 8. Parents may opt their student out of the district's sponsored sex education program by following the procedures established in item 4 above.
 - B. Parents who are not residents of the district may enroll their minor children in the district's schools in accordance with the district's open transfer policy. A copy of that policy is available in the superintendent's office.
 - C. The district utilizes a number of resources to educate students. Parents who object to an assignment based on sex, morality or religion may opt their minor child out of the assignment by following the procedures established in item 3 above.
 - D. Students are generally required to receive a predetermined set of immunizations prior to enrolling in school and to receive additional boosters throughout enrollment in the district. This requirement may be waived if the parent submits a note from the minor child's physician stating that the child should be excused from the immunization for health reasons or if the parent submits a note objecting to the immunization of the child.
 - E. Students are required to meet certain obligations in order to be promoted to a subsequent grade, particularly with regard to learning to read. Parents can learn about these requirements – including efforts the district will take in order to help students become successful readers – by reviewing the district's policies on Reading Sufficiency Act testing, and student promotion. Copies of these policies are available in the superintendent's office **and on the district website.**
 - F. Students are required to meet certain obligations in order to graduate from high school. Parents can learn about these requirements each year during course enrollment. This information is also available in student handbooks and on the Oklahoma State Department of Education's website (www.ok.gov/sde/).
 - G. The district provides AIDS education for students in grade 7. Parents may opt their minor student out of this education by submitting a written request, signed and dated by a parent, to the building principal. Students who are not participating in the district's AIDS education program will be permitted to study in the school library or office during the scheduled instruction.
 - H. Parents have the right to review student test results related to their minor student. Parents may review the results of classroom exams by contacting their child's teacher. Parents may review the results of state-wide testing by contacting their child's building principal.
 - I. Qualifying students have the right to participate in the district's gifted and talented program in accordance with the district's policy regarding the program. A copy of the policy is available through the superintendent's office.
 - J. Parents have the right to review teachers' manuals, films, tapes or other supplementary instructional material if the materials are being used in connection with a research or experimentation program or project. In order to review these materials, the parent should contact the building principal.

- K. Parents have the right to receive a school report card. Information regarding these report cards will be provided through school publications, but a copy of the actual report card is available in the superintendent's office.
- L. Students are required to attend school regularly, and the district is required to notify parents of any student absence unless the parent has already contacted the school to report the absence. The district will send a written notice to parents if their minor student appears to be in danger of exceeding the maximum allowable number of absences and will notify the district attorney and the parent if a child may be considered truant. Parents may contact the child's principal for additional information regarding student absences.
- M. Parents have the right to review the district's courses of study and textbooks. Arrangements for this review can be made through the building principal.
- N. Students may be excused from school for religious purposes provided the parent contacts the building principal to request such an absence.
- O. Parents have the right to review all district policies, including parental involvement policies. Copies of these policies are available through the superintendent's office **or on the district website.**
- P. Parents have the right to participate in parent-teacher organizations. Information regarding these groups will be made available during activities such as enrollment, schedule pickups and back to school night. Parents who wish to have additional information regarding these groups can obtain more detail through the principal's office.
- Q. Parents may opt out of selected district level data collection related to state longitudinal student data system reporting. Parents may not opt out of necessary and essential record collecting. Parents may file an opt out request through the superintendent's office.
- R. **The district will not procure, solicit to perform, arrange for the performance of, perform surgical procedures or perform a physical examination upon a minor student or prescribe any prescription drugs to a minor student without first obtaining a written consent for the proposed assessment or treatment. The written consent will be effective for the school year for which it was granted, and must be renewed each subsequent school year. If the assessment or treatment for which the written consent is provided is performed through telemedicine at a school site, and if the written consent is provided by the Parent and is currently effective, the health professional shall not be required to verify that the parent is at the school site.**
- S. **The district will not procure, solicit to perform, arrange of the performance of or perform an assessment for mental health therapy on a minor student without first obtaining consent of a parent or legal guardian of the minor. The written consent will be effective for the school year for which it was granted, and must be renewed each subsequent school year. If the assessment or treatment for which the written consent is provided is performed through telemedicine at a school site, and if the written consent is provided by the Parent and is currently effective, the health professional shall not be required to verify that the parent is at the school site. However, a student shall not be seen without consent.**
- T. **A student shall not be vaccinated at school or on school grounds or receive a vaccine as part of the mobile vaccination effort without prior written authorization, including the signature of the parent or legal guardian of the student for the vaccine or group of vaccines to be administered during a single visit.**

Parents requesting information outlined in this policy should submit written requests for information through the building principal or superintendent's office, as noted in the respective section. Appropriate school personnel will either make the information available or provide a written explanation of why the information is being withheld within ten (10) days of the request. Any parent whose request is denied or who does not receive a response within fifteen (15) days may submit a written request for the information to the board of education. The board will include an item on its next public meeting agenda (or the following meeting, if time does not permit inclusion of the item on the agenda) to allow the board to formally consider the parent's request.

OKLA. STAT. tit. 25 § 2001

***STUDENT PROMOTION AND RETENTION
AND STUDENT PASS/FAILURE OF A COURSE***

Introduction

The Board of Education, having determined that a need exists for a uniform policy governing the circumstances and considerations to be weighed in determining whether to promote a student to the next grade or retain the student in the same grade for an additional year, has established the following policy to govern this situation. The purpose of this policy is to provide guidelines for teachers and administrators to follow in determining whether to promote or retain students in the School District, and to establish a uniform procedure to be followed in cases where retention is appropriate.

This policy also establishes an appeal procedure as required by Oklahoma law by which parents may challenge the decision to retain a student at his or her present grade level or to not pass a student in a course.

As used in this policy, "promote" or "promotion" means to place a student who has successfully completed the requirements of a particular grade level into the next higher grade level following the end of the school year, or before November 1 of the academic year if the student is being promoted at mid-year in accordance with the Reading Sufficiency Act, and to record on the student's permanent cumulative record that he or she has successfully completed his or her current grade level.

As used in this policy, "retain" or "retention" means a decision to decline to advance a student into the next higher grade level following the end of the school year and to indicate on the student's permanent cumulative record that he or she has not successfully completed the requirements of his or her current grade level.

As used in this policy, "not passed in a course" or similar wording, means the student is assigned a failing semester grade in a course of study which failing grade will be recorded on the student's permanent cumulative record.

Promotion/Retention and Failing Courses

Each school in this District will form a committee to review and make decisions regarding retention and promotion. The committee will be composed of a classroom teacher, a counselor when available, the principal and additional personnel who may be assigned by the principal or superintendent when appropriate. No committee will be formed regarding a failing grade in a course, but such failing grade shall be shown on the student's report card.

Supportive evidence must be presented to the student and parent regarding a retention decision. This evidence must be based on:

- 1) Testing which actually covers the subject matter presented to the student.
- 2) Assignments directly related to the subject matter being taught.
- 3) Consideration will also be given to the student's attendance record, although this matter will not bear the same weight as items 1 and 2.
- 4) Consideration will also be given to the student's level of maturity (physical, mental, emotional, and social), although this matter will not bear the same weight as items 1, 2 and 3 and cannot be the sole reason for a decision to retain or promote a student.

The student and the parent must be made aware of the possibility of the student's impending retention or failing grade in a course. Any student in danger of being retained or failing a course shall be notified prior to the end of the school year that the student's performance is insufficient, and the student's parents will be mailed a written notice. The school staff will make every effort to help the student improve the student's academic standing.

Promotion will be determined by successfully completed units of instruction to be established by the board of education, the superintendent and the relevant principal.

Retention based on the Reading Sufficiency Act

As provided for in the school district's Reading Sufficiency Testing and Procedures Policy, reading sufficiency testing will be conducted in the school district to ensure that each student has attained the necessary reading skills upon completion of the third grade. **To determine the promotion and retention of a third-grade student pursuant to the Reading Sufficiency Act, the State Board of Education shall use only the reading comprehension and vocabulary scores portion of the statewide third-grade assessment and shall not use the other language arts scores portions of the test.** No student may be assigned to a grade level based solely on age or other factors that constitute social promotion.

Any **first-grade, second-grade, or third-grade** student who demonstrates proficiency in reading at the third-grade level through a screening instrument for the acquisition of reading skills approved by the State Board of Education shall not be subject to retention. Upon demonstrating the proficiency through the screening, the district shall provide notification to the parent(s) and/or guardian(s) of the student that the student has satisfied the requirements of the Reading Sufficiency Act and will not be subject to retention.

If a third-grade student is identified at any point of the academic year as having a significant reading deficiency, which shall be defined as ~~scoring below proficient~~ **not meeting grade level targets** on a screening instrument for the acquisition of reading skills approved by the State Board of Education, the school district shall immediately begin a student reading portfolio and shall provide notice to the parent of the student's reading deficiency as described in the school district's Reading Sufficiency Act Testing and Procedures Policy.

~~If a student has not yet demonstrated proficiency in reading prior to the completion of third grade, the student may qualify for automatic promotion to the fourth grade upon scoring at the "limited knowledge" level on the reading portion of the statewide third grade criterion referenced test. Prior to promotion, however, the school district shall provide notice to the parent(s) and/or guardian(s) of the child that the child is not yet reading at grade level and provide the parent(s) and/or guardian(s) of the child the option for retention should they so desire. The notice shall contain, at a minimum, the most recently identifiable grade level on which the student is actually proficient, the opportunities for summer reading programs, school and/or community based reading tutoring, vendors which provide reading tutoring and the rights to the continuing intensive remediation pursuant to this paragraph. A student so promoted shall be entitled to intensive remediation in reading until the student is able to demonstrate proficiency in reading at the grade level in which the student is enrolled. An intensive remediation plan shall be developed by a "Student Reading Proficiency Team" composed of:~~

- ~~1. _____ the parent(s) and/or guardian(s) of the student,~~
- ~~2. _____ the teacher assigned to the student who had responsibility for reading instruction in that academic year,~~
- ~~3. _____ a teacher in reading who teaches in the subsequent grade level,~~
- ~~4. _____ the school principal, and~~
- ~~5. _____ a certified reading specialist, if one is available.~~

If a student has not yet demonstrated proficiency in reading at the third-grade level prior to the completion of third grade and still has a significant reading deficiency, as identified based on assessments for the acquisition of reading skills approved by the State Board of Education, has not accumulated evidence of third-grade proficiency through a student portfolio, or is not subject to a good cause exemption, then the student shall not be eligible for automatic promotion to fourth grade. ~~The school district may also apply the principles of this paragraph, or the subsequent paragraph, in grades kindergarten through second grade.~~

~~For the 2013-14 and 2014-15 school years, a student not qualified for automatic promotion may be evaluated for "probationary promotion" by a "Student Reading Proficiency Team" composed of:~~

A student not eligible for automatic promotion and who does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the third-grade statewide assessment may be evaluated for "probationary promotion" by the Student Reading Proficiency Team. The Student Reading Proficiency Team shall be composed of:

1. the parent(s) and/or guardian(s) of the student,
2. the teacher assigned to the student who had responsibility for reading instruction in that academic year,
3. a teacher in reading who teaches in the subsequent grade level,
4. the school principal, and
5. a certified reading specialist.

