

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
NOVEMBER 13, 2023
6:30 P.M.**

AGENDA:

1. Call to Order
2. Roll Call
3. Establish a Quorum
4. Pledge of Allegiance
5. Moment of Silence
6. Presentation of Employees and Student of the Month Recognition
7. Comments to the Board by:
 - A. Citizens registered to speak to the Board
 - B. Board Members
8. Superintendent's Reports
9. Presentation of Guthrie Public Schools College Remedial Rate, ACT Composite and ACT scores from the graduating Class of 2023 by Mr. John Hancock, Executive Director of Personnel and Secondary Education.
10. **Consent Agenda.....Pages 7-63**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on October 9, 2023
 - B. Treasurer's Report
 - C. Activity Fund Fundraisers as per attached list
 - D. Fuel bids as recommended by bid committee

- E. **Encumbrances for General Fund #'s 659-759, Building Fund #'s 211-251 and 357-364, and listed change orders and Activity Fund Reports-the full register is available online**
- F. **Declare listed items as surplus**
- G. **Out of State Trip Request:**
 - Jessica Maker and students—FCCLA National Fall Conference, Birmingham, AL, 11/10/2023-11/12/2023
 - Dr. Michelle Chapple—ASBO International Leaders Forum, San Diego, CA, 2/7/2024-2/10/2024
 - Brayden Stone, Mary Hudson, Cari Groce and student tennis athletes—John Newcombe’s Tennis Ranch, New Braunfels, TX, 2/8/2024-2/11/2024
 - Jessica Maker and students—FCCLA National Leadership Conference, Seattle, WA 6/29/2024-7/3/2024

H. Contracts/Agreements under \$10,000
1. Recommendation, consideration and action upon agreement with Follett School Solutions, Inc. for library inventory software for 2023-2024..... Pages 54-55

Commentary:
 This software keeps track of our library books. Our inventories are split up by site. The total cost for 2023-2024 will be \$8,927.94. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:
 The Superintendent recommends approval.

2. Recommendation, consideration and action upon Cornerstone Counseling and Consulting, Inc. agreement..... Pages 56-63

Commentary:
 Cornerstone Counseling and Consulting, Inc. provides behavioral health services to students that are referred to them at our sites.
Carmen Walters will answer any questions.

RECOMMENDED ACTION:
 The Superintendent recommends approval.

11. Business Agenda:

A. Recommendation, consideration and action to adopt calendar of regularly scheduled School Board meetings for 2024.....Page 64

Commentary:
 We are required by statute to adopt a calendar of regular meetings and file with the County Clerk’s Office prior to December 15th. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:
 The Superintendent recommends approval.

B. Recommendation, consideration, and action upon agreement with IXL Learning for the 2023-2024 school year.....Pages 65-69

Commentary:

IXL is an online Math and ELA comprehensive program that makes personalized learning for students simple and effective. The program will be utilized for Math and ELA for 9th through 12th grade students. The cost for 2023-2024 IXL learning program is \$17,495.00. School Improvement 1003(a) Project 515 Federal Funds will be used to pay for this program. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

C. Recommendation, consideration and action upon agreement with Laura Carter, DBA Reading For All, LLC.....Pages 70-76

Commentary:

Laura Carter is a reading specialist that will work with our teachers at Guthrie Upper Elementary. She will help the teachers learn and implement many different strategies. The cost for this instructional coach will be paid for by School Improvement 1003(a) Project 515 Federal Funds. **John Hancock will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

D. Recommendation, consideration and action upon agreement with Center for Communication and Engagement.....Pages 77-81

Commentary:

Center for Communication and Engagement is a public relations firm specializing in public schools. The contract will include 15-20 hours per month of work for the district. The goal is to continue to build awareness and generate positive engagement about the unique program offerings and service differentiators, as well as the relationships created by attending and/or working for Guthrie Public Schools. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

E. Recommendation, consideration and action to approve PCCO #002 for Lambert Construction Co. Pages 82-83

Commentary:

Change Order #002 refers to beam coating material. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval

F. Discussion, consideration and vote to award contracts for construction of the new Cotteral Elementary School to the lowest responsible bidders, as follows:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
2A.	Demolition (Midwest Wrecking)	\$163,840.00
3A.	Concrete (PCC Group)	\$770,000.00
3B.	Precast (Crossland Construction)	\$598,000.00
4A.	Masonry (Forza Construction)	\$539,000.00
5A.	Structural Steel (Crossland Construction)	\$1,327,000.00
6A.	Millwork (Wood Systems)	\$507,652.00
7A.	Roofing (Atwell Roofing)	\$806,784.00
7B.	Joint Sealants and Waterproofing (Red Sea Waterproofing)	\$77,160.00
7D.	EIFS (Silva Spray Foam)	\$198,000.00
8A.	Door Assemblies Install (Texoma Builders Supply)	\$280,812.00
8B.	Door Assemblies Install (Texoma Builders Supply)	\$29,382.00
8D.	Overhead Doors (DH Pace)	\$23,709.00
9A.	Gypsum Assemblies (Arrow Construction)	\$1,037,915.00
9B.	Flooring and Wall Tile (Bryan's Flooring)	\$473,283.00
9C.	Painting (Silva Spray Foam)	\$146,000.00
9G.	Specialty Flooring (Tri-State Floors)	\$122,100.00
10A.	Specialties (Red Mountain)	\$174,000.00
10B.	Signage (Sign Innovations)	\$26,624.00
10D.	Canopies (Archetype Canopies)	\$97,500.00
11B.	Stage Equipment (SOPA)	\$33,368.00
11C.	Sports Equipment (Sportstech Quality Cardio)	\$65,000.00
12A.	Window Treatments (Contract Drapery)	\$27,975.00

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
12B.	Telescoping Bleachers (Heartland Bleachers)	\$44,153.00
21A.	Fire Suppression (Kanske Fire)	\$163,530.00
22A.	Plumbing (Dense Mechanical)	\$784,654.50
23A.	HVAC (MBI Industrial)	\$1,053,601.00
26A.	Electrical (KL Bradley)	\$1,244,000.00
31A.	Earthwork (K&M Dirt Services)	\$574,550.70
32A-32B.	Site Concrete & Asphalt Paving (Turning Point)	\$892,000.00
32D.	Landscape, Irrigation & Plantings (Greenshade)	\$87,221.00
33A.	Site Utilities (C&Z Services)	\$307,240.00
33B.	Storm Sewer Systems (FT Construction)	\$242,338.51

G. Discussion, consideration and vote to accept the Guaranteed Maximum Price proposed by Crossland Construction Company for construction of the new Cottoral Elementary School and to approve Amendment No. 1 to the Construction Management Contract between Guthrie Public Schools and Crossland Construction Company dated August 14, 2023.....Pages 84-113

- 12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports and discussion of extra-duty assignments as listed for 2023-2024, discussing the purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7**
 - A. Vote to go into executive session**
 - B. Acknowledge Board's return to open session**
 - C. Statement of minutes of executive session**
- 13. Vote on action as set out on the Personnel Reports.....Pages 114-115**
- 14. Action upon recommendation of extra-duty assignments for 2023-2024.....Page 116**
- 15. Recommendation, consideration and action upon approval of Shelley Berryman to be classified as an Adjunct Teacher for English Intervention at Guthrie High School.Page 117**
- 16. Recommendation, consideration and action to approve contract for the purchase of real property.**

- 17. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**
- 18. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**
- 19. **Adjourn**

**Dr. Mike Simpson
Superintendent**

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Posted by: _____

Date: _____ **Time:** _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
OCTOBER, 9 2023**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON OCTOBER 9, 2023.

Board Members Present:

**Gail Davis, Tina Smedley, Matt Girard,
Chris Schroder, Travis Sallee, S. Janna
Pierson and Ron Plagg**

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Carmen Walters, Assistant Superintendent
John Hancock, Executive Director of
Personnel and Secondary Ed.
Dr. Michelle Chapple, CFO
Angie Young, Director of Special Services
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Plagg at 6:30 p.m.**
- 2. Members Gail Davis, Matt Girard, Travis Sallee, Tina Smedley, Chris Schroder, S. Janna Pierson and Ron Plagg were present for roll call.**
- 3. A quorum was established.**
- 4. President Plagg asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Plagg asked everyone to join him in a Moment of Silence.**
- 6. President Plagg called for Employee and Student of the Month recognition.**

Mr. John Hancock gave a presentation of the Employee of the Month. The September 2023 Support Employee of the Month was John Webb and he was nominated by Lesley Cotton. The September 2023 Certified Employee of the Month was Angela Bandy and she was nominated by Brent Lemmons. Nominated for September 2023 Student of the Month by Justin Galloway was Serenity Sampson, a 7th grader at Guthrie Junior High. Blake Wimsey with Foundation Insurance presented Serenity with a \$50 Walmart Gift Card. The October 2023 Support Employee of the Month was Calvin Parker and he was nominated by Chris Raney.

7. **President Plagg called for Special presentation by Dusten Metz for support of the Military.**

Mr. Metz presented Todd Bramwell, Angie Young and Dr. Simpson with an award and pin each for support of the military.

- 8A. **President Plagg asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the board.

- 8B. **President Plagg called for any comments to the Board by Board members.**

There were no comments to the Board from Board Members.

9. **President Plagg called for Superintendent's Reports.**

Superintendent Simpson reported on the following:

This Friday signals the end of the first nine weeks of school and Fall Break is next Thursday and Friday. Parent Teacher Conferences are Tuesday, October 17th and Thursday, October 26th.

Our October 1st student count was 3,509 which is up 44 students from last year at that time.

Friday was a special day for Bluejay athletics. Our Boys and Girls Cross Country teams were crowned the Suburban Conference in the morning and early afternoon. Soon afterward our Softball team was crowned the Regional champion and qualified for the state tournament for the third straight year. Later that evening, our football team defeated Bishop McGuinness 20-0 bringing their record to 6-0.

The Softball team will play Tahlequah at 1:30 p.m. on Thursday at Firelake in Shawnee.

The First bid package for construction of Cottoral is scheduled for opening on October 31st. We are anticipating construction to begin in January of 2024.

All administrators are participating in a book study. The book is *What Successful People Know About Leadership* by John Maxwell.

10. **President Plagg called for action on the Consent Agenda.**

A motion was made by Pierson and seconded by Sallee to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

- 11. President Plagg called for minutes of regular meeting held on September 11, 2023.**
- A motion was made by Salle and seconded by Girard to approve the minutes of regular board meeting held on September 11, 2023.**
- The motion carried with 6 ayes and 1 abstention by Pierson.**
- 12A. President Plagg called for discussion and possible action regarding the 2023-2024 School Budget.**
- A motion was made by Pierson and seconded by Davis to approve the 2023-2024 School Budget.**
- The motion carried with 7 ayes and 0 nays.**
- 12B. President Plagg called for recommendation, consideration and action upon agreement between City of Guthrie and Guthrie Public Schools for Information Technology Services.**
- Discussion followed.**
- A motion was made by Smedley and seconded by Girard to approve agreement between City of Guthrie and Guthrie Public Schools for Information Technology Services**
- The motion carried with 7 ayes and 0 nays.**
- 12C. President Plagg called for recommendation, consideration and action upon Agreement with ProCare Therapy to provide nursing services.**
- A motion was made by Schroder and seconded by Smedley to approve the Agreement with ProCare Therapy to provide nursing services.**
- The motion carried with 7 ayes and 0 nays.**
- 12D. President Plagg called for recommendation, consideration and action to approve Guthrie Jr. High Health Fair for 7th grade student on November 3, 2023**
- A motion was made by Davis and seconded by Schroder to approve the Guthrie Jr. High Health Fair for 7th grade students on November 3, 2023.**
- The motion carried with 7 ayes and 0 nays.**
- 12E. President Plagg called for discussion and possible board action to approve the 2024 School Election Resolution.**
- A motion was made by Smedley and seconded by Davis to approve the 2024 School Election Resolution.**
- The motion carried with 7 ayes and 0 nays.**

- 12F. President Plagg called for recommendation, consideration and action on the District Policy F-33 Reporting Students Under the Influence of or Possession Alcoholic Beverages or Controlled Dangerous Substances.**

A motion was made by Schroder and seconded by Smedley to approve the District Policy F-33 Reporting Students Under the Influence of or Possession Alcoholic Beverages or Controlled Dangerous Substances.

Discussion followed.

The motion carried with 7 ayes and 0 nays.

- 12G. President Plagg called for discussion and possible action to authorize the Superintendent to submit Opioid Abatement Grant Application.**

Discussion followed.

A motion was made by Smedley and seconded by Schroder to authorize the Superintendent to submit Opioid Abatement Grant Application.

The motion carried with 7 ayes and 0 nays.

- 13. President Plagg called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments for 2023-2024, discussing the purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7**

- 13A. A motion was made by Schroder and seconded by Davis to go into executive session.**

The motion carried with 7 ayes and 0 nays. Executive session began at 7:30 p.m.

- 13B. President Plagg acknowledged the Board's return to open session at 8:10 p.m.**

- 13C. President Plagg stated that in executive session only those items listed in Agenda Item 13 were discussed and no votes were taken.**

- 14. President Plagg called for vote on action as set out on the Personnel Reports.**

A motion was made by Schroder and seconded by Davis to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

15. **President Plagg called for action upon recommendation of extra-duty assignments as listed for 2023-2024.**

A motion was made by Davis and seconded by Girard to approve the extra-duty assignment as listed for 2023-2024.

The motion carried 7 ayes and 0 nays.

16. **President Plagg called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was none.

17. **President Plagg called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

18. **President Plagg called for the meeting to be adjourned.**

A motion was made by Smedley and seconded by Schroder to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:12 p.m.

Samantha Stewart, Minutes Clerk

Ron Plagg, President

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on October 6, 2023 at 9:45 a.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2022. The agenda is also on our website.

Samantha Stewart
Board Clerk and Minutes Clerk

WARRANTS PAID

GENERAL FUND:

2022-2023 \$ 37,475.60
2023-2024 \$2,200,318.54

GIFTS & ENDOWMENTS FUND:

2022-2023 \$
2023-2024 \$

BUILDING FUND:

2022-2023 \$
2023-2024 \$131,550.20

INS. LOSS RECOVERY FUND:

2022-2023 \$
2023-2024 \$

CHILD NUTRITION FUND:

2022-2023 \$ 1,394.30
2023-2024 \$ 133,712.69

BOND FUND:

2022-2023 \$
2023-2024 \$

TOTAL MONIES IN F&M BANK \$17,926,706.47

PLEGGED – FDIC \$ 250,000.00

PLEGGED – F&M BANK \$ 21,874,000.00



**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUESTS
AS OF NOVEMBER 1, 2023**



CLUB	EVENT
1. CENTRAL, ACTIVITY # 802	BOOK FAIR
2. CENTRAL, PTO # 803	PENNY WARS
3. CENTRAL, PTO #803	SPIRIT STORE
4. COTTERAL, ACTIVITY #805	BOOK FAIR
5. HS, ART CLUB #851	SWEATSHIRT SALES
6. HS, ART CLUB #851	TERRITORIAL CHRISTMAS
7. HS, TENNIS #855	SNAPRAISE FUNDRAISER
8. HS, TENNIS #855	BUTTER BRAIDS
9. HS, FCCLA #878	FASHION SHOW



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11.1.2023 Site: CENTRAL Unobligated Account Balance: \$14,000 13,604.59

Account Name & Number: ACTIVITY 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) BOOK FAIR

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: WILL BE USED FOR BOOKS AND SUPPLIES FOR LIBRARY

Name/Address of Vendor: SCHOLASTIC BOOK FAIR - PO BOX 3745, JEFFERSON CITY, MO

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: \$3,000 NOTES:
b. Less Estimated EXPENSES: \$2,400
c. Estimated PROFIT: \$600

First day Fundraiser : 4.1.2024 Last Day of Fundraiser: 4.20.2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 11.1.2023

Principal's Signature: [Signature] Date: 11.1.2023

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature] 15

2.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11.1.2023 Site: CENTRAL Unobligated Account Balance: \$11,000 - 9,913.76

Account Name & Number: ACTIVITY PTO 803

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SCHOOL PENNY WAR - JARS WILL BE IN OFFICE WITH T NAMES. STUDENTS BRING CHANGE TO PUT IN JARS. WINNING CLASS GETS PRIZES.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: MONEY FROM JARS WILL BE SPLIT EVENLY BETWEEN CLASSES AND USED FOR CLASSROOM SUPPLIES

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: \$500 NOTES:
b. Less Estimated EXPENSES: 0
c. Estimated PROFIT: \$500

First day Fundraiser : 1.22.2024 Last Day of Fundraiser: 1.31.2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 11.1.2023

Principal's Signature: [Signature] Date: 11.1.2023

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature] 16

3.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11.1.2023 Site: CENTRAL Unobligated Account Balance: \$11,000

9,913.76

Account Name & Number: ACTIVITY PTO 803

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SPIRIT STORE - SELLING VARIOUS NON-FOOD SPIRIT ITEMS TO STUDENTS

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: WILL BE USED FOR CLASSROOM ITEMS

Name/Address of Vendor: VARIOUS VENDORS

Items to be purchased in order to conduct the fundraiser: PENCILS, BRACELETS, STICKERS, AND OTHER MISC KNICK NACK ITEM

a. Estimated INCOME: <u>\$1,500</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>\$750</u>	_____
c. Estimated PROFIT: <u>\$750</u>	_____

First day Fundraiser : 1.3.2024 Last Day of Fundraiser: 5.24.2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Dani Watson Date: 11.1.2023

Principal's Signature: Dani Watson Date: 11.1.2023

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

Handwritten signature: M. Schaefer

4)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10-10-2023 Site: Cotteral Unobligated Account Balance: 12,571.16

Account Name & Number: Cotteral Activity 805

Select One: [X] Soliciting in School Only [] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) book fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards; https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) None

Manufacturer: Literati Book Fairs

Purpose for which funds will be used: Funds will be used to purchase books for the library

Name/Address of Vendor: Literati Inc. 1145 W. 5th Street Austin TX 78703

Items to be purchased in order to conduct the fundraiser: books

a. Estimated INCOME: 3500 NOTES:
b. Less Estimated EXPENSES: 2500
c. Estimated PROFIT: 1500

First day Fundraiser: December 7, 2023 Last Day of Fundraiser: December 15, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? returned to Literati

Are school district facilities required? If yes, a facility use permit form must be completed.

Sponsor Signature: shane fields Date: 10/13/23

Principal's Signature: Lesley Cotton Date: 10/13/23

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Handwritten signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/24/2023 Site: High School Unobligated Account Balance: ~~\$3755.29~~ \$4824.49

Account Name & Number: HIGH SCHOOL ART CLUB #851

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Selling Sweatshirts Designed by High School Art Club Students

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer: Body Billboards

Purpose for which funds will be used: Creating Art in the school and Guthrie Community

Name/Address of Vendor: Body Billboards, 2403 S Division St Ste G, Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: Sweatshirts

a. Estimated INCOME: 3000
b. Less Estimated EXPENSES: 2000
c. Estimated PROFIT: 1000

NOTES: My goal is to sell 100 sweatshirts at \$30 a piece, and Body Billboards is charging us \$20 per sweatshirt, less if we sell more

First day Fundraiser : 11/20/23 Last Day of Fundraiser: 12/8/23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? We will not buy more than ordered.

Are school district facilities required? No If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 10/25/23

Principal's Signature: [Signature] Date: 10/25/2023

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature]



ART CLUB SWEATSHIRT SALE

BRINGING ART TO YOU.

STRAWBERRY & CAT



CATS



Wizard Frog



Original



DINOSAUR



GET ALL THE INFO & ORDER HERE



SCAN ME

5 DESIGNS & 20 DIFFERENT COLORS TO CHOOSE FROM
PRICING \$30-\$34

SIZES RANGE FROM ADULT SMALL-XXXL

Orders end December 8th at 3:10 P.M.

Email: megan.huthison@guthrieips.net with any other questions.

6.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/16/23 Site: High School Unobligated Account Balance: 3755.29 \$4,824.49

Account Name & Number: ART CLUB HS - 851

Select One: [] Soliciting in School Only [X] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Guthrie Territorial Christmas Celebration has requested face painting, and art created by students. We will be selling bracelets, and beaded animals made by art club students. We will also be face painting.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [] No [X]

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: These funds will be used to continue creating art in the community and around the school.

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: Beads, face paints, brushes, elastic chord, key chain clips, and other art supplies.

Table with 2 columns: Financial Summary and NOTES. Rows include: a. Estimated INCOME: \$700, b. Less Estimated EXPENSES: \$200, c. Estimated PROFIT: \$500.

First day Fundraiser: November 25, 2023 Last Day of Fundraiser: December 9, 2023

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? We will sell them at other face painting events in the future.

Are school district facilities required? No [] If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 10/16/23

Principal's Signature: [Signature] Date: 10/17/2023

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature]



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 5/3/2023 Site: HS Unobligated Account Balance: 196.55

Account Name & Number: Tennis 855

Select One: [] Soliciting in School Only [x] Soliciting in school & community [] Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) SnapRaise email fundraiser that the company conducts

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

- Does the fundraiser have food items? Yes [] No [x]
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) NA

Manufacturer: SnapRaise

Purpose for which funds will be used: court repairs, substitutes teachers, equipment, tennis balls, travel

Name/Address of Vendor: Snap! Raise 8300 7th Ave S, Seattle WA 98108

Items to be purchased in order to conduct the fundraiser: 0

Table with 2 columns: Description and Amount. Row 1: a. Estimated INCOME: 5,000. Row 2: b. Less Estimated EXPENSES: [blank]. Row 3: c. Estimated PROFIT: 5,000. NOTES: [blank]

First day Fundraiser: February 1, 2024 Last Day of Fundraiser: February 15, 2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: Mary Hudson Date: 5-3-23

Principal's Signature: Chris [unclear] Date: 5-3-23

Athletic Director's Signature (if applicable): Dan D. [unclear] Date: 5-3-23

Child Nutrition Director's Signature (if applicable): [blank] Date: [blank]

Handwritten signature: [unclear]

8)



RECEIVED
OCT 24 2023
BY: *[Signature]*

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10-16-23 Site: HS Unobligated Account Balance: \$196.55

Account Name & Number: Tennis 855

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Butter Braid's - Frozen Pastry Dough

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Frozen Butter Braid's

Manufacturer: Support Your Cause, LLC

Purpose for which funds will be used: Equipment, travel, court repairs, court resurfacing, uniforms

Name/Address of Vendor: Support Your Cause, LLC 15605 Allegheny Dr. Edmond 73013

Items to be purchased in order to conduct the fundraiser: none

a. Estimated INCOME: 1,125 NOTES: _____

b. Less Estimated EXPENSES: _____

c. Estimated PROFIT: 450

First day Fundraiser: 11-15-2023 Last Day of Fundraiser: 11-28-23

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? NA

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Does not meet

Sponsor Signature: Mary Hudson Date: 10-16-23

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 10-23-23

Child Nutrition Director's Signature (if applicable): [Signature] Date: 10/27/23

[Handwritten Signature]
23

9.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/03/2023 Site: GHS Unobligated Account Balance: 2500 713.65

Account Name & Number: 878 FCCLA

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Fashion Show with student made items and community partnerships from local businesses. Sponsorships, Tickets sold, silent auction, and raffle.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Funds will be used for travel and registration or FCCLA events and club activities

Name/Address of Vendor: Walmart, amazon, sams club

Items to be purchased in order to conduct the fundraiser: Decorations

Table with 2 columns: Description and Amount. Rows: a. Estimated INCOME: 2000, b. Less Estimated EXPENSES: 250, c. Estimated PROFIT: 1750. Includes a NOTES column.

