

**AGENDA WITH COMMENTARY-AMENDED**

**GUTHRIE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
802 EAST VILAS  
GUTHRIE, OKLAHOMA**

**MONDAY  
MAY 13, 2024  
6:30 P.M.**

**AGENDA:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employees and Student of the Month**
- 7. Comments to the Board by:**
  - A. Citizens registered to speak to the Board**
  - B. Board Members**
- 8. Superintendent's Reports**
- 9. Cotteral Elementary Construction Update**
- 10. Consent Agenda:**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:.....Pages 9-60**

- A. Minutes of regular meeting held on April 8, 2024**
- B. Minutes of special meeting held on April 16, 2024**
- C. Treasurer's Report**
- D. Activity Fund Requests as per attached list**
- E. Fuel bid as recommended by bid committee**

- F. Encumbrances for General Fund #'s 1122-1294, Building Fund #'s 441-479, Child Nutrition #'s 16-19, and listed change orders and Activity Fund Reports-the full register is available online**
- G. Declare listed items as surplus**
- H. Out of State Employee Trip Request: Clay Drake, Dusty Oldenburg, Savannah Rennick and students, National FFA Convention 2024, Indianapolis, IN, October 22- October 26, 2024.**
- I. Transportation request from Generations Church May 26, May 29, July 22 and July 26, 2024 to and from Camp Cargill in Sparks, Oklahoma for 1 bus and 1 driver.**
- J. Transportation request from First Southern Baptist Church for May 26, May 29, June 15 and June 22, 2024 to and from Falls Creek Camp in Davis, Oklahoma for 1 bus and 1 driver.**
- K. Transportation request from Guthrie Public Library for June 15, 2024 to Oklahoma Railway Museum, Oklahoma City, Oklahoma for 1 bus and 1 driver.**
- L. Transportation request from YMCA for Summer Day Camp trips for various dates as outlined in your packet.**
- M. Contracts/Agreements under \$10,000**

- 1. Renewal agreement with Oklahoma State School Boards Association for membership dues for 2024-2025.....Page 58**

Commentary:

We have been a member of OSSBA for many years. They provide great service to the District and to the Board. There is no increase in cost.

**Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- 2. Agreement with Visual Senses to provide Visual Impairment and Orientation and Mobility Services for 2023-2024.....Pages 59-60**

Commentary:

This agreement with Nikki Keck will provide consultation services and orientation and mobility services for students with visual impairment during the 2024-2025 school year. The cost of the service is approximately \$5,000.00 and will be paid through Special Education Project 621 Federal Flow Through funds.

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**3. Agreement with Oklahoma Hearing Solutions for Audiological Services for 2023-2024.....Pages 61-63**

Commentary:

Guthrie Public Schools is required to provide audiological evaluations and hearing aid molds for certain students with hearing impairments. Oklahoma Hearing Solutions is used on an as needed basis only. There is no increase in cost. The cost of this agreement will be approximately \$1,000.00 if services are needed.

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**4. Agreement with TherapyWorks, Inc. to provide Physical Therapy during Extended School Year Services (ESY) for the months of June and July 2023.....Pages 64-67**

Commentary:

TherapyWorks, Inc have agreed to provide this service for \$78 per hour, including drive time, and mileage reimbursement of \$.67 per mile. The approximate cost of this service will be \$4,000.00 for the length of ESY (June/July).

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**11. Presentation by Cenergistic, LLC Report**

Commentary:

We entered into an agreement for energy management services and they are providing an update of our savings. **Cody Thompson will answer any questions.**

**12. Business Agenda:**

- A. Receive bids for the purchase of \$3,000,000 General Obligation Building Bonds, Series 2024A of the District and vote to award said bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders.....Pages 68-71**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- B. Consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$3,000,000 by Independent School District Number 1, Logan County, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as “General Obligation Building Bonds, Series 2024A”; providing for the registration thereof; approving the form of a Continuing Disclosure Certificate; providing for the levy of an annual tax for the payment of principal of and interest on the same; and fixing other details of the issue. ....Pages 72-82**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- C. **Consider and take action on a resolution authorizing the calling and holding of a special election on August 27, 2024 for the purpose of submitting to the registered, qualified electors of the Guthrie School District the question of the issuance of general obligation bonds to be issued in series, in the sum of Forty Five Million Dollars (\$45,000,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment as authorized by Section 26, Article X, of the Oklahoma Constitution which includes but is not limited to constructing, equipping and furnishing a new elementary school; and levying and collecting an annual tax in such district for the payment of the interest and principal of said bonds. ....Pages 83-89**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- D. **Recommendation, consideration and action to approve teachers, aides and administrator as listed for 2024 K-6 Remedial Summer School.....Page 90**

Commentary:

Included in your packet is the list of employees recommended for the Remedial Summer School Program which was Board Approved on March 11, 2024.

**Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- E. **Recommendation, consideration and action upon renewal with National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative for 2024-2025.....Pages 91-97**

Commentary:

This purchasing cooperative allows schools to streamline the purchasing process and take advantage of bulk pricing. It is a free program that saves time and money. **Dr. Chapple will answer any questions**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- F. **Recommendation, consideration and action upon contract with Sodexo, Inc. for 2024-2025 for Child Nutrition Services.....Pages 98-99**

Commentary:

This is the third year we will use Sodexo Operations, LLC. as our food service management. We have been pleased with the services provided.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**G. Recommendation, consideration and action upon amendment to renew agreement with Clearwater Enterprises for the purchase of third party natural gas for 2024-2025.....Pages 100-103**

Commentary: This agreement would extend our contract with Clearwater Enterprises and lock in our natural gas price for the 2024-2025 school year. We have contracted with Clearwater for several years and have saved significant costs by doing so.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**H. Recommendation, consideration and action upon agreement with Alcohol and Drug Testing, Inc for student drug testing services for 2024-2025. ....Pages 104-109**

Commentary: This agreement will provide drug testing services for our students for 2024-2025. **John Hancock will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**I. Recommendation, consideration and action upon agreement with Jessica Waddle, Certified Occupational Therapist to provide Occupational therapy during the 2024-2025 school year.....Pages 110-112**

Commentary:

The agreement with Jessica Waddle to provide Occupational Therapy services for the 2024-2025 school year services include but are not limited to review of records, participation in IEP meetings, completion of forms/reports, classroom observations, direct intervention, consultation, monitoring of student programs and additional staff meetings as appropriate. Ms. Waddle has agreed to provide this service for \$65 per hour (COTA) including drive time. The approximate cost of this service will be \$36,000.00 for the school year. **Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**J. Recommendation, consideration and action upon approval of agreement with Tiffany Keitz to provide Speech Therapy Services for the 2024-2024 school year .....Pages 113-115**

Commentary:

This agreement with Tiffany Keitz is to provide Speech Therapy services during the 2024-2025 school year. Ms. Keitz has agreed to provide this service for \$75 per hour. The approximate cost of this service will be \$94,500.00

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**K. Recommendation, consideration and action upon renewal agreement with Ms. Teresa Ewing to provide Physical Therapy Services for 2024-2025... Pages 116-118**

Commentary:

Ms. Ewing has provided Physical Therapy Services for Guthrie Public Schools for the past fifteen years. Ms. Ewing will provide this service at a rate of \$70.00 per hour for services and travel time. The cost of this service will be approximately \$68,000.

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**L. Recommendation, consideration and action upon contractual agreement with Beth McLean for Occupational Therapy Services for Extended School Year June and July 2024 and 2024-2025 school year.....Pages 119-120**

Commentary:

The agreement with Beth McLean, OTR/L to provide Occupational Therapy services for June and July 2024 for Extended School Year (ESY) and for the 2024-2025 school year. Ms. McLean has agreed to provide Occupational Therapy service for \$80.00 per hour including drive time. The cost of this service for ESY will be approximately \$2,500.00. The cost for the 2024-2025 school year will be approximately \$45,000.00.

**Angie Young will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

**M. Recommendation, consideration and action upon agreement between Guthrie Public Schools and Oklahoma Department of Human Services to provide School-Based Specialists for 2024-2025.....Pages 121-145**

Commentary:

This will be year four for Guthrie Public Schools to partner with OKDHS School-Based Services Program. The School-Based Program is a partnership between DHS and local school systems. Through the partnership, a School-Based Specialists (SBS) is placed in the school to provide services to students and families. The cost is 20% of the School-Based Specialists salary, benefits and administrative costs.

**Carmen Walters will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

**N. Recommendation, consideration and action to accept each bid as listed for lawn services for Guthrie Public Schools for 2024-2025.....Page 146**

Commentary:

Quotes have been received for lawn services for Guthrie Public Schools. The tabulation form attached specifies the quote from each company. The lowest bids are highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- O. Recommendation, consideration and action to accept each bid as listed for spraying for weed control services for Guthrie Public Schools for 2024-2025 .....Page 147**

Commentary:

Quotes have been received for spraying for weed control services. The lowest bid is highlighted on the tabulation sheet. **Cody Thompson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval

- P. Recommendation, consideration and action upon Temporary Appropriations for 2024-2025 for the General Fund, Building Fund, Child Nutrition Fund, Gifts and Endowments Fund and Insurance/Casualty Fund.....Page 148**

Commentary:

Temporary Appropriations allows the school district to function until the final appropriations can be prepared and brought before the Board in the fall. Every public school district in the state must take this action to continue to operate.

**Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- Q. Recommendation, consideration and action upon agreement with Oklahoma State Department of Education for the 2024 Summer Food Service Program...Page 149**

Commentary:

The summer feeding program consists of breakfast and lunch during the month of June and is available to students age eighteen and younger. There is no cost to the student. The District receives federal reimbursement from the USDA for participating in the program. **Dr. Chapple will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

- R. Recommendation, consideration and action upon a survey to students by Tonya Nichols for Doctoral Research.....Pages 150-153**

Commentary:

This survey will be conducted by Tonya Nichols for her doctorate. The student survey consists of questions relating to why students are missing school and what they understand about truancy. All protocols will follow the direction of the Institutional Review Board of Liberty University. **Dr. Simpson will answer any questions.**

**RECOMMENDED ACTION:**

The Superintendent recommends approval.

13. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignations/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignments as listed for 2023-2024, rehiring of support personnel as listed for 2024-2025, employment of temporary contract teachers as listed for 2024-2025, employment of probationary teachers as listed for 2024-2025, discussion of employment of Director of Special Education, discussion of teacher negotiations for 2024-2025, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA.STAT. Section 307 (B) 1, 2, and 7**
  - A. **Vote to go into executive session**
  - B. **Acknowledge Board’s return to open session**
  - C. **Statement of minutes of executive session**
14. **Vote on action as set out on the Personnel Reports.....Pages 154-155**
15. **Action upon recommendation of extra-duty assignments as listed for 2023-2024...Page 156**
16. **Action upon recommendation to rehire support personnel as listed for 2024-2025  
.....Pages 157-160**
17. **Action upon recommendation to rehire temporary contract teachers as listed for the first semester of 2024-2025.....Page 161**
18. **Action upon recommendation to rehire probationary contract teachers as listed for 2024-2025 .....Page 162**
19. **Recommendation, consideration and action on the hiring of a new Director of Special Education.**
20. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**
21. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**
22. **Adjourn**

**Dr. Mike Simpson  
Superintendent**

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Posted by: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: \_\_\_\_\_



**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
APRIL 8, 2024**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. AT GUTHRIE HIGH SCHOOL, 802 E. VILAS GUTHRIE, OKLAHOMA ON APRIL 8, 2024.**

**Board Members Present:** Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, S. Janna Pierson and Ron Plagg

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Carmen Walters, Assistant Superintendent  
John Hancock, Executive Director of Personnel and Secondary Ed.  
Dr. Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Plagg at 6:30 p.m.
2. Members Gail Davis, Matt Girard, Tina Smedley, Chris Schroder, S. Janna Pierson and Ron Plagg were present for roll call.
3. A quorum was established.
4. President Plagg asked everyone to stand and join him in the Pledge of Allegiance.
5. President Plagg asked everyone to join him in a Moment of Silence.
6. President Plagg called for the seating of new Board Member and oath of office.
- 6A. Ms. Samantha Stewart, Minutes Clerk and Clerk of the Board, administered the oath of the office to Mr. Ben Huskey who then took his place on the board.
7. President Plagg called for recommendation, consideration and vote on reorganization of the Board including:
  - A. Election of President
  - B. Election of First Vice-President
  - C. Election of Second Vice-President
  - D. Election of Board Clerk
  - E. Election of Deputy Board Clerk