The student shall be promoted to the fourth grade if the team members unanimously recommend "probationary promotion" **to the school principal** and the school district superintendent and the **principal and** superintendent approves the recommendation that promotion is the best option for the student. If a student is allowed a "probationary promotion", the team shall continue to review the reading performance of the student and repeat the requirements of this paragraph each academic year until the student demonstrates grade-level reading proficiency, as identified through a screening instrument which meets the acquisition of reading skills criteria approved by the State Board of Education, for the corresponding grade level in which the student is enrolled or transitions to ~~the requirements set forth by the Achieving Classroom Excellence Act.~~ **a locally designed remediation plan after the fifth grade which shall have the goal of ensuring that the student is on track to be college and career ready.** Beginning with students entering the first grade in the 2011-2012 school year, a student identified as having a reading deficiency, based on administered assessments, that is not remedied by the end of third grade, as demonstrated by scoring at the unsatisfactory level on the reading portion of the third-grade criterion-referenced test, shall be retained in the third grade. ~~No student may be assigned to a grade level based solely on age or other factors that constitute social promotion.~~

~~Beginning with the 2015-16 school year, students who score at the unsatisfactory level on the reading portion of the statewide third-grade criterion-referenced test and who are not subject to a good cause exemption shall be retained in the third grade and provided intensive instructional services and supports.~~

Students who do not meet grade-level targets on the reading portion of the statewide third-grade assessment, who are not subject to a good cause exemption, and who do not qualify for promotion or "probationary promotion," shall be retained in the third grade and provided intensive instructional services and supports.

The school district shall annually report the number of probationary promotions to the State Department of Education

Beginning with the 2015-2016 school year, students who score unsatisfactory on the reading portion of the statewide third-grade criterion referenced test and who are not subject to a good cause exemption shall be retained in the third grade and provided intensive instructional services and supports.

For students who do not meet the academic requirements for promotion, and who are not otherwise promoted pursuant to this policy, the school district may promote the student for good cause only. Good-cause exemptions shall be limited to the following:

1. ~~Limited English proficient students~~ **English language learners** who have had less than two (2) years of instruction in an English language learner program;
2. Students with disabilities whose individualized education plan (IEP), consistent with state law, indicates that the student is to be assessed with alternate achievement standards through the Oklahoma Alternate Assessment Program (OAAP);
3. Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education;
4. Students who demonstrate, through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the state standards beyond the retention level;
5. Students with disabilities who participate in the statewide ~~criterion-referenced tests~~ **assessment** and who have an IEP that reflects that the student has received intensive remediation in reading **and has made adequate progress in reading pursuant to the student's individualized education program for more than two (2) years but still demonstrates a deficiency in reading and was previously retained in prekindergarten for academic reasons, kindergarten, first, second, or third grade;** and
6. Students who have received intensive remediation in reading for two (2) or more years but still demonstrate a deficiency in reading and who were previously retained in **prekindergarten,** kindergarten, first, second, or third grade ~~for a total of two (2) years.~~
7. **Students who have experienced medical emergencies during the district's testing window and have been approved for this exemption through the Oklahoma State Department of Education.**

A student who is otherwise promoted pursuant to this policy, or by meeting one of the good cause exemptions, shall be provided intensive reading instruction ~~during an altered instructional day~~ that includes specialized diagnostic information and specific reading strategies for that student **until the student meets grade-level targets in reading.** The school district shall assist schools and teachers to implement research based reading strategies for the promoted student shown to be successful in improving reading among low-performing readers.

Requests to exempt students from retention based on a good-cause exemption (1-~~6~~ **7** above) require that a teacher submit documentation consisting only of the alternative assessment results or student portfolio work and the IEP, as applicable, to the school principal indicating that the student meets one of the good-cause exemptions and promotion is appropriate. The principal will review and discuss the documentation with the teacher and, if applicable, the other members of the Student Reading Proficiency Team. If the principal determines the student meets one of the good cause exemptions and should be promoted based on the documentation provided, the principal shall make a written recommendation to the superintendent. The superintendent shall also review the documentation and either accept or reject the recommendation of the principal in writing.

The school district will provide written notice to the parent or guardian of any student who is to be retained due to not meeting the reading proficiency required for promotion and the reasons the student is not eligible for a good-

cause exemption. The notice shall contain a description of proposed interventions and intensive instructional supports that will be provided to the student to remediate the identified areas of reading deficiency.

Mid-Year Promotion of Retained Third Graders

The School District implements the following policy for mid-year promotion of a third grade student retained due to a reading deficiency. Retained third grade students may only be promoted mid-year to fourth grade prior to November 1 of the academic year. To be eligible for mid-year promotion, the student must demonstrate that he or she:

1. is a successful and independent reader, reading at or above grade level; and
2. is ready to be promoted to fourth grade; and
3. ~~is demonstrating a level of reading proficiency required to score above the unsatisfactory level on the third grade statewide criterion referenced test~~ **that the student has met the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment, or upon demonstrating proficiency in reading at the third-grade level through an approved screening instrument; and**
4. is showing progress sufficient to master appropriate fourth-grade level skills, as determined by the School District.

Tools that the School District may use, in accordance with rules of the State Board of Education, in reevaluating a retained third grade student may include: subsequent assessments, alternative assessments or portfolio reviews.

A mid-year promotion shall only be made upon agreement of the parent or guardian of the student and the school principal.

Appeal Process

After receiving a decision to retain a student or upon receipt of the student's report card showing a failing grade in a course, any parent may request reconsideration of a retention decision or a decision to not pass a student in a course by taking the ~~following steps:~~ **steps outlined below.**

Parents who disagree with the district's decision to promote a student to the next grade may also appeal the decision upon receipt of the student's report card by taking the steps outlined below.

First Level of Appeal: The parent may request review of the initial decision by letter to the building principal. If no request is received within five (5) days of the parent's receipt of written notification of the committee's initial decision to retain or in the case of failing a course, within five (5) days of the student or parent's receipt of the report card, the decision will be final and nonappealable.

Second Level of Appeal: The parent may request review of the principal's decision by letter to the superintendent. If no request is received within five (5) days of the parent's receipt of the principal's written notification of his or her decision, the principal's decision will be final and nonappealable.

Final Level of Appeal: The parent may request review of the superintendent's decision by letter to the superintendent or the Clerk of the Board of Education. If no request is received within five (5) days of the parent's receipt of the superintendent's written

notification of his or her decision, the superintendent's decision will be final. The parent will be notified in writing of the date, time and place of the Board meeting at which the decision will be reviewed. The Board's decision will be final and nonappealable.

If a parent disagrees with the Board's decision, he or she may prepare a written statement stating the reason(s) for disagreement, which will be placed in and become a part of the student's permanent cumulative record. **Prior to retaining a student at the parent's request, the student's parent will be required to sign an acknowledgment form accepting responsibility for any adverse consequences of retaining a student against district recommendations.**

Reference: 70 OKLA. STAT. §1210.508C, OAC 210:15-27-3

**NOTIFICATION FORM FOR POSSIBLE STUDENT RETENTION
OR POSSIBLE STUDENT FAILURE OF A COURSE**

TO: _____
[Name of Parent]

FROM: _____
[Name of Administrator or Teacher]

RE: _____
[Name of Student]

DATE: _____

[Check the following items, as appropriate]:

_____ This is to advise you that the above-named student is in danger of being retained in his/her current grade because his/her performance is insufficient.

PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

_____ This is to advise you that the above-named student is in danger of being retained in his/her current grade because his/her performance on reading sufficiency tests has demonstrated a reading deficiency.

PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

_____ This is to advise you that the above-named student is in danger of failing the following course: _____
[Name of course]

PLEASE CONTACT ME AS SOON AS POSSIBLE TO DISCUSS THIS ISSUE.

READING SUFFICIENCY ACT TESTING AND PROCEDURES

Every student enrolled in kindergarten, shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary, and comprehension, for the grade level in which enrolled. Every first, second, and third grades student shall be assessed for the acquisition of reading skills for the grade level in which enrolled. Any student who is assessed and found not to be reading at the appropriate grade level who is not meeting grade-level targets in reading shall be provided a reading assessment plan. The plan shall include a program of reading instruction designed to enable the student to acquire the appropriate grade level of reading skills.

Progress of Reading Instruction and ~~Committee~~ Proficiency Team

~~Beginning with students entering the first grade in the 2011-2012 school year, t~~The program of reading instruction shall align with the State subject matter standards, shall be based on a three tiered Response to Intervention (“RtI”) model, and shall include provisions of the Reading Enhancement and Acceleration Development (READ) Initiative adopted by the School District. The plan may include, but is not limited to:

~~Additional Sufficient~~ in-school instructional time sufficient for the ~~development of reading and comprehension skills of the student,~~ acquisition of phonemic awareness, phonics, reading fluency, vocabulary, and comprehension,

Tutorial instruction as needed after regular school hours, on Saturdays, and during the summer,
Assessments identified for diagnostic purposes and periodic monitoring to measure the acquisition of reading skills as identified in the student’s program of reading instruction.

A student enrolled in first or second grades who has been assessed and found not to be meeting grade-level targets in reading, shall be entitled to supplemental instructional services and supports in reading until the student is determined by the results of a screening instrument to be meeting grade-level targets in readings. The program of reading instruction for each student shall be developed by a Student Reading Proficiency Team and shall include supplemental instructional services and supports. Each team shall be composed of the:

1. The parent or guardian of the student,
2. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
3. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student, and
4. A certified reading specialist, if one is available.

The reading progress of kindergarten students at risk for reading difficulties at the beginning of the school year shall be monitored throughout the school year and measured mid-year and at year-end. Kindergarten students who are not meeting grade-level targets by mid-year in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade-level reading skills.

A Probationary Promotion Reading Proficiency Team may evaluate a student for probationary promotion if the student is enrolled in third grade, is not eligible for automatic promotion, and scores below the proficiency level does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the third grade statewide criterion-referenced test. The Probationary Promotion Reading Proficiency Team shall be composed of:

1. The parent or guardian of the student,

2. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
3. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student, and
4. A certified reading specialist, if one is available.

The principal and superintendent must approve the probationary promotion. For a student who is approved for probationary promotion, the Probationary Promotion Reading Proficiency Team shall continue to review the student's reading performance and repeat the evaluation and recommendation process each academic year until the student demonstrates he or she is meeting grade-level targets on an approved screening instrument such that the student is on track to be college and career ready.

Throughout the school year progress monitoring shall continue, and diagnostic assessment, if determined appropriate, shall be provided. ~~The student shall be reassessed at the conclusion of the program of instruction. The program will be continued until the student is determined not to be in need of remediation in reading. A committee will be established at each school site to determine the reading assessment plan for each student for whom the plan is necessary. If possible, the committee shall include a certified reading specialist. A student's parent or guardian shall be included in the development of a plan for that student. If a reading assessment plan is being provided for a student on an Individualized Education Program (IEP), a special education teacher must be consulted and the plan may be a separate document from the IEP, or an IEP team meeting may be convened and the plan could then be included in the student's IEP.~~ Year-end reading skills shall be measured to determine reading success. The program of reading instruction shall continue until the student is determined by the results of approved reading assessments to be meeting grade-level targets. If a reading instruction program is being provided for a student on an Individualized Education Program (IEP), a special education teacher must be consulted and the plan may be a separate document from the IEP, or an IEP team meeting may be convened and the plan could then be included in the student's IEP.

Grade Promotion After Participation in Summer Academy Programs

If, by the end of the second quarter of the school year, a teacher determines that a third grade student is not reading at grade level, the parent or guardian shall be notified of the student's current reading level, the proposed program of reading instruction for the student, and the potential need for the student to participate in a summer academy or other program designed to assist the student in attaining grade-level reading skills.