First day Fundraiser: 2/1/2024 Last Day of Fundraiser: 5/28/2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? n/a

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 10/3/23

Principal's Signature: [Signature] Date: 10/12/2023

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Handwritten signature]

**Transportation Department
Fuel Bids**

DATE: 10/25/23 PO#: 24-11-704	TIME BIDS BEGAN: 10/24/23 9:30am TIME BIDS CLOSED: 10/25/23 9:30am	AMOUNT NEEDED: DIESEL: 7000 gal UNLEADED: 1500 gal
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.465	3.227
PENLEY OIL COMPANY	MIKE, SCOTT or GEORGEANN	235-7553	No	Bid
RED ROCK	JOANIE or TRICHA	677-3373	2.6352	3.2191
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	2.423	3.164

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Earnheart
---------------------------	--------------------------------------

UNLEADED FUEL: 1500 gal	PRICE PER GALLON: 2.423	TOTAL AMT: 3,634.50
DIESEL FUEL: 7000 gal	PRICE PER GALLON: 3.164	TOTAL AMT: 22,148.00
		TOTAL PURCHASE: 25,782.50

Email
PER TELEPHONE BIDS RECEIVED BY:

[Signature]
[Signature]

COMMENTS:

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 659 - 759, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	659	10/04/2023	17336	CUMMINS SOUTHERN PLAINS LLC	INSITE SUBSCRIPTION	770.00
11	660	10/04/2023	44624	STAPLES, INC	TEACHER \$150/ J ALEXANDER/FOGARTY	150.00
11	661	10/04/2023	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	ADDITIONAL DIAG AND REPAIR BUS 20	2,000.00
11	662	10/04/2023	45142	EDUPARTS LLC	CHROMEBOOK PARTS	2,447.49
11	663	10/03/2023	45140	SUSANNA EPPERSON	GRANT WRITING CONFERENCE	350.00
11	664	10/04/2023	15994	AMAZON CAPITAL SERVICES	TEACHERS \$150/S.MCKINLEY/C.OAK	149.59
11	665	10/04/2023	44610	SOUTHWEST BUS SALES, INC.	SWITCH REF PR2310-1424	292.24
11	666	10/09/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE PADS	635.40
11	667	10/09/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/HOWARD/JH	150.00
11	668	10/10/2023	44888	IMPERIAL SUPPLIES HOLDINGS INC	VARIOUS PARTS	281.71
11	669	10/10/2023	12682	MIDWEST BUS SALES, INC.	Z020014739 CHASSIS MODULE	892.09
11	670	10/10/2023	44610	SOUTHWEST BUS SALES, INC.	PR2310-1424 UPPER AND LOWER CLAMSHELL ,SWITCH	594.04
11	671	10/10/2023	12682	MIDWEST BUS SALES, INC.	Z020014747 WINDOW 30 TINT TEMP	216.19
11	672	10/10/2023	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	QUOTE #492894 2 FRONT 2 REAR ROTORS	1,073.69
11	673	10/10/2023	12899	O'REILLY AUTOMOTIVE STORES, INC.	WHEEL SEALS FOR BUSES	557.36
11	674	10/10/2023	40791	APPLE, INC.	BLANKET FOR PARTS/SUPPLIES - TECHNOLOGY	3,000.00
11	675	10/10/2023	44332	RANDALL FIVE INC	SUPPLIES AND MATERIALS FOR AG PROGRAM	500.00
11	676	10/05/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	500.00
11	679	10/10/2023	44862	CWHD REPAIR LLC	REPAIRS BUS 8 LEAF SPRINGS	3,787.10
11	680	10/11/2023	82250	SUSAN KAY MURRAY	ONTRACT	6,000.00
11	681	10/08/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/GIBSON/GUES	150.00
11	682	10/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/CAMPBELL/CENTRAL	150.00
11	683	10/10/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	200.00
11	684	10/04/2023	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER/ PEREZ/ GUES	150.00
11	685	10/05/2023	14207	WALMART COMMUNITY	TEACHER/\$150/GREEN/FOGARTY	73.37
11	686	10/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/BLEWETT/CENTRAL	150.00
11	687	10/11/2023	12171	LAKESHORE LEARNING MATERIALS	\$150 CLASSROOM SUPPLIES	148.46
11	688	10/16/2023	13021	OSSBA	BOARD RETREAT TRAINING	1,000.00
11	689	10/16/2023	12635	MERIDIAN TECHNOLOGY CENTER	SETH DUCK DRIVER TRAINING	300.00
11	690	10/18/2023	12967	OKLAHOMA HOME CENTERS, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	250.00
11	691	10/18/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	150.00
11	692	10/18/2023	15994	AMAZON CAPITAL SERVICES	\$150/C HEDGE/CENTRAL	150.00
11	693	10/18/2023	15994	AMAZON CAPITAL SERVICES	\$150/K HEDGE/CENTRAL	150.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 659 - 759, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	694	10/18/2023	12682	MIDWEST BUS SALES, INC.	VALVE	117.07
11	695	10/17/2023	44624	STAPLES, INC	BEN Q PROJECTOR	624.00
11	696	10/17/2023	13674	SOUTHEASTERN CAREER APPAREL	DRESSES FOR CHOIR	2,211.00
11	697	10/23/2023	16410	MCBRIDE CLINIC ORTHOPEDIC HOSPITAL,	DRUG TESTING	500.00
11	698	10/23/2023	12682	MIDWEST BUS SALES, INC.	DAMPER #020X/4938209	500.86
11	699	10/18/2023	15994	AMAZON CAPITAL SERVICES	TEACHERS \$150/A.HARBIN/C.OAK	150.00
11	700	10/23/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	ADDITIONAL WORK TO BUS 46 A/C	2,650.00
11	701	10/24/2023	15994	AMAZON CAPITAL SERVICES	LIBRARY FURNITURE	2,239.68
11	702	10/25/2023	45107	ARVEST BANK OPERATIONS, INC.	FUEL FOR OUT OF TOWN TRIPS	400.00
11	703	10/25/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	150.00
11	704	10/25/2023	44033	EARNHEART CRESCENT LLC	1500 GAL UNLEADED 7000 DIESEL	25,782.50
11	705	10/24/2023	44862	CWHD REPAIR LLC	REPAIRS TO BUS 3	2,718.48
11	706	10/24/2023	44862	CWHD REPAIR LLC	REPAIRS TO BUS 12	2,718.48
11	707	10/24/2023	44862	CWHD REPAIR LLC	REPAIRS TO BUS 1	2,782.96
11	708	10/25/2023	14207	WALMART COMMUNITY	TEACHER \$150/MITCHELL/GUES	150.00
11	709	10/25/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/KEARNS/C.OAK	149.02
11	710	10/25/2023	15994	AMAZON CAPITAL SERVICES	\$150/CENTRAL/FRIESE	75.00
11	711	10/25/2023	14207	WALMART COMMUNITY	\$150/CENTRAL/FRIESE	75.00
11	712	10/24/2023	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER\A.MELSSSEN\HS	150.00
11	713	10/25/2023	15994	AMAZON CAPITAL SERVICES	\$150 DISTRICT/MELANIE BALL/COTTERAL	148.35
11	714	10/26/2023	12682	MIDWEST BUS SALES, INC.	CONNECTOR LOCKS	7.90
11	715	10/26/2023	12682	MIDWEST BUS SALES, INC.	BUZZER ELECT DUAL	33.36
11	716	10/27/2023	45107	ARVEST BANK OPERATIONS, INC.	FUEL FOR TRAVEL AND EMERGENCIES	1,000.00
11	717	10/27/2023	44258	FIRST BOOK	BOOKS	262.35
11	718	10/27/2023	44087	GOOLSBEE TIRE SERVICE INC	11225 COOPER WORK SERIES RHA 14PLY	2,555.00
11	719	10/27/2023	12682	MIDWEST BUS SALES, INC.	DEF TANK ASSY Z020014853	1,097.09
11	720	10/27/2023	12910	OFFICE DEPOT, INC.	TEACHER 150/DIMMITT/JH	150.00
11	721	10/27/2023	42047	WALKER COMPANIES	NEW & RENEWAL NOTARY FEES	350.00
11	722	10/27/2023	44110	CDW LLC	INK CARTRIDGES	428.02
11	723	10/30/2023	17736	IXL LEARNING, INC.	IXL LICENSE FOR MATH & ELA - 7TH / 8TH GRADES	17,495.00
11	724	10/30/2023	44398	DETCO INDUSTRIES, INC.	CITRUS TAGR DOZ QTS GRAFFITI	389.00
11	725	10/30/2023	15994	AMAZON CAPITAL SERVICES	VARIOUS SUPPLIES	1,000.00
11	726	10/31/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/PITTMAN/JH	150.00
11	727	10/31/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/MAXWELL/JH	150.00
11	728	10/31/2023	16453	M-F ATHLETIC	HS- EQUIPMENT (CC)	1,360.00
11	729	10/30/2023	14207	WALMART COMMUNITY	\$150/THOMASON/COTTERAL	150.00
11	730	10/30/2023	17290	FLEETPRIDE, INC.	WABCO BRAKE SYSTEM	380.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 659 - 759, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	731	11/02/2023	11642	HOUGHTON MIFFLIN HARCOURT PUB. CO.	AMIRA STUDENT LICENCES FOR GUES	1,600.00
11	732	10/30/2023	83904	JESSICA NICOLE MAKER	PER DIEM NATIONAL FALL CONFERENCE	241.50
11	733	10/31/2023	44193	SUNDANCE/NEWBRIDGE LLC	TITLE VI READING / COMPREHENSION FOR COTTERAL	4,250.00
11	734	10/31/2023	12682	MIDWEST BUS SALES, INC.	Z020014866 "RADIO DEA500 AM/FM/WB/PA, THO	559.12
11	735	10/31/2023	12682	MIDWEST BUS SALES, INC.	Z020014868 SWITCH MODULE	1,051.09
11	736	10/31/2023	44853	KENT DISPLAYS, INC	TITLE VI TECHNOLOGY	4,533.48
11	737	10/31/2023	44888	IMPERIAL SUPPLIES HOLDINGS INC	VARIOUS BUS SUPPLIES	225.58
11	738	10/31/2023	12682	MIDWEST BUS SALES, INC.	Z020014860 MOTOR	66.67
11	739	11/01/2023	12940	OKLAHOMA CORPORATION COMMISSION	DEDUCTIBLE FOR SUSPISION OF FUEL RELEASE	1,000.00
11	740	11/01/2023	16731	OUHSC	REGISTRATION	350.00
11	741	11/01/2023	12682	MIDWEST BUS SALES, INC.	Z020014787 DVR, 6CH W/GPS WIFI HDD	1,062.60
11	742	11/01/2023	44610	SOUTHWEST BUS SALES, INC.	T_TIR_F98999831 - WIPER MOTOR	86.86
11	743	11/01/2023	13130	BETROLD ENTERPRISES, INC.	MUSIC FOR CHOIRS	389.00
11	744	11/03/2023	45107	ARVEST BANK OPERATIONS, INC.	STATE DEPART OF EDU BACKGROUND CHECKS	400.00
11	745	11/02/2023	12682	MIDWEST BUS SALES, INC.	Z020014873 "SENDING UNIT- FUEL GAUGE,BTR T	103.95
11	746	11/01/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/MALTZ/JH	150.00
11	747	11/01/2023	14207	WALMART COMMUNITY	TEACHER \$150/GODDARD/GUES	150.00
11	748	11/06/2023	17836	MULTI-HEALTH SYSTEMS, INC.	TESTING SUPPLIES	237.50
11	749	11/03/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150	150.00
11	750	11/03/2023	12682	MIDWEST BUS SALES, INC.	Z020014880 O-RING COOLANT PIPE	11.04
11	751	11/02/2023	15994	AMAZON CAPITAL SERVICES	LIBRARY BOOKS	531.40
11	752	11/01/2023	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	150.00
11	753	11/07/2023	10924	DEMCO, INC	SUPPLIES FOR LIBRARY	581.38
11	754	11/06/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	200.00
11	755	11/05/2023	13183	PITSCO, LLC	CLASSROOM AND TSA REQUIRED MATERIALS	2,012.62
11	756	11/07/2023	15994	AMAZON CAPITAL SERVICES	TEACHERS \$150/P.KLIEWER/C.OAK	149.08
11	757	11/07/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/ROBERTS/JH	150.00
11	758	11/07/2023	12171	LAKESHORE LEARNING MATERIALS	TEACHERS \$150/A.SHIPLEY/C.OAK	150.00
11	759	11/07/2023	15994	AMAZON CAPITAL SERVICES	TEACHERS \$150/C.LOWDER/C.OAK	149.47

Guthrie Public Schools Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 659 - 759, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	\$119,311.19
					Payroll Total:	\$0.00
					Balance Forward:	\$0.00
					Report Total:	\$119,311.19

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 211 - 251, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	211	10/04/2023	10110	HENKE & WANG PLUMBING	REPAIR GAS LINE AT ADMIN BUILDING	3,995.98
21	212	10/03/2023	14189	VOSS ELECTRIC CO.	LIGHT BULBS AND ELECTRICAL SUPPLIES	1,000.00
21	213	10/05/2023	44684	PROF. SPRINKLER INSPECTIONS, LLC	FIRE SYSTEM REPAIRS AT HIGH SCHOOL	1,000.00
21	214	10/10/2023	44635	WAXIE'S ENTERPRISES, LLC	HS FLOOR MACHINE REPAIRS AND PARTS	1,503.09
21	215	10/11/2023	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	216	10/11/2023	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	217	10/10/2023	45115	JUNK-B-GONE	30YD ROLL OFF DUMPSTER	625.00
21	218	10/10/2023	44013	CENTRAL OKLAHOMA WINNELSON	CABLE FOR MILWAUKEE SNAKE	57.03
21	219	10/12/2023	44635	WAXIE'S ENTERPRISES, LLC	SOLSTA 330 FRESH LIQUID MICROBES	3,844.60
21	220	10/12/2023	44684	PROF. SPRINKLER INSPECTIONS, LLC	JR HIGH FIRE ALARM REPAIRS	1,708.00
21	221	10/11/2023	13033	P & K EQUIPMENT, INC.	HS- GATOR (ATHLETIC FIELDS)	1,600.00
21	222	10/16/2023	11619	HOME DEPOT CREDIT SERVICES	PORTABLE HEATERS	825.00
21	223	10/13/2023	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	4,526.25
21	224	10/13/2023	11453	W. W. GRAINGER	EYE WASH CAPS FOR JR HIGH	60.00
21	225	10/13/2023	43914	HUGG AND HALL EQUIPMENT COMPANY	FORK LIFT AND MAN LIFT PM SERVICES	1,000.00
21	226	10/13/2023	44684	PROF. SPRINKLER INSPECTIONS, LLC	REPAIRS TO HS MANUAL SPRINKLER SYSTEM	3,620.00
21	227	10/04/2023	44724	HW 2020 PROPERTY LLC	MOWING & CLEARING AT CHARTER OAK	2,500.00
21	228	10/17/2023	44013	CENTRAL OKLAHOMA WINNELSON	LAVATORY FAUCET FOR JR HIGH	245.01
21	229	10/18/2023	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	230	10/17/2023	44507	JACK CHAPMAN	REPLACE HS WRESTLING ROOM DOOR	2,077.00
21	231	10/17/2023	44507	JACK CHAPMAN	FOGARTY DOOR REPAIRS	235.00
21	232	10/17/2023	44684	PROF. SPRINKLER INSPECTIONS, LLC	HS FIRE SPRINKLER REPAIRS	3,620.00
21	233	10/17/2023	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR COTTERAL	175.00
21	234	10/23/2023	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	235	10/23/2023	44684	PROF. SPRINKLER INSPECTIONS, LLC	DISTRICT FIRE SYSTEM REPAIRS	1,000.00
21	236	10/16/2023	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	237	10/24/2023	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	842.05
21	238	10/24/2023	44681	FRESH FILTERED AIR, INC	DISTRICT HVAC FILTER CHANGES	2,500.00
21	239	10/23/2023	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR HS DOOR #3	85.00
21	240	10/24/2023	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR CHARTER OAK	35.00
21	241	10/24/2023	43749	TREAT'S SOLUTIONS, LLC	DISTRICT CUSTODIAL SUPPLIES	1,148.74
21	242	10/25/2023	15994	AMAZON CAPITAL SERVICES	BLUE PRINT RACKS AND CLAMPS	1,200.00
21	243	10/25/2023	44614	IDN-GLOABL, INC	DOOR CLOSER FOR COTTERAL DOOR #8	125.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 211 - 251, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	244	10/26/2023	41794	CARRIER CORPORATION	HVAC REPAIRS AT COTTERAL	1,000.00
21	245	10/26/2023	11453	W. W. GRAINGER	REPLACEMENT BULB FOR JH CABINET	115.00
21	246	10/30/2023	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS AND SERVICE	2,000.00
21	247	10/27/2023	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS HS NORTH GIRLS	1,100.00
21	248	10/31/2023	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	3,078.94
21	249	11/06/2023	11655	HUNZICKER BROTHERS, INC	LIGHT FIXTURE FOR CO FLAG POLE	1,780.00
21	250	11/06/2023	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC REPAIRS AND SERVICE	3,000.00
21	251	11/06/2023	42632	AAA PLAYGROUNDS	PLAYGROUND MATS FOR CHARTER OAK	2,450.00
Non-Payroll Total:						\$60,676.69
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$60,676.69

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 357 - 364, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	357	10/05/2023	43562	AMERICAN EAGLE TITLE GROUP, LLC	EARNEST MONEY FOR PROPERTY PURCHASE (211 E VILAS)	500.00
21	358	07/06/2023	44909	CLIFFORD POWER SYSTEMS INC	REPLACE GENERATOR BATTERY	275.00
21	359	07/06/2023	44157	POPE CONTRACTING, INC.	JR HIGH WALL TUCK POINTING	5,400.00
21	360	07/06/2023	44157	POPE CONTRACTING, INC.	CONCRETE WORK AT JR HIGH GYM	4,800.00
21	361	07/06/2023	10234	MAKERS GLASS, INC.	SOFTBALL DOOR GLASS REPLACEMENT	920.50
21	362	07/06/2023	15994	AMAZON CAPITAL SERVICES	DEHUMIDIFIER FOR TRANSPORTATION	671.40
21	363	07/01/2023	44590	BRADFORD SUPPLY	UNIT FOR JROTC NE GUN RANGE	3,800.00
21	364	08/08/2023	45095	OKLAHOMA CITY ABSTRACT & TITLE	PURCHASE OF PROPERTY - 213 VILAS	78,563.53
Non-Payroll Total:						\$94,930.43
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$94,930.43

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/1/2023 - 10/31/2023,
Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
48	07/01/2023	45114	RLI SURETY	POSITION BOND RENEWAL FOR 2023-2024	-37.00
100	07/01/2023	41958	ACT	BLANKET FOR PARA TESTING	-15.75
112	07/01/2023	11169	ENDEX OF OKLAHOMA, INC.	BLANKET FOR PARTS AND REPAIRS	1,414.10
115	07/01/2023	14377	FOLLETT SCHOOL SOLUTIONS, INC	SOFTWARE SUPPORT- TECHNOLOGY	1,024.59
186	07/01/2023	44700	INFINITE CAMPUS, INC	2023-2024 STUDENT INFORMATION LICENSES	19.77
196	07/10/2023	43489	PIRAINO CONSULTING, INC.	SMART BOARD MX075-V3	-160.00
210	07/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/CHADD/HS	-4.46
219	07/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/MAKER/HS	-0.16
221	07/11/2023	83904	JESSICA NICOLE MAKER	PER DIEM REIMBURSEMENT OKACTE CONFERENCE 7/31-8/2	-13.00
249	07/17/2023	17940	PROSPERITY BANK	AIR BNB HOME FOR TULSA STATE FAIR	624.92
254	07/17/2023	13704	BSN SPORTS, INC.	HS- FLAGS, NETS VB- BLACK-SIL (VOLLEYBALL)	-38.49
327	07/24/2023	15994	AMAZON CAPITAL SERVICES	OFFICE AND STORAGE SUPPLIES	65.81
347	07/31/2023	15994	AMAZON CAPITAL SERVICES	CAREER TECH GRANT; SUBLIMATION PRINTER	0.99
356	07/31/2023	12682	MIDWEST BUS SALES, INC.	SW0110 71 PASSENGER SCHOOL BUS	184,375.82
362	08/03/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	-45.99
363	08/02/2023	14207	WALMART COMMUNITY	TEACHER\$150/HAYS/GUES	-5.07
389	08/09/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ZAHIRI/JH	-1.53
390	08/08/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/K. WOLF/FOGARTY	-23.21
391	08/08/2023	14207	WALMART COMMUNITY	TEACHER \$150/BREDE/CAMPBELL/HS	-14.53
412	08/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/LERNER/CENTRAL	-1.41
416	08/10/2023	14207	WALMART COMMUNITY	TEACHER \$150/BLAKE/JH	-1.62
424	08/12/2023	15994	AMAZON CAPITAL SERVICES	TEACHER\$150/DAVENPORT/HS	-30.19
438	08/17/2023	15994	AMAZON CAPITAL SERVICES	PE EQUIPMENT	-37.93
443	08/18/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/SIMPSON/GUES	-0.27
444	08/18/2023	45098	REGINA OATLEY	CUSTOM FRAMING	163.00
451	08/14/2023	12171	LAKESHORE LEARNING MATERIALS	TEACHER \$150/GOOD/CHARTER OAK	-0.01
452	08/14/2023	14207	WALMART COMMUNITY	TEACHER \$150/GOOD/CHARTER OAK	-1.36
459	08/22/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ J FIELDS/ FOGARTY	0.14
460	08/21/2023	14207	WALMART COMMUNITY	SUPPLIES FOR BUSES	-64.90
465	08/22/2023	14207	WALMART COMMUNITY	TEACHER \$150\STEVENSON\HS	-0.71
471	08/21/2023	14207	WALMART COMMUNITY	TEACHER \$150/MONTE MYERS/HS	-52.07
482	08/22/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/BLEWETT/COTTERAL 120	0.03
485	08/24/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/SHAFFER/CHARTEROAK	-16.45