**A motion was made by Pierson and seconded by Davis to reorganize the Board as follows:**

**President: Chris Schroder  
First Vice-President: Tina Smedley  
Second Vice-President: Janna Pierson  
Board Clerk: Gail Davis  
Deputy Board Clerk: Matt Girard**

**The motion carried with 7 ayes and 0 nays.**

**Board Members assumed their new positions.**

- 8. President Schroder called for Student Recognition of Kiwanis Club Sophomore of the Year.**

**Dr. Simpson called Jerry Gammil of Kiwanis to present their award.**

**Jerry Gammil introduced Madison Grindle who wrote an essay for the scholarship. He presented her with a \$250 check and certificate.**

- 9. President Schroder called for Presentation of State Champion Wrestler**

**Coach Jadon Davenport introduced the two-time State Champion Wrestler Kaedin Herendeen.**

- 10. President Schroder called for Presentation of Employee and Student of the Month recognition.**

**Mr. Hancock gave a PowerPoint presentation of the Employee of the Month. The April 2024 Support Employee of the Month was Cody Thompson nominated by Lesley Cotton. The April 2024 Certified Employee of the Month was not available, Mr. Hancock will announce in May. The Student of the Month for April nominated by Mr. Noah Estes was Rylee Brown. Blake Wimsey with Foundation Insurance presented Rylee with a \$50 gift card to Walmart.**

- 11A. President Schroder asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there were no citizens registered to speak to the Board.**

- 11B. President Schroder called for any comments to the Board by Board Members.**

**Janna Pierson thanked Ron Plagg for his service as President. Tina Smedley and Chris Schroder both thanked Ron as well.**

**12. President Schroder called for Superintendent's Reports:**

**Superintendent Simpson reported on the following:**

**Gwendlyn Eyster, 6<sup>th</sup> grade student at GUES, was named a finalist for the Scripps Spelling Bee. Ms. Eyster competed at the Paycom Center on March 25 and finished in 13<sup>th</sup> place for the state competition.**

**Last Tuesday, the Guthrie Educational Foundation distributed 44 grants to teachers in our district totaling \$33,000. Also, each building teacher of the year received a \$150 for classroom supplies.**

**Congratulations to the High School vocal program for a successful presentation of Seussical. Dr. Simpson enjoyed the opening night presentation.**

**There will be a Special Board Meeting on Tuesday, April 16<sup>th</sup> beginning at 6:00 p.m. The meeting will focus on the recommendations from the Long Range Planning Committee. We will have our architect and bond advisor present to offer guidance.**

**Thanks to our ability to have distance learning during our weather events, we were not in session last Friday and it appears also for Friday, April 19<sup>th</sup>.**

**Graduation is scheduled for Friday, May 17<sup>th</sup> at Jelsma Stadium. We will begin the ceremonies at 7:30 p.m.**

**13. Cotteral Elementary Construction Update**

**Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.**

**14. President Schroder called for action on the Consent Agenda**

**B. Treasurer's Report**

**C. Activity Fund Fundraisers as per attached list**

**D. Activity Fund Transfers as per attached list**

**E. Fuel bid as recommended by bid committee**

**F. Encumbrances for General Fund #'s 1080-1141, Building Fund #'s 388-426 and listed change orders and Activity Fund Reports-the full register is available online**

**G. Declare listed items as surplus**

**H. Transportation Request:**

**From Guthrie Public Library, Guthrie Oklahoma for Teen Library Council on June 18, 2024 to and from Oklahoma City Zoo, Oklahoma City, Oklahoma for 1 bus and 1 driver.**

**I. Change the title for Designated Representative for Oklahoma School Assurance Group**

**J. Contracts/Agreements under \$10,000**

**1. Renewal agreement with Learning Sciences International for 2024-2025 for iObservation**

**2. Renewal agreement with PowerSchool for School Recruiter Services for school year 2024-2025**

**3. Student Affiliation Agreement with University of St. Augustine for Health Sciences<sub>1</sub>**

**A motion was made by Smedley and seconded by Davis to approve the Consent Agenda removing item A.**

**The motion carried with 7 ayes and 0 nays.**

**A. Minutes of regular board meeting held on March 11, 2024**

**A motion was made by Smedley and seconded by Davis to approve the minutes of the regular board meeting March 11, 2024.**

**The motion carried with 6 ayes and 1 abstention by Huskey.**

**15A. President Schroder called for recommendation, consideration and action upon Contingency Modification #3 for Crossland Construction.**

**A motion was made by Plagg and seconded by Girard to approve Contingency Modification #3 for Crossland Construction.**

**The motion carried with 7 ayes and 0 nays**

**15B. President Schroder called for consider and vote to approve a resolution pertaining to the district's \$3,000,000 General Obligation Building Bonds, Series 2024A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.**

**Discussion followed.**

**A motion was made by Smedley and seconded by Pierson to approve a resolution pertaining to the district's \$3,000,000 General Obligation Building Bonds, Series 2024A; including fixing the amount of bonds to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of bonds.**

**The motion carried with 7 ayes and 0 nays.**

**15C. President Schroder called for consider and vote to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$3,000,000 General Obligation Building Bonds, Series 2024A.**

**A motion was made by Plagg and seconded by Davis to approve a contract with BancFirst, Oklahoma City, Oklahoma to serve as registrar and paying agent on the district's \$3,000,000 General Obligation Building Bonds, Series 2024A.**

**The motion carried with 7 ayes and 0 nays.**

- 15D. President Schroder called for consider and vote to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma to serve as Bond Counsel and Disclosure Counsel on the district's \$3,000,000 General Obligation Building Bonds, Series 2024A.**

**A motion was made by Girard and seconded by Smedley to approve a contract with Hilborne & Weidman, Tulsa, Oklahoma to serve as Bond Counsel and Disclosure Counsel on the district's \$3,000,000 General Obligation Building Bonds, Series 2024A.**

**The motion carried with 7 ayes and 0 nays.**

- 15E. President Schroder called for recommendation, consideration, and action to ratify the agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2024-2025**

**Discussion followed.**

**A motion was made by Davis and seconded by Girard to ratify the agreement with BSN Sports, LLC for purchasing and supplying athletic apparel and footwear to Guthrie Public Schools for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 15F. President Schroder called for recommendation, consideration and action upon contract with Imagine Learning for school year 2024-2025.**

**A motion was made by Girard and seconded by Pierson to approve contract with Imagine Learning for school year 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 15G. President Schroder called for recommendation, consideration and action for auditing services with S&B CPA's Associates, PLLC for 2024-2025 for fiscal year 2023-2024.**

**A motion was made by Pierson and seconded by Davis to approve auditing services with S&B CPA's Associates, PLLC for 2024-2025 for fiscal year 2023-2024.**

**The motion carried with 7 ayes and 0 nays.**

- 15H. President Schroder called for recommendation, consideration and action upon Growth and Development presentation by Logan County Health Department for 5<sup>th</sup> grade students at Guthrie Upper Elementary.**

**A motion was made by Smedley and seconded by Girard to approve the Growth and Development presentation by Logan County Health Department for 5<sup>th</sup> grade students at Guthrie Upper Elementary.**

The motion carried with 7 ayes and 0 nays.

- 15I. President Schroder called for recommendation, consideration and action upon request for Special Education students to attend State Special Olympics Summer Games May 15-17, 2024.

A motion was made by Plagg and seconded by Smedley to approve the request for Special Education students to attend State Special Olympics Summer Games May 15-17, 2024.

The motion carried with 7 ayes and 0 nays.

16. President Schroder called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, employment of career and probationary contract teachers as listed for 2024-2025 and discussion of teacher negotiations for 2024-2025 disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7

- 16A. A motion was made by Pierson and seconded by Davis to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:05 p.m.

- 16B. President Schroder acknowledged the Board's return to open session at 7:33 p.m.

- 16C. President Schroder stated that in executive session only those items listed in Agenda Item 16 were discussed and no votes were taken.

17. President Schroder called for vote on action as set out on the Personnel Reports.

A motion was made by Smedley and seconded by Pierson to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

18. President Schroder called for action upon recommendation to employ career contract teachers as listed on Schedule A for 2024-2025.

A motion was made by Plagg and seconded by Girard approve to employ career contract teachers as listed on Schedule A for 2024-2025.

The motion carried with 7 ayes and 0 nays.

19. President Schroder called for action upon recommendation to employ career contract teachers as listed on Schedule B for 2024-2025

A motion was made by Smedley and seconded by Girard to employ career contract teachers as listed on Schedule B for 2024-2025.

**The motion carried with 7 ayes and 0 nays.**

- 20. President Schroder called for action upon recommendation to employ career contract teachers as listed on Schedule C for 2024-2025**

**A motion was made by Smedley and seconded by Girard to employ career contract teachers as listed on Schedule C for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 21. President Schroder called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there were none.**

- 23. President Schroder called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated there was no new business.**

- 24. President Schroder called for the meeting to be adjourned.**

**A motion was made by Plagg and seconded by Smedley to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 7:36 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Chris Schroder, President**

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on April 4, 2024 at 10:30 a.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart  
Board Clerk and Minutes Clerk

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
SPECIAL MEETING  
APRIL 16, 2024**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION SPECIAL MEETING HELD AT 6:00 P.M. AT GUTHRIE HIGH SCHOOL, 802 E. VILAS GUTHRIE, OKLAHOMA ON APRIL 16, 2024.**

**Board Members Present:** Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, Ben Huskey, S. Janna Pierson and Ron Plagg

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Carmen Walters, Assistant Superintendent  
John Hancock, Executive Director of Personnel and Secondary Ed.  
Dr. Michelle Chapple, CFO  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology

1. The meeting was called to order by President Schroder at 6:00 p.m.
2. Members Gail Davis, Matt Girard, Tina Smedley, Chris Schroder, Ben Huskey, S. Janna Pierson and Ron Plagg were present for roll call.
3. A quorum was established.
4. President Schroder asked everyone to stand and join him in the Pledge of Allegiance.
5. President Schroder asked everyone to join him in a Moment of Silence.
6. President Schroder called for discussion on Guthrie Public School's Long Range Plan.

**Mr. Sean Willis, District architect with The Stacy Group and Ms. Jericah Dawson, District bond counsel with Municipal Finance Services, Inc., were in attendance to answer questions regarding possible upcoming bond election recommendations.**

**The Board discussed a possible target mill levy of 20 mills, possible bond term measured in years as well as potential bond issue projects.**



7. **President Schroder called for the meeting to be adjourned.**

**A motion was made by Plagg and seconded by Smedley to adjourn the meeting.**

**The motion carried with 7 ayes and 0 nays.**

**The meeting adjourned at 7:36 p.m.**

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**Samantha Stewart, Minutes Clerk**

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**Chris Schroder, President**

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on April 15, 2024 at 9:45 a.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart  
Board Clerk and Minutes Clerk

**TREASURER'S REPORT**  
**April 30, 2024**

**BANK BALANCES**

**FARMERS & MERCHANTS**

General Fund	7,111,099.99
Building Fund	926,379.36
Sinking Fund	3,561,174.67
ILR Fund	30,448.45
G&E Fund	38,423.24
Child Nutrition Fund	1,530,195.09
Activity Fund	852,382.70
School Age-Care Fund	75,619.14
Bond Fund	<u>10,811,793.55</u>

**TOTAL** **\$ 24,937,516.19**

**RECEIPTS**

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**GENERAL FUND:**

Logan County	722,398.37
State of Oklahoma	1,426,705.52
Okla. Tax Comm.	193,963.33
School Land Earn.	44,451.80
R.O.T.C.	6,675.80
Federal Programs	489,973.40
Misc Receipts	21,139.47
Correcting Entry(-)	0.00
General Acct. Int.	15,481.21
Minus (-) Bank Fees	<u>25.00</u>
<b>TOTAL</b>	<b>\$ 2,920,763.90</b>

**SINKING FUND:**

Logan County \$267,389.88

**CHILD NUTRITION FUND:**

Local	30,626.81
State	
Federal	<u>136,330.33</u>
<b>TOTAL</b>	<b>\$ 166,957.14</b>