A teacher who determines that a third grade student is unable to meet the reading competencies required for completion of third grade may, after consultation with the parent or guardian of the student, recommend that the promotion of the student to the fourth grade be contingent upon the participation in, and successful completion of the required reading competencies, at a summer academy or other program. If the student does not participate in the summer academy or other program or does not successfully complete the reading competencies in the summer academy or other program, the student shall be retained in the third grade.

Program of Reading Instruction and Retention

For any third grade student not reading at that grade level, as determined by the screening instruments for the acquisition of reading skills approved by the State Board of Education, a new program of reading instruction shall be developed and implemented. The new plan shall include provisions of the READ Initiative adopted by the School District and may include specialized tutoring. ~~If possible, a fourth grade teacher shall be involved in the development of the program of reading instruction.~~

The minimum criteria for grade-level performance of third-grade students pursuant to the Reading Sufficiency Act shall be that students are able to read and comprehend grade-level text. To determine the promotion and retention of

third-grade students pursuant to the Reading Sufficiency Act, the State Board of Education shall use only the scores for the standards for reading foundations/processes and vocabulary portions of the statewide third-grade assessment administered pursuant to 70 O.S. Section 1210.508 and shall not use the scores from the other language arts portions of the assessment. The performance levels established by the Commission for Educational Quality and Accountability pursuant to Section 1210.508 shall ensure that students meeting the performance-level criteria are performing at grade level on the reading foundations and vocabulary portions of the statewide third-grade assessment.

Each program of reading instruction shall be based upon a three-tiered Response to Intervention ("RtI") model and shall include:

1. For students identified for Tier I intervention, a minimum of ninety (90) minutes of uninterrupted daily scientific-research-based reading instruction;
2. For students identified for Tier II intervention, at least an amount of uninterrupted scientific-research-based reading instructional time that is:
 - A. Based on specific student needs;
 - B. Reflects the needed intensity and/or frequency as identified on a screening tool, diagnostic assessment and/or progress monitoring instrument; and
 - C. Is determined by the classroom teacher reading specialist (if available) and building principal.
3. For students identified for Tier III intervention, at least forty-five (45) to sixty (60) minutes of additional uninterrupted daily scientific-research-based reading instruction in addition to the ninety (90) minutes of uninterrupted daily reading instruction provided under Tier I.

The parent of any student who is found to have a reading deficiency and is not ~~reading at the appropriate grade level meeting grade-level reading targets~~, and has been provided a reading assessment plan, shall be notified in writing of the following:

That the student has been identified as having a substantial deficiency in reading;

A description of the current services being provided to the student ~~pursuant to a conjoint measure model such that a reader and a text are placed on the same scale~~;

A description of the proposed supplemental instructional services designed to remediate the reading deficiency that will be provided to the student;

That the student will not be promoted to the fourth grade if the reading deficiency is not remediated by the end of the third grade, unless the student ~~is otherwise promoted pursuant to the school district's Student Retention and Promotion Policy~~ or is exempt for good cause;

Strategies for parents to use in helping their child succeed in reading proficiency;

~~The grade-level performance scores of the student;~~

~~That, in addition to the third grade criterion-referenced test, portfolio reviews and assessments while the results of statewide assessments are the initial determinant, they are not the sole determiner of promotion and that portfolio reviews and assessments are also available in considering promotion or retention;~~

The specific criteria and policies of the school district for mid-year promotion.

~~Only the scores from the reading comprehension portions of the third grade criterion-referenced test shall be used to determine the promotion and retention of third grade students pursuant to the Reading Sufficiency Act. For students who do not meet the academic requirements for promotion, the School District may promote the student for good cause only only as provided for in the school district's Student Retention and Promotion Policy. For details on the good-cause exceptions and requests to exempt students from the academic requirements for promotion, see the School District's Promotion and Retention Policy.~~

~~Beginning with the 2015-16 school year, students who score at the unsatisfactory level on the reading portion of the statewide third-grade criterion-referenced test and who are not subject to a good cause exemption shall be retained in the third grade and provided intensive instructional services and supports.~~

Students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portions of the statewide third-grade assessment and who are not subject to a good cause exemption, and who do not qualify for promotion or “probationary promotion”, shall be retained in the third grade and provided intensive instructional services and supports.

Instruction and Interventions for Retained Students

The School District shall conduct a review of the reading instruction program for all students who ~~score at the unsatisfactory level~~ do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the ~~criterion-referenced tests~~ statewide assessment administered to the student. The review shall address additional supports and services needed to remediate the identified areas of reading deficiency. A student portfolio shall be completed for each retained student.

Students retained due to a reading deficiency will be provided intensive interventions in reading as well as intensive instructional services and supports to remediate the identified areas of reading deficiency, including a minimum of ninety (90) minutes of daily, uninterrupted, scientific-research based reading instruction. Retained students shall be provided other strategies prescribed by the School District, which may include, but are not limited to:

- small group instruction,
- reduced teacher-student ratios,
- more frequent progress monitoring,
- tutoring or mentoring,
- transition classes containing third and fourth grade students,
- extended school day, week, or year, and
- summer reading academies, if available.

Additionally, students who are retained will be provided a high-performing teacher who can address the needs of the student, based on student performance data and above-satisfactory performance appraisals. In addition to the required reading enhancement and acceleration strategies, students who are retained will be provided at least one of the following instructional options:

- supplemental tutoring in scientific research based reading programs in addition to the regular reading block, including tutoring before or after school,
- a parent-guided “Read at Home” assistance plan developed by the State Department of Education,
- a mentor or tutor with specialized reading training.

The School District may, in accordance with rules of the State Board of Education, use ~~subsequent~~ screening assessments, alternative assessments, or portfolio reviews in order to reevaluate a retained third grade student for mid-year promotion to the fourth grade. See the School District’s Promotion and Retention Policy for details on mid-year promotion.

Copies of the results of all assessments administered shall be made a part of the student’s permanent record.

Reading Enhancement and Acceleration Development (READ) Initiative

The School District establishes the following READ Initiative. The focus of the School District’s READ Initiative is to prevent the retention of third grade students by offering intensive accelerated reading instruction to third grade students who have failed to meet the reading standards for promotion to fourth grade, and to kindergarten through third grade students who are exhibiting a reading deficiency.

The School District’s READ Initiative will be provided to all kindergarten through third grade students at risk of retention as identified by the reading assessments administered to the student. The School District’s READ

Initiative program will be provided during regular school hours in addition to the regular reading instruction and will provide a state approved reading curriculum that at a minimum, meets the following specifications:

- assists students assessed as exhibiting a reading deficiency in developing the ability to read at grade level,
- provides skill development in phonemic awareness, phonics, fluency, vocabulary, and comprehension,
- provides scientifically based and reliable assessment,
- provides initial and ongoing analysis of the reading progress of each student,
- is implemented during regular school hours,
- ~~provides a curriculum in core academic subjects to assist the student in maintaining or meeting proficiency levels for the appropriate grade in all academic subjects,~~
- establishes at each school an Intensive Acceleration Class for retained third-grade students who subsequently ~~score at the unsatisfactory level~~ **do not meet the performance criteria established by the Commission for Educational Quality and Accountability** on the reading portion of the statewide ~~criterion-referenced tests~~ **assessment**. The focus of the Intensive Acceleration Class shall be to increase the reading level of a child at least two grade levels in one school year,
- provide reports to the State Department of Education, upon request, on the specific intensive reading interventions and support implemented by the School District,
- provide to a student who has been retained in the third grade and has received intensive instructional services but is still not ready for grade promotion, the option of being placed in a transitional instructional setting. A transitional instructional setting shall specifically be designed to produce learning gains sufficient to meet fourth grade performance standards while remediating the student's areas of reading deficiency.

The School District's Intensive Acceleration Class shall:

- be provided to any student in the third grade who ~~scores at the unsatisfactory level~~ **does not meet the performance criteria established by the Commission for Educational Quality and Accountability** on the reading portions of the statewide ~~criterion-referenced tests~~ **assessments** and who was retained in the third grade the prior year because of ~~scoring at the unsatisfactory level~~ **not meeting the performance criteria established by the Commission for Educational Quality and Accountability** on the reading portions of the statewide ~~criterion-referenced tests~~ **assessments**,
- have a reduced student-teacher ratio,
- provide an uninterrupted reading instruction for the majority of student contact time each day and incorporate opportunities to master the fourth grade state standards in other core subject areas,
- use a reading program that is scientific-research-based and has proven results in accelerating student reading achievement within the same school year,
- provide intensive language and vocabulary instruction using a scientific-research-based program, including use of a speech-language therapist,
- include weekly progress monitoring measures to ensure progress is being made, and
- ~~provide reports outlining the progress of students in the class at the end of the first semester to the State Department of Education.~~

Board of Education Reporting Requirements

~~In addition to other reporting requirements under the Reading Sufficiency Act, the School District's Board of Education shall annually report to the parent or guardian of each student in the District the progress of the student toward achieving state and District expectations for proficiency in reading, writing, science, and mathematics. The Board of Education shall report to the parent or guardian of each student the results of each statewide criterion-referenced test. The evaluation of the progress of each student shall be based on the student's classroom work, observations, tests, district and state assessments, and other relevant information. The progress of each student will be provided in writing to the student's parent or guardian.~~

Additionally, ~~†~~ The School District's Board of Education will annually publish on the District's website, and report in writing in the format prescribed by the State Department of Education, to the State Board of Education by September 1 of each year the following information on the prior school year:

the progression of the District's students identified as having reading deficiencies and the policies and procedures of the School District on student retention and promotion,
by grade, the number and percentage of all students in grades three through ten performing at the ~~unsatisfactory level~~ **that did not meet the performance criteria established by the Commission for Educational Quality and Accountability** on the reading portions of the statewide ~~riterion-referenced tests~~ **assessment**,

by grade, the number and percentage of all students retained in grades three through ten, information on the total number and percentage of students who were promoted for good cause, by each category of good cause as specified in the District's Promotion and Retention Policy, and any revisions to the policies of the School District on student retention and promotion from the prior year.

Reference: 70 OKLA. STAT. §1210-508C, 70 OKLA. STAT. §1210-508E

SOCIAL MEDIA AND SOCIAL NETWORKING

The Guthrie School District recognizes the appropriate use of social media as a method for communicating ideas and information. The forms of electronic and digital communications change rapidly. This policy addresses common existing forms of electronic and digital communication (email, texting, blogging, tweeting, posting, etc.) but is intended to cover any new form of electronic or digital communication which utilizes a computer, phone or other digital or electronic device.

Definitions

“Social networking” or “social media” means interaction with external websites or services based upon participant contributions to the content. Types of social media include social and professional networks, blogs, micro blogs, video or photo sharing and social book marking; and

“Comment” means a response to an article or social media content submitted by a commenter.

Official Use of Social Media

The district is responsible for creating and maintaining its “official” online presence. Unless specifically authorized by the Superintendent, no district employee may create an “official” Guthrie School District presence on any form of Social Media, now in existence, or created in the future, or represent themselves as a spokesperson or authorized representative of the Guthrie School District.

Professional Conduct

The District is committed to creating an environment in which all persons can interact together in an atmosphere free of all forms of harassment, exploitation or intimidation. Therefore, when communicating via social networks, employees are expected to act with honesty, integrity, and respect for the rights, privileges, privacy, and property of others. By doing so employees will be abiding by applicable laws, school district policy and the core values of the Guthrie School District. **The District prohibits abusive or offensive on-line behavior of employees at work or when engaged in work-related activities; likewise, District resources are not to be used in abusive or offensive ways. Also, the District discourages out-of-school on-line abusive or offensive behavior because of its potential to interfere with and disrupt working and student relationships.**

Employees are responsible for the material they publish online as well as the messages sent via computers and wireless telecommunication devices. Any conduct that negatively reflects upon the district, consists of inappropriate behavior, or creates disruption on the part of an employee may expose that employee to disciplinary action up to and including termination. Inappropriate behavior is defined as any activity that harms students, compromises an employee’s objectivity, undermines an employee’s authority or ability to maintain control of students or work with or around students, is disruptive to the educational environment, or is illegal. Moreover, employees should not engage in personal social media during working hours.