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/1/2023 - 10/31/2023,
Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
487	08/21/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/EWY/COES	-10.67
495	08/25/2023	84515	MAESYN ALYXANDRIA BARTON	MILEAGE REIMBURSEMENT TO AND FROM CONFERENCE	-12.32
497	08/25/2023	17961	NCS PEARSON, INC.	TESTING SUPPLIES	-30.00
500	08/23/2023	12387	LOWE'S COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-14.37
505	08/28/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/WELCH/GUES	1.01
516	08/28/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\J. PARKS\HS	-19.29
519	08/29/2023	45111	EVERY BODY UNIFORMS	FCCLA OFFICIAL DRESS	0.90
520	08/30/2023	14207	WALMART COMMUNITY	TEACHER \$150/DEMENT/JH	-2.17
524	08/30/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\K.BEEBY\HS	-1.19
546	09/05/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\C. PORTER\HS	-1.63
548	09/07/2023	42120	PROFESSIONAL OKLAHOMA EDUCATORS	POE FINANCE WORKSHOP REGISTRATION	-200.00
554	09/05/2023	12910	OFFICE DEPOT, INC.	TEACHER\$150/LAHR/JH	-10.70
555	08/30/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/C DEHART/FOGARTY	-24.78
556	08/21/2023	12910	OFFICE DEPOT, INC.	TEACHER 150/ERBAR/JH	-10.70
558	09/07/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	REPAIRS AND UPDATES ON TRUCK 200	130.00
559	09/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/CARROLL/JH	-1.00
563	09/05/2023	15994	AMAZON CAPITAL SERVICES	SPANISH TRANSLATOR FOR BUILDING	-1.01
565	09/11/2023	44610	SOUTHWEST BUS SALES, INC.	OVERHEAD COMPARTMENT LATCHS	0.10
570	09/12/2023	13789	SULLIVAN SUPPLY INC.	SUPPLIES FOR AG PROGRAM	-366.96
576	09/13/2023	44149	ANNA DIGILIO	ANNUAL SUBSCRIPTION	-102.00
577	09/13/2023	15994	AMAZON CAPITAL SERVICES	150 TEACHER/THOMASON/JH	-9.39
579	09/11/2023	44624	STAPLES, INC	TEACHER 150/METZ/JH	-1.28
580	09/11/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/MIDGETT/JH	-2.59
581	09/14/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ A INGLE/ FOGARTY	-0.99
582	09/14/2023	45028	SYNERGY 1 GROUP INC	YEARLY SUBSCRIPTION	-11.01
583	09/14/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\T.TREDAWAY AND T.MCCARTHY\HS	-9.29
587	09/14/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/COLLINS/COTTERAL	-12.03
589	09/14/2023	15994	AMAZON CAPITAL SERVICES	TEACHER150/CHAPMAN/CHARTER ROAK	-3.83
592	09/15/2023	11933	JOHN VANCE MOTORS, INC.	REPAIRS TO TRUCK 80	-95.36
594	09/13/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/MCKINLEY/GUES	15.90
598	09/18/2023	16453	M-F ATHLETIC	HS- HURDLES- CARRIER (CC)	95.00
600	09/19/2023	44494	LAZEL, INC.	ANNUAL SUBSCRIPTION	-36.00
601	09/19/2023	45126	R&L TANK TRUCK SERVICES LLC	CLEANING OF THE SHOP PIT	-150.00
603	09/15/2023	15994	AMAZON CAPITAL SERVICES	MAKERSPACE & TREASURE CHEST	-18.65
604	09/20/2023	12682	MIDWEST BUS SALES, INC.	Z020014655 KIT, PARTICULATE FILTER	-70.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/1/2023 - 10/31/2023,
 Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
608	09/18/2023	15994	AMAZON CAPITAL SERVICES	WHITE BOARDS FOR CLASSROOM	-2.97
610	09/18/2023	44584	LIVESTOCKJUDGING.COM	ANNUAL SUBSCRIPTION	-100.00
616	08/21/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\D.RUSSELL\FAVER	-1.71
617	09/21/2023	44917	ONPAA	2023-2024 MEMBERSHIP DUES	-164.00
620	09/22/2023	40601	PLANK ROAD PUBLISHING, INC	MUSIC FOR VETERANS ASSEMBLY	2.50
621	09/22/2023	17541	FUEL MASTERS	1200 GALLONS UNLEADED 6800 GALLONS DIESEL	-278.12
623	09/22/2023	45131	DATA CENTER WAREHOUSE LLC	CHROMEBOOK PARTS	15.80
628	09/25/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	-19.13
629	09/25/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 \BLACKBURN\RICHARDSON\WAY\ HS	-1.27
633	09/28/2023	15994	AMAZON CAPITAL SERVICES	\$150/KING/CENTRAL	-4.81
634	09/28/2023	15994	AMAZON CAPITAL SERVICES	TEACHER 150/WILKERSON/JH	-2.74
636	09/27/2023	15994	AMAZON CAPITAL SERVICES	STEM 3/ OUTDOOR	62.84
642	09/28/2023	10234	MAKERS GLASS, INC.	SIDE WINDOW FOR BUS 47	-22.59
643	09/29/2023	14207	WALMART COMMUNITY	TEACHER \$150/ A HENINGTON/FOGARTY	-0.20
644	09/26/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/A WILLAMS/FOGARTY	-0.65
655	09/26/2023	15994	AMAZON CAPITAL SERVICES	STEM SUPPLIES	-23.84
Non-Payroll Total:					\$185,595.87
Payroll Total:					\$54,273.91
Report Total:					\$239,869.78

Change Order Listing

Options: Fund: Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/1/2023 - 10/31/2023, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
100	07/27/2023	15525	SPECTRUM PAINT COMPANY	PAINT FOR GUES PLAYGROUND EQUIPMENT	-58.03
130	08/11/2023	44092	INNOVATIVE MECHANICAL LLC	DISTRICT HVAC SERVICE AND REPAIRS	-164.21
133	08/15/2023	42872	PATRICK A. COUNTESS	DISTRICT FENCE REPAIRS	10.00
134	08/15/2023	41365	EWING IRRIGATION PRODUCTS INC	PARTS FOR STADIUM SPRINKLER SYSTEM	-1,000.00
144	08/22/2023	11619	HOME DEPOT CREDIT SERVICES	TRAFFIC CONES & BARRICADES	-0.67
157	09/01/2023	17556	JOHNSON CONTROLS	GUES CHILLER RENTAL	-5,990.13
162	09/05/2023	42456	STILLWATER MILLING COMPANY	HS- CHALK, CLAY, FIELD SUPPIES (ATHLETIC FIELDS)	-2.00
164	09/05/2023	44614	IDN-GLOABL, INC	DOOR HARDWARE FOR COTTERAL	-17.88
167	09/07/2023	11619	HOME DEPOT CREDIT SERVICES	PARKING CURBS	-2.80
169	09/07/2023	44635	WAXIE'S ENTERPRISES, LLC	CUSTODIAL SUPPLIES FOR DISTRICT	52.02
172	09/08/2023	10110	HENKE & WANG PLUMBING	FLOOR DRAIN REPAIRS AT HIGH SCHOOL NORTH END	-120.00
189	09/21/2023	45116	NOVALCO INC	DOOR REPAIRS AT FOGARTY	-813.00
194	09/20/2023	17491	ENGINEERED EQUIPMENT, INC.	HVAC FILTERS FOR DISTRICT	-102.43
Non-Payroll Total:					(\$8,209.13)
Payroll Total:					\$0.00
Report Total:					(\$8,209.13)

ACTIVITY FUND - FUND 60
BANK RECONCILIATION - FARMERS & MERCHANT BANK
AS OF 11/01/2023

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (11/1/2023)	\$ 892,572.00	Balance per bank statement (10/31/2023)	\$ 914,724.98
Add Receipts	\$ 194,431.67	Add Deposits in Transit	\$ 89.50
Less Checks Written	\$ (210,756.06)	Less O/S Checks	\$ (38,604.87)
Adjustments	\$ (38.00)	Adjustments	\$ -
Balance per Ledger	\$ 876,209.61	Balance per Ledger	\$ 876,209.61

Adjustment details:
 NSF check/fees

This information is accurate and correct to the best of my knowledge.

Stephanie Simmons

Stephanie Simmons, Activity Fund Clerk

11/1/2023

Date

Guthrie Public Schools Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2023 - 10/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$196.79	\$16.15	\$0.00	\$0.00	\$212.94	\$0.00	\$212.94
802 CENTRAL ACTIVITY	\$29,692.92	\$5,495.89	\$0.00	\$14,302.28	\$20,886.53	\$6,781.94	\$14,104.59
803 CENTRAL PTO	\$13,867.51	\$1,429.75	\$0.00	\$549.50	\$14,747.76	\$4,484.00	\$10,263.76
804 COTTERAL PTO	\$16,367.59	\$2,016.75	\$0.00	\$3,729.08	\$14,655.26	\$1,832.80	\$12,822.46
805 COTTERAL ACTIVITY	\$13,804.85	\$10,080.00	\$0.00	\$3,946.67	\$19,938.18	\$7,578.02	\$12,360.16
806 COTTERAL FACULTY	\$656.11	\$0.00	\$0.00	\$0.00	\$656.11	\$0.00	\$656.11
808 FOGARTY PARENTS ORG.	\$8,742.22	\$1,070.00	\$0.00	\$1,884.13	\$7,928.09	\$4,547.45	\$3,380.64
809 FOGARTY ACTIVITY	\$10,475.47	\$5,977.06	\$0.00	\$1,843.37	\$14,609.16	\$10,837.48	\$3,771.68
810 FOGARTY FACULTY	\$251.61	\$0.00	\$0.00	\$0.00	\$251.61	\$0.00	\$251.61
811 ELEM SNACK GRANT	\$1,029.69	\$0.00	\$0.00	\$126.00	\$903.69	\$0.00	\$903.69
812 GUES ACTIVITY	\$39,249.89	\$27,912.57	\$0.00	\$3,906.93	\$63,255.53	\$17,980.95	\$45,274.58
813 GUES FACULTY	\$845.28	\$30.85	\$0.00	\$0.00	\$876.13	\$0.00	\$876.13
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$4,490.39	\$0.00	\$0.00	\$0.00	\$4,490.39	\$512.35	\$3,978.04
816 GHS SPECIAL KIDS	\$9,024.74	\$0.00	\$0.00	\$0.00	\$9,024.74	\$0.00	\$9,024.74
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$4,971.96	\$0.00	\$0.00	\$2,476.89	\$2,495.07	\$1,053.11	\$1,441.96
820 GOLF JUNIOR HIGH	\$4,398.44	\$0.00	\$0.00	\$0.00	\$4,398.44	\$0.00	\$4,398.44
821 FHA JUNIOR HIGH	\$3,111.70	\$460.00	\$0.00	\$1,075.00	\$2,496.70	\$854.00	\$1,642.70
822 HONOR SOCIETY JR HIGH	\$3,138.54	\$0.00	\$0.00	\$0.00	\$3,138.54	\$0.00	\$3,138.54
823 JR HIGH ACCOUNT	\$1,423.77	\$0.00	\$0.00	\$220.15	\$1,203.62	\$945.96	\$257.66
824 JR HIGH FACULTY	\$2,568.64	\$156.90	\$0.00	\$637.32	\$2,088.22	\$594.98	\$1,493.24
825 LIBRARY JR HIGH	\$1,745.83	\$0.00	\$0.00	\$0.00	\$1,745.83	\$0.00	\$1,745.83
826 LEARN 2 LOVE	\$12,935.54	\$0.00	\$0.00	\$249.20	\$12,686.34	\$1,721.10	\$10,965.24
827 CHEERLEADERS JR HIGH	\$2,821.88	\$0.00	\$0.00	\$0.00	\$2,821.88	\$1,111.72	\$1,710.16
830 STUCO JH	\$3,764.52	\$447.00	\$0.00	\$1,399.39	\$2,812.13	\$200.00	\$2,612.13
831 T.S.A. JR HIGH	\$1,225.65	\$365.00	\$0.00	\$120.25	\$1,470.40	\$269.44	\$1,200.96
832 YEARBOOK JR HIGH	\$6,502.71	\$325.00	\$0.00	\$56.94	\$6,770.77	\$1,550.00	\$5,220.77
834 JR HIGH ACADEMIC TEAM	\$170.74	\$164.10	\$0.00	\$0.00	\$334.84	\$0.00	\$334.84
840 CHARTER OAK ACTIVITY	\$51,686.07	\$7,865.08	\$0.00	\$12,910.39	\$46,640.76	\$37,068.70	\$9,572.06
841 CHARTER OAK PTO	\$21,797.69	\$2,035.13	\$0.00	\$2,848.43	\$20,984.39	\$5,204.02	\$15,780.37
842 CHARTER OAK FACULTY	\$273.88	\$0.00	\$0.00	\$0.00	\$273.88	\$60.00	\$213.88
850 ACADEMIC TEAM HS	\$125.50	\$0.00	\$0.00	\$0.00	\$125.50	\$25.00	\$100.50
851 ART CLUB HS	\$7,277.27	\$607.00	\$0.00	\$1,416.37	\$6,467.90	\$1,623.41	\$4,844.49
852 ATHLETICS HS	\$114,536.91	\$66,410.43	\$0.00	\$26,962.22	\$153,985.12	\$90,542.80	\$63,442.32
853 HS CHEER	\$5,929.59	\$3,514.09	\$0.00	\$953.91	\$8,489.77	\$400.00	\$8,089.77
854 FOOTBALL CAMP	\$8,755.96	\$0.00	\$0.00	\$1,852.00	\$6,903.96	\$0.00	\$6,903.96
855 TENNIS HS	\$24,312.99	\$2,390.00	\$0.00	\$3,825.44	\$22,877.55	\$22,681.00	\$196.55
856 GHS LIBRARY	\$238.57	\$0.00	\$0.00	\$0.00	\$238.57	\$160.00	\$78.57
858 GHS LINK CREW	\$546.67	\$0.00	\$0.00	\$0.00	\$546.67	\$250.83	\$295.84
859 BAND (OPERATING) HS	\$26,533.80	\$16,888.00	\$0.00	\$7,020.18	\$36,401.62	\$26,002.27	\$10,399.35
861 CLASS OF 2023 HS	\$109.12	\$0.00	\$0.00	\$0.00	\$109.12	\$0.00	\$109.12
862 CLASS OF 2027 HS	\$3,395.00	\$0.00	\$0.00	\$0.00	\$3,395.00	\$1,450.00	\$1,945.00
864 GHS ALUMNI ACCOUNT	\$15,306.29	\$0.00	\$0.00	\$50.00	\$15,256.29	\$0.00	\$15,256.29
866 CLASS OF 2024 HS	\$8,481.59	\$120.00	\$0.00	\$115.56	\$8,486.03	\$497.69	\$7,988.34
867 CLASS OF 2025 HS	\$3,012.32	\$80.00	\$0.00	\$328.00	\$2,764.32	\$22.00	\$2,742.32
868 CLASS OF 2026 HS	\$2,595.48	\$0.00	\$0.00	\$207.23	\$2,388.25	\$0.00	\$2,388.25
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$690.25	\$140.00	\$0.00	\$0.00	\$830.25	\$300.00	\$530.25
871 HS STUDENT PANTRY	\$10,779.73	\$0.00	\$0.00	\$298.12	\$10,481.61	\$2,101.88	\$8,379.73
876 FFA 4H BOOSTER CLUB HS	\$36,476.00	\$17,370.00	\$0.00	\$500.00	\$53,346.00	\$19,090.00	\$34,256.00
877 FFA HS	\$113,457.66	\$4,550.25	\$0.00	\$88,421.46	\$29,586.45	\$21,779.60	\$7,806.85
878 FCCLA (FHA) HS	\$5,302.65	\$1,335.00	\$0.00	\$560.16	\$6,077.49	\$5,764.84	\$312.65
879 FOREIGN LANGUAGE SPAN HS	\$3,993.38	\$295.00	\$0.00	\$0.00	\$4,288.38	\$2,260.00	\$2,028.38
880 XC BLUECREW	\$5,248.64	\$544.50	\$0.00	\$1,524.00	\$4,269.14	\$0.00	\$4,269.14
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$0.00	\$432.96

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2023 - 10/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
882 GUTHRIE RUNNING CLUB HS	\$1,085.57	\$0.00	\$0.00	\$191.53	\$894.04	\$0.00	\$894.04
883 HERITAGE CLUB HS	\$171.76	\$485.00	\$0.00	\$0.00	\$656.76	\$0.00	\$656.76
884 HIGH SCHOOL ACCOUNT	\$8,643.28	\$219.78	\$0.00	\$299.68	\$8,563.38	\$8,549.06	\$14.32
885 STUDENT SUPPORT HS	\$4,281.65	\$316.68	\$0.00	\$539.40	\$4,058.93	\$99.92	\$3,959.01
886 HONOR SOCIETY HS	\$6,560.46	\$0.00	\$0.00	\$0.00	\$6,560.46	\$0.00	\$6,560.46
889 KEY CLUB HS	\$107.80	\$0.00	\$0.00	\$0.00	\$107.80	\$0.00	\$107.80
890 SPEECH HS	\$3,079.03	\$0.00	\$0.00	\$1,228.14	\$1,850.89	\$1,189.38	\$661.51
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$11,387.19	\$1,608.50	\$0.00	\$64.32	\$12,931.37	\$1,455.68	\$11,475.69
894 HS PROM ACCOUNT	\$17,744.60	\$0.00	\$0.00	\$0.00	\$17,744.60	\$0.00	\$17,744.60
895 JROTC HS	\$3,140.37	\$2,959.00	\$0.00	\$200.00	\$5,899.37	\$938.76	\$4,960.61
897 SOCCER CLUB HS	\$20,246.17	\$2,192.40	\$0.00	\$1,539.57	\$20,899.00	\$2,460.43	\$18,438.57
898 SCIENCE CLUB HS	\$8,691.84	\$1,440.00	\$0.00	\$1,395.18	\$8,736.66	\$874.98	\$7,861.68
899 STUDENT COUNCIL HS	\$15,213.07	\$1,903.70	\$0.00	\$9,197.62	\$7,919.15	\$1,575.33	\$6,343.82
900 CAMPUS BEAUTIFICATION HS	\$6,480.66	\$250.00	\$0.00	\$1,121.78	\$5,608.88	\$125.00	\$5,483.88
902 VOCAL HS	\$9,856.99	\$30.00	\$0.00	\$1,894.03	\$7,992.96	\$3,695.97	\$4,296.99
904 YEARBOOK HS	\$40,307.66	\$1,500.00	\$0.00	\$4,129.00	\$37,678.66	\$0.00	\$37,678.66
905 GPS eSPORTS	\$1,770.25	\$0.00	\$0.00	\$1,452.00	\$318.25	\$180.00	\$138.25
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$2,428.23	\$0.00	\$0.00	\$0.00	\$2,428.23	\$0.00	\$2,428.23
913 DRAMA HS	\$1,395.14	\$0.00	\$0.00	\$0.00	\$1,395.14	\$1,079.00	\$316.14
922 COURTESY COMMITTEE ADMIN	\$99.53	\$0.00	\$0.00	\$35.00	\$64.53	\$64.53	\$0.00
925 GENERAL FUND REFUND	\$1,969.03	\$37.00	\$0.00	\$0.00	\$2,006.03	\$0.00	\$2,006.03
927 HALL OF FAME BANQUET	\$112.07	\$0.00	\$0.00	\$250.00	(\$137.93)	\$0.00	(\$137.93)
929 DISTRICT SPECIAL OLYMPICS	\$25,968.89	\$422.00	\$0.00	\$268.06	\$26,122.83	\$1,035.81	\$25,087.02
931 TECHNOLOGY INSURANCE ACCOUNT	\$1,946.99	\$300.00	\$0.00	\$0.00	\$2,246.99	\$1,900.00	\$346.99
932 SUMMER SCHOOL HS	\$10,798.55	\$0.00	\$0.00	\$0.00	\$10,798.55	\$0.00	\$10,798.55
933 FAVER C&C	\$435.90	\$0.00	\$0.00	\$162.98	\$272.92	\$250.00	\$22.92
934 TRANSPORTATION C&C	\$1,510.85	\$265.25	\$0.00	\$0.00	\$1,776.10	\$1,200.00	\$576.10
935 VENDING MACHINE ADMIN	\$786.28	\$0.00	\$0.00	\$135.00	\$651.28	\$365.00	\$286.28
937 FAVER ACTIVITY	\$86.27	\$325.00	\$0.00	\$0.00	\$411.27	\$0.00	\$411.27
940 ADMINISTRATION MISC	\$15,865.24	\$85.86	\$0.00	\$336.20	\$15,614.90	\$1,000.00	\$14,614.90
Total	\$892,534.00	\$194,431.67	\$0.00	\$210,756.06	\$876,209.61	\$328,178.19	\$548,031.42



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieips.net

To: Dr. Mike Simpson and
Board of Education

Date: October 12, 2023

We would like to declare the attached list of items from Faver Alt. School as surplus.

Thank you,

A handwritten signature in blue ink, appearing to read 'Cody Thompson', with a long horizontal line extending to the right.

Cody Thompson



GUTHRIE ALTERNATIVE EDUCATION

Faver School – BlueJay Academy

1021 E. Perkins
Guthrie, OK 73044
405-282-5941



Guthrie Public Schools – Guthrie High School

TO: Cody Thompson, Operations Manager
FROM: Juana Benson, Director
DATE: October 10, 2023
RE: Surplus

The following items need to be declared as Surplus:

8 FlipVideo Mino cameras
1 Kodak EasyShare camera
1 Sony Z1275 camera
1 Sony DCR-HC32 digital video camera recorder & charger

Juana Benson, Director
Alternative Education - Faver



EMPLOYEE TRIP REQUEST

Check if Out of State

Jessica Maker
Name of Employee

7/27/23
Date

Employee's Current Assignment FACS Teacher/FCCLA Advisor

Title of Conference or Activity FCCLA National Fall Conference

Location Birmingham, Alabama Date(s) of Conference 11/10-11/12-23

Full Legal Name (for air travel) Jessica Nicole Maker Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 11/09/23 AM PM (check one) Return Date 11/13/23 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

National Leadership and Competitive events

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development,
Activity Fund, etc.
General fund 412, HSFCCCLA 878, and

Travel*	\$	<u>0.00</u>	(mileage, air, ground, parking & toll) see below
Registration	\$	<u>100.00</u>	
Lodging	\$	<u>750.00</u>	
Meals	\$	<u>237.00</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	<u>130.00</u>	(calculate @ \$65 per day)
Total	\$	<u>1,217.00</u>	

Carl Perkins Grant

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval 
Signature

8/4/2023
Date

Program Director's Approval _____
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 07/27/23 Date of Activity 11/10/23-11/12/23

Destination FCCLA National Fall Conference; Birmingham, AL

Class & Grade Level 9th-12th

Teacher(s) Jessica maker

Names of teacher assistants or other adults attending:

Number of students 2 Number of sponsors 1

Leave Time 8:00am Return Time 5:00pm

Event Beginning Time if different 9:00 Event Ending Time if different 4:00pm

Emergency Phone Contact Number 4057607274

Cost to be paid per student 250 Due when? 10/15/23 Cost to district _____

Paid for by Activity Fund Yes No

Sub needed? Yes No (If yes, please complete sub request.)

Transportation request completed? Yes No


Principal Signature

8/4/2023
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:

FCCLA Competitive Events



EMPLOYEE TRIP REQUEST

Check if Out of State

MICHELLE CHAPPLE

Name of Employee _____ Date _____

Employee's Current Assignment CHIEF FINANCIAL OFFICER

Title of Conference or Activity ASBO INTERNATIONAL LEADERSHIP FORUM

Location SAN DIEGO, CALIFORNIA Date(s) of Conference 02/07/2024 - 02/10/2024

Full Legal Name (for air travel) MICHELLE CHAPPLE

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 02/07/2024 AM PM (check one) Return Date 02/10/2024 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

As Vice President of OKASBO for Oklahoma, I will have the opportunity to represent Guthrie Public Schools as I learn leadership development skills among cohorts from states across the U.S. The forum will offer training for groups to develop programming, use of a DISC personality assessment, and in-depth training on DISC communication styles. I will gain best practice skills for communication and interaction leadership skills.

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$ _____	(mileage, air, ground, parking & toll) see below	_____
Registration	\$ _____		_____
Lodging	\$ _____		_____
Meals	\$ _____	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)	_____
Substitute	\$ _____	(calculate @ \$65 per day)	_____
Total	\$ 0.00		

All expenses paid by OKASBO.

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval _____ Signature _____ Date _____
Program Director's Approval _____ Signature [Signature] Date 01-7-2023

Board of Education Approval _____ Date _____

*Refund for toll fees, parking and ground travel requires receipt.



► Register Today!

Online registration requires a credit card payment at the time of checkout. Contact asboreq@asbointl.org if you have any questions or concerns.

Attendee registration includes:

- Breakfast, lunch, and a reception on Thursday
- Breakfast and lunch on Friday
- Breakfast on Saturday
- Personalized leadership assessment and analysis (first-time attendees)
- Education sessions with SFO/CAE/CPE credits

To register, you will need to select your cohort. Any attendee who DID NOT attend in 2023 MUST complete an online leadership personality assessment before the deadline to participate in the Leadership Forum.

Register **FOUR** or more individuals from your district or organization and get **ONE FREE!** You'll also receive **20% OFF** each additional registrant.

This offer applies only to individuals who are employees of the same district or organization. Corporate members not eligible.

Send 4 & the 5th is Free!

Category	Member	Non Member
School Business Professional Includes Individuals, District Members, Affiliate Executive Directors, Affiliate Staff, Emeritus	\$1,125	\$1,475
Professional Member Package Includes registration and dues	\$1,400	\$1,400
Guest Not eligible for an ASBO membership category. Must register with a qualified attendee. Guest fee includes Welcome Reception on Thursday and breakfast on Thursday, Friday, and Saturday.		\$250

Bring your **WHOLE TEAM!** If you have a group of 5 or more employed by the same district or association, you save with our buy 4 get 1 free discount! Any additional registrants over 5 get 20% off. This offer only applies to individuals who work for the same district or organization. This does not apply to board members attending as a group. Contact [Theresa Boulware](#) to learn more.

Due to limited space, this conference is only open to school business professionals, affiliate staff, and ASBO International's Strategic and Affinity Partners.