**INS.LOSS RECOVERY FUND:**

MISC \$ 0.00

**BUILDING FUND**

Local	
Logan County	86,500.97
Bldg. for Champs	<u>20.00</u>
<b>TOTAL</b>	<b>\$ 86,520.97</b>

**BOND FUND:**

Interest	3,706.07
Bank Fees	<u>(-)0.00</u>
<b>TOTAL</b>	<b>\$ 3,706.07</b>

**WARRANTS PAID**

GENERAL FUND:

2022-2023     \$       490.59  
2023-2024     \$ 2,826,528.04

GIFTS & ENDOWMENTS FUND:

2022-2023     \$  
2023-2024     \$

BUILDING FUND:

2022-2023     \$  
2023-2024     \$60,131.54

INS. LOSS RECOVERY FUND:

2022-2023     \$  
2023-2024     \$

CHILD NUTRITION FUND:

2022-2023     \$  
2023-2024     \$ 156,017.96

BOND FUND:

2022-2023     \$  
2023-2024     \$ 647,187.61

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**TOTAL MONIES IN F&M BANK** \$24,937,516.19

PLEGGED – FDIC             \$    250,000.00

PLEGGED – F&M BANK       \$  28,006,000.00



**GUTHRIE PUBLIC SCHOOLS  
ACTIVITY FUND FUNDRAISER REQUESTS  
AS OF MAY 1, 2024**



<b>CLUB</b>	<b>EVENT</b>
1. HS, FOOTBALL CLUB #854	ELEMENTARY FOOTBALL CAMP FY2025
2 HS, FCCLA #878	PRETZEL RODS
3 HS, FCCLA #878	BILLY SIMS FUNDRAISER NIGHT
4 HS, FOOTBALL CLUB #854	ELEMENTARY FOOTBALL CAMP FY2024



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: April 23, 2024 Site: High School Unobligated Account Balance: \$9,344.96

Account Name & Number: Football Camp #854

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Football Camp For Elementary

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [X] No [ ]

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer:

Purpose for which funds will be used: Purchase equipment for Football

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser:

Table with 2 columns: Description (a. Estimated INCOME: 3000, b. Less Estimated EXPENSES, c. Estimated PROFIT: 3000) and NOTES.

First day Fundraiser: May 6, 2024 5-6-25 Last Day of Fundraiser: May 9, 2024 5-9-25

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? Yes [ ] If yes, a facility use permit form must be completed.

Sponsor Signature: K Beeby Date: April 23, 2024

Principal's Signature: Date:

Athletic Director's Signature (if applicable): Date: April 23, 2024

Child Nutrition Director's Signature (if applicable): Date:

Handwritten signature: JH Chapelle

2.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 4/24/24 Site: GHS Unobligated Account Balance: 6219 \$2,101.30

Account Name & Number: 878 GHS FCCLA

Select One: Soliciting in School Only [X] Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) PRETZEL RODS

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes [X] No [ ]

\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Does not meet

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) PRETZEL RODS

Manufacturer: VAN WYK

Purpose for which funds will be used: NATIONALS

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: N/A-SELLING LEFTOVERS FROM PREVIOUS FUNDRAISER

a. Estimated INCOME: 500 NOTES:
b. Less Estimated EXPENSES: 0
c. Estimated PROFIT: 500

First day Fundraiser: 5/14/24 Last Day of Fundraiser: 5/26/24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold?

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 4/22/24

Principal's Signature: [Signature] Date: 04/17/2024

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): [Signature] Date: 4/25/24

Form: AF Fundraiser Request 3/5/2021 (Revised)

[Handwritten signature]

3.)



RECEIVED  
APR 26 2024  
BY: [Signature]

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 4/24/24 Site: GHS Unobligated Account Balance: \$2,101.30

Account Name & Number: 878 GHS FCCLA

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Billy Sims Fundraiser Night. Billy Sims would donate a portion of profits to FCCLA.

*If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>*

Does the fundraiser have food items? Yes  No  Outside School Only  
\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:  
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.  
• This fundraiser will not operate for more than fourteen(14) days in total.  
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

does not meet

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: NATIONALS

Name/Address of Vendor: \_\_\_\_\_

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

a. Estimated INCOME: 300 NOTES: \_\_\_\_\_  
b. Less Estimated EXPENSES: 0 \_\_\_\_\_  
c. Estimated PROFIT: 300 \_\_\_\_\_

First day Fundraiser : 5/1/24 Last Day of Fundraiser: 6/28/24

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? \_\_\_\_\_

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 4/22/24

Principal's Signature: [Signature] Date: 04/24/2024

Athletic Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Child Nutrition Director's Signature (if applicable): [Signature] Date: 4/25/24

[Signature] 23



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: May 17, 2023 Site: High School Unobligated Account Balance: 9,344.96

Account Name & Number: FB Camp #854

Select One:  Soliciting in School Only  Soliciting in school & community  Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Football camp

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes  No   
\* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:  
• This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.  
• This fundraiser will not operate for more than fourteen(14) days in total.  
• The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: \_\_\_\_\_

Purpose for which funds will be used: Purchase equipment for football

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: \_\_\_\_\_

a. Estimated INCOME: 3000. NOTES: \_\_\_\_\_  
b. Less Estimated EXPENSES: \_\_\_\_\_  
c. Estimated PROFIT: 3000.

First day Fundraiser : May 6-, 2024 Last Day of Fundraiser: May 9, 2024

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? \_\_\_\_\_

Are school district facilities required? YES If yes, a facility use permit form must be completed.

Sponsor Signature: K Beeby Date: May 17, 2023

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Athletic Director's Signature (if applicable): D Chapple Date: 5/17/23

Child Nutrition Director's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

mRChapple



**Transportation Department  
Fuel Bids**

DATE: 5/3/24 PO#: 2024-11-1268	TIME BIDS BEGAN: 5/2/24 2:00pm TIME BIDS CLOSED: 5/3/24 9:30am	AMOUNT NEEDED: DIESEL: 7000 gal. UNLEADED: 1000 gal
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COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.639	2.491
PENLEY OIL COMPANY	MIKE, SCOTT or GEORGEANN	235-7553	NO	Bid
RED ROCK	JOANIE or TRICHA	677-3373	2.6171	2.4789
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	2.613	2.477

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: Earnheart
---------------------------	--------------------------------------

UNLEADED FUEL: 1000 gal.	PRICE PER GALLON: 2.613	TOTAL AMT: 2,613.00
DIESEL FUEL: 7000 gal.	PRICE PER GALLON: 2.477	TOTAL AMT: 17,339.00
		TOTAL PURCHASE: 19,952.00

<p>Email PER TELEPHONE BIDS RECEIVED BY:</p> <p><i>James Davis</i></p> <p><i>Sam Becknell</i></p>	<p>COMMENTS:</p> <p>Penley was a "no bid"</p>
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## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1122	04/04/2024	15994	AMAZON CAPITAL SERVICES	2024 GUTHRIE EDUCATIONAL FOUNDATION GRANT	397.15
11	1123	04/04/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	GEF GRANT: BIOGRAPHIES	1,163.11
11	1124	04/04/2024	45065	B E PUBLISHING	ED FDTN GRANT-DIGITAL TEXTBOOKS	1,059.00
11	1125	04/08/2024	15707	ETA HAND2MIND	GUTHRIE EDUCATION FOUNDATION GRANT	719.97
11	1126	04/07/2024	11933	JOHN VANCE MOTORS, INC.	ENGINE COVER SUV 38	89.82
11	1127	04/07/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	FUEL FILTERS FOR BUSES	1,360.30
11	1128	04/09/2024	43632	TONY GLOVER dba AJG INC.	HDMI CABLES	2,500.00
11	1129	04/09/2024	44110	CDW LLC	PRINTER CARTRIDGES	1,200.00
11	1130	04/09/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	1,600.00
11	1131	04/09/2024	14230	MANSON WESTERN CORPORATION	TESTING SUPPLIES	139.00
11	1132	04/08/2024	83131	SUSAN ELAINE BIRDWELL	FUEL REIMBURSEMENT	26.80
11	1133	04/10/2024	45238	FORBES KELLY BRANDON	TITLE III PD	1,000.00
11	1134	04/10/2024	15994	AMAZON CAPITAL SERVICES	ITEMS NEEDED FOR THE BUILDING	1,000.00
11	1135	04/10/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT - MATH ENRICHMENT	135.00
11	1136	04/10/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CENTRAL/HARLEY LOVATO	458.64
11	1137	04/10/2024	12783	ARISTOTLE CORPORATION	FOUNDATION GRANT/CENTRAL/DANI WATSON	326.72
11	1138	04/09/2024	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT	373.40
11	1139	04/08/2024	12171	LAKESHORE LEARNING MATERIALS	EDUCATION FOUNDATION GRANT	500.00
11	1140	04/10/2024	12682	MIDWEST BUS SALES, INC.	IGNITION AND DOOR KEYS	239.00
11	1141	04/10/2024	44087	GOOLSBEE TIRE SERVICE INC	TIRES FOR BUSES	1,680.00
11	1142	04/10/2024	12682	MIDWEST BUS SALES, INC.	GASKET HUB CAP LIGHT ASSY	74.10
11	1143	04/10/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT/M BARTON	468.40
11	1144	04/10/2024	44398	DETCO INDUSTRIES, INC.	HAND WIPES	234.00
11	1145	04/10/2024	13173	OKLAHOMA TURNPIKE AUTHORITY	TOLL ROADS	1,500.00
11	1146	04/10/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATION FOUNDATION GRANT SITE TOY \$150	144.93
11	1147	04/10/2024	17552	ULINE, INC.	H-1355 CURVED RUBBER SQUEEGEES	122.00
11	1148	04/10/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	FAN BELTS X 8	333.60
11	1149	04/09/2024	45234	DIESEL LAPTOPS LLC	MERITOR WABCO SOFTWARE AND NEXIT DATA LINK	1,295.00
11	1150	04/09/2024	44280	MARTIN AUTOMOTIVE	REPAIRS TO SUV 36	1,200.00
11	1151	04/09/2024	44142	MYSTERY SCIENCE INC.	MYSTERY SCIENCE PACKS/GUTHRIE FOUND GRANT	1,485.00
11	1152	04/08/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT - WILDA	440.41