Expectations of Staff

District employees are role models and must exemplify ethical behavior in their relationships with students, clients, and other staff members. Online activity, including personal online activity, is public and is therefore a reflection on the district as an organization. Employees should exercise good judgment and common sense, maintain professionalism, and address inappropriate behavior or activity discovered on these networks. Inappropriate behavior or activity should be immediately communicated to a direct supervisor. The following should inform and guide employee judgment and actions:

1. The line between professional and personal relationships can become blurred; therefore, district employees should exercise discretion and maintain professionalism when communicating with students via computers or wireless telecommunication devices. Employees should limit this type of communication with students to matters concerning a student's education or extra-curricular activities for which the staff member has assigned responsibility. Excessive messaging or other social media communication to an individual student should be avoided.
2. District employees are prohibited from engaging in private exchanges with students, and should only communicate with groups or in such a manner that the communication can be publicly viewed.
3. Photos of and videos featuring students should not be posted on social media without the informed consent of a parent/guardian. For personal protection, never take a photo of an individual student.
4. Group student photos may be submitted to the site administrator or superintendent for inclusion on official district accounts.
5. Students should not be cited, obviously referenced, or depicted in images without proper written approval of the student's parent/guardian, and the confidential details of these individuals should never be disclosed.
6. Externally communicating any confidential information or information related to the Guthrie School District not intended for public dissemination is always forbidden and may be grounds for termination and legal action. Public information will be released through the superintendent or his designee.
7. Copyright and fair use laws must be respected at all times. Trademarks such as logos, slogans, and digital content such as art, music, or photographs, may require permission from the copyright owner. It is the responsibility of the employee to seek permission for any such trademarked content.
8. District employees are discouraged from sharing content or comments containing the following when it is directed at a colleague, parent, student or citizen of the State of Oklahoma:
 - a. Obscene sexual content or links to obscene sexual content;
 - b. Abusive and bullying language or tone;
 - c. Conduct or encouragement of illegal activity; and
 - d. Disclosure of information which an agency and its employees are required to keep confidential by law, regulation or internal policy.

Content or comments of the type listed above are especially concerning when directed at or exchanged with a student and, as a result, may result in disciplinary action up to and including termination of employment and, in some instances, referral to law enforcement or licensing bodies.

Accountability

All staff are expected to serve as positive ambassadors for the district and appropriate role models for students. Failure to do so could put an employee in violation of district policy. Violation of district policies and procedures may result in disciplinary action up to and including termination of employment. All employees who have reason to believe that their on-line conduct has generated public or media attention are expected to immediately report their activity and attention generated to their supervisor.

TITLE I PARENTAL INVOLVEMENT

GENERAL EXPECTATIONS

PART I

The purpose of this policy is to establish the district's expectations for parental involvement. [Section 1118(a)(2), ESSA.] The Guthrie School District agrees to implement the following requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA) as reauthorized by the Every Student Succeeds Act (ESSA) of 2015. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ~~ESEA~~ **ESSA**, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ~~ESEA~~ **ESSA**.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ~~ESEA~~ **ESSA**.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ~~ESEA~~ **ESSA** in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ~~ESEA~~ **ESSA**, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring---

- A. *That parents play an integral role in assisting their child's learning;*
 - B. *That parents are encouraged to be actively involved in their child's education at school;*
 - C. *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - D. *The carrying out of other activities, such as those described in section 1118 of the ~~ESEA~~ **ESSA**.*
- The school district will inform parents and parental organizations of the purpose and existence of the parental information and resource center in the state.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

The district will implement or accomplish each of the following components. [Section 1118(a)(2), ~~ESEA~~ESSA.]

1. The Guthrie School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ~~ESEA~~ ESSA:
 - ~~A district committee composed of parents, teachers, counselors and administrators will meet to discuss, design and implement the Parental Involvement Policy.~~
 - *Annual reviews, evaluations, committee meetings, parent-teacher conferences*

2. The Guthrie School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ~~ESEA~~ ESSA:
 - ~~Assistance in understanding such topics as the state's academic content standards and state student academic achievement standards, state and local academic assessments, parental involvement requirements under NCLB, Title I requirements for parental involvement, and how to monitor a child's progress and work with educators to improve academic achievement;~~
 - ~~Materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology to foster parental involvement;~~
 - ~~Educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;~~
 - ~~Ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents in a format and, to the extent practicable, in a language the parents can understand; and~~
 - ~~Providing such other reasonable support for parental involvement activities as parents may request.~~
 - *Annual reviews, evaluations, committee meetings, parent-teacher conferences*

3. The Guthrie School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - ~~Involvement of parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parental involvement training;~~
 - ~~Training parents to assist in encouraging the involvement of other parents;~~
 - ~~Arranging school meetings at a variety of times, in order to maximize parental involvement and participation;~~
 - ~~Adopting and implementing model approaches to improving parental involvement;~~
 - ~~Developing appropriate roles for community based organizations and businesses in parental involvement activities.~~
 - *Annual reviews, evaluations, committee meetings, parent-teacher conferences*

4. The Guthrie School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Head Start, Reading First, Parents As Teachers, Home Instruction Program for Preschool Youngsters, Sooner Success, State-operated preschool programs and Guthrie Partnership for Children, by:
 - ~~Coordination and integration of Title I parental involvement strategies with those of other programs and activities that encourage and support parents in more fully participating in the education of their children;~~

- Involvement of parents in the activities of Title I campuses, including decisions regarding how funds reserved under Section 1118(1)(3)(A) are allotted for parental involvement activities; and
 - Assistance to parents and parent organizations by informing them of the existence and purpose of parental information and resource centers.
 - *Head Start*
5. The Guthrie School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- ~~Annual evaluation, with the involvement of parents, of the content and effectiveness of the parental involvement policy in improving the academic quality of Title I campuses, including identifying barriers to greater participation by parents, and using the findings of such evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the district and campus parental involvement policies;~~
 - ~~On-going assessment for individual event and training; and~~
 - ~~Parent surveys available at Parent/Teacher Conferences.~~
 - *A year-end survey will be distributed from the building sites to the parents to complete and returned for compilation and analysis*
6. The Guthrie School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—
- The State's academic content standards,
 - The State's student academic achievement standards,
 - The State and local academic assessments including alternate assessments,
 - The requirements of Part A,
 - How to monitor their child's progress, and
 - How to work with educators:
- ✓ ~~Parent Resource Center~~
 - ✓ ~~Local, state and national conferences and workshops~~
 - ✓ ~~Homework Hotline~~
 - ✓ ~~Parent University~~
 - ✓ ~~School Newsletter~~
 - ✓ ~~School Calendar~~
 - ✓ ~~Take Home Folders~~
 - ✓ ~~Student Planners~~
 - ✓ ~~Parent/Teacher Conferences~~
 - ✓ ~~District, Campus and Individual Teacher Web Pages~~

- ✓ Channel 18 TV
- ✓ OSDE conferences and workshops, parent-teacher conferences, literacy night events, and back to school nights

- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- ~~Each campus will formulate and implement its parental involvement policy in coordination with the parental involvement strategies of other programs and within the parameters dictated by the nature of the individual needs of the students.~~
 - ~~Support a variety of parental involvement strategies as it strives to develop and maintain an optimum learning environment for all students. Parents/guardians, house parents, and surrogates may contribute through volunteer programs, where appropriate, as well as by fostering a supportive home atmosphere.~~
 - Parent-teacher conferences and literacy workshops
- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how it implements and coordinates parent programs and builds ties between parents and schools, by:
- ~~Each campus will provide training to teachers, parents, and other school staff in positive communication activities that can be used between teachers and parents, teachers and students, and parents and students.~~
 - ~~Each campus will outline specific parental involvement activities that will be conducted during the schools year.~~
 - ~~Each campus will hold regular meetings with parents/guardians, house parents, and surrogates to share information about the education programs, to share ideas concerning effective communication strategies, and to solicit suggestions for additional activities and for improvement to existing ones.~~
 - Parent-teacher conferences, training sessions through parent-teacher organizations, literacy workshops, school newsletters
- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, Guthrie Partnership for Children, Sooner Success and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- ~~Coordination and integration of services to encourage and support parents in more fully participating in the education of their children;~~
 - ~~Involvement in committees and organizations including decisions regarding parental involvement activities.~~
 - Providing information and encouraging participation in the above-mentioned programs
- E. The school district will take the following actions to ensure that information related to the school and parent-programs, meeting, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- ~~Each campus will distribute a parent handbook to all persons acting in the role of parent, whether parent/guardian, house parent, or surrogate.~~

- Each campus will develop and maintain various avenues of communication throughout the school year to keep parents/guardians, house parents, and surrogates informed of student progress.
- In situations where language translation is needed, the campus will make appropriate arrangements.
- Personal and automated phone calls, letters to parents, newsletters and websites will be used to communicate this information

Part III. Discretionary District Wide Parental Involvement Policy Components

- ~~Guthrie School District will solicit feedback from parents concerning the effectiveness of the Title I programs in general, as well as the parental involvement activities in particular. The evaluation procedure will include an assessment of program effectiveness as well as a legitimate opportunity to make recommendations for improvement. The results of the evaluation will be shared with parents and the Parental Involvement Committee in a timely manner and will be a major component of the Comprehensive Needs Assessment that Guthrie School District will conduct each year as part of its program planning.~~
 1. involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 2. providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
 3. paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 4. training parents to enhance the involvement of other parents;
 5. in order to maximize parental involvement and participation in their children’s education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
 6. adopting and implementing model approaches to improving parental involvement;
 7. establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
 8. developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
 9. providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. ADOPTION

This District Wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the District Superintendent.

This policy was adopted by the Guthrie School District on _____
And will be in effect for the period of 2006-2007. The school district will distribute this policy to all parents of participating Title I, Part A children on or before August 31, 2006.
The school district will distribute this policy to all parents of participating Title I, Part A children annually.

GUTHRIE PUBLIC SCHOOLS WELLNESS POLICY

A significant amount of research exists showing the important roles nutrition and physical health play in student learning. To increase the likelihood for students to achieve their full academic potential, the district is committed to promoting health and wellness in all its school sites. This policy outlines the district's goals and procedures to ensure:

- Students have access to healthy foods at school in accordance with federal and state nutrition standards
- Students receive quality nutrition education to help them develop lifelong healthy eating behaviors
- Students have opportunities to be physically active before, during, and after school
- Individual school sites promote nutrition, physical activity and other behaviors which encourage wellness
- The community is welcome in the district's wellness program
- The smooth operation of the district's wellness program

The board encourages staff to engage in healthy eating and appropriate physical activity since staff members serve as role models for district students. The District will assess how its policy compares with the latest national recommendations on school health, and will update the policy accordingly. The District will not accept donations of gifts, money, or materials from the tobacco industry.

Safe School Committees

This policy will govern the operation of the district's safe school committees.