Cancellation and No-Show Policy



Schedule at a Glance

ASBO International's 2024 Leadership Forum
 The Westin San Diego Gaslamp Quarter, San Diego

Pre-conference Events – Wednesday, February 7, 2024			
Time	Event/Session	Room	
9:00 a.m. – 4:00 p.m.	ASBO International Board Meeting	INVITE ONLY	
3:00 p.m. – 6:00 p.m.	Registration	California Foyer	
Day 1 – Thursday, February 8, 2024			
Time	Event/Session	Speaker	Room
7:00 a.m. – 5:00 p.m.	Registration		California Foyer
7:30 a.m. – 8:45 a.m.	Breakfast		Garden Terrace
Cohort Specific Training – Part 1			
9:00 a.m. – 12:00 p.m. Coffee Break	Cohort 1 – Affiliate Executives and their Board Members	Gregory J. Fine	California A/B
	Cohort 2 – School Business Officials and Their Teams	Kristin Harrington	California C
	Cohort 3 – Individual School Business Officials, Affiliate Staff, and Partners	Courtney Lynch	Plaza
10:30 a.m. – 10:45 a.m.			
12:00 p.m. – 1:15 p.m.	Lunch		Garden Terrace
Cohort Specific Training – Part 2			
1:30 p.m. – 4:00 p.m. Coffee Break/Snack	Cohort 1 – Affiliate Executives and their Board Members	Gregory J. Fine	California A/B
	Cohort 2 – School Business Officials and Their Teams	Kristin Harrington	California C
	Cohort 3 – Individual School Business Officials, Affiliate Staff, and Partners	Courtney Lynch	Plaza
2:30 p.m. – 2:45 p.m.			
4:00 p.m. – 5:15 p.m.	AEDG Meeting		INVITE ONLY
5:30 p.m. – 6:30 p.m.	Welcome Mixer		Garden Terrace
Day 2 – Friday, February 9, 2024			
Time	Event/Session	Speakers	Room

7:00 a.m. – 5:00 p.m.	Registration		California Foyer
7:30 a.m. – 8:45 a.m.	Breakfast		Garden Terrace
9:00 a.m. – 12:00 p.m. Coffee Break 10:30 a.m. – 10:45 a.m.	Large Group Training	Courtney Lynch, Kristin Harrington, and Gregory J. Fine	California A/B/C
12:00 p.m. – 1:00 p.m.	Lunch		Garden Terrace
1:15 p.m. – 5:00 p.m. Coffee/Snack Break 3:15 p.m. – 3:30 p.m.	Large Group Training	Courtney Lynch, Kristin Harrington, and Gregory J. Fine	California A/B/C (Plaza as needed for breakout)
Day 3 – Saturday, February 10, 2024			
Time	Event/Session	Speaker	Room
7:30 a.m. – 8:15 a.m.	Breakfast		Garden Terrace
8:30 a.m. – 12:00 p.m. Coffee/Snack Break 10:30 a.m. – 10:45 a.m.	Cohort Specific Training		
	Cohort 1 – Affiliate Executives and their Board Members	Gregory J. Fine	California A/B
	Cohort 2 – School Business Officials and Their Teams	Kristin Harrington	California C
	Cohort 3 – Individual School Business Officials, Affiliate Staff, and Partners	Courtney Lynch	Plaza



EMPLOYEE TRIP REQUEST

Check if Out of State

Brayden Stone
Name of Employee

9/11/23
Date

Employee's Current Assignment High School History/Tennis Coach

Title of Conference or Activity John Newcombe's Tennis Ranch

Location New Braufels, TX Date(s) of Conference 2/8-2/11

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/8/24 AM PM (check one) Return Date 2/11/24 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This will help jump start our Junior High and High School tennis season

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$		(mileage, air, ground, parking & toll) <i>see below</i>
Registration	\$	0.00	
Lodging	\$	120.00	
Meals	\$	0.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	75.00	(calculate @ \$65 per day)
Total	\$	195.00	

Activity 855
Activity 855

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval [Signature] 09/11/2023
Signature Date

Program Director's Approval [Signature] 9/12/23
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.





EMPLOYEE TRIP REQUEST

Check if Out of State

Mary Hudson
Name of Employee

9/11/23
Date

Employee's Current Assignment High School History/Tennis Coach

Title of Conference or Activity John Newcombe's Tennis Ranch

Location New Braufels, TX Date(s) of Conference 2/8-2/11

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/8/24 AM PM (check one) Return Date 2/11/24 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This will help jump start our Junior High and High School tennis season

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.
General Fund, Title I, Staff Development,
Activity Fund, etc.
Activity 855

Travel*	\$	600.00	(mileage, air, ground, parking & toll) see below
Registration	\$	0.00	
Lodging	\$		
Meals	\$	0.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	75.00	(calculate @ \$65 per day)
Total	\$	675.00	

Activity 855

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval [Signature]
Signature

09/11/2023
Date

Program Director's Approval [Signature]
Signature

9/12/23
Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.





EMPLOYEE TRIP REQUEST

Check if Out of State

Cari Groce
Name of Employee

11/8/2023
Date

Employee's Current Assignment GUES Special ED

Title of Conference or Activity John Newcombe's Tennis Ranch

Location New Braufels, TX Date(s) of Conference 2/8-2/11/2024

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 2/8/24 AM PM (check one) Return Date 2/11/24 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

This will help jump start our Junior High and High School tennish season.

Cost for attendance - EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc. Activity 855

Travel*	\$	600.00	(mileage, air, ground, parking & toll) see below	_____
Registration	\$	_____		_____
Lodging	\$	_____		_____
Meals	\$	_____	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)	_____
Substitute	\$	75.00	(calculate @ \$65 per day)	Activity 855
Total	\$	675.00		_____

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval [Signature] 11/08/2023
Signature Date

Program Director's Approval [Signature] 11/8/23
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 11/8/2023 Date of Activity 02/08/2024-02/11/2024

Destination John Newcombe's Tennis Ranch

Class & Grade Level 7th thru 12th grade

Teacher(s) Mary Hudson, Brayden Stone, Cari Groce

Names of teacher assistants or other adults attending:

Caden Hopfer

Number of students 24 Number of sponsors 4

Leave Time 3:00PM 2/08 Return Time 10:00PM 2/11

Event Beginning Time if different _____ Event Ending Time if different _____

Emergency Phone Contact Number 405-747-0295

Cost to be paid per student \$185 Due when? 2/7/2024 Cost to district 0

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No


Principal Signature

11/8/2023
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:
 We are preparing for our junior high and high school season beginning March 1, 2024



EMPLOYEE TRIP REQUEST

Check if Out of State

Jessica Maker

7/27/23

Name of Employee

Date

Employee's Current Assignment FACS Teacher/FCCLA Advisor

Title of Conference or Activity FCCLA National Leadership Conference

Location Seattle, Washington

Date(s) of Conference 6/29/24-7/3/24

Full Legal Name (for air travel) Jessica NiCole Maker

Submit copy of Driver's License for flights - it must match the boarding pass

Departure Date 6/28/24 AM PM
(check one)

Return Date 7/3/24 AM PM
(check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

FCCLA National Leadership Conference

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

Costs are covered by which fund?
BE SPECIFIC PLEASE.

General Fund, Title I, Staff Development, Activity Fund, etc.
General fund 412, HSFCCCLA 878, and

Travel*	\$	<u>450.00</u>	(mileage, air, ground, parking & toll) <i>see below</i>
Registration	\$	<u>200.00</u>	
Lodging	\$	<u>1,500.00</u>	
Meals	\$	<u>500.00</u>	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	<u>0.00</u>	(calculate @ \$65 per day)
Total	\$	<u>2,650.00</u>	

Carl Perkins

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval

Signature

Date

Program Director's Approval

Signature

Date

Board of Education Approval

Date

*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 07/27/23 Date of Activity 6/29/24-7/3/24

Destination FCCLA National Leadership Conference; Seattle, Washington

Class & Grade Level 9th-12th

Teacher(s) Jessica maker

Names of teacher assistants or other adults attending:

Number of students TBD Number of sponsors 1

Leave Time TBD Return Time TBD

Event Beginning Time if different TBD Event Ending Time if different TBD

Emergency Phone Contact Number 4057607274

Cost to be paid per student TBD Due when? 5/22/24 Cost to district TBD

Paid for by Activity Fund	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	(If yes, please complete sub request.)
Sub needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Transportation request completed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	


Principal Signature

8/4/2023
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:

FCCLA Nationals

RENEWAL QUOTE



Page	1
Quote#	7703960
Issue Date	10/07/2023
Expiration Date	12/31/2023
Customer#	3523588
Customer	GUTHRIE PUB SCHS

GUTHRIE PUB SCHS
802 E VILAS AVE
GUTHRIE OK 73044

Quote Summary	Payable in USD
Quote Total	\$8,927.94
Applicable taxes are NOT included	
Service Expiration Dates are displayed at each line item below	

Mail Purchase Order with Quote or include Quote number on Purchase Order

Mail Payment (Check)
Follett School Solutions, LLC
91826 Collection Center Dr
Chicago, IL 60693-0918

Follett School Solutions, LLC.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follettlearning.com

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
CHARTER OAK ELEM SCH - 3503074				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
COTTERAL ELEM SCH - 3500729				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
CTRL SCH - 3500728				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
FOGARTY SCH - 3500730				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
GUTHRIE HIGH SCH - 3500731				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
GUTHRIE JR HIGH SCH - 3523575				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42

If you have any questions about this quote, please contact us:
US:708-884-5100 or email softwarecs@follettlearning.com
Canada:877-857-7870 or email canada@follettlearning.com
Outside the US or Canada: email international@follettlearning.com

Did you know that Follett has a tool to manage your textbooks and other assets? Visit k12.follett.com/drmcomplete to learn more about Destiny® Resource Manager Complete Edition.

RENEWAL QUOTE



Page	2
Quote#	7703960
Issue Date	10/07/2023
Expiration Date	12/31/2023
Customer#	3523588
Customer	GUTHRIE PUB SCHS

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42
GUTHRIE UPR ELEM SCH - 3523717				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	11/30/2023	11/30/2024	\$1,125.42
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	11/30/2023	11/30/2024	\$150.00
Site Total				\$1,275.42

End of Quote

If you have any questions about this quote, please contact us:
 US:708-884-5100 or email softwarecs@folletlearning.com
 Canada:877-857-7870 or email canada@folletlearning.com
 Outside the US or Canada: email international@folletlearning.com

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Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education

From: Carmen Walters, Assistant Superintendent

Date: October 17, 2023

Re: Agreement with Cornerstone Counseling and Consulting Inc.

Attached is a copy of the 2023-2024 agreement between Guthrie Public Schools and Cornerstone Counseling and Consulting Incorporated.

Cornerstone Counseling and Consulting provides behavioral health services to students that are referred to them at our sites.

I recommend approval of the agreement between Guthrie Public Schools and Cornerstone Counseling and Consulting.

AFFILIATION AGREEMENT

Cornerstone Counseling and Consulting

108 S. Division St. # 2

Guthrie, OK 73044

Guthrie Public Schools

802 East Vilas

Guthrie, OK 73044

Cornerstone Counseling and Consulting provides behavioral health services to everyone in the Health Professional Shortage area it serves regardless of the person's ability to pay (including those eligible for Medicaid, Medicare, and the Children's Health Insurance Program (CHIP). Guthrie Public Schools is an Oklahoma school district in Logan County, a designated HPSA.

Both organizations will comply with the following:

- 1) Individually maintain full responsibility for their respective services delivered by their employees or contract providers. Cornerstone carries professional liability insurance, as do its individual providers.**
- 2) Provide services to all persons, regardless of ability to pay, race, color, sex, national origin, disability, religion, age, sexual orientation, or gender identity.**
- 3) Orient and train their respective staff on any issue(s) deemed relevant to this affiliation.**
- 4) Have a process for sharing pertinent private health care information through shared health records or other administrative processes through authorizations for release of information.**
- 5) Demonstrate continuity of care with persons referred by following written procedures and/or assigning personnel for care coordination and case management as outline below:
 - a. Cornerstone Counseling will:
 - i. Adhere to all policies and procedures set forth by Guthrie Public Schools for providing counseling services to GPS students and their families;**
 - ii. Follow the procedures for referral, assessment and counseling services set forth by GPS.**
 - iii. Provide consultation and crisis intervention when requested by GPS.****
 - b. Guthrie Public Schools will:
 - i. Allow access and appropriate meeting space for Cornerstone Counseling providers to counseling students in the GPS schools;**
 - ii. Will establish procedures for referral of students and families to Cornerstone Counseling;**
 - iii. Request consultation and crisis intervention services when deemed appropriate.******
- 6) Personnel at Cornerstone Counseling will track and follow up on referral appointments and will schedule consultation or care coordination meetings between providers involved in referral process.**
- 7) If there is a professional liability claim that involves services provided under the auspices of this agreement, then each party will cooperate in any investigation into such matters by providing access to records, documents and witnesses.**

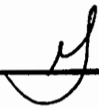
- 8) The parties (and their employees, agents, and contractors) shall maintain the confidentiality of all client and or individual party information in accordance with all applicable state and federal Laws including HIPPA and regulations regarding the confidentiality of such information. The parties (and their employees, agents and contractors) shall not divulge such confidential information to any third parties without the client's or party's prior written consent, except, as to clients, unless required by law or as necessary to treat such client.
- 9) This Agreement may be terminated immediately upon written notice to all parties of the Agreement.
- 10) The parties shall attempt to resolve any dispute arising under this Agreement by engaging in informal discussion.

This Agreement is effective _____

And shall be automatically renewed from year to year under the same terms and conditions.

Cornerstone Counseling & Consulting

Guthrie Public Schools



DATE 11.3.23

DATE _____

AGREEMENT

THIS AGREEMENT is entered into on the 3rd day of November, 2023, by and between **INDEPENDENT SCHOOL DISTRICT NO. 1 OF LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie Public Schools**, hereinafter referred to as "District", and **CORNERSTONE COUNSELING AND CONSULTING INCORPORATED**, an Oklahoma corporation, hereinafter referred to as "Provider".

RECITALS:

WHEREAS, the District desires to make District's school site available to qualified agencies providing behavioral health services. These Services may include but are not limited to, related services such as case management, behavioral rehabilitation, counseling, advocacy, referrals to auxiliary services, crisis response, psychoeducation, assessments, screenings, and Medicaid-eligible services (the "Services") at District sites for the 2023-2024 school year.

WHEREAS, Provider desires to provide such Services at District's school sites under the terms and conditions of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Provider may have access to certain District school sites for the purpose of providing Service to District students. Provider represents and warrants to the District that Provider is an accredited mental health agency. Proof of accreditation from a state or national accreditation agency must be submitted to the District prior to the first delivery of Services. Accreditation from any of the following organizations will satisfy this requirement:

- a. Commission on Accreditation of Rehabilitation Facilities (CARF)
- b. Council on Accreditation (COA)
- c. The Joint Commission for Accreditation/Certification of Health Care Organizations (JCAHO)
- d. American Osteopathic Association (AOA)
- e. State Department of Mental Health and Substance Abuse

2. The Provider's counselors delivering Services will possess licensure from the State of Oklahoma as a licensed professional counselor or under supervision for licensure as a licensed professional counselor or as a licensed clinical social worker. Provider's employees who possess an appropriate state certification may provide other behavioral health services under the terms of this Agreement (i.e., case management and behavioral health aide services).

3. Provider may deliver Services to students at a school site provided that Provider first obtain the written consent of the site principal and/or counselor.

4. The District will work with the Provider to manage a schedule for the delivery of the Services that meet the needs of the student and does not interfere unreasonably with the student's other activities. In that regard, the following guidelines shall apply:

a. Services cannot significantly interfere with the instruction time required by the student to be academically successful. Services must be delivered on a schedule that maintains the integrity of the student's instructional program. Services must allow the student's time in instruction to meet state accreditation requirements.

b. Services cannot deprive a student from experiencing needed social time/experiences.

5. The Provider will provide Services to District's students at the request of the student's parent(s) or guardian(s). Prior to the first delivery of Services, Provider must submit documentation of parental or guardian consent for Services.

6. Provider's Services shall be performed to the reasonable satisfaction of the site principal and the District's assigned liaison and may include the following:

a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify, and improve the Services provided to each student as dictated by the student's individual needs and consistent with the terms of this Agreement.

b. Work closely with the student's site-based support team to build and execute a comprehensive and collaborative support plan for the student. This includes the scheduling of regular meetings to discuss progress and programming needs relevant to the educational success of the student. Pursuant to applicable law, and as needed District and Provider will provide access upon request to records of students receiving services under this Agreement.

c. Orient, train, and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom.

d. Provide verbal and/or written reports to the District on a mutually agreeable schedule.

e. Provide in-service training for staff and families as mutually agreed upon by both parties to the Agreement.

f. Perform other services as may be mutually agreed upon by both parties to the Agreement.

7. If Provider's employee fails to perform Services in accordance with directions provided or to the District's satisfaction, Provider's administrative representative will be contacted and so informed. In the event that said issues are not resolved to the District's satisfaction, Provider will, upon written request by the District, remove that employee immediately from the school.

8. All wages, taxes, benefits, and other employment-related expenses and duties associated with the Provider's employees are the sole responsibility of Provider.

9. The Provider's employees will provide Services at their assigned school site only during school hours, upon appointment, and when a particular school is in session according to the District's annual school calendar. Provider may not take students off of school property to provide Services pursuant to this Agreement.

10. Provider will maintain all records, logs, and documentation, including progress notes, prepared by the Provider's employees concerning students and Services provided in compliance with applicable provisions of the Family Educational Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act ("HIPAA").

11. Under no circumstances shall Provider invoice or attempt to collect a co-pay or other fee from the student, parent, the District, any student's private insurance, or any parent's private insurance for Services provided pursuant to this Agreement. Invoicing for any service is the sole responsibility of the Provider. Provider shall act as the Medicaid Provider for all Services provided under this Agreement and will bill Medicaid or other health insurance for all Services provided to District students who are Medicaid or insurance eligible pursuant to its regular Medicaid or other insurance fee schedule for such Services. Provider will comply with the requirements of state and federal law and regulations in seeking Medicaid or other insurance reimbursements for these Services. Provider is solely responsible for the proper billing of Medicaid or other insurance-covered Services under this Agreement, If Provider employs a staff member under this Agreement who is ineligible to bill Medicaid or other identified insurance, provider shall bear the full cost of such person's services.

12. Provider agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns, and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Provider, its officers, agents, employees, or contractors. As the Medicaid Provider under this Agreement, Provider shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid/insurance disallowances arising out of any omission, fault or negligence by Provider, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid/insurance as required in this Agreement.

13. Provider agrees that, prior to performing any Services under this Agreement, Provider will obtain a Commercial General Liability ("CGL") insurance policy and a Professional Liability insurance policy ("PL"), each insuring Provider in an amount not less than \$1,000,000.00 for bodily injury to or death of any individual, and \$1,000,000.00 in the aggregate for bodily injury or death. In addition, it is required that the Provider's insurance include coverage for Sexual Abuse and Molestation within either the Commercial General Liability policy or the Provider's Professional Liability policy. Provider must add the District as an additional insured party on each

policy and maintain the required insurance policies at all times while this Agreement is in effect. Provider agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies are canceled during this school year, Provider must immediately notify the District and cease providing Services.

14. Provider affirms that its employees and anyone who will be on District property and acting on behalf of Provider in the performance of Services under this Agreement are covered by Workers Compensation Insurance or submit the Oklahoma Workers' Compensation Insurance Certificate of Non-Coverage and shall in no event be entitled to any such coverage from the District.

15. The Provider's employees will operate in accordance with applicable federal and state laws and regulations and with District policies, rules, regulations, and applicable guidance. Services shall be provided to all persons, regardless of ability to pay, race, color, sex, national origin, disability, religion, age, sexual orientation, or gender identity.

16. Provider is responsible for costs associated with the provision of any required translation services for Limited English Proficient (LEP) parents or legal guardians of students receiving Services pursuant to this Agreement.

17. The District and Provider agree that student safety is a top priority. Provider agrees that it will not hire any individual to perform Services on District property, whether as an officer, agent, employee, or contractor, who has been convicted of a felony within the past 10 years; or at any time has been convicted of, or pled guilty or no contest to, a charge involving illegal chemical substances or a sexual offense. Provider hereby certifies that none of its employees working on District property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Offender Registration Act. Provider shall submit written proof to the District's assigned liaison that all of the Provider's employees providing Services on District property have passed background checks including a nationwide criminal check, multi-state offender check, OSBI criminal record check, and a current drug screening prior to their entering upon District property. All Provider's employees must have in the possession, at all times, a current photo ID that identifies them as an employee of the Provider. If at any time, a Provider's employee demonstrates actions that are inappropriate or creates a disruption within the school, the site principal may require that the person leave District property and not return without specific permission of the principal.

18. Oklahoma law requires every person having reason to believe that a child under the age of eighteen (18) years is a victim of abuse or neglect to promptly report to the Department of Human Services. Reports shall be made to the Department of Human Services Hotline. Provider's employees, agents, contractors, or representatives, while providing Services under this Agreement who report child abuse/neglect to DHS shall immediately thereafter advise the principal, the principal's supervisor, or the Director of Health Services.

19. The Services of the Provider may not be written into a student's IEP.

20. Both the Provider and the District may terminate this Agreement for any reason upon thirty (30) days written notice. Termination of this Agreement by the District may be effectuated by the Superintendent of the District or the Superintendent's designee.

21. No failure or delay in the exercise of any right, remedy, power, or privilege hereunder shall operate as a waiver thereof; and no single or partial exercise of any right, remedy power or privilege hereunder shall preclude any other or further exercise thereof or the exercise of any other right remedy power or privilege. The rights remedies, powers, and privileges herein provided are cumulative and not exclusive of any rights, remedies powers, and privileges provided by law or in equity.

22. THIS AGREEMENT IS NOT ASSIGNABLE, AND THE OBLIGATIONS OF THIS AGREEMENT MAY NOT BE SUBCONTRACTED OR OTHERWISE DELEGATED TO OTHERS.

IN WITNESS WHEREOF, the District and Provider have executed this Agreement on the day and year first above written.

**INDEPENDENT SCHOOL DISTRICT NO.
1 OF LOGAN COUNTY, OKLAHOMA**

**CORNERSTONE COUNSELING AND
CONSULTING INCORPORATED**

By _____
Name _____
Title _____

By M. J.
Name Valerie J. Lewis
Title Director

“District”

“Provider”



Staking A Claim in Our Students' Future

Mike Simpson, Ed.D.
Superintendent of Schools

Phone 405-282-8900

November 13, 2023

Notice to the County Clerk of Logan County, Oklahoma of the 2024 Regular Meetings of the Guthrie Board of Education, Independent School District I-001 of Logan County to be held at 802 E Vilas, Guthrie, Oklahoma:

01-08-24	6:30 p.m.
02-12-24	6:30 p.m.
03-11-24	6:30 p.m.
04-08-24	6:30 p.m.
05-13-24	6:30 p.m.
06-10-24	6:30 p.m.
07-15-24	6:30 p.m.
08-12-24	6:30 p.m.
09-09-24	6:30 p.m.
10-14-24	6:30 p.m.
11-11-24	6:30 p.m.
12-09-24	6:30 p.m.

S. Janna Pierson
Board Clerk

Person Reporting Dates: Samantha Stewart

Samantha Stewart
Minutes Clerk



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education

From: Carmen Walters, Assistant Superintendent

Date: November 6, 2023

Re: IXL Learning Agreement

Attached is a copy of the 2023-2024 agreement between Guthrie Public Schools and IXL ("I excel") Learning. IXL is an online Math and ELA comprehensive program that makes personalized learning for students simple and effective. The comprehensive curriculum, real-time diagnostic, personalized guidance and actionable analytics ensure that teachers have everything they need to differentiate instruction. By using insights from students' work in the curriculum the program is able to generate personalized guidance for each student learner. These personalized action plans seamlessly link students to the skills that will help them build on their knowledge and remediate gaps in understanding. The program will be utilized for Math and ELA for 9th through 12th grade students.

The cost for the 2023-2024 IXL Learning program is \$17,495.00. School Improvement 1003(a) Project 515 Federal Funds will be used to pay for this program.

I recommend approval of the license agreement between Guthrie Public Schools and IXL Learning.



IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

QUOTE

QUOTE # 1321430
 DATE: OCTOBER 24, 2023

TO:
 Jeanne Ambritz
 Guthrie Senior High School
 200 N Crooks Dr
 Guthrie, OK 73044

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Justin Tingley		1 year	November 24, 2023

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 9-12: 900 students) Subjects: Math and ELA	\$16,200.00	\$16,200.00
1	Professional Development: IXL Starter PD Package <i>Unlimited instructor accounts included</i>	\$1,295.00	\$1,295.00

SUBTOTAL	\$17,495.00
SALES TAX	--
SHIPPING & HANDLING	--
TOTAL DUE	\$17,495.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <http://www.ixl.com/po-upload> and enter quote # 1321430. For international accounts, we can accept wire transfers for an additional fee.



SALES CONTRACT

CONTRACT #171444

October 24, 2023

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

CUSTOMER

Jeanne Ambritz
Guthrie Senior High School
200 N Crooks Dr
Guthrie, OK 73044

SUBSCRIPTION INFO

Salesperson	Quote #	Subscription duration
Justin Tingley	1321430	1 year

PAYMENT PLAN

Amount	Invoice date
\$17,495	November 24, 2023
TOTAL	\$17,495

Price valid until November 24, 2023

ACCEPTANCE OF SALES CONTRACT

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE

DATE



TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

Credit card payments may be made by phone at (855) 255-8800.

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.

6. DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:

- a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
- b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (v) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.
- c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.
- d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

- 7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
- 8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
- 9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
- 10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
- 11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:
Toll-free (855) 255-8800 | Direct (650) 372-4300 | E-mail orders@ixl.com
Completed sales contracts should be emailed to your sales consultant.

MEMO

To: Dr. Simpson and Guthrie Board of Education

From: John Hancock, Executive Director of Personnel

Date: November 7, 2023

Re: Instructional Coach

Attached is a copy of the 2023-2024 agreement between Guthrie Public Schools and Laura Carter, DBA Reading For All, LLC.

Laura Carter is a reading specialist that will work with our teachers at Guthrie Upper Elementary. She will help the teachers learn and implement many different strategies. Some of these methods are proven strategies, for example the Science of Reading (SoR) uses the Orton-Gillingham approach for evidence-based instruction which also incorporates multisensory instruction.

The cost for this instructional coach will be paid for out of project 515 School Improvement Funds.

I recommend approval of the agreement between Guthrie Public Schools and Laura Carter, DBA Reading For All, LLC.

Reading For



Multisensory, structured learning for everyone!

Literacy Coach - Consultant Agreement

1. Parties of the Agreement

Client: Guthrie Public Schools Guthrie Upper Elementary School 702 N. Crooks Drive Guthrie, OK 73044 (405) 282-5924 Email: john.hancock@guthrieeps.net Hereafter referred to as "Client"	Consultant: Laura Carter, M.Ed., CALT Reading For All, LLC 7305 NW 129th Street Oklahoma City, OK 73142 (405) 445-9127 Email: luda324@gmail.com Hereafter referred to as "Consultant"
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2. Term of Agreement

Start Date: November 2023

End Date: May 2024

3. Services to Be Performed

The Consultant will provide technical assistance to Reading Interventionists and Administration at Guthrie Upper Elementary School through instructional coaching, implementation strategies, and consultation aligned to Structured Literacy through the Science of Reading (SoR) using the Orton-Gillingham Approach for evidence-based reading instruction. The Orton-Gillingham Approach incorporates the multisensory instruction technique known as Multisensory Structured Language Education (MSLE).

- The Consultant will provide consultation, strategic planning and training through the instructional coaching process to Reading Interventionists and Administration to improve reading interventions and student learning through structured literacy instruction.
- The Consultant will provide instructional coaching for The Wilson Reading System to increase reading achievement, with the goals that Reading Interventionists at this school site will receive training in The Wilson Reading System and other MSLE strategies for teaching reading, and students will receive instruction in The Wilson Reading System to meet their diverse learning needs. The Wilson Reading System is an Orton-Gillingham approved program.
- The Consultant will provide instructional coaching to Reading Interventionists to analyze benchmark and formative data using an inquiry process in order to understand and monitor student needs and growth, so they can implement effective MSLE evidence-based practices.
- Through a combination of on-site, phone and email support, the Consultant will work collaboratively with Reading Interventionists by providing data analysis and reflection support to improve instruction and learning. The Consultant will assist in the understanding of how to use data to drive decision-making through evidence based practices, in order to improve and increase student achievement and effective instruction.
- The Consultant will provide coaching “debriefing” meetings with the Reading Interventionists to provide/share feedback and MSLE strategies needed to support teaching and learning.
- The Consultant will work remotely to plan these customized and flexible services.
- The Consultant will provide twenty-five (25) to thirty (30) hours per month of remote planning, research, communications, and on-site visits for consultation, instructional coaching, and assistance regarding the implementation of The Wilson Reading System and other MSLE strategies.
- The Consultant will maintain records of services provided at the school site and remotely, pursuant to this Agreement, and will provide a copy to the Client upon request.

Evidence Based: The Science of Reading (SoR) is a comprehensive body of research that encompasses years of scientific knowledge and has evolved from a wide span of research designs, experimental methods, participants, and statistical analyses. This conclusive, empirically supported research provides the information needed to gain a deeper understanding of how students learn to read, what skills are involved, how they work together, and which parts of the brain are responsible for reading development. Identification of evidence-based best practice approaches for teaching foundational literacy skills called Structured Literacy come from this research. SoR offers evidence backed by science to confirm that there is one right way to teach reading and provides vital information to drive the MSLE approach to instruction for all learners. The SoR helps to clarify the cognitive processes that are essential for reading proficiency and has debunked various methods used to teach reading that are not based on scientific evidence. Studies have demonstrated the effectiveness of intensive phonemic awareness and phonic decoding training and opportunities for repeated practice with reading controlled text. Intervention in these skills leads to efficient orthographic mapping with the highest degree of success. Intervention research estimates that the use of evidence-based prevention and intervention approaches in literacy could decrease the number of below-level readers from 30% to 5% (IMSE Jornal, Ordetx).

The Orton-Gillingham Approach is an evidence-based Structured Literacy approach that uses research from the SoR and incorporates recommended multi-sensory instructional techniques (MSLE). “The essential instructional practices that characterize the Orton-Gillingham Approach are derived from two sources: first from a body of time-tested knowledge and practice that has been validated over the past 80 years, and second from scientific evidence about how individuals learn to read and write” (Academy of Orton-Gillingham Practitioners and Educators).

Alignment: Evidence-based reading instruction is aligned to Structured Literacy through the SoR using the Orton-Gillingham Approach to reading instruction. The proven strategies align literacy instruction with the SoR and contain instruction in phonology and phonological awareness, sound-symbol association, syllable instruction, morphology, syntax, and semantics (comprehension). The principles of this evidence-based reading instruction are simultaneous multisensory (VAKT), systematic, cumulative, direct, diagnostic, and synthetic and analytic.

Components of Structured Literacy Instruction: The SoR identifies five essential components that Structured Literacy incorporates: Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension. The Orton-Gillingham Approach incorporates recommended multi-sensory instructional techniques (MSLE) found in Structured Literacy. Students are provided repeated opportunities with decodable text that contain the phonetic elements needed for code-emphasis. Structured Literacy supports instruction that is explicit, sequential, systematic,

prescriptive, diagnostic, and cumulative. Instruction is assessment-driven and requires continued progress monitoring to measure outcomes and guide differentiation.

4. Use of On-Site Materials

Unless otherwise agreed, the Client will provide the materials, supplies, and equipment needed to complete these services.

At the end of the Agreement term, the Consultant is obliged to return all materials, supplies, and equipment delivered by the Client.

All documents prepared by the Consultant in relation to the agreed services will be given to the Client by the end of the Agreement term.

5. Compensation

The Client will be invoiced monthly by the Consultant. The rate for November/December 2023 will be \$3,840. The rate for the remaining five (5) months will be \$2,880 per month. These amounts include all travel and mileage incurred by the Consultant for delivering agreed services.

Invoices will be emailed at the end of each month. The Client is obliged to pay within thirty (30) days of receipt of each monthly invoice.

6. Cancellation Policy

The Client agrees that it is their responsibility to notify the Consultant when a scheduled meeting of any form is canceled.

The Consultant reserves the right to bill the Client for a missed meeting.

The Consultant will attempt, in good faith, to reschedule the missed meeting.

Should the Client choose to terminate services during the term of this Agreement, thirty (30) days written notice to Reading For All, LLC is required. Should the Consultant choose to terminate services during the term of this Agreement, thirty (30) days written notice to Guthrie Upper Elementary School is required.

Should the Agreement be terminated early, on a date that occurs after the first of the month, the Consultant will invoice at the current monthly rate for the month when the written notice is given and for the entirety of the next month. The Client will be obliged to pay within thirty (30) days of receipt of both invoices.

7. Confidentiality

All terms and conditions of this Agreement and any materials or documents provided during the term of the Agreement will be kept confidential by the Consultant, unless the disclosure is required pursuant to process of law.

8. Exclusivity

Both Parties agree that this Agreement is not an exclusive arrangement and that the Consultant is entitled to enter into other similar agreements with other clients.

9. Limitation of Liability


The Consultant, hereby, makes no guarantees, representations or warranties of any kind, expressed or implied, with respect to the services negotiated, agreed upon and rendered.

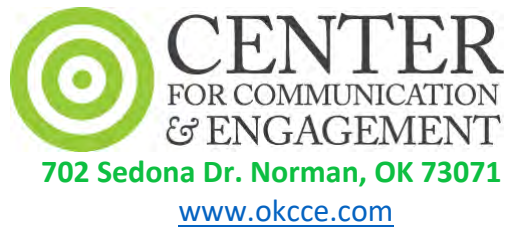
10. Amendments

The Parties agree that any amendments made to this Agreement must be in writing, where they must be signed by both Parties. As such, any amendments made by the Parties will be applied to this Agreement.

11. Signatures

Both Parties confirm that they have read, understood and agree to the terms and conditions set forth in this Agreement. This Agreement is valid when both Parties have signed.

<p>Name: Guthrie Public Schools</p> <hr/> <p style="text-align: center;">Signature</p> <p>Date: _____</p>	<p>Name: Laura Carter, M.Ed., CALT Reading For All, LLC</p>  <hr/> <p style="text-align: center;">Signature</p> <p>Date: <u>10/30/2023</u></p>
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Guthrie Public Schools Retainer Agreement
2023-2024

Goal: Continue to build awareness and generate positive engagement about the unique program offerings and service differentiators, as well as the relationships created by attending and/or working for Guthrie Public Schools.

Secondary goal of the campaign will lend itself to generating an engaged audience who will vote on future bond campaigns.

Scope of Retainer Work:

As agreed, Kathleen Kennedy d/b/a Center for Communication and Engagement ("Kennedy") will provide complete communications consulting services including:

Research:

- Scan previous social media posts and engagements on accolades and programs and services for responses and develop and measure outputs
 - Use as a benchmark for evaluation of campaign
- Review media from previous school year for neutrality, positivity and negativity.
 - Use as a benchmark for evaluation of campaign
- Measure internal and external stakeholders for feedback on communication style and preferences, how the district communicates well (or not) and why people like the district (this is suggested as it provides more quantitative measurements, but not required)
 - Use as a benchmark for evaluation at the end of campaign

Communication Plan:

- 1. Build a Video and Photo library to support promoting the district** (Curate content for promotional use and branded posts, possibly utilize in paid social media ads)

Possibly promote the following:

- a. Student Focus
- b. Awards and Grants
- c. Partnerships (community, volunteering, etc)
- d. Teacher and Employee Recruitment

2. Overall District Promotion

- a. Video and/or Social Media
 - i. Posting and sharing content across platforms
 - ii. Sharing content with and/or tagging city and news outlets
- b. Print (as needed)
 - i. Postcard Mailers
 - ii. Brochures
- c. Traditional Media
 - i. Share stories and opportunities as they relate to observances and significant human interest for local tv and print media
- d. Superintendent Update to Community – Highlights of Students and Teacher Awards, Work, and Athletic Accolades

3. District Opportunities – 1. Generate positive stories, 2. Create marketing campaign for employee recruitment, 3. Help build solid examples of needs across district that could be supported by a future bond issue

- a. Video (multi-use)
- b. Print (as needed – could include mailers, flyers, brochures, booth marketing)
- c. Stories for Social Media supported with photos and video

4. Create Annual Report – (for end of FY distribution)

Create comprehensive review of district services in formal report

- Mail printed copy to all stakeholders or key stakeholders and business leaders
- Post an electronic version online/website

Evaluation Method(s):

Quantitative –

1. Engagement Increase on targeted social media and earned media (need a number for measurement)
2. Post campaign survey to determine if program marketing was effective (if survey at beginning of year is utilized)
3. Pass future bond issue

Qualitative -

1. Community and Family members are promoting district programs and services in casual conversations.
2. Review online social media comments for antidotal information on programs and services.

Miscellaneous:

Possible additional work to include special projects as needed by the district superintendent and/or recommended by Kennedy. These will be an additional cost to the district outside of the compensation and billing as detailed below.

Additional Work – Special Projects:

In addition to the retainer work described above, Kennedy will provide the following services on a one-time, flat fee basis: N/A at this time. Bond communication campaigns, if needed, are quoted separately.

Compensation and Billing:

This scope of work will be completed on an ongoing basis beginning November 14, 2023 and ending at any time, by either party, with 30 days' notice. This agreement remains effective until June 30, 2024 when we will revisit it for 2024-25 school year.

- Travel to district (as needed)
- Research
- Writing
- Video Shooting and Editing ***
- Light graphic design/creation
- Marketing/Planning
- Work with designers, videographers/editors (as needed on special projects)
\$2000 per 15-20 hours each month

***Projected cost does not include any printing, outsourced video shooting or editing, and specialized graphic design for special projects.

The costs above do not include reimbursement of costs for the graphic artist and printing. Kennedy will assist the district in obtaining price quotes from vendors. Those costs will be billed directly to GPS independently of this contract.

The compensation includes travel and mileage will be charged for travel between Guthrie, Oklahoma and Norman, Oklahoma. Additional mileage outside of the scope of work and detailed in the compensation and billing, will be billed at the government standard rate. If required, and approved by GPS, overnight travel costs may include reimbursement for actual costs incurred for meals and lodging.

By executing this letter, you agree to compensate Kennedy for services rendered on the basis of approximately 15-20 hours of time per month associated with delivering these services on your behalf. The agreed retainer is \$2,000 per month. Any hours worked in excess of 15-20 hours per month will be compensated by an hourly fee of \$300 or a pre-determined upon project-based amount as agreed upon by the superintendent and Kennedy. You also agree to reimburse Kennedy for reasonable and customary business expenses associated with completing these services including photocopying, courier

services and other applicable expenses. Services outside of the scope of work above include but are not limited to: new district branding and marketing campaigns for bond issues and government projects/tax referendums. These will be quoted per project.

You will receive monthly statements detailing work done on behalf of GPS as well as charges for services rendered and associated expenses. Statements are due upon receipt, and you agree to pay interest at the rate of 10 percent per annum on any amounts past due more than thirty days. In such event, interest will be added beginning the 31st day after the initial invoice date. Work will cease if the balance remains unpaid on the 31st day after the initial invoice date.

Kennedy will provide services under the agreement as an independent contractor. Kennedy acknowledges that she is not an employee or agent of GPS and is not entitled to any employment rights or benefits as such. It is expressly understood that GPS will not determine or exercise control as to the general procedures or the manner in which Kennedy performs the services required under the terms of this Agreement. As an independent contractor, Kennedy shall be solely responsible for payroll taxes, social security and any other amounts to be deducted, withheld or paid over to taxing authorities.

Confidentiality:

All information provided by GPS to Kennedy and all of Kennedy's work product will be treated as confidential until and only when we agree for it to be made public.

Indemnification:

(A) GPS's Duty. GPS warrants that it will not furnish information to Kennedy which it knows to be inaccurate. GPS further warrants that any and all copyrighted materials, trade names, marks, and other intellectual property that it transfers to Kennedy for Kennedy's use in the communications program will not infringe any other copyrighted materials, trade names, marks or other intellectual property. GPS is responsible for, and will, to the extent permitted by law, hold harmless, defend, and indemnify Kennedy from any claim arising out of a breach of the foregoing warranties.

(B) Kennedy's Duty. Kennedy warrants that any information it gives to GPS will be accurate and that GPS may rely upon such information. Kennedy further warrants that any and all copyrighted materials, trade names, marks, and other intellectual property that it presents to GPS for use in the communications program will not infringe any other copyrighted material, trade names, marks, or other intellectual property, regardless of whether GPS approved of the use of such. Kennedy is responsible for, and will hold harmless, defend, and indemnify GPS, and its affiliates from, any claim arising out of a breach of the foregoing warranties or the negligence or willful actions of Kennedy, including claims for copyright infringement, invasion of privacy, misappropriation of ideas or rights, piracy or plagiarism, unfair competition, and product disparagement. Kennedy, however, will not be responsible for any claim arising out of actions or omissions by Kennedy if Kennedy advised GPS of the risks inherent in taking such actions or

making such omissions in writing; GPS expressly authorized Kennedy in writing to proceeding anyway; and Kennedy was not negligent in advising GPS about the risks or in proceeding after receiving the required authorization. GPS promptly will notify Kennedy of any claim against Kennedy. GPS will permit Kennedy to control the defense and settlement of such claim unless such claim involved, directly or indirectly, GPS trade name, marks, copyrights, or other intellectual property. GPS may participate in the defense of any claim through its own counsel and at its own expense.

Governing Law:

This agreement shall be interpreted in accordance with the laws of the State of Oklahoma.

If the above accords with your understanding and agreement, kindly indicate your consent hereto by signing in the place provided below.

Best,

Kathleen Kennedy

Center for Communication and Engagement

Agreed:

Dr. Mike Simpson
Superintendent
Guthrie Public Schools

Date



PCCO #002

Lambert Construction Company
 2508 East 6th Ave.
 Stillwater, Oklahoma 74074
 Phone: +14053721444

Project: 21-0205 - Guthrie Jr Hi Env - Ph2
 705 East Oklahoma Avenue
 Guthrie, Oklahoma 73044

Prime Contract Change Order #002: Change Order #02 - Beam Coating Material

TO:	Guthrie Public Schools 802 East Villas Avenue Guthrie, Oklahoma 73044	FROM:	Lambert Construction Co PO Box 1868 Stillwater, Oklahoma 74076
DATE CREATED:	10/16/2023	CREATED BY:	Chris Allen (Lambert Construction Co)
CONTRACT STATUS:	Pending - Proceeding	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Guthrie Jr High Envelope Ph. 2	TOTAL AMOUNT:	\$1,029.00
DESCRIPTION:			
ATTACHMENTS:			

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
005	Beam Coating (material only)		\$1,029.00
Total:			\$1,029.00

CHANGE ORDER LINE ITEMS:

PCO # 005: Beam Coating (material only)

#	Budget Code	Description	Amount
1	04-0010.S SUB Masonry.SUBCONTRACT	Beam coating	\$924.00
2	01-1070.G Payroll Burden.GENERAL	Payroll Burden (45%)	\$0.00
3	01-1071.G Builder's Risk Insurance.GENERAL	Insurance (0.40%)	\$3.70
4	01-1060.G Performance/Maint Bonds.GENERAL	Bonds (0.90%)	\$8.32
5		Overhead & Profit (10%)	\$92.98
Grand Total:			\$1,029.00

The original (Contract Sum)	\$864,000.00
Net change by previously authorized Change Orders	\$4,251.00
The contract sum prior to this Change Order was	\$868,251.00
The contract sum would be changed by this Change Order in the amount of	\$1,029.00
The new contract sum including this Change Order will be	\$869,280.00
The contract time will not be changed by this Change Order.	



AIA Document A133[®] – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the ___ day of ___ in the year 2023, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 11th day of August in the year 2023 (the "Agreement")
(In words, indicate day, month, and year.)

for the following **PROJECT:**
(Name and address or location)

Guthrie Public Schools – New Cottler Elementary
Guthrie, OK

THE OWNER:
(Name, legal status, and address)

Guthrie Public Schools
802 E. Vilas Ave
Guthrie, OK 73044

THE CONSTRUCTION MANAGER:
(Name, legal status, and address)

Crossland Construction Company, Inc.
408 NE 145th Pl
Edmond, OK 73013

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER’S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager’s Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

Init.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed sixteen million eight hundred seventy nine thousand two hundred two dollars and zero cents (\$ 16,879,202), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 **Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

Reference Exhibit E

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 **Alternates**

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
------	-------

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
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ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

The date of execution of this Amendment.

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

January 1st, 2024

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 **Substantial Completion**

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

AIA Document A133 – 2019 Exhibit A. Copyright © 1991, 2003, 2009, and 2019. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 11:04:41 ET on 11/09/2023 under Order No.3104237896 which expires on 01/12/2024, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.

User Notes:

(1769619828)

(Check one of the following boxes and complete the necessary information.)

Not later than five hundred forty-seven (547) calendar days from the date of commencement of the Work.

By the following date:

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
Building less the Site	14 Months after Commencement Date

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ A.3.1.2 The following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Reference Exhibit B

Section	Title	Date	Pages
---------	-------	------	-------

§ A.3.1.3 The following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Reference Exhibit B

Number	Title	Date
--------	-------	------

§ A.3.1.4 The Sustainability Plan, if any:
(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
-------	------	-------

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:

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User Notes:

(Identify each allowance.)

Item	Price
08C – Glass & Glazing Re-Bid	\$250,000
11A – Food Service Equipment Re-Bid	\$825,000
14A – Conveying Equipment	\$35,000
27B – A/V Systems Re-Bid	\$300,000
Trex Board at Dumpster Gates	\$10,000

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

Reference Exhibit D

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Reference Exhibit A-E

ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

(List name, discipline, address, and other information.)

Reference Exhibit E for Subcontracts & Suppliers Recommended

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER (Signature)

Dr. Mike Simpson – GPS Superintendent
(Printed name and title)



CONSTRUCTION MANAGER (Signature)

Aaron Stoops – VP OKC
(Printed name and title)

Init.

Additions and Deletions Report for AIA® Document A133® – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:04:41 ET on 11/09/2023

PAGE 1

This Amendment dated the ___ day of ___ in the year 2023, is incorporated into the accompanying AIA Document A133™-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 11th day of August in the year 2023 (the "Agreement")

...

Guthrie Public Schools – New Cottler Elementary
Guthrie, OK

...

Guthrie Public Schools
802 E. Vilas Ave
Guthrie, OK 73044

...

Crossland Construction Company, Inc.
408 NE 145th Pl
Edmond, OK 73013

PAGE 2

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed sixteen million eight hundred seventy nine thousand two hundred two dollars and zero cents (\$ 16,879,202), subject to additions and deductions by Change Order as provided in the Contract Documents.

...

Reference Exhibit E

...

[] Established as follows:

...

January 1st, 2024

PAGE 3

[] Not later than five hundred forty-seven (547) calendar days from the date of commencement of the Work.

...

Building less the Site

14 Months after Commencement Date

...

Reference Exhibit B

...

Reference Exhibit B

PAGE 4

<u>08C – Glass & Glazing Re-Bid</u>	<u>\$250,000</u>
<u>11A – Food Service Equipment Re-Bid</u>	<u>\$825,000</u>
<u>14A – Conveying Equipment</u>	<u>\$35,000</u>
<u>27B – A/V Systems Re-Bid</u>	<u>\$300,000</u>
<u>Trex Board at Dumpster Gates</u>	<u>\$10,000</u>

...

Reference Exhibit D

...

Reference Exhibit A-E

...

Reference Exhibit E for Subcontracts & Suppliers Recommended

...

Dr. Mike Simpson – GPS Superintendent

Aaron Stoops – VP OKC

Certification of Document's Authenticity
AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:04:41 ET on 11/09/2023 under Order No. 3104237896 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ – 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.



(Signed)

Up-OKC

(Title)

11.9.23

(Dated)

Exhibit A – Basis for GMP

Guthrie Public Schools – New Cotteral Elementary
November 8th, 2023

Dr. Mike Simpson
Superintendent
Guthrie Public Schools

RE: Guthrie Public Schools – New Cotteral Elementary
Recommendation Award Letter Bid Package #01 - Letter #1

Dear Dr. Mike Simpson,

For the above referenced project, we are proposing a guaranteed maximum price (GMP) of sixteen million eight hundred seventy nine thousand two hundred two dollars (**\$16,879,202**).