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1153	04/11/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CENTRAL/FONDA HEFNER	483.39
11	1154	04/11/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT-E.CARPENTER	498.61
11	1155	04/11/2024	41654	SPEED STACKS, INC	FOUNDATION GRANT-A. HARBIN	650.00
11	1156	04/11/2024	15994	AMAZON CAPITAL SERVICES	TOY GRANT	148.71
11	1157	04/11/2024	12171	LAKESHORE LEARNING MATERIALS	GUTHRIE FOUNDATION GRANTS	445.14
11	1158	04/11/2024	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT/CORI HAMM	585.27
11	1159	04/10/2024	15994	AMAZON CAPITAL SERVICES	AMY INGLE FOUNDATION GRANT \$577.85	577.85
11	1160	04/10/2024	44888	IMPERIAL SUPPLIES HOLDINGS INC	VARIOUS PARTS	272.40
11	1161	04/10/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT	248.40
11	1162	04/04/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT	209.29
11	1163	04/04/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT	296.04
11	1164	04/04/2024	15994	AMAZON CAPITAL SERVICES	TWO CHAIRS, RUG, AND NEW BOOKS	531.00
11	1165	04/15/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT- TOY	133.36
11	1166	04/15/2024	15994	AMAZON CAPITAL SERVICES	EMILY CARPENTER FOUNDATION GRANT	442.69
11	1167	04/12/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT - ACTIVITIES FOR SEL SMALL GROUPS	282.57
11	1168	04/12/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	RADIATOR FOR TRUCK 63	357.72
11	1169	04/12/2024	14201	WALKER TIRE DTR LLC	TIRES FOR VAN 78	527.60
11	1170	04/12/2024	43510	HOOTEN OIL COMPANY, INC	200 GALLONS OF DEF	438.24
11	1171	04/15/2024	14207	WALMART COMMUNITY	2024 GUTHRIE EDUCATIONAL FOUNDATION GRANT	150.00
11	1172	04/12/2024	12387	LOWES COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	125.00
11	1173	04/15/2024	15994	AMAZON CAPITAL SERVICES	OFFICE/CLASSROOM SUPPLIES	140.00
11	1174	04/15/2024	15994	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	775.00
11	1175	04/16/2024	12682	MIDWEST BUS SALES, INC.	DIAGNOSIS BUS 21	1,000.00
11	1176	04/16/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BUS BRAKE PADS	706.00
11	1177	04/16/2024	12682	MIDWEST BUS SALES, INC.	SPEED SENSOR ASSY	45.69
11	1178	04/16/2024	12682	MIDWEST BUS SALES, INC.	POWER MODULE	74.50
11	1179	04/16/2024	45131	DATA CENTER WAREHOUSE LLC	CHROMEBOOK PARTS	1,334.50
11	1180	04/15/2024	12171	LAKESHORE LEARNING MATERIALS	PROJECT 061 GRANT	449.94
11	1181	04/15/2024	10924	DEMCO, INC	LIBRARY SUPPLIES	690.00
11	1182	04/15/2024	43821	TEACHER SYNERGY, LLC	FOUNDATION GRANT/CENTRAL/BAILEY BLEWETT	261.50
11	1183	04/15/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CENTRAL/BAILEY BLEWETT	25.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1184	04/15/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CENTRAL/K CAMPBELL	219.99
11	1185	04/15/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT	999.98
11	1186	04/15/2024	44579	PORTABLE REPAIR, INC	SAFETY RADIOS FOR STAFF	965.00
11	1187	04/12/2024	15994	AMAZON CAPITAL SERVICES	FOGARTY FOUNDATION GRANT 'SCHOOL ITEMS'	1,000.00
11	1188	04/11/2024	12171	LAKESHORE LEARNING MATERIALS	GUTHRIE EDUCATION FOUNDATION	731.93
11	1189	04/09/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/S GREEN/FOGARTY	499.75
11	1190	04/09/2024	45028	SYNERGY 1 GROUP INC	FOUNDATION GRANT/S GREEN/FOGARTY	117.99
11	1192	04/16/2024	12387	LOWES COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	350.00
11	1193	04/16/2024	15994	AMAZON CAPITAL SERVICES	BLANKET PO	500.00
11	1194	04/09/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/A HENINGTON/ FOGARTY	677.32
11	1195	04/17/2024	15994	AMAZON CAPITAL SERVICES	EDUCATIONAL FOUNDATION GRANT - INTERACTIVE GLOBES	990.00
11	1196	04/16/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT - MAKERSPACE	1,134.32
11	1197	04/15/2024	43489	PIRAINO CONSULTING, INC.	PROJECTOR AND MOUNT - GUTHRIE FOUNDATIONAL GRANT	1,000.00
11	1198	04/11/2024	43489	PIRAINO CONSULTING, INC.	PROJECTOR AND MOUNT - GUTHRIE FOUNDATION GRANT	2,000.00
11	1199	04/16/2024	15994	AMAZON CAPITAL SERVICES	\$150 TEACHER OF THE YEAR GRANT	149.84
11	1200	04/17/2024	15707	ETA HAND2MIND	TITLE IV (552) STEM CURRICULUM AND SUPPLIES	1,279.90
11	1201	04/17/2024	16876	LEARNING RESOURCES INC	TITLE IV (552) STEM CURRICULUM AND SUPPLIES	1,296.58
11	1202	04/17/2024	12171	LAKESHORE LEARNING MATERIALS	TITLE IV (552) STEM CURRICULUM AND SUPPLIES	1,301.71
11	1203	04/17/2024	12171	LAKESHORE LEARNING MATERIALS	TITLE IV (552) STEM CURRICULUM AND SUPPLIES	1,283.35
11	1204	04/16/2024	15994	AMAZON CAPITAL SERVICES	GUTHRIE EDUCATIONAL FOUNDATION GRANT\HS\L. REECE	1,072.72
11	1205	04/18/2024	44610	SOUTHWEST BUS SALES, INC.	WIPER NOZZLE KITS	219.00
11	1206	04/18/2024	12682	MIDWEST BUS SALES, INC.	BUS REPAIRS BUS 51	1,000.00
11	1207	04/18/2024	15994	AMAZON CAPITAL SERVICES	TITLE IV (552) STEM CURRICULUM AND SUPPLIES	1,284.66
11	1208	04/18/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/COTTERAL/PRIVETTE	326.47
11	1209	04/17/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT/CENTRAL/PRIVETTE	197.25
11	1210	04/18/2024	15994	AMAZON CAPITAL SERVICES	\$500 EDUCATIONAL FOUNDATION GRANT	499.67

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1211	04/16/2024	15994	AMAZON CAPITAL SERVICES	COUNSELING SUPPLIES-GUTHRIE ED FOUNDATION GRANT	531.22
11	1212	04/18/2024	15994	AMAZON CAPITAL SERVICES	TEACHER GRANT	527.44
11	1213	04/22/2024	17727	PROJECT LEAD THE WAY, INC.	STEM SUPPLIES	2,612.00
11	1214	04/22/2024	15994	AMAZON CAPITAL SERVICES	STEM SUPPLIES	850.00
11	1216	04/22/2024	12682	MIDWEST BUS SALES, INC.	COOLANT 55 GAL DRUM	1,224.44
11	1217	04/22/2024	44610	SOUTHWEST BUS SALES, INC.	UNDERSEAT HEATER	695.00
11	1218	04/22/2024	12682	MIDWEST BUS SALES, INC.	OIL BATH SEAL	195.18
11	1219	04/22/2024	11169	ENDEX OF OKLAHOMA, INC.	HS INTERCOM HORNS	2,140.00
11	1220	04/18/2024	11933	JOHN VANCE MOTORS, INC.	VAN 78 ALIGNMENT	119.00
11	1221	04/01/2024	11849	JERRY D. JONES	TOWING COSTS	2,000.00
11	1222	04/22/2024	43821	TEACHER SYNERGY, LLC	TITLE IV STEM CURRICULUM AND SUPPLIES	1,367.08
11	1223	04/22/2024	45252	CATAPULT LEARNING WEST LLC	LITERACY FIRST PROFESSIONAL DAY	19,150.00
11	1224	04/18/2024	15994	AMAZON CAPITAL SERVICES	GRANT ITEMS	311.51
11	1225	04/18/2024	15994	AMAZON CAPITAL SERVICES	FOUNDATION GRANT AMAZON	126.25
11	1226	04/18/2024	12171	LAKESHORE LEARNING MATERIALS	FOUNDATION GRANT	269.00
11	1227	04/18/2024	15994	AMAZON CAPITAL SERVICES	TEACHER OF THE YEAR EDUCATIONAL GRANT	150.00
11	1228	04/23/2024	45249	PYRAMID SEATTLE TENANT LLC	HOTEL 6/28-7/4	1,638.00
11	1229	04/24/2024	15994	AMAZON CAPITAL SERVICES	LASER CUTTER AND SUPPLIES	2,160.00
11	1230	04/25/2024	45097	HEATH & TRACI SHELTON	BOX OF ENVELOPES	90.00
11	1231	04/24/2024	13969	THE RAILROAD YARD, INC.	3 STICKS 2X2X1/8X20 3 STICKS	95.40
11	1232	04/24/2024	12963	OKLAHOMA DEPT. OF CAREER & TECH ED.	BOOKS FOR CLASSROOM	1,300.00
11	1233	04/24/2024	12967	OKLAHOMA HOME CENTERS, INC.	CONSUMABLES FOR STEM 2 CLASS	500.00
11	1234	04/24/2024	14207	WALMART COMMUNITY	CLASSROOM SUPPLIES	800.00
11	1235	04/24/2024	12387	LOWES COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	225.00
11	1236	04/24/2024	13183	PITSCO, LLC	CONSUMABLES FOR CLASS PROJECTS STEM 2	1,000.00
11	1237	04/26/2024	12682	MIDWEST BUS SALES, INC.	DEF FILTERS	1,787.00
11	1238	04/26/2024	12682	MIDWEST BUS SALES, INC.	ABS SENSOR	424.14
11	1239	04/26/2024	44398	DETCO INDUSTRIES, INC.	DEGREASER	200.00
11	1240	04/26/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	COOLANT TANKS	560.61
11	1241	04/26/2024	12682	MIDWEST BUS SALES, INC.	FRONT BUMPER BRACKET	151.33
11	1242	04/24/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	W74B191 X15 DEF FILTERS	850.65
11	1243	04/24/2024	14207	WALMART COMMUNITY	SUPPLIES FOR TRANSPORTATION	500.00
11	1244	04/24/2024	12682	MIDWEST BUS SALES, INC.	DESTRUCTION OF BUS 1 ENGINE FOR GRANT	3,500.00
11	1245	04/24/2024	12682	MIDWEST BUS SALES, INC.	DESTRUCTION OF BUS 12 ENGINE FOR GRANT FULLFILMENT	3,500.00
11	1246	04/26/2024	15994	AMAZON CAPITAL SERVICES	INK CARTRIDGE	200.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1247	04/26/2024	13183	PITSCO, LLC	ED FOUNDATION GRANT/VANGIE GODDARD	598.57
11	1248	04/26/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR GT CLASSROOM	232.66
11	1249	04/26/2024	15994	AMAZON CAPITAL SERVICES	SUMMER SCHOOL CLASSROOM SUPPLIES	315.60
11	1250	04/29/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY SUPPLIES	286.00
11	1251	04/29/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	400.00
11	1252	04/29/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM SET OF BOOKS	195.00
11	1253	04/22/2024	12635	MERIDIAN TECHNOLOGY CENTER	RENTAL OF MEETING ROOM	400.00
11	1254	04/29/2024	15994	AMAZON CAPITAL SERVICES	SCHOOL SUPPLIES/OFFICE SUPPLIES	426.85
11	1255	04/30/2024	84573	JUAN EDUARDO ROBLES	ART WORK ON OUR CAFETERIA WALLS	450.00
11	1256	04/25/2024	83904	JESSICA NICOLE MAKER	NLC SEATTLE PER DIEM 6/27-7/3	513.50
11	1257	04/16/2024	12783	ARISTOTLE CORPORATION	CLASSROOM SUPPLIES	500.00
11	1258	05/01/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES - BOOKS	217.00
11	1259	05/01/2024	12682	MIDWEST BUS SALES, INC.	RUBBER HOOD LATCHES	339.36
11	1260	04/24/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	492.00
11	1261	05/02/2024	15994	AMAZON CAPITAL SERVICES	STEM 3 OUTDOOR ED CLASSROOM SUPPLIES	399.29
11	1262	05/03/2024	80069	TAMMY L BLEWETT	MILEAGE REIMBURSEMENT	300.00
11	1263	05/02/2024	42235	OKLAHOMA KENWORTH, INC	REPAIRS TO BUS 10	3,662.81
11	1264	05/02/2024	12682	MIDWEST BUS SALES, INC.	SENSOR EXHAUST GAS PRESSURE	191.26
11	1265	05/02/2024	44280	MARTIN AUTOMOTIVE	FRONT END WORK FOR VAN 78	2,100.00
11	1266	05/02/2024	12682	MIDWEST BUS SALES, INC.	DEF FILTER AND PARTS	2,781.14
11	1267	05/01/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES	808.11
11	1268	05/03/2024	44033	EARNHEART CRESCENT LLC	1000 GAL UNLEADED 7000 GAL DIESEL	19,952.00
11	1269	05/06/2024	12682	MIDWEST BUS SALES, INC.	HEADLAMP - M2, HWY, LH	662.97
11	1270	05/03/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	51.73
11	1271	05/06/2024	17473	HYDROTEX PARTNERS LTD.	2 55GAL DRUMS HD 15W40	4,851.83
11	1272	05/06/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR SCHOOL	3,200.00
11	1273	05/06/2024	17034	LAMINATION DEPOT, INC.	LAMINATING FILM	759.80
11	1274	05/06/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS & PROCESSING	78.92
11	1275	05/06/2024	13138	HERTZBERT-NEW METHOD, INC	LIBRARY BOOKS SEQUOYAH 2025	823.64
11	1276	05/06/2024	10924	DEMCO, INC	LIBRARY SUPPLIES	1,677.19
11	1277	05/06/2024	45051	MMI-CPR SCHOOL TECH REPAIR LLC	CHROMEBOOK PARTS	4,544.85
11	1278	05/06/2024	16371	TWOTREES TECHNOLOGIES, LLC	CHROMEBOOK PARTS	1,290.00
11	1279	05/02/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	149.99
11	1280	05/06/2024	13478	SADDLEBACK EDUCATIONAL INC.	CLASSROOM BOOKS	500.00
11	1282	05/06/2024	15994	AMAZON CAPITAL SERVICES	CLASSROOM MATERIALS	2,400.00
11	1283	05/06/2024	43580	DIGI SECURITY SYSTEMS LLC	CAMERAS	9,000.00
11	1284	05/06/2024	17398	EDMOND MUSIC, INC.	BAND EQUIPMENT	700.00
11	1285	05/06/2024	15994	AMAZON CAPITAL SERVICES	FIELD DAY SUPPLIES	300.00
11	1286	05/06/2024	15994	AMAZON CAPITAL SERVICES	EDUCATIONAL FOUNDATION GRANT - SIGNS	153.58
11	1287	05/06/2024	13497	EDMOND SAM'S CLUB #6267	TABLES FOR SCHOOL	479.84