1. Each site principal will annually establish a Safe School Committee of at least seven (7) members. Members may be employees, parents, students, volunteers, community members and/or local law enforcement officials. All members of each Safe School Committee shall serve until the following June 30 unless earlier removed from the Committee by the principal for any reason. The principal who appoints the Safe School Committee members shall advise the superintendent, in writing, of the names, addresses and phone numbers of the committee members. In case of a resignation, death or removal of any Committee member, the principal shall immediately appoint a successor Committee member so as to maintain the composition of the Committee as set forth above. Committee members are eligible to serve consecutive terms.
2. The Committee will assist the board in promoting a positive school environment through planning, implementing and evaluating effective prevention, readiness and response strategies.
3. Each Safe School Committee shall study and make recommendations, in writing, to the school principal regarding:
 - Unsafe conditions, possible strategies for students to avoid harm at school, student victimization, crime prevention, school violence and other issues that prohibit the maintenance of a safe school, and student bullying;
 - Professional development needs of faculty and staff to recognize and avoid bullying and implement methods to decrease student bullying;
 - Professional development needs of faculty and staff to recognize and report suspected human trafficking;
 - Methods to encourage the involvement of the community and students, the development of

individual relationships between students and school staff, use of problem-solving teams that include counselors and/or school psychologists, and ways to utilize behavioral health resources, including suicide prevention resources.

As part of the process, each Committee shall review the district's policies, traditional and accepted bullying prevention programs utilized by other states, state agencies or school districts, and the bullying resources provided on the Oklahoma State Department of Education's website.

4. Each Safe School Committee shall meet at least once each semester. Each Committee shall appoint a committee chairperson who shall maintain written minutes of each meeting. The Committee chairperson will be responsible for notifying all Committee members of meetings, preparing agendas for each meeting and posting the agendas in the principal's office for a reasonable period prior to the date and time of each meeting. The principal of each school site will retain all agendas, minutes and other documents related to the Safe School Committee.
5. Prior to the last day of school of each school year, each Safe School Committee shall make a written report to the school principal. The school principal shall transmit a copy of the report to the superintendent. The superintendent shall maintain the reports in the records of the district and shall transmit a copy of each Safe School Committee report to each district board member.
6. Committees may also, if they deem it appropriate, make recommendations to the board regarding the development of a rape / sexual assault program for implementation at the school site. The board will consider any such recommendations to determine whether implementation of the recommended or an alternative program is warranted.

District Wellness Committee Membership and Leadership

The district's wellness program will be coordinated by a District Wellness Officer, to be assigned by the Superintendent. Each building principal will annually designate one (1) individual at their school site to be a liaison to the district's wellness committee which will meet at least once each semester. The name of the site liaison for each building will be publicized on the district's website, in school newsletters and by other means as is determined to be appropriate. Individual sites will publicize the name and contact information for their site liaison in school newsletters, as a part of routine parent updates, and through other appropriate methods.

Although the district's wellness program is coordinated by the District Wellness Officer, the program will be based on the work of the site ~~safe and healthy schools~~ **Healthy and Fit School Advisory e**Committees. Committees will meet once each semester during the school year for the purpose of reviewing existing wellness activities, brainstorming new activities, reviewing and assessing the district's wellness policies and procedures, and related actions in order to make recommendations to the district wellness committee. The district wellness committee will then consider the recommendations and findings of site committees for the purpose of implementing appropriate activities, programs, and policies at the district level.

Membership on the site ~~safe and healthy schools~~ **Healthy and Fit School Advisory e**Committees will be open to interested parents, students, health care providers, social service workers and school representatives. The committees will include, minimally, the site liaison, a school administrator, and a PE teacher.

Each site ~~safe and healthy schools~~ **Healthy and Fit School Advisory e**Committee will also focus on providing wellness resources and strategies to teachers. This will be accomplished by making recommendations to the site principal regarding health, wellness, integrating kinesthetic learning and the overall connection between wellness and learning.

Assessment, Planning and Reporting

The District Wellness Officer is responsible for conducting a district assessment using tools available through the Centers for Disease Control. Once the assessment is completed, the committee will develop and maintain a plan to implement and manage the district's wellness program. The district's plan will be specific for each site (although the site plans may be substantially similar) and delineate the roles, responsibilities, actions and timelines for wellness activities. It will also include specific goals and objectives for nutrition standards for all foods and beverages available on campus, outside food/beverage marketing, nutrition promotion and education, physical activity and education and other wellness activities. The plan will be regularly assessed, reviewed and updated in light of district needs, emerging research and to ensure compliance with the latest local, state and federal standards.

The District Wellness Officer will prepare a triennial progress assessment for the board. This assessment will include information such as the extent to which individual schools are in compliance with the policy, how the district's program compares with federal standards and a description of the overall progress in attaining the district's goals.

A copy of all assessments, plans and progress reports will be available through the District Wellness Officer. The District Wellness Officer will also maintain documentation demonstrating efforts to involve non-employees in the committee, minutes from the committee meetings, notes regarding wellness activities conducted, and information regarding how this information was made available to families and community members. The District will assess how its policy compares with the latest national recommendations on school health, and will update the policy accordingly.

Open Communication

The District Wellness Officer, with input and assistance from site liaisons, is expected to make an effort to involve all district families, staff, and interested community members in the district's wellness initiatives. This includes providing information to these parties regarding health and wellness, the district's policy and plan, activities, involvement opportunities, school meal standards and available child nutrition programs. This information will be communicated through a variety of methods, including publication in newsletters and on the website, at enrollment, back to school nights and similar activities. The District will ensure that all outreach and communication is culturally appropriate and translated as needed.

School Meals

The district participates in the following USDA child nutrition programs:

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Summer Food Service Program (SFSP)

Participation in these programs is designed to ensure students receive plenty of fiber, fruits, vegetables, whole grains, and fat-free/low-fat milk to meet their nutrition needs. School meals are also calorically appropriate, moderate in sugar, sodium, low in saturated fat and have zero grams of trans fat.

Goals of the district's meal program include:

- Encourage students to start the day with a healthy breakfast
- Improving overall health
- Mitigating childhood obesity
- Modeling healthy eating in support of lifelong eating patterns
- Accommodating cultural food preference and special dietary needs (e.g.

students will be encouraged to suggest local, cultural, and favorite ethnic foods) and religious preferences

- Are accessible to all students
- Are appealing and attractive to children
- Are served in clean and pleasant supervised settings
- Meet or exceed current nutrition requirements established by local, state, and federal statutes and regulations
- Promote healthy food and beverage choices by:
 - Displaying whole fruit options in attractive bowls or baskets
 - Making sliced or cut fruit available daily
 - Displaying daily fruit options in students' line of sight/reach
 - Creatively naming vegetable options
 - Bundling daily vegetable options into all grab and go meals
 - Training servers to politely prompt students to select and consume the daily vegetable options with their meal
 - Placing white milk in front of other beverages in all coolers
 - Highlighting alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) on signs within all service / dining areas
 - Creating a reimbursable meal in all service areas (e.g., salad bars, snack rooms, etc.)
 - Using student surveys and taste testing opportunities to inform menu development, dining space decor, and promotional ideas
 - Displaying student artwork in the service and/or dining areas
 - Marketing menu options through daily announcements

The district has taken the following steps in commitment to increasing student access to nutritious, appealing meals. At a minimum, the District Child Nutrition Program will serve reimbursable meals that meet the United States Department of Agriculture's (USDA) requirements and follow the Dietary Guidelines for American (DGA).

- Menus, with nutrition information, will be posted on the school website
- A certified nutrition professional will review/create menus
- Child nutrition professionals administer the district's program
- Special dietary needs will be accommodated
- Students will have at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch (from the time they are seated with their meal)
- Students are served lunch at a reasonable time of day
- Families will be informed about ability of breakfast for students
- District will distribute materials to inform families of the availability and location of free Summer Food Service Program meals for students when school is not in session
- District will post information on the nutritional content and ingredients of school meals on the menus in the cafeteria, on the District website and/or websites of individual schools, and/or in school newsletters
- District will send applications for reimbursable meal programs to families at the beginning of the school year and make applications available on the District website

Staff Qualifications and Training

All school nutrition employees will meet or exceed USDA hiring and annual continuing education/training requirements.

- District will follow the USDA's Professional Standards for State and Local Nutrition Programs in selecting local school nutrition program directors
- District will require all personnel in the school nutrition programs to complete annual

- continuing education and training
- The Child Nutrition Staff will receive training in basic nutrition education, safe food preparation, and nutrition standards for healthy meals
- The Child Nutrition Staff will organize and participate in educational activities that support healthy eating behaviors and food safety

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day, without restriction and at no charge at every district facility (including cafeterias and eating areas, classrooms, hallways, playgrounds, and faculty lounges) throughout the entire school day including during mealtimes. Students may also bring and carry approved water bottles – filled only with water – throughout the day. Students may be provided drinking cups, glasses, or reusable water bottles in places where meals are served.

All water sources and containers will be maintained on a regular basis to ensure good hygiene standards (including drinking fountains, water jugs, hydration stations, and other methods for delivering drinking water).

Competitive Foods and Beverages

Foods and beverages sold during the school day apart from the school meal programs (competitive items) will, at a minimum, meet the USDA Smart Snacks in School standards. Other foods and beverages provided (not sold) on campus (e.g., for classroom parties, celebrations, and afterschool-programming) must meet the USDA's Smart Snacks standards. The District, however, may allow exemptions for up to four celebrations during the school year, during which the foods and beverages served are not required to meet the Smart Snack standards.

Competitive items at celebrations and parties are not required to meet USDA Smart Snacks in School standards, although the District Wellness Officer is responsible for annually disseminating healthy and non-food party ideas to teachers, who will provide this information to parents who are bringing classroom snacks.

No food or beverage and candy will be used as a reward or withheld as a punishment, unless specified in a qualified student's IEP.

The district will provide healthy food options for a variety of dietary needs at all meetings when food is provided.

Fundraising

Competitive items may be sold during the school day as a fundraiser as long as those items meet USDA Smart Snacks in School standards. Fundraising activities will not promote any particular food brands. Food and beverages offered at after-school concessions, or as a part of fundraisers held outside of school hours are encouraged to comply at least 10 percent with the USDA's Smart Snacks standards.

The District Wellness Officer will annually provide staff and PTA representatives a list of healthy fundraising ideas.

The district encourages schools to utilize fundraisers which promote at least 10 percent physical activity (e.g. walk-a-thons, jump rope for heart, fun runs).

Health and Nutrition Education

Good nutrition will be encouraged throughout the school day using evidence-based techniques, including creative marketing for nutritious food choices. This will create a food environment which encourages healthy eating and participation in school meal programs. Wellness committee employees and child nutrition workers will regularly consult federal and state resources for current tips and resources to implement these requirements.

The District will promote activities to involve students and parents in the School Lunch Program. Schools will offer and integrate into the core curriculum, nutrition education to all grades, providing students the knowledge and skills necessary for lifelong healthy eating behaviors, including: What it means to eat healthy, consume the proper nutrients, and maintain a wholesome and balanced diet and; How to read labels and understand the problems associated with unhealthy food marketing to children.

Schools will ensure that nutrition education complies with state learning objectives and standards. Schools will ensure that nutrition education provides opportunities for students to practice and apply the skills and knowledge taught in the classroom (e.g. by using the cafeteria as a learning lab, visiting local farms, etc.). Schools will ensure that nutrition education is made available for staff. Schools will ensure that nutrition education is promoted to families and the community.

All health education teachers will provide opportunities for students to practice or rehearse skills taught in their curricula.