Bids for the Guthrie Public Schools - Cotteral Elementary – Bid Package #1, were received and publicly read aloud in the school board meeting room at 802 E Vilas Ave, Guthrie, Ok on November 2nd, 2023, at 2:00 PM CST. The bidding process was conducted in accordance with the Oklahoma Public Competitive Bidding Act, 61 O.S. 1974, §101

Crossland Construction Company has reviewed the bids for qualifications, completeness, responsiveness, cost, & best value to the owner. For additional information, see breakout pages & summaries below.

<u>Subcontractor / Supplier</u>	<u>Total</u>
2A Demolition (Midwest Wrecking)	\$163,840.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Midwest Wrecking, for this trade contract. Scope includes the entirety of trade contract 02A as detailed in Bid Package #01 documents. 	
3A Concrete (PCC Group)	\$770,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, PCC Group, for this trade contract. Scope includes the entirety of trade contract 3A as detailed in Bid Package #01 documents. Apparent low bidder, Tuff Construction, did not include aggregate piers in their scope and was unable to provide evidence or references of ever completing a project of similar size or scope. 	
3B Precast (Crossland Construction)	\$598,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Crossland Construction, for this trade contract. Scope includes the entirety of trade contract 3B as detailed in Bid Package #01 documents. 	
4A Masonry (Forza Construction)	\$539,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Forza Construction, for this trade contract. Scope includes the entirety of trade contract 4A as detailed in Bid Package #01 documents. 	
5A Structural Steel (Crossland Construction)	\$1,327,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Crossland Construction, for this trade contract. Scope includes the entirety of trade contract 5A as detailed in Bid Package #01 documents. 	

6A Millwork (Wood Systems)	\$507,652.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Wood Systems, for this trade contract. Scope includes the entirety of trade contract 6A as detailed in Bid Package #01 documents. 	
7A Roofing (Atwell Roofing)	\$806,784.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Atwell Roofing, for this trade contract. Scope includes the entirety of trade contract 7A as detailed in Bid Package #01 documents 	
7B Joint Sealants and Waterproofing (Red Sea Waterproofing)	\$77,160.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Red Sea Waterproofing, for this trade contract. Scope includes the entirety of trade contract 7B as detailed in Bid Package #01 documents. 	
7D EIFS (Silva Spray Foam)	\$198,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Silva Spray Foam, for this trade contract. Scope includes the entirety of trade contract 7D as detailed in Bid Package #01 documents. 	
8A Door Assemblies Supply (Texoma Builders Supply)	\$280,812.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Texoma Builders Supply for this trade contract. Scope includes the entirety of trade contract 8A as detailed in Bid Package #01 documents. 	
8B Door Assemblies Install (Texoma Builders Supply)	\$29,382.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Texoma Builders Supply, for this trade contract. Scope includes the entirety of trade contract 8B as detailed in Bid Package #01 documents. 	
8D Overhead Doors (DH Pace)	\$23,709.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, DH Pace Door Services, for this trade contract. Scope includes the entirety of trade contract 8D as detailed in Bid Package #01 documents. 	
9A Gypsum Assemblies (Arrow Construction)	\$1,037,915.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Arrow Construction, for this trade contract. Scope includes the entirety of trade contract 9A as detailed in Bid Package #01 documents. The apparent low bidder, Express Drywall, did not acknowledge bid attachments and did not properly execute the bid form and is therefore unresponsive. 	
9B Flooring and Wall Tile (Bryan's Flooring)	\$473,283.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Bryan's Flooring, for this trade contract. Scope includes the entirety of trade contract 9B as detailed in Bid Package #01 documents. Apparent low bidder, TCS Flooring, did not provide a bid bond and therefore is considered non-responsive. 	
9C Painting (Silva Spray Foam)	\$146,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Silva Spray Foam, for this trade contract. Scope includes the entirety of trade contract 9C as detailed in Bid Package #01 documents. 	
9G Specialty Flooring (Tri-State Floors)	\$122,100.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Tri-State Floors, for this trade contract. Scope includes the entirety of trade contract 9G as detailed in Bid Package #01 documents. 	
10A Specialties (Red Mountain)	\$174,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Red Mountain Company, for this trade contract. Scope includes the entirety of trade contract 10A as detailed in Bid Package #01 documents. 	

10B Signage (Sign Innovations)	\$26,624.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Sign Innovations, for this trade contract. Scope includes the entirety of trade contract 10B as detailed in Bid Package #01 documents. 	
10D Canopies (Archetype Canopies)	\$97,500.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Archetype Canopies, for this trade contract. Scope includes the entirety of trade contract 10D as detailed in Bid Package #01 documents. 	
11B Stage Equipment (SOPA)	\$33,368.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, SOPA, for this trade contract. Scope includes the entirety of trade contract 11B as detailed in Bid Package #01 documents. 	
11C Sports Equipment (Sportstech Quality Cardio)	\$65,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Sportstech Quality Cardio, for this trade contract. Scope includes the entirety of trade contract 11C as detailed in Bid Package #01 documents. 	
12A Window Treatments (Contract Drapery)	\$27,975.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Contract Drapery, for this trade contract. Scope includes the entirety of trade contract 12A as detailed in Bid Package #01 documents. 	
12B Telescoping Bleachers (Heartland Bleachers)	\$44,153.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Heartland Bleachers, for this trade contract. Scope includes the entirety of trade contract 12B as detailed in Bid Package #01 documents. 	
21A Fire Suppression (Kanske Fire)	\$163,530.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Kanske Fire, for this trade contract. Scope includes the entirety of trade contract 21A as detailed in Bid Package #01 documents. 	
22A Plumbing (Dense Mechanical)	\$784,654.50
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Dense Mechanical, for this trade contract. Scope includes the entirety of trade contract 22A as detailed in Bid Package #01 documents. 	
23A HVAC (MBI Industrial)	\$1,053,601.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, MBI Industrial, for this trade contract. Scope includes the entirety of trade contract 23A as detailed in Bid Package #01 documents. 	
26A Electrical (KL Bradley)	\$1,244,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, KL Bradley Electric, for this trade contract. Scope includes the entirety of trade contract 26A as detailed in Bid Package #01 documents. 	
31A Earthwork (K&M Dirt Services)	\$574,550.70
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, K&M Dirt Services, for this trade contract. Scope includes the entirety of trade contract 31A as detailed in Bid Package #01 documents. 	
32A-32B Site Concrete & Asphalt Paving (Turning Point)	\$892,000.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Turning Point, for these trade contracts. Scope includes the entirety of trade contract 32A and 32B as detailed in Bid Package #01 documents. Turning Point provided a combination price for these scopes that provided the low bid for both scopes. 	
32D Landscape, Irrigation, & Plantings (Greenshade)	\$87,221.00
<ul style="list-style-type: none"> • Crossland Construction is recommending responsive low bidder, Greenshade Trees, for this trade contract. Scope includes the entirety of trade contract 32D as detailed in Bid Package #01 documents. 	

33A Site Utilities (C&Z Services).....\$307,240.00

- Crossland Construction is recommending responsive low bidder, C&Z Services, for this trade contract. Scope includes the entirety of trade contract 33A as detailed in Bid Package #01 documents.

33B Storm Sewer Systems (FT Construction).....\$242,338.51

- Crossland Construction is recommending responsive low bidder, FT Construction, for this trade contract. Scope includes the entirety of trade contract 33B as detailed in Bid Package #01 documents.

Please contact me should you have any questions.

Sincerely,



Aaron Stoops
Vice President
Crossland Construction Company

Project Documents List

Guthrie Public Schools: Cotteral Elementary

Guthrie Cotteral Drawings 10.2.23

SHEET	DESCRIPTION	DATE
GENERAL		10.2.2023
G000	COVER SHEET	10.2.2023
G001	GENERAL	10.2.2023
G100	CODE SHEET	10.2.2023
CIVIL		10.2.2023
C1.0	GENERAL CONSTRUCTION NOTES	
C2.0	TOPOGRAPHIC SURVEY	10.2.2023
C3.0	SITE DEMOLITION PLAN	10.2.2023
C4.0	SITE DIMENSION PLAN	10.2.2023
C5.0	SITE GRADING PLAN	10.2.2023
C5.1	SITE GRADING PLAN - WEST SIDE	10.2.2023
C6.0	SITE UTILITY PLAN	10.2.2023
C6.1	WATER LINE EXTENSION TITLE SHEET	10.2.2023
C6.2	UTILITY OVERALL PLAN	10.2.2023
C6.3	WATER LINE EXTENSION	10.2.2023
C6.4	WATER DETAILS SHEET 1	10.2.2023
C6.5	WATER DETAILS SHEET 2	10.2.2023
C6.6	SANITARY SEWER TITLE SHEET	10.2.2023
C6.7	SANITARY SEWER LINE EXTENSION	10.2.2023
C6.8	SEWER DETAIL SHEET	10.2.2023
C7.0	EROSION CONTROL PLAN	10.2.2023
C8.0	POLLUTION PREVENTION PLAN	10.2.2023
C9.0	SITE CONSTRUCTION DETAILS	10.2.2023
C10.0	CONSTRUCTION DETAILS SHT. 2	10.2.2023
ARCHITECTURAL		
A100	OVERALL FLOOR PLAN	10.2.2023
A101	FLOOR PLAN AREAS 1	10.2.2023
A102	FLOOR PLAN AREAS 2	10.2.2023
A150	ROOF PLAN	10.2.2023
A200	ENLARGED PLANS	10.2.2023
A201	ENLARGED PLANS	10.2.2023
A301	REFLECTED CEILING PLAN AREA 1	10.2.2023
A302	REFLECTED CEILING PLAN AREA 2	10.2.2023
A310	CEILING DETAIL	10.2.2023
A400	EXTERIOR ELEVATIONS	10.2.2023
A401	EXTERIOR ELEVATIONS	10.2.2023
A402	EXTERIOR ELEVATIONS	10.2.2023
A500	BUILDING SECTIONS	10.2.2023
A501	BUILDING SECTIONS	10.2.2023
A510	WALL SECTIONS	10.2.2023
A511	WALL SECTIONS	10.2.2023
A512	WALL SECTIONS	10.2.2023
A513	WALL SECTIONS	10.2.2023
A600	PLAN DETAILS	10.2.2023
A601	DETAILS	10.2.2023
A602	DETAILS	10.2.2023
A603	DETAILS	10.2.2023
A700	DOOR SCHEDULE AND WINDOW TYPES	10.2.2023
INTERIORS		
AI101	FINISH PLAN AREA 1	10.2.2023
AI102	FINISH PLAN AREA 2	10.2.2023
AI111	FLOOR PATTERN PLAN AREA 1	10.2.2023

AI112	FLOOR PATTERN PLAN AREA 2	10.2.2023
AI200	ENLARGED PLANS & MILLWORK SECTIONS	10.2.2023
AI400	INTERIOR ELEVATIONS	10.2.2023
AI401	INTERIOR ELEVATIONS	10.2.2023
AI402	INTERIOR ELEVATIONS	10.2.2023
AI403	INTERIOR ELEVATIONS	10.2.2023
AI404	INTERIOR ELEVATIONS	10.2.2023
AI405	INTERIOR ELEVATIONS	10.2.2023
AI406	INTERIOR ELEVATIONS	10.2.2023
AI407	INTERIOR ELEVATIONS	10.2.2023
AI408	INTERIOR ELEVATIONS	10.2.2023
AI700	FINISH LEGEND	10.2.2023
AI701	SPECIALTIES SCHEDULE	10.2.2023
AI702	SIGNAGE SCHEDULE	10.2.2023
STRUCTURAL		
S001	GENERAL NOTES	10.2.2023
S002	SPECIAL INSPECTIONS	10.2.2023
S101A	FOUNDATION PLAN AREA 1	10.2.2023
S101B	FOUNDATION PLAN AREA 2	10.2.2023
S102A	ROOF FRAMING PLAN AREA 1	10.2.2023
S102B	ROOF FRAMING PLAN AREA 2	10.2.2023
S103	ENLARGED ENTRY CANOPY FRAMING PLAN	10.2.2023
S104	STORM SHELTER PLANS	10.2.2023
S201	PRECAST DETAILS	10.2.2023
S202	PRECAST DETAILS	10.2.2023
S301	FOUNDATION DETAILS	10.2.2023
S302	FOUNDATION DETAILS	10.2.2023
S303	CMU DETAILS	10.2.2023
S401	FRAMING DETAILS	10.2.2023
S402	FRAMING DETAILS	10.2.2023
S403	FRAMING DETAILS	10.2.2023
S501	FRAME ELEVATIONS	10.2.2023
S502	FRAMING DETAILS	10.2.2023
MECHANICAL		
M101	MECHANICAL FLOOR PLAN-AREA 1	10.2.2023
M102	MECHANICAL FLOOR PLAN-AREA 2	10.2.2023
M201	MECHANICAL ROOF PLAN-AREA 1	10.2.2023
M202	MECHANICAL ROOF PLAN-AREA 2	10.2.2023
M301	MECHANICAL DETAILS & SCHEDULES	10.2.2023
M401	MECHANICAL SCHEDULES	10.2.2023
FP101	OVERALL FIRE PROTECTION PLAN	10.2.2023
PLUMBING		
P101	WASTE & VENT PLUMBING FLOOR PLAN-AREA 1	10.2.2023
P102	WASTE & VENT PLUMBING FLOOR PLAN-AREA 2	10.2.2023
P103	ENLARGED WASTE AND VENT PLANS	10.2.2023
P201	PLUMBING FLOOR PLAN-AREA 1	10.2.2023
P202	PLUMBING FLOOR PLAN-AREA 2	10.2.2023
P203	ENLARGED PLUMBING PLANS	10.2.2023
P301	PLUMBING DETAILS	10.2.2023
P401	PLUMBING SCHEDULES	10.2.2023
ELECTRICAL		
E100	ELECTRICAL LEGEND AND PROJECT NOTES	10.2.2023
E101	ELECTRICAL SITE PLAN	10.2.2023
E201	LIGHTING FLOOR PLAN-AREA 1	10.2.2023
E202	LIGHTING FLOOR PLAN-AREA 2	10.2.2023
E203	LIGHT FIXTURE SCHEDULE	10.2.2023
E301	POWER FLOOR PLAN-AREA 1	10.2.2023
E302	POWER FLOOR PLAN-AREA 2	10.2.2023
E303	ENLARGED KITCHEN POWER PLAN	10.2.2023
E304	ELECTRICAL ROOF PLAN-AREA 1	10.2.2023

E305	ELECTRICAL ROOF PLAN-AREA 2	10.2.2023
E401	SPECIAL SYSTEMS FLOOR PLAN-AREA 1	10.2.2023
E402	SPECIAL SYSTEMS FLOOR PLAN-AREA 2	10.2.2023
E501	ELECTRICAL ONE-LINE AND SCHEDULES	10.2.2023
E502	ELECTRICAL DETAILS AND SCHEDULES	10.2.2023
E601	A/V AND SPECIAL SYSTEM DETAIL	10.2.2023
E602	THEATRICAL SPECIAL SYSTEM DETAIL	10.2.2023
E603	THEATRICAL SPECIAL SYSTEM DETAIL	10.2.2023
E604	THEATRICAL SPECIAL SYSTEM DETAIL	10.2.2023
FOOD SERVICE		
FS100	FOODSERVICE GENERAL NOTES	10.2.2023
FS101	FOODSERVICE EQUIPMENT PLAN & SCHEDULE	10.2.2023
FS102	FOODSERVICE EQUIPMENT SCHEDULE	10.2.2023
FS103	FOODSERVICE EQUIPMENT ELEVATIONS	10.2.2023
FS104	ELECTRICAL ROUGH-IN PLAN	10.2.2023
FS105	PLUMBING ROUGH-IN PLANS	10.2.2023
FS106	SPECIAL CONDITIONS PLAN	10.2.2023
FS107	KITCHEN EXHAUST HOOD	10.2.2023
FS108	KITCHEN EXHAUST HOOD	10.2.2023
FS109	KITCHEN EXHAUST HOOD	10.2.2023
FS110	KITCHEN EXHAUST HOOD	10.2.2023
FS111	KITCHEN EXHAUST HOOD	10.2.2023
FS112	KITCHEN EXHAUST HOOD	10.2.2023
FS113	KITCHEN EXHAUST HOOD	10.2.2023
FS114	KITCHEN EXHAUST HOOD	10.2.2023
FS115	KITCHEN EXHAUST HOOD	10.2.2023
FS116	KITCHEN EXHAUST HOOD	10.2.2023
FS117	SERVING COUNTER SHOP DRAWINGS	10.2.2023

Guthrie Cotteral Specs 10.2.2023 - Vol 1 of 2

Section	Description	Date
DIVISION 0	BIDDING REQUIREMENTS AND CONTRACT FORMS	10.2.2023
10000	COVER SHEET	10.2.2023
10001	TITLE PAGE	10.2.2023
10010	ARCHITECTURAL SEALS PAGE	10.2.2023
10020	STRUCTURAL SEALS PAGE	10.2.2023
10030	MECHANICAL SEALS PAGE	10.2.2023
10040	ELECTRICAL SEALS PAGE	10.2.2023
10050	CIVIL SEALS PAGE	10.2.2023
10100	TABLE OF CONTENTS	10.2.2023
10110	LIST OF DRAWINGS	10.2.2023
10250	INFORMATION AVAILABLE TO BIDDERS	10.2.2023
	GEOTECHNICAL REPORT AND LOG OF BORINGS	10.2.2023
	AHERA REPORT	10.2.2023
10700	DESIGNATION OF A PURCHASING AGENT	10.2.2023
DIVISION 1	GENERAL REQUIREMENTS	10.2.2023
11000	SUMMARY	10.2.2023
13300	SUBMITTAL PROCEDURES	10.2.2023
14000	QUALITY REQUIREMENTS	10.2.2023
16000	PRODUCT REQUIREMENTS	10.2.2023
71123	FIELD ENGINEERING	10.2.2023
17300	EXECUTION	10.2.2023
17329	CUTTING AND PATCHING	10.2.2023
17340	WARRANTIES	10.2.2023
17700	CLOSEOUT PROCEDURES	10.2.2023
17823	OPERATION AND MAINTENANCE DATA	10.2.2023
17839	PROJECT RECORD DOCUMENTS	10.2.2023
17900	DEMONSTRATION AND TRAINING	10.2.2023
DIVISION 2	EXISTING CONDITIONS	10.2.2023
24118	SELECTIVE BUILDING DEMOLITION	10.2.2023

DIVISION 3	CONCRETE	10.2.2023
33000	CAST-IN-PLACE CONCRETE	10.2.2023
34100	PRECAST STRUCTURAL CONCRETE	10.2.2023
DIVISION 4	MASONRY	10.2.2023
42000	UNIT MASONRY	10.2.2023
47200	CAST STONE MASONRY	10.2.2023
DIVISION 5	METALS	10.2.2023
51200	STRUCTURAL STEEL FRAMING	10.2.2023
52100	STEEL JOIST FRAMING	10.2.2023
53100	STEEL DECKING	10.2.2023
54000	COLD-FORMED METAL FRAMING	10.2.2023
55000	METAL FABRICATIONS	10.2.2023
55213	PIPE AND TUBE RAILINGS	10.2.2023
DIVISION 6	WOOD AND PLASTICS AND COMPOSITES	10.2.2023
61000	ROUGH CARPENTRY	10.2.2023
61600	SHEATHING	10.2.2023
64023	INTERIOR ARCHITECTURAL WOODWORK	10.2.2023
DIVISION 7	THERMAL AND MOISTURE PROTECTION	10.2.2023
72100	THERMAL INSULATION	10.2.2023
	WATER DRAINAGE EXTERIOR INSULATION AND FINISH SYSTEM	
72419	(EIFS)	10.2.2023
	FLUID APPLIED, VAPOR-PERMEABLE AIR/WATER RESISTIVE	
72619	BARRIERS	10.2.2023
75418	PVC MEMBRANE ROOFING	10.2.2023
76200	SHEET METAL FLASHING AND TRIM	10.2.2023
77200	ROOF ACCESSORIES	10.2.2023
78413	PENETRATION FIRE STOPPING	10.2.2023
78446	FIRE-RESISTIVE JOINT SYSTEMS	10.2.2023
79200	JOINT SEALANTS	10.2.2023
79500	EXPANSION CONTROL	10.2.2023
DIVISION 8	OPENINGS	10.2.2023
81113	HOLLOW METAL DOORS AND FRAMES	10.2.2023
81416	FLUSH WOOD DOORS	10.2.2023
83113	ACCESS DOORS AND FRAMES	10.2.2023
84113	ALUMINUM STOREFRONT	10.2.2023
87100	DOOR HARDWARE	10.2.2023
88000	GLAZING	10.2.2023
DIVISION 9	FINISHES	10.2.2023
92216	NON-STRUCTURAL METAL FRAMING	10.2.2023
92900	GYPSON BOARD	10.2.2023
93000	TILING	10.2.2023
95113	ACOUSTICAL PANEL CEILINGS	10.2.2023
95429	WOOD LINEAR PANEL CEILINGS SYSTEMS	10.2.2023
96466	WOOD SPORTS FLOOR ASSEMBLIES	10.2.2023
96513	RESILIENT WALL BASE AND ACCESSORIES	10.2.2023
96520	LUXURY VINYL TILE	10.2.2023
96813	TILE CARPETING	10.2.2023
97723	FABRIC-WRAPPED PANELS	10.2.2023
97750	FIBERGLASS REINFORCED PLASTIC PANELS	10.2.2023
99113	EXTERIOR PAINTING	10.2.2023
99123	INTERIOR PAINTING	10.2.2023
DIVISION 10	SPECIALTIES	10.2.2023
101100	VISUAL DISPLAY SURFACES	10.2.2023
101400	SIGNAGE	10.2.2023
102113	TOILET COMPARTMENTS	10.2.2023
102123	CUBICLES	10.2.2023
102600	WALL AND DOOR PROTECTION	10.2.2023
102800	TOILET, BATH, AND LAUNDRY ACCESSORIES	10.2.2023
105113	METAL LOCKERS	10.2.2023
105300	MANUFACTURED SUNSHADE SYSTEM	10.2.2023

104413	FIRE PROTECTION SPECIALTIES	10.2.2023
107060	PRE-MANUFACTURED CANOPIES	10.2.2023
107500	FLAGPOLES	10.2.2023
DIVISION 11	EQUIPMENT	10.2.2023
113100	APPLIANCES	10.2.2023
115213	PROJECTION SCREENS	10.2.2023
116143	STAGE CURTAINS	10.2.2023
114000	FOODSERVICE	10.2.2023
116623	GYMNASIUM EQUIPMENT	10.2.2023
DIVISION 12	FURNISHINGS	10.2.2023
122413	ROLLER WINDOW SHADES	10.2.2023
123200	MANUFACTURED CASEWORK	10.2.2023
126600	TELESCOPING BLEACHERS	10.2.2023