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1122 - 1294, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1288	05/06/2024	15994	AMAZON CAPITAL SERVICES	CHAIRS FOR OFFICE	356.98
11	1289	05/06/2024	43489	PIRAINO CONSULTING, INC.	PROJECTOR AND MOUNT FOR GYM	3,725.58
11	1290	05/06/2024	15994	AMAZON CAPITAL SERVICES	CHAIRS FOR OFFICE	358.00
11	1291	05/06/2024	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1,000.00
11	1292	05/08/2024	13545	SCHOLASTIC INC	YEARLY SUBSCRIPTION	1,000.00
11	1293	05/08/2024	15994	AMAZON CAPITAL SERVICES	CYNTHIA HEDGE FOUNDATION GRANT	150.00
11	1294	05/08/2024	45033	BYTESPEED LLC	WALL MONITORS FOUNDATION GRANT HS	2,120.00
<b>Non-Payroll Total:</b>						<b>\$184,914.49</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$184,914.49</b>

## Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	441	04/04/2024	44590	BRADFORD SUPPLY	HVAC PARTS AND SUPPLIES	1,000.00
21	442	04/08/2024	40596	JAMES C. MCGEE	SAND FOR FOGARTY	1,200.00
21	443	04/08/2024	44046	DECKER INC	SWING SEATS FOR CHARTER OAK	600.00
21	444	04/08/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	ICE MACHINE FOR MAINTENANCE	3,602.50
21	445	04/09/2024	12324	LOCKE SUPPLY CO.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	446	04/09/2024	43988	RUSSELL INTERIORS, INC.	WINDOW SHADES FOR JH AUDITORIUM	9,680.00
21	447	04/12/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT BATH TISSUE	2,392.80
21	448	04/11/2024	43749	TREAT'S SOLUTIONS, LLC	DISTRICT FOAMING HAND SOAP	1,075.40
21	449	04/12/2024	44342	CHICKASAW PERSONAL COMMUNICATIONS	RADIOS FOR BUSES AND SYSTEM SERVICES	55,832.00
21	450	04/16/2024	11442	GOOCH SMITH ELECTRIC, INC.	ADD POWER FOR JELSMA RESTROOM HEATERS	1,292.00
21	451	04/15/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	452	04/15/2024	45240	LED LEADERS LLC	INSTALL NEW BALLAST AND BULBS ON SQUIRES FIELD	4,750.00
21	453	04/15/2024	45240	LED LEADERS LLC	BALLAST AND BULBS FOR BASEBALL FIELD	1,475.00
21	454	04/15/2024	17734	PATCO ELECTRIC SERVICES, INC.	ELECTRICAL REPAIRS IN HS CONCESSION	650.00
21	455	04/17/2024	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	456	04/16/2024	17734	PATCO ELECTRIC SERVICES, INC.	TEST SHOT CLOCK OPERATIONS AT HS	120.00
21	457	04/18/2024	43749	TREAT'S SOLUTIONS, LLC	SUMMER FLOOR PRODUCTS	3,829.68
21	458	04/18/2024	44635	WAXIE'S ENTERPRISES, LLC	SUMMER FLOOR PRODUCTS	3,534.33
21	459	04/24/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	ICE MAKER FOR TRANSPORTATION	3,602.50
21	460	04/24/2024	17734	PATCO ELECTRIC SERVICES, INC.	INSTALL NEW LIGHT SWITCHES AT JR HIGH	2,400.00
21	461	04/23/2024	44092	INNOVATIVE MECHANICAL LLC	REPAIRS TO CENTRAL CONDENSER	7,467.00
21	462	04/26/2024	44614	IDN-GLOABL, INC	ELECTROLYNX POWER TRANSFER HINGE FOR HS	450.00
21	463	04/29/2024	43993	CENTRAL RURAL ELECTRIC COOP	INSTALL POLE AND ADD POWER FOR CO PORTABLE	2,655.00
21	464	04/30/2024	17485	MIDWEST WRECKING, CO.	DEMO OF 211 & 213 E VILAS HOUSES	19,510.00
21	465	05/01/2024	44635	WAXIE'S ENTERPRISES, LLC	DISTRICT CUSTODIAL SUPPLIES	4,874.20
21	466	05/01/2024	44867	ALLIED ELEVATOR SERVICES INC	FOGARTY LIFT REPAIRS	1,000.00
21	467	05/03/2024	44157	POPE CONTRACTING, INC.	RENOVATIONS TO HS WRESTLING ROOM	14,430.00
21	468	05/03/2024	43883	UNITED REFRIGERATION, INC.	COMPRESSOR FOR CENTRAL KITCHEN HVAC UNIT	1,200.00
21	469	05/02/2024	11619	HOME DEPOT CREDIT SERVICES	METAL FOLDING CHAIRS	876.00
21	470	05/03/2024	44092	INNOVATIVE MECHANICAL LLC	REPLACE BOILER AT CENTRAL	27,800.00
21	471	05/06/2024	11619	HOME DEPOT CREDIT SERVICES	DISTRICT CEILING TILE	1,050.00



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<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	472	05/06/2024	45001	EXTERIOR SOLUTIONS GROUP, LLC	ROOF LEAK REPAIRS AT COTTERAL	2,900.00
21	473	05/06/2024	43749	TREAT'S SOLUTIONS, LLC	FLOOR FANS	1,200.00
21	474	05/06/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	CLEANER FOR CARPET EXTRACTOR	287.15
21	475	05/07/2024	44635	WAXIE'S ENTERPRISES, LLC	ADVANCE SELF CONTAINED EXTRACTOR	4,639.66
21	476	05/07/2024	11619	HOME DEPOT CREDIT SERVICES	DISTRICT CEILING TILE	1,050.00
21	477	05/07/2024	17152	TIME SPENT LLC	WATER CLEAN UP	2,500.00
21	478	05/07/2024	43973	CHRISTOPHER CODY HAYES	CLEAR TREES FROM NORTH SIDE OF TENNIS COURTS	4,000.00
21	479	05/03/2024	44933	STANDLEY SYSTEMS, LLC	WATER DAMAGED KYOCERA COPIER	3,805.32
<b>Non-Payroll Total:</b>						<b>\$201,730.54</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$201,730.54</b>

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	16	04/09/2024	43801	6-L MECHANICAL LLC	EQUIPMENT REPAIRS	5,000.00
22	17	04/12/2024	15857	OKLAHOMA RESTAURANT SUPPLY, LLC	COTTERAL 2 DOOR COOLER	3,399.15
22	18	04/15/2024	45241	OSWALT EQUIPMENT COMPANY	EQUIPMENT REPLACEMENT	51,564.65
22	19	04/12/2024	45239	CNP/SEAL TEX INC	HS COOLER WALKIN DOOR	3,885.65
<b>Non-Payroll Total:</b>						<b>\$63,849.45</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$63,849.45</b>

## Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 4/1/2024 - 4/30/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
9	07/01/2023	14135	UNITED STATES POSTAL SERVICE	POSTAGE FOR 2023-2024	-2,001.00
21	07/01/2023	12933	OKLAHOMA ASBO	MEMBERSHIP/REGISTRATIONS FOR 2023-2024	190.00
51	07/01/2023	44805	ROTARY CLUB OF GUTHRIE	QUARTERLY TRAINING MEETINGS	-69.00
79	07/03/2023	10087	AMERICAN PLANT PRODUCTS & SERVICES	SOIL AND MATERIALS FOR AG PROGRAM	-565.36
152	07/01/2023	12173	LAMPTON WELDING SUPPLY COMPANY, INC	FEE FOR TANKS	-245.15
158	07/01/2023	11849	JERRY D. JONES	TOWING FOR ALL DISTRICT VEHICLES	-50.50
167	07/01/2023	13173	OKLAHOMA TURNPIKE AUTHORITY	TURNPIKE FEES	136.51
235	07/01/2023	45097	HEATH & TRACI SHELTON	BOARD MEMBER HEAD SHOTS	-81.00
237	07/13/2023	42456	STILLWATER MILLING COMPANY	SUPPLIES AND MATERIALS FOR AG PROGRAM	-4.80
394	08/10/2023	17024	OKLAHOMA ASSOC OF FAMILY CAREER & FACS/MAKER	CARL PERKINS/HIGH SCHOOL FACS/MAKER	15.00
400	08/08/2023	83904	JESSICA NICOLE MAKER	CARL PERKINS/HIGH SCHOOL FACS/MAKER	-96.28
411	08/11/2023	15994	AMAZON CAPITAL SERVICES	OFFICE ITEMS	-163.57
414	08/11/2023	14928	UNITED STATES TREASURY	941 OVERDUE TAXES	-186.90
421	08/14/2023	14207	WALMART COMMUNITY	LIFE SKILLS SUPPLIES - BLANKET PO	-150.00
454	08/21/2023	15994	AMAZON CAPITAL SERVICES	BLANKET PO	-100.85
481	08/23/2023	44547	HERITAGE CUSTOMS DIESEL CHROME LLC	A/C WORK ON ON BUSES	-415.00
539	09/05/2023	12635	MERIDIAN TECHNOLOGY CENTER	ONLINE FOR VICKY CRICK	-152.00
607	09/19/2023	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	SUPPLIES AND MATERIALS FOR AG PROGRAM	-35.95
647	10/02/2023	44994	AUVIK NETWORKS INC	NETWORK MONITORING	119.62
689	10/16/2023	12635	MERIDIAN TECHNOLOGY CENTER	SETH DUCK DRIVER TRAINING	-275.00
691	10/18/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	-6.02
703	10/25/2023	15994	AMAZON CAPITAL SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	-23.53
744	11/03/2023	45107	ARVEST BANK OPERATIONS, INC.	STATE DEPART OF EDU BACKGROUND CHECKS	-225.25
809	11/27/2023	12635	MERIDIAN TECHNOLOGY CENTER	DRIVER'S ONLINE TRAINING AND TESTING	-1,500.00
821	11/28/2023	45163	CONRAD, KATHRYN	MILEAGE REIMBURSEMENT	-575.90
824	11/28/2023	12910	OFFICE DEPOT, INC.	TEACHER \$150\T.BURNETT\HS	-1.38
833	11/29/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150/ B CLARK/HS	-2.50
874	12/06/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150 \N.PENNYPACKER\HS	-27.79
877	12/07/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\M.ENGLE\HS	-5.04
898	12/12/2023	15994	AMAZON CAPITAL SERVICES	TEACHER \$150\L.DAVIS\HS	-49.91
990	02/01/2024	15994	AMAZON CAPITAL SERVICES	SUPPLIES FOR 4TH GRADE TUTORING GRANT	-1.31
994	02/01/2024	15994	AMAZON CAPITAL SERVICES	TUTORING SUPPLIES	-28.76