Farm-to-School Programs and School Garden

The District will allow the following:

- Allow school gardens on District property
- The District will dedicate resources (e.g., tools, materials, volunteer hours, etc.) to build a school garden on District property and/or actively participate in community gardens by dedicating the same resources as would be required for gardens on District property
- The District will incorporate local and/or regional products into the school meal program
- Schools are encouraged to take field trips to local farms
- As a part of their education, students will learn about agriculture and nutrition

Nutrition and Healthy Food Promotion

The District will exhibit posters, signs, or other displays on the school campus that promote healthy nutrition choices. The District will provide age-appropriate activities such as contests, food demonstrations, and taste-testing, that promote healthy eating habits. The District will offer information to families (via communications with parents, educational workshops, screening services, and health-related exhibitions and fairs) and encourage them to teach their children about nutrition and healthy eating behaviors. The District will encourage school staff to display healthy eating habits and physical activity choices to students (e.g. by eating with students during meal times, consuming only healthy snacks, meals and beverages in front of students, sharing positive experiences with physical activity with students, etc.).

Physical Activity

The District will ensure that all students K-12 participate in a minimum of 60 minutes of physical activity each day, whether through physical education, exercise programs, after-school athletics, fitness breaks, recess, classroom activities, or wellness and nutrition education.

The district's physical activities include PE classes, recess, and afterschool activities. Physical activity, including recess, will not be withheld as a punishment. This does not include participation in extracurricular activities which are privilege based. The district will maintain safe and appropriate grounds and facilities to promote active students.

Physical Education Classes

All district students, except those excused due to medical necessity, will participate in age-appropriate, sequential PE

classes as required by state and federal curriculum standards. All district elementary students will participate in 90-150 minutes of physical education per week throughout the school year.

During PE class, students must be moderately to vigorously active for at least half of the class time during most or all PE class sessions. A health unit will be taught in PE classes at each site. The curriculum for this unit will include nutrition, physical activity and general health information. All PE classes are taught by teachers who are certified to teach PE.

The District will require all schools to establish a comprehensive, standards-based PE curriculum for each grade. Schools will ensure that PE classes and equipment afford all students an equal opportunity to participate in PE. Middle and high school students (6-12) will participate in at least 225 minutes of PE per week throughout the entire school year. During PE, students will be given the opportunity to participate in many types of physical activity, including both cooperative and competitive games. Students will engage in moderate to vigorous physical activity for more than 50% of the PE class time. PE classes may have a teacher/student ratio comparable to core subject classroom size.

Teachers will receive training on how to integrate physical activity into the curriculum. Some portion of this training will be incorporated into annual professional development. Schools will allow teachers the opportunity to participate in or lead physical activities throughout the school day.

Physical activity will not be used or withheld as punishment. (This does not apply to participation on sports teams that have specific academic requirements). The District will provide a list of alternative ways for teachers and staff to discipline students. The District will strongly encourage teachers to use physical activity (e.g., extra recess) as a reward.

The District will ensure the availability of proper equipment and facilities that meet the safety standards and will conduct necessary inspections and repairs.

The District will encourage school staff, students, and their families to participate in physical activity outside of the school day.

The District will encourage children and their families to walk and bike to and from school. The District will work with local officials to designate safe and preferred routes to school. The District will promote National and International Walk and Bike to School Week/Day. The District will provide bike racks.

Recess (Elementary School Students)

All elementary sites will offer at least twenty (20) minutes of recess every school day (in addition to the physical education requirements), except when early dismissal or similar scheduling requirements make this impractical. Recess is separate from PE classes.

The District will develop indoor recess guidelines to ensure elementary school students can have adequate physical activity on days when recess must be held indoors. The District will encourage schools with elementary school students to hold recess before lunch, in order to increase food consumption, reduce waste, and improve classroom attentiveness when students return from lunch. The District will require schools to provide all students short breaks (3-5 minutes) throughout the day to let them stretch, move around, and break up their time spent sitting. These physical activity breaks may take place during and/or between classroom time.

Physical Activity in the Classroom

To increase attention to learning and to promote wellness, all students will be provided with brief, periodic activity breaks for stretching when possible.

Staff Wellness

The District recognizes that employee health is essential to student health and to creating healthy school environments. The District will encourage foods and beverages that meet Smart Snacks standards at all staff meetings, trainings, special occasions (e.g. birthdays and retirement parties), and other workplace gatherings. In addition we will provide the following:

- Provide employees with access to refrigerator, microwave, and sink with a water faucet
- Partner with community organizations or agencies to offer staff accessible and free or low-cost healthy eating/weight management programs
- Promote walking meetings
- Encourage 10-minute physical activity breaks into every hour of sedentary meetings
- Provide access to on-campus athletic facilities, such as gyms, running tracks, basketball courts, and tennis courts
- Promote employee participation in physical activity by creating exercise clubs or groups and/or sponsoring employee sports teams
- Promote stairwell use, if applicable, throughout the workday by making stairs appealing and posting motivational signs
- Use posters, pamphlets, and other forms of communication to promote physical activity
- Provide information about local physical activity resources and facilities, such as walking trails, community parks, and recreation facilities
- Partner with community organizations or agencies to offer voluntary health screenings annually to staff, including free or low-cost health assessments
- Partner with community organizations or agencies to provide stress management programs annually to staff
- Provide access to a private space (other than a restroom) that has an electrical outlet, and provide flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed
- Partner with community organizations or agencies to offer immunization clinics (e.g., flu, Tdap, etc.) to staff
- Provide or partner with community organizations or agencies to offer free or low-cost first aid and CPR training

DIRECTORY INFORMATION NOTICE

The Family Educational Rights and Privacy Act (**FERPA**), a **Federal law**, requires that the School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the School District to include this type of information from your child's education records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

~~Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws required local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA) of 2015 to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.~~

If you do not want the district to disclose directory information from your child's education records without your prior written consent, you must notify the superintendent in writing. The School District has designated the following information as "directory information," and it will disclose that information without prior written consent:

- The student's name;
- **The student's address;**
- The student's grade classification;
- **The student's participation in officially recognized activities and sports;**
- The student's height and weight **if a member of an athletic team;**
- The student's **degrees, honors and awards received and achievements;**
- The student's photograph;

~~Within the first three weeks of each school year, the School District will publish in a newspaper of general circulation in the area the above list or a revised list of the items of directory information it proposes to designate as directory information. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment.~~

~~After the parents or eligible students have been notified, they will have two weeks to advise the School District in writing (a letter to the Superintendent of Schools' office) of any or all of the items they refuse to permit the School District to designate as directory information about that student.~~

~~At the end of the two week period, each student's records will be appropriately marked by the records custodian to indicate the items the School District will designate as directory information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or the eligible student.~~

No parent or eligible student can opt out of the requirement that a student wear his or her ID badge which shows the student's school ID number if issued by the school.

~~TOBACCO USE ON SCHOOL PROPERTY~~
SMOKING, VAPING, AND THE USE OF TOBACCO PRODUCTS

Smoking and Background

Smoking has been identified as a significant health problem in the United States. It is a leading cause of premature death, disease, and chronic disability in our country.

Smoking can be hazardous to health for both smokers and non-smokers. For smokers, it can contribute to heart attack, stroke, high blood pressure, emphysema, and several forms of cancer. Non-smokers can be affected by breathing the toxic products that tobacco smoke adds to the air. The use of snuff and chewing tobacco can cause gum disease and oral cancer.

Thousands of Oklahoma adolescents begin smoking each year. The majority go on to become regular, adult smokers.

Purpose

The board is dedicated to providing a healthy, comfortable, and productive environment for staff, students, and citizens. The board believes that education has a central role in establishing patterns of behavior related to good health and that measures are necessary to help its students to resist tobacco use. The board is concerned about the health of its employees and also recognizes the importance of adult role-modeling for students during formative years. Therefore, the board shall discourage the use of tobacco products by its staff and students. **The district will refer employees, parents/guardians, family members, and students (13 and older) interested in quitting tobacco use to the Oklahoma Tobacco Helpline and other available cessation resources.**

Policy Tobacco on Campus

It is the intent of this policy to prohibit tobacco use of any kind by anyone on school property 24 hours per day, seven days per week, 365 days per year. This prohibition includes school buildings, grounds, and school-owned vehicles as well as all personal vehicles while on school property. Possession of tobacco products **or vapor products** by students on school property is prohibited. This tobacco-free policy applies to all off-campus school sponsored or school-sanctioned functions. The District will not participate in any type of services, events or programs that are funded by the tobacco industry.

Marijuana on Campus

Smoking, vaping, or possessing marijuana (as defined in Board of Education Policy F-46A, Medical Marijuana, Hemp & Cannabidiol (CBD)) on District property is strictly prohibited. Refer to the District's policy on Medical Marijuana, Hemp & Cannabidiol (CBD) for further information.

Posting Signs Pursuant to this Policy

At or near each entrance of every district building the following sign shall be conspicuously posted: Tobacco or Marijuana Smoking or Marijuana Vaping is Prohibited.

Definitions

“Tobacco products” includes, but is not limited to: cigarettes, cigars, loose tobacco, rolling papers, chewing tobacco, snuff, matches, **and** lighters, ~~e-cigarettes, digital/personal vaporizers, and electronic nicotine delivery systems and~~

cartridges and products designed for use with electronic nicotine delivery systems, regardless of the nicotine content of the product.

“Vapor product” includes noncombustible products that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. “Vapor product” shall also include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo or electronic device. “Vapor product” does not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug and Cosmetic Act.

At or near each entrance of every district building the following sign shall be conspicuously posted: Smoking in this building is prohibited. The district prohibits the advertising/marketing of tobacco products (including electronic smoking devices) on school grounds and refuses any tobacco funding (including from electronic smoking device companies).

“Smoking” means the carrying by a person or having access to a lighted cigar, cigarette, pipe or other lighted smoking article. Smoking also includes using products which mimic or simulate smoking behavior, regardless of whether such products actually contain tobacco. This prohibition includes but is not limited to **vapor products as defined in this policy** ~~e-cigarettes, digital/personal vaporizers, and electronic nicotine delivery systems.~~

The District will promote the Oklahoma Tobacco Helpline 1-800-Quit-Now to provide tobacco cessation information, resources to employees.

The District will communicate and promote the available tobacco cessation benefits and insurance coverage for employees to all prospective employees, new employees at the time of hire, and all existing employees on an annual basis.

Enforcement

The success of this policy will depend upon the thoughtfulness, consideration, and cooperation of smokers and non-smokers. All individuals on school premises share in the responsibility for adhering to and enforcing this policy. Any individual who observes a violation on school property may report it in accordance with the procedures listed below.

Students

Any student using, possessing or distributing tobacco products **or vapor products** in violation of this policy will be subject to appropriate disciplinary measures, including out-of-school suspension, pursuant to the board’s policies regarding student discipline.

Staff

Any violation of this policy by staff will be referred to the appropriate supervisor. One written warning will be issued to the staff member with a copy placed in his or her district personnel file. Further violations will be considered willful neglect of duty and will be dealt with accordingly based on established policies and procedures for suspension, demotion, dismissal and non-renewal of staff.

Citizens

Citizens who are observed smoking or using tobacco products or vapor products on district property in violation of this policy will be asked to refrain from smoking on school property. If the individual fails to comply with the request, his or her violation of policy may be referred to the building principal or other district supervisory personnel responsible for the area or program during which the violation occurred. The supervisor shall make a decision on further action which may include a directive to leave school property. Repeated violations may result in a recommendation to the superintendent or board of education to prohibit the individual from entering district property for a specified period of time. If deemed necessary by the school administration or the board of education, local law enforcement officials may be called upon to assist with enforcement of this policy.