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Section	Description	Date
DIVISION 14	CONVEYING EQUIPMENTS	10.2.2023
144250	VERTICAL WHEELCHAIR LIFT	10.2.2023
DIVISION 21	FIRE SUPPRESSION	10.2.2023
210500	COMMON WORK RESULTS FOR FIRE SUPPRESSION	10.2.2023
211000	WATER-BASED FIRE-SUPPRESSION SYSTEMS	10.2.2023
DIVISION 22	PLUMBING	10.2.2023
220500	COMMON WORK RESULTS FOR PLUMBING	10.2.2023
220523	GENERAL-DUTY VALVES FOR PLUMBING PIPING	10.2.2023
	HANGERS AND SUPPORTS FOR PLUMBING PIPING AND	
220529	EQUIPMENT	10.2.2023
220553	IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT	10.2.2023
220700	PLUMBING INSULATION	10.2.2023
221116	DOMESTIC WATER PIPING	10.2.2023
221119	DOMESTIC WATER PIPING SPECIALTIES	10.2.2023
221316	SANITARY WASTE & VENT PIPING	10.2.2023
221319	SANITARY WASTE PIPING SPECIALTIES	10.2.2023
221413	FACILITY STORM DRAINAGE PIPING	10.2.2023
221423	STORM DRAINAGE PIPING SPECIALTIES	10.2.2023
223400	DOMESTIC WATER HEATERS	10.2.2023
224000	PLUMBING FIXTURES	10.2.2023
DIVISION 23	HEATING VENTILATING AND AIR CONDITIONING	10.2.2023
230500	COMMON WORK RESULTS FOR HVAC	10.2.2023
230529	HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT	10.2.2023
230553	IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT	10.2.2023
230593	TESTING, ADJUSTING, AND BALANCING FOR HVAC	10.2.2023
230700	HVAC INSULATION	10.2.2023
230900	INSTRUMENTATION AND CONTROLS FOR HVAC	10.2.2023
231123	FACILITY NATURAL-GAS PIPING	10.2.2023
233113	METAL DUCTS	10.2.2023
233300	AIR DUCT ACCESSORIES	10.2.2023
233423	HVAC POWER VENTILATORS	10.2.2023
233713	DIFFUSERS, REGISTERS, AND GRILLES	10.2.2023
	PACKAGED, SMALL CAPACITY, ROOFTOP AIR-CONDITIONING	
237416	UNITS – 3 TO 25 TONS	10.2.2023
	PACKAGED, OUTDOOR, CENTRAL-STATION AIR-HANDLING UNITS	
237415	100% OUTDOOR AIR	10.2.2023
238126	SPLIT-SYSTEM AIR-CONDITIONERS	10.2.2023
DIVISION 26	ELECTRICAL	10.2.2023
260100	BASIC ELECTRICAL REQUIREMENTS	10.2.2023
260500	COMMON WORK RESULTS FOR ELECTRICAL	10.2.2023
260519	LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES	10.2.2023
260526	GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS	10.2.2023
260533	RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS	10.2.2023
260553	IDENTIFICATION FOR ELECTRICAL SYSTEMS	10.2.2023

260923	LIGHTING CONTROL DEVICES	10.2.2023
262200	LOW-VOLTAGE TRANSFORMERS	10.2.2023
262413	SWITCHBOARDS	10.2.2023
262416	PANELBOARDS	10.2.2023
262726	WIRING DEVICES	10.2.2023
262813	FUSES	10.2.2023
262816	ENCLOSED SWITCHES AND CIRCUIT BREAKERS	10.2.2023
262913	ENCLOSED CONTROLLERS	10.2.2023
	TRANSIENT-VOLTAGE SUPPRESSION FOR LOW-VOLTAGE	
264313	ELECTRICAL POWER CIRCUITS	10.2.2023
265119	LED INTERIOR LIGHTING	10.2.2023
265219	EMERGENCY AND EXIT LIGHTING	10.2.2023
265619	LED EXTERIOR LIGHTING	10.2.2023
DIVISION 27	COMMUNICATIONS	10.2.2023
270500	COMMON WORK RESULTS FOR COMMUNICATIONS	10.2.2023
275116	SOUND REINFORCEMENT	10.2.2023
275123	INTEGRATED ELECTRONIC AND COMMUNICATIONS NETWORK	10.2.2023
DIVISION 28	ELECTRONIC SAFETY AND SECURITY	10.2.2023
	COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND	
280500	SECURITY	10.2.2023
281300	ACCESS CONTROL	10.2.2023
281600	INTRUSION DETECTION	10.2.2023
282300	VIDEO SURVEILLANCE	10.2.2023
283111	DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM	10.2.2023
DIVISION 31	EARTHWORK	10.2.2023
310000	EARTHWORK	10.2.2023
311000	SITE CLEARING AND PREPARATION	10.2.2023
312219	FINISH FRADING	10.2.2023
312300	TRENCHING AND BACKFILLING	10.2.2023
313116	TERMITE CONTROL	10.2.2023
316250	AGGREGATE PIERS	10.2.2023
DIVISION 32	EXTERIOR IMPROVEMENTS	10.2.2023
321216	PLANT MIX ASPHALT CONCRETE PAVEMENT	10.2.2023
321313	EXTERIOR CONCRETE PAVING	10.2.2023
321600	SITE WORK CONCRETE	10.2.2023
323119	DECORATIVE METAL FENCING	10.2.2023
329200	TURF AND GRASSES	10.2.2023
DIVISION 33	UTILITIES	10.2.2023
330000	SITE UTILITIES	10.2.2023
334000	STORM DRAINAGE	10.2.2023

Other reports to be included as part of the contract documents:

Crossland Construction – Bid Package #1 Dated 10/10/2023.

CM Addendum #1 Dated 10/25/2023

CM Addendum #2 Dated 10/27/2023

CM Addendum #3 Dated 10/30/2023

Allowances

- **08C – Glass & Glazing Re-Bid\$250,000**
 - This is to hold funds for a re-bid of the 08C – Glass & Glazing scopes due to unclear bid scopes that resulted in inconsistent bid results.
- **11A – Food Service Equipment Re-Bid.....\$825,000**
 - This is to hold funds for a re-bid of the 11A – Foodservice Equipment Scope due to receiving no bids on bid day.
- **14A – Conveying Equipment.....\$35,000**
 - This is to hold funds to apply towards scope 14A – Conveying Equipment. The only bid received was for an alternate product than what was specified. Due to bid amounts being lower than \$50,000, scope does not need to be re-bid.
- **27B – A/V Systems Re-Bid\$300,000**
 - This is to hold funds for a re-bid of the 27B – A/V Systems scopes due to unclear bid scopes that resulted in inconsistent bid results.
- **Trex Board at Dumpster Gates\$10,000**
 - Costs for trex board at dumpster gates.

Assumptions.

1. GPS to provide and install security systems, cameras, door security, aiphones, network cabling, interactive TV's, access control, integrated electronic communications networks, data and communications.
2. GPS will be providing and installing all scoreboards. This bid package will not be accepted.
3. GPS will be providing all playground equipment and any playground fencing.
4. GPS will cover costs for building permits.
5. GPS will cover temporary electric costs.

Proposed GMP

Guthrie Public Schools: Cotteral Elementary		CROSSLAND	
Bid Package # 1		CONSTRUCTION COMPANY, INC.	
Bid Tab			
Guthrie Public Schools: Cotteral Elementary		Bid Package # 1	Subcontractor
SF:	50,862		
Date:	11/9/2023		
BP#	Description	Bid Price	Subcontractor
2A	Demolition	\$ 163,840.00	Midwest Wrecking
3A	Concrete	\$ 770,000.00	PCC Group
3B	Precast	\$ 598,000.00	Crossland Construction
4A	Masonry	\$ 539,000.00	Forza Construction Services
5A	Structural Steel	\$ 1,327,000.00	Crossland Construction
6A	Architectural Millwork	\$ 507,652.00	Wood Systems
7A	Roofing	\$ 806,784.00	Atwell Roofing
7B	Joint Sealants & Waterproofing	\$ 77,160.00	Red Sea Waterproofing
7D	EIFS	\$ 198,000.00	Silva Spray Foam
8A	Door Assemblies – Supply	\$ 280,812.00	Texoma Building
8B	Door Assemblies – Install	\$ 29,382.00	Texoma
8C	Glass & Glazing	\$ 250,000.00	Allowance
8D	Overhead Doors	\$ 23,709.00	DH Pace
9A	Gypsum Assemblies	\$ 1,037,915.00	Arrow Construction Resources
9B	Flooring & Wall Tile	\$ 473,283.00	Bryans Flooring
9C	Painting & Wall Covering	\$ 146,000.00	Silva Spray Foam
9G	Gym Flooring	\$ 122,100.00	Tri State Floors
10A	Specialties	\$ 174,000.00	Red Mountain Company
10B	Signage	\$ 26,624.00	Sign Innovations
10C	Lockers	\$ -	In Kitchen Equipment
10D	Canopies	\$ 97,500.00	Archetype Canopies
11A	Food Service Equipment	\$ 825,000.00	Allowance
11B	Stage Equipment	\$ 33,368.00	SOPA
11C	Sports Equipment	\$ 65,000.00	Sportstech Quality Cardio
11D	Scoreboards	\$ -	Rejecting - By Owner
12A	Window Treatments	\$ 27,975.00	Contract Drapery & Blind
12B	Telescoping Bleachers	\$ 44,153.00	Heatland Seating
14A	Conveying Systems	\$ 35,000.00	Allowance
21A	Fire Suppression	\$ 163,530.00	Kanske Fire
22A	Plumbing	\$ 784,654.50	Dense Mechanical
23A	HVAC	\$ 1,053,601.00	MBI Industrial
26A	Electrical	\$ 1,244,000.00	K.L. Bradley Electric
27A	Data & Communications	\$ -	By Owner
27B	A/V Systems	\$ 300,000.00	Allowance
31A	Earthwork	\$ 574,550.70	K&M Wrecking
32A	Site Concrete	\$ 892,000.00	Turning Point Combo w/32B
32B	Asphalt	\$ -	Turning Point Combo Bid W/ 32A
32D	Landscape, Irrigation, & Plantings	\$ 87,221.00	Greenshade Trees
33A	Site Utilities (Gas, Water, Sewer)	\$ 307,240.00	C&Z Services LLC
33B	Storm Sewer Systems	\$ 242,338.51	FT Construction
	Allowances	\$ 10,000.00	
	Subtotal Direct Costs	\$ 14,338,393	
	Construction Contingency	\$ 430,152	
	General Conditions	\$ 981,670	
	Project Requirements	\$ 383,391	
	CM Bonding	\$ 78,861	
	Insurance	\$ 93,200	
	Construction Management Fee	\$ 573,536	
	Construction Total	\$ 16,879,202	

Project Requirements

Project Requirements			
		Project Duration (18
		Total SF	50862
Guthrie Public Schools: Cotteral Elementary			CROSSLAND CONSTRUCTION COMPANY, INC.
Construction Services		Cost Type	Notes for Clarity
1	CM Field Office, Furniture, & Furnishings	\$ 27,300.00	PRs \$1350 @ 14 mo & \$9000
2	Office Supplies	\$ 5,400.00	PRs \$300 @ 18 mo & \$0
3	Project Sign	\$ 1,500.00	PRs \$1500 @ 1 each & \$0
4	Superintendent Vehicles	\$ 18,000.00	PRs \$1000 @ 18 mo & \$0
4	PM Vehicles	\$ 9,000.00	PRs \$500 @ 18 mo & \$0
5	Superintendent Fuel Expense	\$ 10,800.00	PRs \$600 @ 18 mo & \$0
5	PM Fuel Expense	\$ 5,400.00	PRs \$300 @ 18 mo & \$0
6	Jobsite Radios/Phones	\$ 9,000.00	PRs \$500 @ 18 mo & \$0
7	Copy Machine & Maintenance	\$ 1,800.00	PRs \$100 @ 18 mo & \$0
8	Computers, Usage, & Maintenance	\$ -	NC No Charge
9	Reproduction & Plan Software	\$ 7,250.00	NC \$250 @ 1 mo & \$7000
10	Field Office Internet	\$ 4,600.00	NC \$200 @ 18 mo & \$1000
11	Postage & Expressage	\$ -	NC No Charge
12	Office Janitorial	\$ 2,100.00	NC \$150 @ 14 mo & \$0
13	Mobilization / Demobilization	\$ 1,500.00	PRs \$1500 @ 1 ea & \$0
14	Punchlist/Misc	\$ 10,400.00	PRs \$2600 @ 4 wks & \$0
15	Construction Photos, Drone, & Videos	\$ 11,500.00	PRs \$500 @ 18 mo & \$2500
16	Job Meetings & Ceremony Expenses	\$ -	NC No Charge
17	Record Drawings / Closeout Manuals	\$ -	NC No Charge
18	Material Handling	\$ 25,431.00	PRs \$0.5 @ 50862 sf & \$0
19	Temporary Electric Service	\$ -	Owner \$0.62 @ 0 sf & \$0
20	Temporary Water	\$ 11,700.00	PRs \$650 @ 18 mo & \$0
21	Temporary Gas	\$ -	Owner \$0 @ 50862 sf & \$0
22	Temporary Construction Services: Fencing	\$ 9,300.00	PRs \$7 @ 1300 lf & \$200
23	Temporary Construction Services	\$ 25,000.00	PRs
24	Security	\$ -	NC No Charge
25	Temporary Toilets	\$ 14,550.00	PRs \$200 @ 4 ea per mo & \$150
26	Water/foe	\$ 1,800.00	PRs \$100 @ 1 ea per mo & \$0
27	Temporary Tool/Storage Trailers	\$ 6,800.00	PRs \$350 @ 1 ea per mo & \$500
28	Dumpsters	\$ 26,190.00	PRs \$485 @ 3 ea per mo & \$0
29	Safety	\$ 5,086.20	PRs \$0.1 @ 50862 sf & \$0
30	Weekly Cleanup	\$ 20,160.00	PRs \$1120 @ 18 mo & \$0
31	Final Cleanup	\$ 25,431.00	PRs \$0.5 @ 50862 sf & \$0
32	Meals & Lodging	\$ -	Cost of Work
33	Utility Connection Permits	\$ -	Cost of Work
34	Operational Permits	\$ -	Cost of Work
35	Testing Laboratory Services	\$ 48,000.00	PRs
36	Building Permit	\$ 22,215.00	PRs
37	Misc Site Repairs/30d at Demobilization	\$ -	Cost of Work
38	Site Survey Control Points	\$ 5,000.00	PRs \$5000 @ 1 ea & \$0
39	Dewatering	\$ 1,000.00	PRs \$100 @ 10 days & \$0
40	Temporary Heat	\$ 5,000.00	PRs \$0 @ 30 days & \$5000
41	Floor Protection	\$ 4,577.58	PRs \$0.09 @ 50862 sf & \$0
Total Construction PRs		\$ 383,390.78	

General Conditions

General Conditions		CROSSLAND CONSTRUCTION COMPANY, INC.																					
Guthrie Public Schools: Cotteral Elementary																							
Team Members	(\$/hr)	Staff Assignments	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Total Hours	Total \$
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
Construction Staffing																							
TBD	\$ 110	Sr. Project Manager																				0	\$ -
TBD	\$ 110	Project Manager	87	87	87	87	87	87	87	87	87	87	87	87	87	87	87	44	44	44	0	1437	\$ 158,070.00
TBD	\$ 80	Asst. Project Manager	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	87	87	87	0	2856	\$ 228,480.00
TBD	\$ 70	Project Engineer																				0	\$ -
TBD	\$ 125	Project Superintendent	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	0	0	0	2768	\$ 346,000.00
TBD	\$ 80	Asst. Superintendent																				0	\$ -
TBD	\$ 80	Field Engineer	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	173	0	3114	\$ 249,120.00
TBD	\$ 65	Safety Inspector																				0	\$ -
Total Labor in General Conditions																						10175	\$ 981,670.00

Trade Specific Bid Tabs

Trade Contract Identification		3A Demolition	
Trade Contractor - Bid Summary			
Contractor:	MSM Wrecking	Midwest Wrecking	KSM Wrecking
Base Bid:	\$ 189,477.00	\$ 163,840.00	\$ 186,048.00
Total Demolition Services:			\$ 508,802.00
Alt 1			
Alt 2			
Alt 3			
Alt 4			
Alt 5			
Alt 6			
Alt 7			
Alt 8			
Total w/ Alternates:	\$ 189,477	\$ 163,840	\$ 186,048
			\$ 508,802
			\$ -
			\$ -
			\$ -
Apparent Low Bid			
BASE BID:		Midwest Wrecking	\$ 163,840.00
TOTAL w/ ALT:			\$ 163,840.00

Trade Contract Identification		3A Concrete	
Trade Contractor - Bid Summary			
Contractor:	Crossland Construction	Tuff Construction	Ithko contracting
Base Bid:	\$ 958,000.00	\$ 710,000.00	\$ 774,000.00
PCC Group			\$ 770,000.00
Concrete Enterprises			\$ 862,000.00
Alt 1			
Alt 2			
Alt 3			
Alt 4			
Alt 5			
Alt 6			
Alt 7			
Alt 8			
Total w/ Alternates:	\$ 958,000	\$ 710,000	\$ 774,000
			\$ 770,000
			\$ 862,000
			\$ -
			\$ -
			\$ -
Apparent Low Bid			
BASE BID:		Tuff Construction	\$ 710,000.00
TOTAL w/ ALT:			\$ 710,000.00

Trade Contract Identification		3B Precast	
Trade Contractor - Bid Summary			
Contractor:	Crossland Construction	Correlab	NAPCO Precast
Base Bid:	\$ 598,000	\$ 611,270	\$ 927,000
Alt 1			
Alt 2			
Alt 3			
Alt 4			
Alt 5			
Alt 6			
Alt 7			
Alt 8			
Total w/ Alternates:	\$ 598,000	\$ 611,270	\$ 927,000
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Crossland Construction Recommendation			
BASE BID:		Crossland Construction	\$ 598,000.00
TOTAL w/ ALT:			\$ 598,000.00

Trade Contract Identification		4A Masonry	
Trade Contractor - Bid Summary			
Contractor:	Justin Dallas	Lonestar Industries	Forza Construction Services
Base Bid:	\$ 745,800	\$ 660,500	\$ 539,000
CIA Masonry			\$ 750,000
C&N Masonry			\$ 665,000
Alt 1			
Alt 2			
Alt 3			
Alt 4			
Alt 5			
Alt 6			
Alt 7			
Alt 8			
Total w/ Alternates:	\$ 745,800	\$ 660,500	\$ 539,000
			\$ 750,000
			\$ 665,000
			\$ -
			\$ -
			\$ -
Apparent Low Bid			
Recommended Trade Contractor		Forza Construction Services	\$ 539,000.00
BASE BID:			\$ 539,000.00
TOTAL w/ ALT:			\$ 539,000.00

Trade Contract Identification		Trade Contractor - Bid Summary									
5A Structural Steel											
Contractor:		Crossland Construction									
Base Bid:		\$ 1,327,000									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:		\$ 1,327,000 \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ --									
		Apparent Low Bid									
		Recommended Trade Contractor									
BASE BID:		Crossland Construction \$ 1,327,000.00									
TOTAL w/ ALT:		\$ 1,327,000.00									
Trade Contract Identification		Trade Contractor - Bid Summary									
5A Millwork											
Contractor:		EGR Construction Wood Systems									
Base Bid:		\$ 597,000 \$ 507,652									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:		\$ 597,000 \$ 507,652 \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ -- \$ --									
		Apparent Low Bid									
		Recommended Trade Contractor									
BASE BID:		Wood Systems \$ 507,652.00									
TOTAL w/ ALT:		\$ 507,652.00									
Trade Contract Identification		Trade Contractor - Bid Summary									
7A Roofing											
Contractor:		Graco Roofing Sooner Recon Counts Roofing Alva Roofing Lewis Roofing Atwell Roofing Harness Roofing & Waterproofing Byars Co High Tech Systems Chamberlin Supreme Roofing									
Base Bid:		\$ 974,000 \$ 998,400 \$ 982,000.00 \$ 903,000.00 \$ 883,540.00 \$ 806,784.00 \$ 1,106,348.00 \$ 858,046.00 \$ 931,841.00 \$ 1,047,790.00 \$ 923,576.00									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:		\$ 974,000 \$ 998,400 \$ 982,000 \$ 903,000 \$ 883,540 \$ 806,784 \$ 1,106,348 \$ 858,046 \$ 931,841 \$ 1,047,790 \$ 923,576									
		Apparent Low Bid									
		Recommended Trade Contractor									
BASE BID:		Atwell Roofing \$ 806,784.00									
TOTAL w/ ALT:		\$ 806,784.00									
Trade Contract Identification		Trade Contractor - Bid Summary									
7B Joint Sealants & Waterproofing											
Contractor:		Bone Dry Waterproofing IWP Harness Roofing & Waterproofing Red Sea Waterproofing									
Base Bid:		\$ 81,484 \$ 90,235 \$ 130,939.00 \$ 77,160.00									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:		\$ 81,484 \$ 90,235 \$ 130,939 \$ 77,160 \$ -- \$ -- \$ -- \$ -- \$ -- \$ --									
		Apparent Low Bid									
		Recommended Trade Contractor									
BASE BID:		Red Sea Waterproofing \$ 77,160.00									
TOTAL w/ ALT:		\$ 77,160.00									
Trade Contract Identification		Trade Contractor - Bid Summary									
7D EIFS											
Contractor:		Forza Construction Services Swift Corp Midwest Drywall Deal Enterprises Talon Silva Spray Foam									
Base Bid:		\$ 229,000 \$ 295,000 \$ 281,900.00 \$ 287,500.00 \$ 314,850.00 \$ 198,000.00									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:		\$ 229,000 \$ 295,000 \$ 281,900 \$ 287,500 \$ 314,850 \$ 198,000 \$ -- \$ --									
		Apparent Low Bid									
		Recommended Trade Contractor									
BASE BID:		Silva Spray Foam \$ 198,000.00									
TOTAL w/ ALT:		\$ 198,000.00									

Trade Contract Identification											
8A DFHW-Supply											
Trade Contractor - Bid Summary											
Contractor:	Piper Wetherford of Oklahoma	Texoma Building	CBS Doors and Hardware								
Base Bid:	\$ 283,000	\$ 280,812	\$ 352,000.00								
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:	\$ 283,000	\$ 280,812	\$ 352,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											
										Price	
BASE BID :		Texoma Building								\$	280,812.00
TOTAL w/ ALT:										\$	280,812.00
Trade Contract Identification											
8B DFHW-Install											
Trade Contractor - Bid Summary											
Contractor:	Red Mountain Company	Texoma									
Base Bid:	\$ 33,000	\$ 29,382									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:	\$ 33,000	\$ 29,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											
										Price	
BASE BID :		Texoma								\$	29,382.00
TOTAL w/ ALT:										\$	29,382.00
Trade Contract Identification											
8C Glass & Glazing											
Trade Contractor - Bid Summary											
Contractor:	Accent Glass Services	Avenue C	Crystal Structures	Downtown Glass, Inc.	Trietsort	Lee Glass	Arch Glazing Concepts				
Base Bid:	\$ 580,000	\$ 383,862	\$ 417,000.00	\$ 475,621.00	\$ 222,116.00	\$ 488,300.00	\$ 308,000.00				
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:	\$ 580,000	\$ 383,862	\$ 417,000	\$ 475,621	\$ 222,116	\$ 488,300	\$ 308,000	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											
										Price	
BASE BID :		Trietsort								\$	222,116.00
TOTAL w/ ALT:										\$	222,116.00
Trade Contract Identification											
8D Overhead Doors											
Trade Contractor - Bid Summary											
Contractor:	DH Pace	Texoma									
Base Bid:	\$ 23,709	\$ 31,143									
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:	\$ 23,709	\$ 31,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation											
Recommended Trade Contractor											
										Price	
BASE BID :		DH Pace								\$	23,709.00
TOTAL w/ ALT:										\$	23,709.00
Trade Contract Identification											
9A Gypsum Assemblies											
Trade Contractor - Bid Summary											
Contractor:	The Drywall Crew	Express Drywall	Arrow Construction Resources	Higgins Group							
Base Bid:	\$ 1,725,500	\$ 1,029,445	\$ 1,037,915.00	\$ 1,285,000.00							
Alt 1											
Alt 2											
Alt 3											
Alt 4											
Alt 5											
Alt 6											
Alt 7											
Alt 8											
Total w/ Alternates:	\$ 1,725,500	\$ 1,029,445	\$ 1,037,915	\$ 1,285,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											
										Price	
BASE BID :		Express Drywall								\$	1,029,445.00
TOTAL w/ ALT:										\$	1,029,445.00

Trade Contract Identification											
9B Flooring & Wall Tile											
Trade Contractor - Bid Summary											
Contractor:	TCS Flooring - No Bid Bond	ATF Commercial Flooring	Bryans Flooring								
Base Bid:	991183.28*	\$ 594,947	\$ 473,283.00								
AH 1											
AH 2											
AH 3											
AH 4											
AH 5											
AH 6											
AH 7											
AH 8											
Total w/ Alternates:	\$ -	\$ 594,947	\$ 473,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											Price
BASE BID :	Bryans Flooring										\$ 473,283.00
TOTAL w/ ALT:											\$ 473,283.00