## Change Order Listing

**Options:** Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 4/1/2024 - 4/30/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
999	02/06/2024	16459	X-CEL BADGE & ENGRAVING CO., INC.	BOARD MEMBER NAME PLATE	-12.00
1026	02/14/2024	45120	VENTRIS LEARNING	UFLI FOUNDATINOS TEACHER MANUALS	20.00
1040	02/21/2024	44100	ENID HOSPITALITY LLC	HOTEL ROOM FOR NW DISTRICT	-139.07
1056	03/01/2024	17961	NCS PEARSON, INC.	TESTING SUPPLIES	-112.50
1057	02/29/2024	12387	LOWES COMPANIES, INC.	SUPPLIES AND MATERIALS FOR AG PROGRAM	-3.11
1058	03/04/2024	15994	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	-41.73
1059	03/04/2024	10954	BLICK ART MATERIALS, LLC	GLAZES AND TOOLS FOR ART CLASSES	-0.01
1066	03/04/2024	45027	WOODALL EQUIPMENT COMPANY	REPAIRS TO MECHANICS LIFT	-600.00
1067	03/06/2024	44878	TURF SURFERS INC	HS- SPRAYER (ATHLETIC FIELDS)	125.00
1070	03/07/2024	15994	AMAZON CAPITAL SERVICES	MIG WELDING WIRE	-51.03
1071	03/06/2024	11631	HAC, INC.	GROCERIES	-58.47
1072	03/06/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE PADS FOR TRUCK 93	0.42
1074	03/06/2024	45218	DANA SAFETY SUPPLY	SBS201 - UNIV. FIT ALL LAP STYLE OEM SEATBELTS X4	30.40
1076	03/06/2024	14201	WALKER TIRE DTR LLC	REAR TIRES FOR TRUCK 83	-0.07
1077	03/06/2024	44862	CWHD REPAIR LLC	LEAF SPRING REPAIRS TO BUS 13	139.56
1079	03/08/2024	15849	PUPIL TRANSPORTATION	2024 TRANSPORTATION CONFERENCE	80.00
1085	03/12/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	-41.91
1086	03/12/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	JH LIBRARY BOOKS	-3.96
1087	03/12/2024	10924	DEMCO, INC	JH LIBRARY SUPPLIES	-4.91
1096	03/13/2024	15994	AMAZON CAPITAL SERVICES	TOOL BOXES FOR TRUCK 63	-113.40
1098	03/14/2024	44280	MARTIN AUTOMOTIVE	TRUCK 64 ABS REPAIR	-589.63
1104	03/26/2024	45216	AD ASTRA EDUCATON, LLC	LIBRARY BOOKS	-140.45
1105	03/25/2024	15994	AMAZON CAPITAL SERVICES	STEM 3 SUPPLIES	-14.53
1106	03/27/2024	45220	MCCOWN HUNTER	REBUILD MAILBOX @ 203 WINTER WHEAT GUTHRIE OK	-50.00

<b>Non-Payroll Total:</b>	<b>(\$8,160.02)</b>
<b>Payroll Total:</b>	<b>(\$8,106.70)</b>
<b>Report Total:</b>	<b>(\$16,266.72)</b>

**Change Order Listing**

**Options:** Fund: Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 4/1/2024 - 4/30/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/05/2023	16626	JOHN HUDSON	DISTRICT MOWING	-796.00
275	11/29/2023	12324	LOCKE SUPPLY CO.	DISTRICT HVAC PARTS AND SUPPLIES	-23.50
278	12/01/2023	42501	EARTHSMART CONTROLS, LLC	HVAC CONTROLS REPAIRS AND SERVICE	6.35
316	01/12/2024	44684	PROF. SPRINKLER INSPECTIONS, LLC	DISTRICT FIRE SYSTEM REPAIRS AND SERVICE	-420.00
322	01/23/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-19.73
323	01/19/2024	44635	WAXIE'S ENTERPRISES, LLC	FREIGHT FOR FAVER PARTITIONS	-200.00
333	01/25/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	-76.86
377	02/16/2024	44772	ELECTRICAL SURPLUS, INC.	BREAKERS FOR HIGH SCHOOL	-500.00
382	02/21/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-0.76
391	02/28/2024	11442	GOOCH SMITH ELECTRIC, INC.	ELECTRICAL SERVICES AND REPAIRS	37.00
396	03/05/2024	10110	HENKE & WANG PLUMBING	PLUMBING REPAIRS TO EAST SIDE OF STADIUM	-467.03
398	03/06/2024	42456	STILLWATER MILLING COMPANY	HS- FERTILIZER (ATHLETIC FIELDS)	-4.00
402	03/08/2024	11453	W. W. GRAINGER	EXHAUST FAN FOR TRANS	-15.07
403	03/08/2024	15994	AMAZON CAPITAL SERVICES	DEHUMIDIFIER AND FILTERS FOR HS LIBRARY STORE RM	-70.59
405	03/11/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-28.10
410	03/04/2024	44092	INNOVATIVE MECHANICAL LLC	REPLACE HEAT EXCHANGER IN JROTC	-3.25
411	03/12/2024	11254	FEDERAL CORPORATION	HVAC PARTS AND SUPPLIES	-96.54
416	03/14/2024	44108	DH PACE COMPANY, INC	HIGH SCHOOL DOOR REPLACEMENT	-1,832.00
417	03/14/2024	44046	DECKER INC	SWING HANGERS FOR GUES	12.19
419	03/25/2024	10110	HENKE & WANG PLUMBING	CLEARING AT HEATHER PROPERTY	-1,000.00
421	03/25/2024	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	GATE FOR HEATHER ROAD PROPERTY	-0.01
426	03/26/2024	10110	HENKE & WANG PLUMBING	FOGARTY WATER FOUNTAIN REPAIRS	-0.47
428	03/28/2024	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PARTS AND SUPPLIES	-160.17
429	03/28/2024	17990	REECE APPLIANCE	DISTRICT APPLIANCE REPAIRS	-712.39
659	03/07/2024	11619	HOME DEPOT CREDIT SERVICES	METAL STUD TRACK FOR JR HIGH	-1.52
660	03/11/2024	45200	BRADY INDUSTRIES OF KANSAS LLC	DISTRICT CANLINERS	-0.50

<b>Non-Payroll Total:</b>	<b>(\$6,372.95)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$6,372.95)</b>

**ACTIVITY FUND - FUND 60**  
**BANK RECONCILIATION - FARMERS & MERCHANT BANK**  
**AS OF 5/01/2024**

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (4/1/2024)	\$ 759,657.20	Balance per bank statement (4/30/2024)	\$ 852,382.70
Add Receipts	\$ 161,808.33	Add Deposits in Transit	\$ -
Less Checks Written	\$ (140,021.99)	Less O/S Checks	\$ (70,939.16)
Adjustments	\$ -	Adjustments	\$ -
Balance per Ledger	\$ <b>781,443.54</b>	Balance per Ledger	\$ <b>781,443.54</b>

Ledger Adjustment details:

Bank Adjustment details:

This information is accurate and correct to the best of my knowledge.

*Stephanie Simmons*

Stephanie Simmons, Activity Fund Clerk

5/1/2024

Date

# Guthrie Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
101 HS ADMINISTRATION	\$16.98	\$0.00	\$0.00	\$0.00	\$16.98	\$0.00	\$16.98
801 CENTRAL FACULTY	\$212.94	\$0.00	\$0.00	\$0.00	\$212.94	\$0.00	\$212.94
802 CENTRAL ACTIVITY	\$18,319.48	\$5,593.87	\$0.00	\$1,419.41	\$22,493.94	\$10,011.13	\$12,482.81
803 CENTRAL PTO	\$15,567.43	\$192.45	\$0.00	\$633.47	\$15,126.41	\$7,744.27	\$7,382.14
804 COTTERAL PTO	\$17,835.74	\$1,523.20	\$0.00	\$2,254.94	\$17,104.00	\$2,448.60	\$14,655.40
805 COTTERAL ACTIVITY	\$41,452.52	\$3,815.54	\$0.00	\$15,618.19	\$29,649.87	\$8,171.23	\$21,478.64
806 COTTERAL FACULTY	\$893.06	\$0.00	\$0.00	\$0.00	\$893.06	\$220.90	\$672.16
808 FOGARTY PARENTS ORG.	\$7,550.69	\$1,343.22	\$0.00	\$1,597.07	\$7,296.84	\$3,778.38	\$3,518.46
809 FOGARTY ACTIVITY	\$24,535.16	\$3,824.00	\$0.00	\$7,792.11	\$20,567.05	\$10,035.80	\$10,531.25
810 FOGARTY FACULTY	\$251.61	\$0.00	\$0.00	\$0.00	\$251.61	\$0.00	\$251.61
811 ELEM SNACK GRANT	\$903.69	\$0.00	\$0.00	\$0.00	\$903.69	\$0.00	\$903.69
812 GUES ACTIVITY	\$38,847.92	\$4,531.81	\$0.00	\$5,746.22	\$37,633.51	\$23,263.50	\$14,370.01
813 GUES FACULTY	\$684.34	\$0.00	\$0.00	\$0.00	\$684.34	\$0.00	\$684.34
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$10,260.52	\$50.00	\$0.00	\$242.48	\$10,068.04	\$3,249.22	\$6,818.82
816 GHS SPECIAL KIDS	\$9,024.74	\$0.00	\$0.00	\$0.00	\$9,024.74	\$466.00	\$8,558.74
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$163.56	\$0.00	\$0.00	\$0.00	\$163.56	\$0.00	\$163.56
819 ATHLETICS JUNIOR HIGH	\$5,345.07	\$670.00	\$0.00	\$470.00	\$5,545.07	\$0.00	\$5,545.07
820 GOLF JUNIOR HIGH	\$4,018.44	\$1,250.00	\$0.00	\$2,112.27	\$3,156.17	\$554.73	\$2,601.44
821 FHA JUNIOR HIGH	\$2,952.01	\$413.00	\$0.00	\$190.38	\$3,174.63	\$1,373.56	\$1,801.07
822 HONOR SOCIETY JR HIGH	\$4,713.54	\$0.00	\$0.00	\$1,177.00	\$3,536.54	\$130.00	\$3,406.54
823 JR HIGH ACCOUNT	\$1,023.28	\$0.00	\$0.00	\$0.00	\$1,023.28	\$370.00	\$653.28
824 JR HIGH FACULTY	\$2,050.50	\$475.90	\$0.00	\$0.00	\$2,526.40	\$1,367.88	\$1,158.52
825 LIBRARY JR HIGH	\$1,745.74	\$0.00	\$0.00	\$0.00	\$1,745.74	\$0.00	\$1,745.74
826 LEARN 2 LOVE	\$11,177.50	\$13.50	\$0.00	\$230.22	\$10,960.78	\$977.56	\$9,983.22
827 CHEERLEADERS JR HIGH	\$1,730.16	\$660.00	\$0.00	\$0.00	\$2,390.16	\$0.00	\$2,390.16
830 STUCO JH	\$2,472.37	\$0.00	\$0.00	\$340.22	\$2,132.15	\$0.00	\$2,132.15
831 T.S.A. JR HIGH	\$610.17	\$328.00	\$0.00	\$225.01	\$713.16	\$493.76	\$219.40
832 YEARBOOK JR HIGH	\$7,327.13	\$0.00	\$0.00	\$0.00	\$7,327.13	\$1,000.00	\$6,327.13
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$37,252.65	\$5,997.00	\$0.00	\$10,143.04	\$33,106.61	\$16,170.17	\$16,936.44
841 CHARTER OAK PTO	\$22,594.78	\$1,998.85	\$0.00	\$1,038.27	\$23,555.36	\$6,374.00	\$17,181.36
842 CHARTER OAK FACULTY	\$398.13	\$0.00	\$0.00	\$0.00	\$398.13	\$0.00	\$398.13
850 ACADEMIC TEAM HS	\$125.70	\$0.00	\$0.00	\$0.00	\$125.70	\$0.00	\$125.70
851 ART CLUB HS	\$6,649.87	\$0.00	\$0.00	\$1,208.73	\$5,441.14	\$450.00	\$4,991.14
852 ATHLETICS HS	\$89,339.89	\$11,668.41	\$0.00	\$34,867.57	\$66,140.73	\$48,599.56	\$17,541.17
853 HS CHEER	\$6,300.51	\$2,398.00	\$0.00	\$1,092.39	\$7,606.12	\$8,476.93	(\$870.81)
854 FOOTBALL CAMP	\$6,116.46	\$4,000.00	\$0.00	\$737.00	\$9,379.46	\$34.50	\$9,344.96
855 TENNIS HS	\$8,815.09	\$5,100.00	\$0.00	\$3,936.84	\$9,978.25	\$4,513.74	\$5,464.51
856 GHS LIBRARY	\$86.59	\$0.00	\$0.00	\$0.00	\$86.59	\$0.00	\$86.59
858 GHS LINK CREW	\$295.84	\$0.00	\$0.00	\$0.00	\$295.84	\$0.00	\$295.84
859 BAND (OPERATING) HS	\$5,747.33	\$16,405.00	\$0.00	\$83.20	\$22,069.13	\$17,061.60	\$5,007.53
861 CLASS OF 2023 HS	\$109.12	\$0.00	\$0.00	\$0.00	\$109.12	\$0.00	\$109.12
862 CLASS OF 2027 HS	\$1,846.67	\$0.00	\$0.00	\$0.00	\$1,846.67	\$0.00	\$1,846.67
864 GHS ALUMNI ACCOUNT	\$15,256.29	\$0.00	\$0.00	\$0.00	\$15,256.29	\$0.00	\$15,256.29
866 CLASS OF 2024 HS	\$8,489.12	\$0.00	\$0.00	\$0.00	\$8,489.12	\$7,100.00	\$1,389.12
867 CLASS OF 2025 HS	\$2,697.72	\$0.00	\$0.00	\$0.00	\$2,697.72	\$15.00	\$2,682.72
868 CLASS OF 2026 HS	\$2,173.85	\$0.00	\$0.00	\$0.00	\$2,173.85	\$0.00	\$2,173.85
869 ENGLISH CLUB	\$736.83	\$0.00	\$0.00	\$0.00	\$736.83	\$0.00	\$736.83
870 HS FACULTY/COURTESY ACCOUNT	\$959.30	\$44.15	\$0.00	\$60.00	\$943.45	\$150.00	\$793.45
871 HS STUDENT PANTRY	\$11,363.30	\$0.00	\$0.00	\$276.72	\$11,086.58	\$2,540.00	\$8,546.58
876 FFA 4H BOOSTER CLUB HS	\$39,137.53	\$2,089.01	\$0.00	\$3,615.00	\$37,611.54	\$138.00	\$37,473.54
877 FFA HS	\$15,690.13	\$43,675.20	\$0.00	\$29,525.65	\$29,839.68	\$26,577.44	\$3,262.24
878 FCCLA (FHA) HS	\$6,267.30	\$2,119.00	\$0.00	\$205.10	\$8,181.20	\$9,393.34	(\$1,212.14)
879 FOREIGN LANGUAGE SPAN HS	\$4,241.37	\$895.00	\$0.00	\$0.00	\$5,136.37	\$2,710.83	\$2,425.54
880 XC BLUECREW	\$3,801.91	\$49.00	\$0.00	\$1,500.46	\$2,350.45	\$0.00	\$2,350.45