NEW POLICY
MEDICAL MARIJUANA, HEMP & CANNABIDIOL (CBD)

Regardless of a student, employee, parent or any individual's status as a medical marijuana license holder, marijuana is not allowed on the premises of the district or in any school vehicle or in any personal vehicle transporting a student under any circumstances. While the use of medical marijuana in conjunction with the possession of a medical marijuana license is legal in the State of Oklahoma, marijuana is a prohibited controlled substance under federal law regardless of the use being for medical purposes. Accordingly, possession of marijuana by a student, employee, parent or any individual, notwithstanding the possession of a medical marijuana license, is strictly prohibited while on the premises of the district and in school vehicles; going to and from and attending district sponsored functions, events, and athletic activities, including those district sponsored functions, events and/or athletic activities which occur in a location other than the premises of the district; utilizing district equipment or transportation; and in any other instance in connection with the district where the district reasonably deems the possession of marijuana to be illegal.

In the event that a student, employee, parent or any individual is found to possess or to have possessed marijuana in any of the instances stated above, the district will proceed with all actions and consequences that are afforded to the district under any state or federal law, employment contract, district policy, student handbook provision, or any other authority applicable to or adopted by the district.

A. Definitions

The following definitions shall apply:

1. Marijuana: all parts of the plant Cannabis sativa L., whether growing or not; the seeds thereof; the resin extracted from any part of such plant; and every compound, manufacture, salt, derivative, mixture or preparation of such plant, its seeds or resin (except cannabidiol made from hemp which meets the definition of "Hemp Cannabidiol" as defined below). The term "marijuana" shall not include any federal Food and Drug Administration-approved cannabidiol medication.
2. Hemp Cannabidiol ("Hemp CBD"): a nonpsychoactive cannabinoid made from hemp that has a tetrahydrocannabinol concentration of not more than three-tenths of one percent (0.3%).
3. Hemp: the plant Cannabis sativa L. and any part of that plant, including the seeds thereof and all derivatives, extracts, cannabinoids, isomers, acids, salts, and salts of isomers, whether growing or not, with a delta-9 tetrahydrocannabinol concentration of not more than 0.3% on a dry weight basis.
4. THC: tetrahydrocannabinol.

The terms "marijuana" and "possession of marijuana" will be interpreted by the district in accordance with state and federal law. Any conflict between state and federal law as to the definition or treatment of "marijuana," "possession of marijuana," "hemp" or "cannabidiol" will be interpreted in accordance with the circumstances and proper legal authority.

B. Nondiscrimination

There will be no discrimination in the district because of an individual's status as a medical marijuana license holder.

C. Hemp and Hemp Cannabidiol (Hemp CBD)

1. Regulation: Hemp CBD is regulated differently than marijuana under both state and federal law. Possession and administration of Hemp CBD shall be treated differently based on the concentration of THC in the Hemp CBD. In no instance will this section be construed to apply to a substance that (1) is not made from hemp or (2) contains more than 0.3% THC.

a. Hemp CBD Containing 0.0% THC

- (1) Employees and other Non-Student Individuals: Employees and individuals who are not students of the district may possess and self-administer Hemp CBD containing 0.0% THC on the premises of the district. However, employees or non-student individuals must be able to certify, upon request, that the Hemp CBD contains 0.0% THC at the time of possession and/or self-administration via a reliable product label. Employees and non-student individuals are not permitted to self-administer Hemp CBD in the presence of students.
- (2) Students: A parent or legal guardian of a student may administer Hemp CBD containing 0.0% THC to the student in accordance with this policy. Hemp CBD containing 0.0% THC may only be administered to a student in an area designated by the district’s personnel. The parent, legal guardian must certify that the Hemp CBD contains 0.0% THC via a declaration given under penalty of perjury prior to administering such Hemp CBD to the student in the district’s designated administration area. Such declaration shall be effective for the semester in which it is given. A new declaration must be provided by a parent or legal guardian each semester. After the parent or legal guardian of the student has administered the Hemp CBD containing 0.0% THC to the student, the parent or legal guardian must remove the Hemp CBD from the district’s premises.

b. Hemp CBD Containing 0.3% THC

- (1) Employees and other Non-Student Individuals: Employees and individuals who are not students of the district may possess and self-administer Hemp CBD containing up to a maximum of three-tenths of one percent (0.3%) THC on the premises of the district provided they meet one of the following:
 - (a) The employee or individual who is not a student is a medical marijuana license holder; or
 - (b) The employee or individual who is not a student has a written certification from a physician licensed in Oklahoma that the employee or individual that is not a student has been diagnosed by a licensed physician as having one of the following:
 - i. Lennox-Gastaut Syndrome;
 - ii. Dravet Syndrome, also known as Sever Myoclonic Epilepsy of Infancy;
 - iii. Any other severe form of epilepsy that is not adequately treated by traditional medical therapies;
 - iv. Spasticity due to multiple sclerosis or due to paraplegia;
 - v. Intractable nausea and vomiting; or
 - vi. Appetite stimulation with chronic wasting diseases.

Employees or non-student individuals must be able to verify, upon request, (1) that they meet an exception listed above, and (2) that the Hemp CBD contains no more than 0.3% THC at the time of possession and/or self-administration, via a reliable product label or a physician’s certification. Employees and non-student individuals are not permitted to self-administer Hemp CBD in the presence of students.

- (2) Students: Students of the district may not possess and/or self-administer Hemp CBD containing THC in an amount no greater than 0.3%. However, the parent, legal guardian or caregiver (as defined in 63 O.S. § 420A) of the student may administer Hemp CBD containing THC in an amount no greater than 0.3% on district premises in accordance with this policy if the student meets one of the following exceptions:
 - (a) The student is a medical marijuana license holder; or

- (b) The parent, legal guardian, or caregiver of the student has a written certification from a physician licensed in Oklahoma that the student has been diagnosed by a licensed physician as having one of the following:
- i. Lennox-Gastaut Syndrome;
 - ii. Dravet Syndrome, also known as Sever Myoclonic Epilepsy of Infancy;
 - iii. Any other severe form of epilepsy that is not adequately treated by traditional medical therapies;
 - iv. Spasticity due to multiple sclerosis or due to paraplegia;
 - v. Intractable nausea and vomiting; or
 - vi. Appetite stimulation with chronic wasting diseases.

The physician's written certification must also provide that the Hemp CBD being administered to the student has a THC level of not more than 0.3% and the Hemp CBD was delivered to the student, parent, or legal guardian in a liquid form.

The parent, legal guardian, or caregiver may administer Hemp CBD containing THC in an amount no greater than 0.3% to the student in an area designated by the district's personnel. The parent, legal guardian, or caregiver must certify that the Hemp CBD contains THC in an amount no greater than 0.3% via a declaration given under penalty of perjury prior to administering such Hemp CBD to the student in the district's designated administration area. Such declaration shall be effective for the semester in which it is given. A new declaration must be provided by the parent, legal guardian, or caregiver each semester. After the parent, legal guardian or caregiver of the student has administered the Hemp CBD to the student, the parent, legal guardian or caregiver must remove the Hemp CBD from the district's premises.

2. Administration by School Personnel and Storage: In no instance will a district employee administer Hemp CBD to a student, unless they are the parent, legal guardian, or caretaker for that student. The district will not maintain or store a student's Hemp CBD for any length of time.
3. Violations: In the event that a student, employee, parent or any individual is found to have violated the district's policy regarding Hemp CBD possession and/or self-administration, the district will proceed with all actions and consequences that are afforded to the district under any state or federal law, employment contract, district policy, student handbook provision, or any other authority applicable to or adopted by the district.

D. Overlap with Other District Policies

The district recognizes that the legal aspects and consequences of medical marijuana, cannabidiol, and hemp are new and possibly subject to change. These legal aspects and consequences of medical marijuana, cannabidiol, and hemp effect many areas of the district's current policies regarding employees, students, parents and individuals on district premises or attending district events. The district will continue to enforce its current adopted policies. As the need arises with changes in state and/or federal law, the district will consider and/or examine district policies in order to assess whether revisions, if any, may be needed to a district policy in order to comply with state and federal law.

E. Employees

Employees of the district are expected to comply with state and federal law at all times as a term of their continued employment with the district. In that regard, employees are hereby notified that any person who uses or is addicted to marijuana, regardless of whether his or her state has passed legislation authorizing marijuana use for medicinal or recreational purposes, is an unlawful user of or addicted to a controlled substance and is prohibited by federal law from possessing firearms or ammunition. See 18 U.S.C. § 922(g)(3); see also Bureau

of Alcohol, Tobacco, Firearms and Explosives (“ATF”) open letter to all federal firearms licensees (<https://www.atf.gov/file/60211/download>). Employees are expected to adhere to any and all open letters, formal opinions, directives, or any other instruction provided by federal or state agencies regarding state and/or federal law.

F. Prescription Medications

This policy does not apply to any federal Food and Drug Administration-approved cannabidiol medication. Such medication may not be possessed or self-administered by students. These medications must be stored in district offices and may be administered by the school nurse or other designated district personnel in accordance with the district’s policy on Administration of Medicine.

Guthrie Public Schools
Declaration

1. I am the _____ parent, _____ legal guardian, or _____ caretaker of the following named student:
_____ (hereinafter the “Student”).

2. I am requesting that the District permit me access to the Student to administer cannabidiol, a nonpsychoactive cannabinoid substance derived from the *Cannabis sativa L.* plant (hereinafter “Cannabidiol”).

3. In making this request, I affirm one of the following:

(Check Only One)

The cannabidiol substance I seek to administer to the Student has 0.0% tetrahydrocannabinol (THC).

The cannabidiol substance I seek to administer to the Student has a tetrahydrocannabinol (THC) level not exceeding 0.3% **AND** I have received a written certification from a physician licensed in this state that the Student has been diagnosed by a physician as having Lennox-Gastaut Syndrome, Dravet Syndrome, also known as Severe Myoclonic Epilepsy of Infancy, or any other severe form of epilepsy that is not adequately treated by traditional medical therapies, spasticity due to multiple sclerosis or due to paraplegia, intractable nausea and vomiting, or appetite stimulation with chronic wasting diseases.

The cannabidiol substance I seek to administer to the Student has a tetrahydrocannabinol (THC) level not exceeding 0.3% **AND** the Student has a current Oklahoma Medical Marijuana License.

I state under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct.

(Date and Place)

(Signature)

Printed Name of Parent / Legal Guardian / Caretaker

September 3, 2019

Guthrie Public Schools Board of Education,

I would like to request your approval of the Guthrie Junior High's annual Health Fair. The Health Fair is for seventh grade students and is tentatively planned for Monday, November 18, 2019 and Wednesday, November 20, 2019. Following is a list of the presenter's with a description of their presentations.

Nutrition and Portion Size presented by Logan County Health Department, will focus on reading food labels and understanding what is an appropriate portion size and exactly what nutrients are in the food you are choosing to eat.

What is stress and how to deal with it? presented by Tracie Verkler of the Logan County Health Department. This class teaches students how to recognize stress and cope with it in a positive manner.

Fitness presented by Logan County Health Department, is an active workshop of fun filled games showing the students just how much fun and how easy it is to be physically active.

Social Media Use presented by John Talley, FCA Regional Director. This class teaches students the dangers associated with social media and how to minimize the risks involved with social media.

Drug Intervention presented by Officer Anthony Gibbs of the Guthrie Police Department. This class will discuss the substances that are considered "DRUGS" in the school environment, the effects on the body and how to deal with the pressures driving students to use drugs.

Tobacco Stops With Me presented by Logan County Health Department, is focusing on the negative health effects that tobacco, vaping and secondhand smoke have on the body.