Trade Contract Identification											
9C Painting & Wall Covering											
Trade Contractor - Bid Summary											
Contractor:	Cherokee Painting	ALPR Construction	Advanced Commercial Painting	JJ Brass & Paint	Modern Coatings	Silve Spray Foam	Marlin Bros Painting	Real Eagle	O Construction	GC Construction LLC	
Base Bid:	\$ 227,720	\$ 225,000	\$ 200,500.00	\$ 156,600.00	\$ 208,959.00	\$ 146,000.00	\$ 249,998.00	\$ 242,636.00	\$ 301,000.00	\$ 356,672.00	
AH 1											
AH 2											
AH 3											
AH 4											
AH 5											
AH 6											
AH 7											
AH 8											
Total w/ Alternates:	\$ 227,720	\$ 225,000	\$ 200,500	\$ 156,600	\$ 208,959	\$ 146,000	\$ 249,998	\$ 242,636	\$ 301,000	\$ 356,672	
Apparent Low Bid											
Recommended Trade Contractor											Price
BASE BID :	Silve Spray Foam										\$ 146,000.00
TOTAL w/ ALT:											\$ 146,000.00

Trade Contract Identification											
9G Specialty Flooring											
Trade Contractor - Bid Summary											
Contractor:	Tri State Floors	Sports Unlimited									
Base Bid:	\$ 122,100	\$ 129,180									
AH 1											
AH 2											
AH 3											
AH 4											
AH 5											
AH 6											
AH 7											
AH 8											
Total w/ Alternates:	\$ 122,100	\$ 129,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation											
Recommended Trade Contractor											Price
BASE BID :	Tri State Floors										\$ 122,100.00
TOTAL w/ ALT:											\$ 122,100.00

Trade Contract Identification											
10A Specialties											
Trade Contractor - Bid Summary											
Contractor:	Red Mountain Company										
Base Bid:	\$ 174,000										
AH 1											
AH 2											
AH 3											
AH 4											
AH 5											
AH 6											
AH 7											
AH 8											
Total w/ Alternates:	\$ 174,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation											
Recommended Trade Contractor											Price
BASE BID :	Red Mountain Company										\$ 174,000.00
TOTAL w/ ALT:											\$ 174,000.00

Trade Contract Identification											
10B Signage											
Trade Contractor - Bid Summary											
Contractor:	Lektron Branding Solutions	Vital Signs of Oklahoma	Sign Innovations								
Base Bid:	\$ 48,645	\$ 49,831	\$ 26,624.00								
AH 1											
AH 2											
AH 3											
AH 4											
AH 5											
AH 6											
AH 7											
AH 8											
Total w/ Alternates:	\$ 48,645	\$ 49,831	\$ 26,624	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid											
Recommended Trade Contractor											Price
BASE BID :	Sign Innovations										\$ 26,624.00
TOTAL w/ ALT:											\$ 26,624.00

Trade Contract Identification									
10D Canopies									
Trade Contractor - Bid Summary									
Contractor:	Archetype Canopies	Specialty Sales Associates	Play by Design						
Base Bid:	\$ 97,500	\$ 124,388	\$ 142,800.00						
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 97,500	\$ 124,388	\$ 142,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
BASE BID :	Archetype Canopies							\$	97,500.00
TOTAL w/ ALT:								\$	97,500.00

Trade Contract Identification									
11A Food Service Equipment									
Trade Contractor - Bid Summary									
Contractor:									
Base Bid:									
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid									
Recommended Trade Contractor									
BASE BID :	#N/A							\$	-
TOTAL w/ ALT:								\$	#N/A

Trade Contract Identification									
11B Stage Equipment									
Trade Contractor - Bid Summary									
Contractor:	Janson Industries	SOPA							
Base Bid:	\$ 35,330	\$ 33,368							
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 35,330	\$ 33,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
BASE BID :	SOPA							\$	33,368.00
TOTAL w/ ALT:								\$	33,368.00

Trade Contract Identification									
11C Sports Equipment									
Trade Contractor - Bid Summary									
Contractor:	Specialty Sales Associates	SOPA	H2I Group	SportsCon	Sportstech Quality Cardio				
Base Bid:	\$ 69,773	\$ 80,366	\$ 74,641.00	\$ 87,419.00	\$ 65,000.00				
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 69,773	\$ 80,366	\$ 74,641	\$ 87,419	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
BASE BID :	Sportstech Quality Cardio							\$	65,000.00
TOTAL w/ ALT:								\$	-

Trade Contract Identification									
11D Scoreboards									
Trade Contractor - Bid Summary									
Contractor:	SOPA	Sportstech Quality Cardio							
Base Bid:	\$ 14,679.00	\$ 11,000.00							
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 14,679	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
BASE BID :	Sportstech Quality Cardio							\$	11,000.00
TOTAL w/ ALT:								\$	11,000.00

Trade Contract Identification												
12A Window Treatments												
Trade Contractor - Bid Summary												
Contractor:	Russell Interiors	Contract Drapery & Blind										
Base Bid:	\$ 28,120	\$ 27,975										
Alt 1												
Alt 2												
Alt 3												
Alt 4												
Alt 5												
Alt 6												
Alt 7												
Alt 8												
Total w/ Alternates:	\$ 28,120	\$ 27,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Apparent Low Bid												
Recommended Trade Contractor												
BASE BID :											Contract Drapery & Blind	\$ 27,975.00
TOTAL w/ ALT:												\$ 27,975.00

Trade Contract Identification												
12B Telescoping Bleachers												
Trade Contractor - Bid Summary												
Contractor:	Heatland Seating	Performance Surfaces	SOPA									
Base Bid:	\$ 44,153.00	\$ 49,932.00	\$ 52,789.00									
Alt 1												
Alt 2												
Alt 3												
Alt 4												
Alt 5												
Alt 6												
Alt 7												
Alt 8												
Total w/ Alternates:	\$ 44,153	\$ 49,932	\$ 52,789	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Crossland Construction Recommendation												
Recommended Trade Contractor												
BASE BID :											Heatland Seating	\$ 44,153.00
TOTAL w/ ALT:												\$ 44,153.00

Trade Contract Identification												
14A Conveying Equipment												
Trade Contractor - Bid Summary												
Contractor:	Allied Elevator - Alternate											
Base Bid:	\$ 41,437											
Alt 1												
Alt 2												
Alt 3												
Alt 4												
Alt 5												
Alt 6												
Alt 7												
Alt 8												
Total w/ Alternates:	\$ 41,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Crossland Construction Recommendation												
Recommended Trade Contractor												
BASE BID :											Allied Elevator - Alternate	\$ 41,437.00
TOTAL w/ ALT:												\$ 41,437.00

Trade Contract Identification												
21A Fire Suppression												
Trade Contractor - Bid Summary												
Contractor:	Summit	Kanske Fire	P&L Fire Protection									
Base Bid:	\$ 202,743	\$ 163,530	\$ 170,065.00									
Alt 1												
Alt 2												
Alt 3												
Alt 4												
Alt 5												
Alt 6												
Alt 7												
Alt 8												
Total w/ Alternates:	\$ 202,743	\$ 163,530	\$ 170,065	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Apparent Low Bid												
Recommended Trade Contractor												
BASE BID :											Kanske Fire	\$ 163,530.00
TOTAL w/ ALT:												\$ 163,530.00

Trade Contract Identification												
22A Plumbing												
Trade Contractor - Bid Summary												
Contractor:	SE Hardesty	Dense Mechanical	Harrison Orr	Orcutt	Waggoners							
Base Bid:	\$ 1,027,000	\$ 784,655	\$ 908,300.00	\$ 970,000.00	\$ 811,711.00							
Alt 1												
Alt 2												
Alt 3												
Alt 4												
Alt 5												
Alt 6												
Alt 7												
Alt 8												
Total w/ Alternates:	\$ 1,027,000	\$ 784,655	\$ 908,300	\$ 970,000	\$ 811,711	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Apparent Low Bid												
Recommended Trade Contractor												
BASE BID :											Dense Mechanical	\$ 784,654.50
TOTAL w/ ALT:												\$ 784,654.50

Trade Contract Identification									
23A HVAC									
Trade Contractor - Bid Summary									
Contractor:	SE Hardesty	Dense Mechanical	Harrison Orr	Waggoners	Air Technowledgies	MBI Industrial	All State Sheet Metal		
Base Bid:	\$ 1,287,700	\$ 1,223,560	\$ 1,410,000	\$ 1,141,856.00	\$ 1,616,482.00	\$ 1,053,601.00	\$ 1,278,650.00		
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 1,287,700	\$ 1,223,560	\$ 1,410,000	\$ 1,141,856	\$ 1,616,482	\$ 1,053,601	\$ 1,278,650	\$	-
Apparent Low Bid									
Recommended Trade Contractor									
Price									
BASE BID :						\$	1,053,601.00		
TOTAL w/ ALT:						\$	1,053,601.00		

Trade Contract Identification									
26A Electrical									
Trade Contractor - Bid Summary									
Contractor:	Harmon's	Houston Electric	K.L. Bradley Electric						
Base Bid:	\$ 1,601,643	\$ 1,476,000	\$ 1,244,000.00						
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 1,601,643	\$ 1,476,000	\$ 1,244,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid									
Recommended Trade Contractor									
Price									
BASE BID :						\$	1,244,000.00		
TOTAL w/ ALT:						\$	1,244,000.00		

Trade Contract Identification									
27B A/V Systems									
Trade Contractor - Bid Summary									
Contractor:	AVL Systems Design	TECHSICO	AVISPL	Endex of OK					
Base Bid:	\$ 284,940	109472.14*	\$ 282,585.49	\$ 325,000.00					
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 284,940	\$ -	\$ 282,585	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -
Apparent Low Bid									
Recommended Trade Contractor									
Price									
BASE BID :						\$	282,585.49		
TOTAL w/ ALT:						\$	282,585.49		

Trade Contract Identification									
31A Earthwork									
Trade Contractor - Bid Summary									
Contractor:	Crossland Construction	K&M Wrecking	Great Plains Construction	MK Excavation	Hook				
Base Bid:	\$ 1,030,000	\$ 574,551	\$ 726,350.00	\$ 846,600.00	\$ 578,455.00				
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 1,030,000	\$ 574,551	\$ 726,350	\$ 846,600	\$ 578,455	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
Price									
BASE BID :						\$	574,550.70		
TOTAL w/ ALT:						\$	574,550.70		

Trade Contract Identification									
32A Site Concrete									
Trade Contractor - Bid Summary									
Contractor:	Crossland Construction	Tuff Construction	Rudy's Construction Co.	Turning Point Construction					
Base Bid:	\$ 773,000	\$ 575,000	\$ 811,525.00	\$ 578,000.00					
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 773,000	\$ 575,000	\$ 811,525	\$ 578,000	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor									
Price									
BASE BID :						\$	892,000.00		
TOTAL w/ ALT:						\$	892,000.00		

Trade Contract Identification									
32B Asphalt									
Trade Contractor - Bid Summary									
Contractor:	Bishop Construction	Connelly Paving Company	Rudy's Construction Co.	Turning Point Construction					
Base Bid:	\$ 335,748	\$ 359,480	\$ 473,180.00	\$ 344,000.00					
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 335,748	\$ 359,480	\$ 473,180	\$ 344,000	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor				Price					
BASE BID :	Turning Point Combo Bid W/ 32A			\$ -					
TOTAL w/ ALT:				\$ -					

Trade Contract Identification									
32D Landscape, Irrigation & Plantings									
Trade Contractor - Bid Summary									
Contractor:	Greenshade Trees								
Base Bid:	\$ 87,221								
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 87,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor				Price					
BASE BID :	Greenshade Trees			\$ 87,221.00					
TOTAL w/ ALT:				\$ 87,221.00					

Trade Contract Identification									
33A Site Utilities									
Trade Contractor - Bid Summary									
Contractor:	FT Construction	C&Z Services LLC	Commercial Const.	MK Excavation	Patriot Construction	Red Rock	Arrow Contracting & Utilities		
Base Bid:	\$ 452,264	\$ 307,240	\$ 536,000.00	\$ 507,689.60	\$ 565,000.00	\$ 411,980.00	\$ 507,000.00		
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 452,264	\$ 307,240	\$ 536,000	\$ 507,690	\$ 565,000	\$ 411,980	\$ 507,000	\$ -	\$ -
Apparent Low Bid									
Recommended Trade Contractor				Price					
BASE BID :	C&Z Services LLC			\$ 307,240.00					
TOTAL w/ ALT:				\$ 307,240.00					

Trade Contract Identification									
33B Storm Sewer Systems									
Trade Contractor - Bid Summary									
Contractor:	FT Construction	C&Z Services LLC	Crossland Construction	Patriot Construction	Red Rock	Arrow Contracting & Utilities	D Owen Construction	MK Excavation	
Base Bid:	\$ 242,339	\$ 262,835	\$ 516,500.00	\$ 414,000.00	\$ 357,721.00	\$ 397,000.00	\$ 440,000.00	\$ 398,059.00	
Alt 1									
Alt 2									
Alt 3									
Alt 4									
Alt 5									
Alt 6									
Alt 7									
Alt 8									
Total w/ Alternates:	\$ 242,339	\$ 262,835	\$ 516,500	\$ 414,000	\$ 357,721	\$ 397,000	\$ 440,000	\$ 398,059	\$ -
Crossland Construction Recommendation									
Recommended Trade Contractor				Price					
BASE BID :	FT Construction			\$ 242,338.51					
TOTAL w/ ALT:				\$ 242,338.51					

Trade Contract Identification										
Extra Bid Tab										
Trade Contractor - Bid Summary										
Contractor:	ok roof 7A-7B	HunterMechanical 22A-23A	SE Hardesty 22A-23A	Harrison Or 22A-23A	Dense Mechanical 22A-23A	Orcutt 22A-23A	Waggoners 22A-23A	Turning Point Construction 32A-32B	Patriot 33A-33B	Red Rock 33A-33B
Base Bid:	\$ 1,840,325.00	\$ 2,286,000.00	\$ 2,226,200.00	\$ 2,318,300.00	\$ 1,978,100.00	\$ 2,785,000.00	\$ 1,949,760.00	\$ 892,000.00	\$ 949,000.00	\$ 769,701.00
Alt 1										
Alt 2										
Alt 3										
Alt 4										
Alt 5										
Alt 6										
Alt 7										
Alt 8										
Total w/ Alternates:	\$ 1,840,325	\$ 2,286,000	\$ 2,226,200	\$ 2,318,300	\$ 1,978,100	\$ 2,785,000	\$ 1,949,760	\$ 892,000	\$ -	\$ -
Crossland Construction Recommendation										
Recommended Trade Contractor				Price						
BASE BID :	Turning Point Construction 32A+32B			\$ 892,000.00						
TOTAL w/ ALT:				\$ 892,000.00						



**Board of Education Personnel Reports
November 13, 2023**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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Dolph, Kyla	CO	Caf. Worker	11-06-23	2	6.5	Linda Taylor
Ferguson, Kaysi	GUES	SpEd Para	11-27-23	3	7.5	NP
Hall, Robert	JH	Caf. Manager	11-06-23	6	8	Christy Wells
Lehr, Sabrina	Cotteral	Caf. Worker	11-06-23	2	7	Jami Cook
McBroom, Kenneth	Trans.	Rte. Driver	10-16-23	13	6	Edward Bard
Valencia, Patricia	HS	Site Secretary	10-09-23	4	7.5	Katie Young
Veasley-Scrivner, Shirley	Trans.	Bus Monitor	10-09-23	2	6	Glenn Metcalf

FMLA Requests

Certified:

Support: 3

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Davis, Adele	HS – Caf. Staff – 6.5 hrs	HS – Caf. Manager	Teara Whitaker
Dolph, Kyla	CO – Caf. Staff – 6.5 hrs	HS – Caf. Staff – 6.5 hrs	Adele Davis
Wells, Christy	JH – Caf. Manager	CO – Caf. Manager	Desiree Beckenhauer



**Board of Education Personnel Reports
November 13, 2023**

Separation of Employment

<u>Classification Certified</u>		Teaching	Reason for	
Name	Site	Assignment	Separation	Effective Date

Pittman, Rebecca	JH	7 th Gr. ELA	resignation	12-15-23
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<u>Classification Classified</u>			Reason for	
Name	Site	Position	Separation	Effective Date

Baca, Marti	HS	Caf. – 6.5 hrs	termination	09-25-23
Beckenhauer, Desiree	CO	Caf. Manager	resignation	11-01-23
Canales, Martha	HS	Caf. – 7.5 hrs	resignation	11-17-23
Phoenix, Lawrence	Cotteral	Custodian	resignation	11-01-23
Purviance, Sherana	Cotteral	SpEd Para	resignation	11-03-23
Taylor, Malachi	Fogarty	Custodian	termination	10-25-23
Taylor, Linda	CO	Caf. – 6.5 hrs	termination	10-06-23
Whitaker, Teara	HS	Caf. Manager	resignation	10-20-23
Willis, Anne	CO	Caf. – 6 hrs	resignation	10-31-23

Extra Duty Assignments

Name	Description	Site	Begin	Annual Salary
Balenseifen, Bryce	7th Gr. Girls' Basketball	JH	10/30/2023	\$1800.00
Blackston, Keith	District Testing Coordinator	District-Wide	10/12/2023	\$7500.00
Durham, Christine	Early Morning Duty - 1st Semester	Cotteral	10/16/2023	\$500.00
Durham, Christine	Early Morning Duty - 2nd Semester	Cotteral	1/3/2024	\$500.00
Salas, Gloria	ELL Building Coordinator	HS	11/13/2023	\$750.00

Extra Duty Assignment Changes

Originally Assigned To	Description	Site	Begin	Annual Salary
Monetta Fields	Yearbook/Journalism	HS	11/1/2023	Increase from \$2500 to \$2900

Memo

To: Dr. Simpson and Guthrie Board of Education
From: John Hancock, Exec. Director of Personnel/Secondary Education
Date:
Re: Shelley Berryman – Adjunct Interventionist at Guthrie High School

I would like to recommend that the Guthrie Board of Education approve Shelley Berryman as an Adjunct Teacher for English Intervention at Guthrie High School.

Ms. Berryman has not yet been able to renew her certificate, so must be an adjunct teacher until the process is complete.

Sincerely,

John Hancock
Exec. Director of Personnel/Secondary Education

Guthrie Public Schools
Property Committee Meeting
November 6, 2023 5:00 p.m.

Attending Members: Dr. Mike Simpson, Carmen Walters, John Hancock, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Travis Sallee, and Linda Skinner.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized October expenses for Maintenance and Transportation
- Comparison of 2023/24 expenditures to 2022/23

Current Projects:

- Completed 204 Maintenance work orders, 37 Transportation work orders and handled 88 Activity trips work orders for the month.
- District heat exchanger checks completed with one being replaced
- Fired up boilers at the 4 schools for the extreme cold front with only 2 classrooms that were not working.
- Oklahoma Corp. Commission requested a soil test which has been done and are waiting for the official blessing that we have passed.
- OSIG conducted their safety inspections of our facilities and we are addressing the minor issues he reported to us. This inspection is done every 2 years.
- Transportation's current registration is 1,499 riders with Parents linked and routed.
- Currently have 8 open bus driver positions and 1 monitor position open. We have been able to work it out and get everyone picked up and delivered every day.

Future Projects:

- Getting quotes to replace stage curtains at Fogarty
- Possibly moving the sound and projector to the back of the Auditorium at Fogarty
- Continue floor work at the HS and GUES
- Do extensive floor work in Fogarty classrooms and gym
- Replace sidewalk from Fogarty parking to the main building
- Make possible upgrades & repairs to 213 E. Vilas house
- Make major repairs to the roof drain system on the north side of the HS
- Install plumbing shut-off valves at strategic areas of each school
- HVAC projects:
 - Replace units as needed
 - Replace unit for the Faver BOC building
 - Install new unit for Central server room
 - Replace units to the main stage & south café unit at the HS
 - Add heaters to areas that we currently place portable heaters
- Replace carpet in GUES office areas
- Replace current carpet in the HS wrestling dressing room with tile, repair the walls, and repaint the dressing room and restroom areas
- Landscape work in front of the HS and between the main building and annex

District Property Projects:

Bond Project – New Cotteral Elementary – Crossland’s, Stacy Group, and the District continue to proceed with working on the plans for the project and bids were sent out to potential bidders. The bid opening was November 2, 2023 and a date for approval is scheduled for the November 13th Board Meeting. Tentative date to break ground on the new Cotteral Elementary is January 2024.

Bond Project – ESSER/ARPA Funds

JH Tuckpointing to the exterior of the main building – **Completed**
Outside window installation – **Lambert Construction is working on 2 items on the punch list which are stucco work on one window in the Auditorium and a pair of double doors that had to be reordered.**

JH HVAC Classroom projects – **Completed – need to do a punch list**

HS Restroom Renovations – **Gym foyer/foyer restrooms – Completed**
North Restrooms – **Completed**
Center hall restrooms - **Completed**
East Restrooms by kitchen/café renovation – **Completed**
South wing restrooms – **Completed**
Main Administration restrooms – **Completed**
Lambert is currently working on completing the punch list items. They will be addressing the handicap sidewalk, clogged lines, and the cinder block wall that was pushed in during demo over Thanksgiving Break.

There was discussion regarding the 2024 Regular Board Meeting dates and the changes that will need to be made.

Mr. Thompson discussed the new GUES Soccer goal purchase which will be paid for out of their site funds or pending grant approval through TSET.

Dr. Simpson and Mr. Thompson spoke about the preliminary cost for the new Cotteral ES building project from Crossland.

Guthrie Public Schools
Finance Committee Meeting

November 7, 2023

In attendance: Mr. Chris Schroder, Ms. Gail Davis, Ms. Tina Smedley, Dr. Mike Simpson, Ms. Carmen Walters, Dr. Michelle Chapple, Mr. John Hancock, Ms. Angie Young, Ms. Tamie Jones

Dr. Chapple welcomed everyone in attendance, and then presented the following:

Revenues and Expenditures for General, Building and Child Nutrition Funds as of October 31, 2023

Information was presented

Ms. Walters presented the following:

Approval of Agreement with IXL Learning for Math & ELA Access at the High School for 2023-2024

Information was presented

Mr. Hancock presented the following:

Approval of Agreement for Literacy Coach Consultant (Science of Reading) for School Improvement Program 2023-2024

Information was presented

Dr. Simpson presented the following in the absence of **Mr. Benson**:

Approval of Renewal Agreement with Follett for Library Services for 2023-2024

Information was presented

Dr. Simpson presented the following District updates:

Discussion – Property Purchase

Information was discussed

Discussion – Construction Bid for Cotteral

Information was discussed

Discussion – Long-Range Planning Site Tours

Information was discussed

Discussion – Vote on Board Meeting Dates for 2024

Information was discussed

Curriculum Committee Meeting Minutes

November 7, 2023

5:00 PM

GPS Administration Board Room

In Attendance:

Dr. Mike Simpson, Carmen Walters, John Hancock, Angie Young, Gail Davis, Tina Smedley, Matt Girard and Samantha Stewart

Agenda Items Discussed:

Ms. Walters

Ms. Walters shared with the committee members the Cornerstone Counseling and Consulting Agreement is a benefit and no cost to us.

Ms. Walters discussed the IXL Learning Agreement for the High School. The Jr. High currently uses IXL Learning for Math, Reading and Science and is paid for out of Title I Funds. The High School will use IXL for Math and Reading and will pay for this agreement out of their project 515 School Improvement Funds.

Ms. Walters also discussed the Stop, Go and Tell Agreement. This is another agreement that is no cost to the district. We have one elementary counselor who is certified to present this program but we will need a certified presenter from this company to present the program to the other two elementary sites. The current agreement is in draft form as we have not received a new agreement to date as we have been having a difficult time receiving it from Bethesda. We may have to table this agreement and move it to December's agenda.

Mr. Hancock

Mr. Hancock gave a report of the non-remediation students who graduated in 2020-2021 compared to the state average. The state does not take into account private colleges or vocational technology centers, only public colleges.

Mr. Hancock also discussed a proposed contract with an instructional coach for GUES. Laura Carter is a reading specialist that will work with our teachers. She will help the teachers learn and implement many different strategies. The cost for this instructional coach will be paid for out of project 515 School Improvement Funds.

Dr. Simpson

Dr. Simpson shared with the committee district updates.