## Guthrie Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$0.00	\$432.96
882 GUTHRIE RUNNING CLUB HS	\$894.04	\$0.00	\$0.00	\$0.00	\$894.04	\$210.00	\$684.04
883 HERITAGE CLUB HS	\$565.67	\$0.00	\$0.00	\$0.00	\$565.67	\$410.00	\$155.67
884 HIGH SCHOOL ACCOUNT	\$10,614.80	\$244.91	\$0.00	\$371.29	\$10,488.42	\$7,095.39	\$3,393.03
885 STUDENT SUPPORT HS	\$5,141.22	\$385.00	(\$1,200.00)	\$405.71	\$3,920.51	\$114.28	\$3,806.23
886 HONOR SOCIETY HS	\$6,920.46	\$1,395.00	\$0.00	\$385.00	\$7,930.46	\$1,138.00	\$6,792.46
889 KEY CLUB HS	\$227.80	\$0.00	\$0.00	\$0.00	\$227.80	\$168.00	\$59.80
890 SPEECH HS	\$672.63	\$0.00	\$0.00	\$0.00	\$672.63	\$507.82	\$164.81
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$13,682.41	\$276.00	\$0.00	\$0.00	\$13,958.41	\$4,602.02	\$9,356.39
894 HS PROM ACCOUNT	\$17,962.10	\$13,000.00	\$0.00	\$2,859.38	\$28,102.72	\$5,236.12	\$22,866.60
895 JROTC HS	\$10,334.62	\$5,611.00	\$0.00	\$1,682.14	\$14,263.48	\$4,498.56	\$9,764.92
897 SOCCER CLUB HS	\$22,808.86	\$6,995.89	\$0.00	\$1,308.86	\$28,495.89	\$5,345.18	\$23,150.71
898 SCIENCE CLUB HS	\$6,513.74	\$1,225.00	\$0.00	\$261.58	\$7,477.16	\$1,908.00	\$5,569.16
899 STUDENT COUNCIL HS	\$8,098.68	\$3,555.33	\$0.00	\$113.40	\$11,540.61	\$3,125.12	\$8,415.49
900 CAMPUS BEAUTIFICATION HS	\$5,963.04	\$25.00	\$0.00	\$0.00	\$5,988.04	\$0.00	\$5,988.04
902 VOCAL HS	\$8,820.32	\$3,867.00	\$0.00	\$3,155.12	\$9,532.20	\$2,826.73	\$6,705.47
904 YEARBOOK HS	\$46,027.17	\$800.00	\$1,200.00	\$0.00	\$48,027.17	\$325.49	\$47,701.68
905 GPS eSPORTS	\$179.73	\$0.00	\$0.00	\$0.00	\$179.73	\$0.00	\$179.73
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$1,651.71	\$0.00	\$0.00	\$0.00	\$1,651.71	\$544.50	\$1,107.21
913 DRAMA HS	\$1,298.29	\$0.00	\$0.00	\$0.00	\$1,298.29	\$1,006.26	\$292.03
922 COURTESY COMMITTEE ADMIN	\$64.53	\$0.00	\$0.00	\$0.00	\$64.53	\$64.53	\$0.00
925 GENERAL FUND REFUND	\$2,160.13	\$31.00	\$0.00	\$0.00	\$2,191.13	\$0.00	\$2,191.13
927 HALL OF FAME BANQUET	(\$137.93)	\$0.00	\$0.00	\$0.00	(\$137.93)	\$0.00	(\$137.93)
929 DISTRICT SPECIAL OLYMPICS	\$29,318.01	\$200.00	\$0.00	\$1,140.55	\$28,377.46	\$14,459.00	\$13,918.46
931 TECHNOLOGY INSURANCE ACCOUNT	\$721.99	\$0.00	\$0.00	\$0.00	\$721.99	\$0.00	\$721.99
932 SUMMER SCHOOL HS	\$11,861.05	\$2,585.00	\$0.00	\$0.00	\$14,446.05	\$0.00	\$14,446.05
933 FAVER C&C	\$129.63	\$0.00	\$0.00	\$0.00	\$129.63	\$0.00	\$129.63
934 TRANSPORTATION C&C	\$1,586.69	\$20.61	\$0.00	\$0.00	\$1,607.30	\$134.50	\$1,472.80
935 VENDING MACHINE ADMIN	\$708.07	\$61.13	\$0.00	\$0.00	\$769.20	\$280.40	\$488.80
937 FAVER ACTIVITY	\$511.27	\$200.00	\$0.00	\$0.00	\$711.27	\$0.00	\$711.27
940 ADMINISTRATION MISC	\$14,881.86	\$207.35	\$0.00	\$0.00	\$15,089.21	\$1,435.25	\$13,653.96
<b>Total</b>	<b>\$759,657.20</b>	<b>\$161,808.33</b>	<b>\$0.00</b>	<b>\$140,021.99</b>	<b>\$781,443.54</b>	<b>\$281,396.78</b>	<b>\$500,046.76</b>





Staking A Claim in Our Students' Future

**Cody Thompson**  
*Director of Operations*

**Phone 405-282-5944**  
cody.thompson@guthrieeps.net

To: Dr. Mike Simpson and  
Board of Education

Date: April 25, 2024

We would like to declare the following items surplus:

Scrap metal at the High School FFA

- 2 ice machines
- 5 double ovens
- 2 stove ranges
- 1 2-door cooler

Thank you,

A handwritten signature in blue ink, appearing to read 'Cody Thompson', with a long horizontal flourish extending to the right.

Cody Thompson



Linda Skinner <linda.skinner@guthrieeps.net>

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## Surplus

2 messages

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**Clayton Drake** <clay.drake@guthrieeps.net>  
To: Linda Skinner <linda.skinner@guthrieeps.net>

Tue, Apr 23, 2024 at 10:36 AM

Can you ask the board to declare our scrap metal surplus so we can sell it. Thank you

---

**Linda Skinner** <linda.skinner@guthrieeps.net>  
To: Clayton Drake <clay.drake@guthrieeps.net>

Tue, Apr 23, 2024 at 10:39 AM

Yes, we will.

[Quoted text hidden]

--

Linda Skinner  
Administrative Assistant  
Dept. of Operations  
Guthrie Public Schools  
802 E. Vilas  
405-282-5944 office  
405-282-5949 fax



Linda Skinner <linda.skinner@guthrie.net>

---

## surplus

2 messages

---

Linda Skinner <linda.skinner@guthrie.net>  
To: Daniqua Bickell <daniqua.bickell@guthrie.net>

Thu, Apr 25, 2024 at 7:36 AM

Daniqua,

Sorry to bother you but just wanted to remind you about the list of kitchen equipment we need to declare surplus. I have some other items I am listing and was going to do it all at the same time.

Thanks so much for this.

--

Linda Skinner  
Administrative Assistant  
Dept. of Operations  
Guthrie Public Schools  
802 E. Vilas  
405-282-5944 office  
405-282-5949 fax

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Daniqua Bickell <daniqua.bickell@guthrie.net>  
To: Linda Skinner <linda.skinner@guthrie.net>

Thu, Apr 25, 2024 at 7:54 AM

Sorry Thank you for reminding me!

We will have  
5 double ovens non working  
2 stove ranges working but barely  
1 2door cooler non working

Then you should already have *- Done 2/12/24*

3 stand industrial mixer( should work)  
3 2 door coolers (does not work well)  
1 single stack oven ( does not work)  
2 proofer/warmer boxes( does not work)

[Quoted text hidden]

--

Thank You,  
Daniqua N. Bickell  
Child Nutrition Secretary  
(405)282-5952



# EMPLOYEE TRIP REQUEST

Check if Out of State

Clay Drake  
Name of Employee

04/17/2024  
Date

Employee's Current Assignment Ag Teacher

Title of Conference or Activity National FFA Convention 2024

Location Indianapolis, IN Date(s) of Conference Oct 22-26, 2024

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10/22/24  AM  PM (check one) Return Date 10/25/24  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Students will be competing in National Dairy Cattle Evaluation Contest

Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	500.00	(mileage, air, ground, parking & toll) see below
Registration	\$	500.00	
Lodging	\$	2,300.00	
Meals	\$	700.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	325.00	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b>4,325.00</b>	

Activity  
Activity  
Activity  
General  
General

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature] 04/17/2024  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Dusty Oldenburg  
Name of Employee

04/17/2024  
Date

Employee's Current Assignment Ag Teacher

Title of Conference or Activity National FFA Convention 2024

Location Indianapolis, IN Date(s) of Conference Oct 22-26, 2024

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10/22/24  AM  PM (check one) Return Date 10/25/24  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

### PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Students will be competing in National Dairy Cattle Evaluation Contest

### Cost for attendance – EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development,  
Activity Fund, etc.

Travel*	\$	500.00	(mileage, air, ground, parking & toll) see below
Registration	\$	500.00	
Lodging	\$	2,300.00	
Meals	\$	700.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	325.00	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b>4,325.00</b>	

Activity \_\_\_\_\_

Activity \_\_\_\_\_

Activity \_\_\_\_\_

General \_\_\_\_\_

General \_\_\_\_\_

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval  04/17/2024  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



# EMPLOYEE TRIP REQUEST

Check if Out of State

Savahanna Rennick  
Name of Employee

04/17/2024  
Date

Employee's Current Assignment Ag Teacher

Title of Conference or Activity National FFA Convention 2024

Location Indianapolis, IN Date(s) of Conference Oct 22-26, 2024

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 10/22/24  AM  PM (check one) Return Date 10/25/24  AM  PM (check one)

If applicable, a Field Trip / Transportation Request has been completed:  Yes  
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

Students will be competing in National Dairy Cattle Evaluation Contest

**Cost for attendance – EMPLOYEE expenses only.**  
(Give a close estimate, if necessary)

Costs are covered by which fund?  
**BE SPECIFIC PLEASE.**  
General Fund, Title I, Staff Development, Activity Fund, etc.