Logan County Health Department presenters are Carissa Redman, Courtney McLemore, Nikkiew Morton.

If you have any questions or concerns please feel free to call me at 282-5936. I appreciate your continued support.

Respectfully,

Bethany Knight, M.Ed. GJHS Counselor



Board of Education Personnel Reports

Employment Request

Classification						
Certified						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Edmonston, Neva	GUES	Spec. Ed. Mild/Mod.	09/03/19		6	Roger Dawson
Trindle, Shonna	Charter Oak	Pre-K - Half Day	08/19/19		4	NP

Classification						
Support						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Adams, Cameron	Junior High	Cafeteria Worker	08/26/19	2	6.5	Chasity Smith
Casey, Katrina	High School	Cafeteria Worker	08/15/19	2	6	Miranda Hoel
Clymer, Zachary	Junior High	Paraprofessional	09/03/19	6	7.5	NP
King, Tony	Child Nutrition	Warehouse Manager	08/26/19	6	7	Sal Canales
Parks, Jasmine	High School	Paraprofessional - Spec. E	08/26/19	6	7.5	Lottie Dyer
Shoemaker, Leslie	Charter Oak	Pre-K Para	08/27/19	3	4	NP
Snelling, Melissa	Transportation	Route Driver	08/15/19	13	6	Danny Lingerfelt

FMLA Request

Support: 0

Certified: 1

Transfer of Position Report

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Barker, Robert	Fog. - Custodian	Fog. - Head Cust.	Brian Lemke	8/20/2019	

Separation of Employment

Classification					
Certified					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Stevenson, Lea	Junior High	Spec. Ed. Self-Contained	Resigning	9/4/2019	

Classification					
Support					
Name	Site	Teaching Assignment	Reason for Separation	Effective Date	
Lemke, Brian	Fogarty	Head Custodian	Resigning	8/16/2019	
McClain, Rebecca	Junior High	Caf. Worker - 6hrs.	Terminated	8/15/2019	
Smith, Chasity	Junior High	Cafeteria	Terminated	8/20/2019	
Tolbert, Tonette	Central	Custodian	Resigning	8/20/2019	

2019-2020 Fogarty Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Deanna Davenport	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Deanna Davenport	unassigned
Bus Loading Supervision 1st Semester	\$500.00	Shay Atchison	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Shay Atchison	unassigned
Web Page Coordinator-Fogarty	\$300.00	Laura Beeby	Amanda Perring

2019-2020 Central Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Monique Smith	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Monique Smith	unassigned
Central Honor Choir 1st Semester	\$250.00	Elizabeth Harris	unassigned
Central Honor Choir 2nd Semester	\$250.00	Elizabeth Lerner	unassigned

2019-2020 Cottoral Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Christine Durham	unassigned
Bus Loading Supervision 1st Semester	\$500.00	Julie Chambers	unassigned
Bus Loading Supervision 1st Semester	\$500.00	Carmen Brown	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Cara Hensens	unassigned

2019-2020 Charter Oak Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Gabby Broderick	Amy Cook
Bus Loading Supervision 2nd Semester	\$500.00	Michelle McBride	Amy Cook

2019-2020 GUES Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Shari Yost	Emily Carpenter
Bus Loading Supervision 2nd Semester	\$500.00	Shari Yost	Emily Carpenter
Bus Loading Supervision 1st Semester	\$500.00	Lowell Price	Corbin Crockett
Bus Loading Supervision 2nd Semester	\$500.00	Lowell Price	Corbin Crockett
Web Page Coordinator GUES	\$300.00	Shana Fields	Stacie Hoskins

2019-2020 JH Academic Duty Assignments

Builders Club	\$150.00	Bethany Knight	unassigned
Bus Loading Supervision 1st Semester	\$500.00	Zac Clymer	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Zac Clymer	Ashlee Terry
Detention Duty Lunch	\$450.00	Zac Clymer	Lynette Anderson
Student Council JH	\$650.00	Lynette Anderson	unassigned

2019-2020 HS Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Sp. Ed Student Trans. Aide 1st Semester	\$450.00	Isaac Coleman	unassigned
Sp. Ed Student Trans. Aide 2nd Semester	\$450.00	Isaac Coleman	unassigned

Sp. Ed Student Trans. Aide 1st Semester	\$450.00	Bill Wilson	unassigned
Sp. Ed Student Trans. Aide 2nd Semester	\$450.00	Bill Wilson	unassigned
Additional Days VoAg	\$3,653.13	Krystina Powell	Kaitlyn Williams
Dept Chair Lang Arts HS	\$700.00	Jeff Jordan	Matthew Perring
Detention AM	\$450.00	Tyler Young	unassigned
Detention PM	\$450.00	Kyri Hester	Emily Bertels
Foreign Language Club HS	\$300.00	Inmer Norelis Cox	Emily Bertels
Freshman Class Sponsor	\$200.00	Justin Gordon	Daylon Edwards
Honor Society-HS	\$362.50	Allison Lee	Allison Lee (full duty)
Honor Society-HS	\$362.50	Kyri Hester	Allison Lee (full duty)
Key Club	\$1,200.00	Tiffany Dement	Emily Gotcher
Link Crew	\$500.00	Pam Johnson Fields	Kyri Hester
Senior Class Sponsor	\$750.00	Angie Simonton	Matthew Perring
Student Council HS	\$1,500.00	Justin Stevens	Matthew Perring
Student Council HS	\$1,500.00	Kyri Hester	Emily Bertels
Vocational	\$2,600.00	Krystina Powell	Kaitlyn Williams
Vocational	\$2,600.00	Clay Drake	Clay Drake \$2400
Vocational	\$2,600.00	Savahanna Rennick	Savahanna Rennick \$2400

2019-2020 Faver Academic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Bus Loading Supervision 1st Semester	\$500.00	Eric Woodard	unassigned
Bus Loading Supervision 2nd Semester	\$500.00	Kim Barrett	unassigned

2019-2020 JH Athletic Duty Assignments

<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
Football Asst. Coach 7th Grade	\$1,600.00	Breyden Stone	Hayden Seifert
Wrestling Asst. Coach 7th,8th,9th	\$1,400.00	unassigned	Corbin Crockett

Guthrie Public Schools
Finance Committee meeting
September 3rd, 2019

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Angie Smedley, Carmen Walters, Sharon Watts, Travis Sallee, Gina Davis, and Brandi Brown.

Mrs. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the budget.

Mrs. Chapple spoke on the following:

Approval of Agreement with 2019-2020 EON Budget.

Budget information was given and approved.

Mr. Ogle spoke on the following:

Approval of Agreement with Study Island.

Study Island is an online software to be used for secondary remediation students for the district.

Mrs. Smedley spoke on the following:

Approval of Agreement with DRS and OU.

Program where OU instructors come and teach transitional and life skills to I.E.P. students. It's free and instructors will come to the district every Tuesday from 8:00am-12:00pm. Heather Hanan is the contact for this program.

Dr. Mike Simpson spoke on the following:

Approval of Agreement with 2019-2020 City of Guthrie SRO Agreement:

Contract fee increase slightly from last year.

Dr. Simpson spoke on the following:

Approval of 2019-2020 Pre-Employment Transition Services:

Contract was given and approved.

Dr. Simpson spoke on the following:

District Policy Updates:

A brief update on school policies.

Curriculum Committee Meeting

Minutes

September 3, 2019

5:00 PM

In attendance: Dr. Simpson, Doug Ogle, Carmen Walters, Angie Smedley, Travis Sallee, Gina Davis, Jennifer Bennett-Johnson, and Meghan Norton.

Ms. Walters:

- Discussed yearly memo to the BOE of continuing and new members of the Professional Development Committee for 2019-2020. Committee members serve 3 years total.

Ms. Smedley:

- Brief discussion of the memo to the BOE for the Gifted and Talented Committee. New and continuing committee members were named in the memo for 2019-2020.
- The contract between GPS and the University of Oklahoma National Center for Disability Education and Training was discussed. The contract is the same for 2019-2020 as it was for 2018-2019.

Mr. Ogle:

- Individual Career Academic Plans (ICAP), were discussed and it was mentioned that eventually they would be implemented in grade 6.
- A request for the annual Junior High School Health Fair was made for 7th grade students.
- Mr. Ogle shared current class size numbers.
- The K20//GearUP Grant for 8th grade students was discussed.
- Mr. Ogle shared the positive results of job shadowing.

Ms. Walters and Mr. Ogle:

- Site initiatives, as well as item specs, testing blueprints, standards, and learning goals were explained and discussed.

Guthrie Public Schools
Property Committee Meeting
September 4, 2019 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Janna Pierson, Tina Smedley, Ron Plagg, and Linda Skinner.

Mr. Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for August
- 59 new Purchase Orders for August

Completed Projects:

- 276 Work-Orders completed by Maintenance Dept.
- HVAC projects:
 - *Installed new compressor at the Jr. High
 - *Replaced 7 compressors to package units at Central, Fogarty, and the High School
- Faver fire alarm panel had to be replaced due to lightening damage. Transportation computers, printers, and bus radio system were also damaged
- Installed donated picnic tables at Charter Oak ES
- Poured concrete pads and installed donated benches at GUES
- Installed HVAC in the High School north gym
- Installation of the remaining seating in the main gym at the HS
- Phase II and III upgrades to Fogarty fire alarm system
- Created new parking area at the AGED farm
- Trimmed up several trees around GUES
- Asbestos abatement in the main gym at the HS
- Repairs to the hot water piping in the boiler room at the HS
- Installed new carpeting in the HS Library and lounge
- Purchased new Silverado pickup for Director of Operations
- Repaired retaining wall on north side of Fogarty that collapsed due to heavy rains
- Made repairs to the north rock wall at Jelsma Stadium
- Installed new gas line to café portable for gas range at Faver
- Refinished the north gym floor at the HS
- Transportation Update:
 - *Currently short 2 drivers with one applicant trying to get their permit and have interviewed another applicant this week. Have 2 drivers on workers comp and sick leave with the possibility of returning at the end of the month.
 - *Due to increased registration in the southern district we have added a route and moved a route to pick up at Charter Oak. Considering 2 more changes to relieve bus overcrowding

Projects in Progress & Future Projects:

- Currently have 180 Maintenance Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Installation of new trees, shrubs, and flowers in the front of the Jr. High
- Replace the current choir risers that are falling apart at the JH
- Begin replacing HVAC units at Fogarty on Sept. 23rd
- Repair the road going to the lagoon at Charter Oak ES
- Replace the condenser to the outside freezer at the HS
- Repair existing outside south steps at the HS
- Retile the flooring in the restrooms and entrances at Admin Bldg.
- Build and install iron gate to lagoon entrance at Charter Oak
- Replace air filters and clean coils at each site
- Continue roof repairs where needed at all sites
- Carpentry/Cabinet work in offices at Administration Building
- Continue the upkeep and repairs to our yellow and white fleet

Bond Projects Discussion:

Charter Oak ES – Completed

Jr. High - Completed

H.S. – Phase II project is underway

Asbestos abatement – completed

A/C – completed except for the wrestling room which is ordered

Boiler/Heating – currently piping hot water in the attic

Test and balancing – complete on the A/C side

BAS Controls – operational. Still working on the graphics so we can read it to make changes. EarthSmart needs to integrate the chiller into existing areas from previous control systems

North gym HVAC - completed

Other Projects:

South seating in HS main gym – completed

Track resurfacing – completed

Jr. High gym floor resurfacing – completed

Jr. High gym floor lighting – completed

Replacing HVAC units at Fogarty – scheduling installation