Travel*	\$	500.00	(mileage, air, ground, parking & toll) see below
Registration	\$	500.00	
Lodging	\$	2,300.00	
Meals	\$	700.00	(overnight stay required; calculated at daily IRS per diem rate in state and out of state)
Substitute	\$	325.00	(calculate @ \$65 per day)
<b>Total</b>	<b>\$</b>	<b>4,325.00</b>	

Activity \_\_\_\_\_

Activity \_\_\_\_\_

Activity \_\_\_\_\_

General \_\_\_\_\_

General \_\_\_\_\_

Will a substitute be needed?  Yes  No (Remember to complete your sub request)

Principal's Approval [Signature] 04/17/2024  
Signature Date

Program Director's Approval \_\_\_\_\_  
Signature Date

Board of Education Approval \_\_\_\_\_  
Date

\*Refund for toll fees, parking and ground travel requires receipt.



**GUTHRIE PUBLIC SCHOOLS  
FIELD TRIP REQUEST  
Effective 2-08**

Today's Date 04/17/2024 Date of Activity Oct22-26,2024

Destination Indianapolis, IN

Class & Grade Level 10-12

Teacher(s) Drake, Rennick, Oldenburg

Names of teacher assistants or other adults attending:

Number of students 6 Number of sponsors 3

Leave Time 10/22/24 9 am Return Time 10/25/24 8 pm

Event Beginning Time if different \_\_\_\_\_ Event Ending Time if different \_\_\_\_\_

Emergency Phone Contact Number 405-334-1613

Cost to be paid per student 0.00 Due when? \_\_\_\_\_ Cost to district 4,325.00

Paid for by Activity Fund  Yes  No  
 Sub needed?  Yes  No (If yes, please complete sub request.)  
 Transportation request completed?  Yes  No

  
Principal Signature

04/17/2024  
Date

If special needs students are involved, the Special Education Director must approve.

\_\_\_\_\_  
Special Education Director

\_\_\_\_\_  
Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:  
 Students will be competing in the National Dairy Cattle Evaluation Contest at Indianapolis, IN

# Generations Church

Pastor Josh Seabolt  
2524 W Noble Ave. Guthrie, Oklahoma 73044

Dr. Mike Simpson & Guthrie Public Schools,

Thank you Dr. Simpson and GPS Board of education for considering our request, to pay for a bus and driver to transport our kids and youth to and from camp this summer. We would much rather invest in this as opposed to renting vans. We appreciate you making this resource available. Below you will find our requested dates as well as the address to the camp. Both camps we will have adult leaders riding to and from camp with our students. These adults have been extensively background checked by Generations Church and the Oklahoma District Council of the Assemblies of God.

Date 1 Youth Camp- Drop off Sunday, May 26th | Pick up Wednesday May 29th 2024

-Leaving Sunday from Generations Church at noon.

-Leaving Camp Cargill Wednesday at 10am.

Date 2 Kids Camp- Drop off Monday July 22<sup>nd</sup> 2024 | Pick up Friday July 26<sup>th</sup> 2024

-Leaving Monday from Generations at noon.

-Leaving Camp Cargill on Friday at 10am.

Camp Cargill | 347489 E 990 Rd. Sparks, Oklahoma 74869  
This location is 57 miles from Generations Church. Roughly 1 hour to and 1 hour back.  
Please let me know if I can answer any questions  
Thank you,  
Heather Cook | Pastor of Family Ministries | 405-850-0667



April 30, 2024

Dear Dr. Simpson,

The First Southern Baptist Church would like to secure busses for Falls Creek again this summer. We would like to secure a bus and driver for Children's Camp on May 26th and to be picked up at Falls Creek on May 29th! Then for high school and junior high camp, we need a bus and driver on June 17th and June 22nd. Our church appreciates this service so much!

Sincerely,  
Mary Hudson



201 N. Division  
Guthrie, OK 73044  
bpsicka@cityofguthrie.com  
(405) 282-0050ph • (405)282-2804fax

May 1, 2024

To Whom It May Concern:

The Guthrie Public Library Request one (1) bus and one (1) driver for Saturday, June 15<sup>th</sup> from 9:30am to 1pm.

This request is being made for the Tween's, ages 8 to 12, for a Summer Reading Event that ties in to the theme of "Adventure Begins at your Library." The trip is to the Oklahoma Railway Museum, 3400 NE Grand Blvd. Oklahoma City, OK 73111.

This trip is for about 22 adults and tweens.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Leigh Pesicka".

Rebecca Pesicka  
Adult and Teen Services Librarian  
Volunteer Manager

[www.guthrie.okpls.org](http://www.guthrie.okpls.org)

WHERE INFORMATION LIVES

Dear Dr. Simpson,

First would like to thank you and your team for the partnership that continues to grow. The YMCA and Guthrie Public Schools share the same values for our community and strive for the highest quality for our youth. We quite literally would not be able to provide programs without GPS.

Because of this partnership, our local Y has many possibilities to provide childcare opportunities, various sports, and transportation. We are looking for your approval for another successful summer of safe, healthy, and a fun childcare experience at our Y Day Camp through transportation. The Guthrie Y plans to use transportation for our weekly outings such as field trips once a week, swimming days twice a week, and our shared kiddos who are attending GPS Summer School along with Y Day Camp for the month of June.

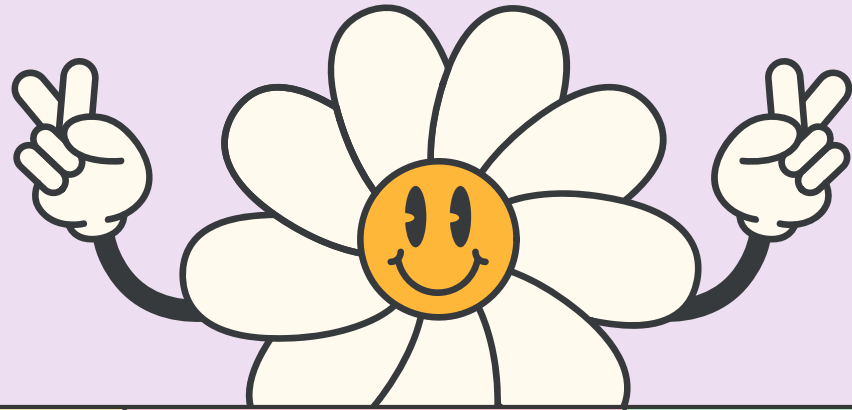
With the attached schedule, there are fun places we plan to attend between Oklahoma City and locally. These field trips were planned with intention and details to improve our summer program. On our swimming days, we attend indoor pools at the Edmond YMCA's twice a week, that is a big deal for our local kiddos! As you know we do not currently have a public pool to give our children a chance to practice their swimming skills, and because of our partnership with GPS, we have the chance to give at least 100 of our local children that incentive. Whether it is a building, a bus, or a faculty member, the schools are making a difference, year-round!

All the best,

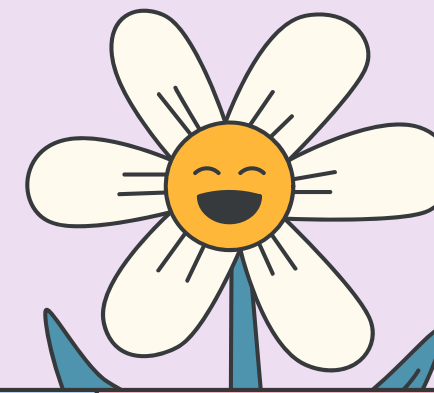
Katelyn Payne

Guthrie YMCA

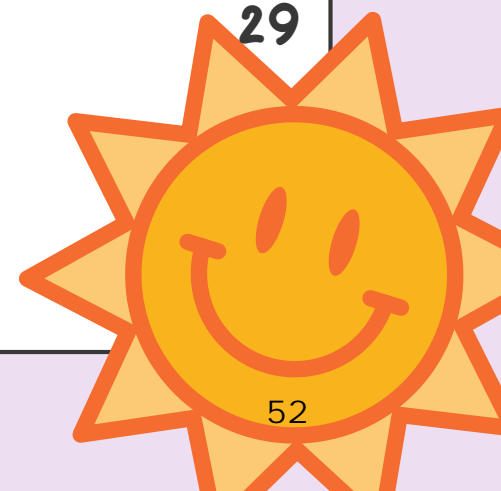
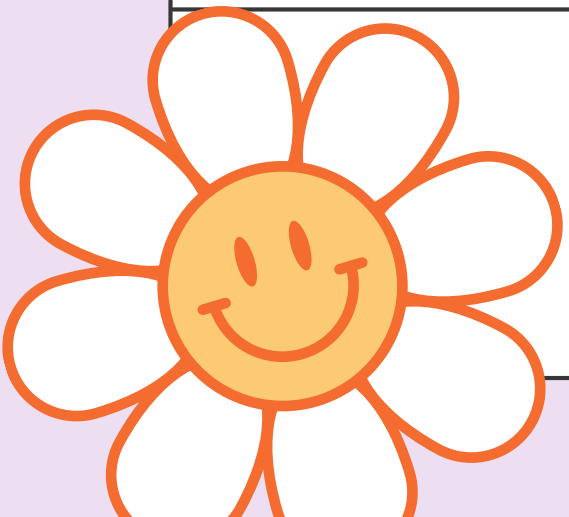
Associate Executive Director

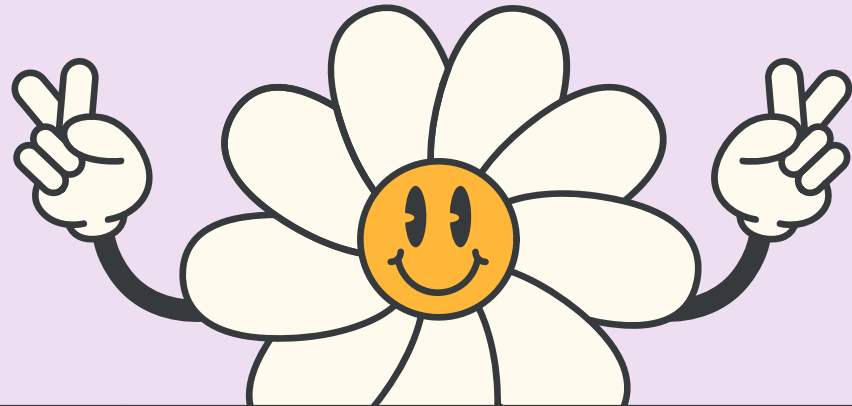


# GUES JUNE

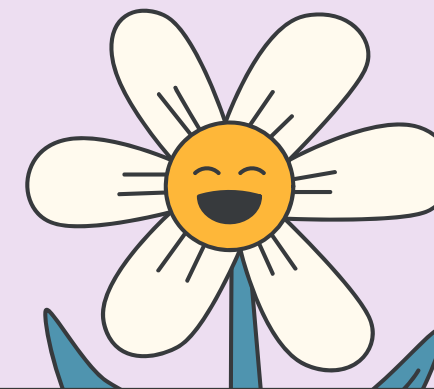


	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
2	3 ACTIVITY	4 SWIM DAY TRANSPORTATION	5 TOUCH THE TRUCKS	6 SWIM DAY TRANSPORTATION	7 WHEELS DAY	8
9	10 ACTIVITY	11 SWIM DAY TRANSPORTATION	12 BANNER PARK SPLASH PAD TRANSPORTATION	13 SWIM DAY TRANSPORTATION	14 WHEELS DAY	15
16	17 ACTIVITY	18 SWIM DAY TRANSPORTATION	19 FRONTIER CITY TRANSPORTATION	20 SWIM DAY TRANSPORTATION	21 WHEELS DAY	22
23	24 ACTIVITY	25 SWIM DAY TRANSPORTATION	26 OKC ZOO TRANSPORTATION	27 SWIM DAY TRANSPORTATION	28 WHEELS DAY	29

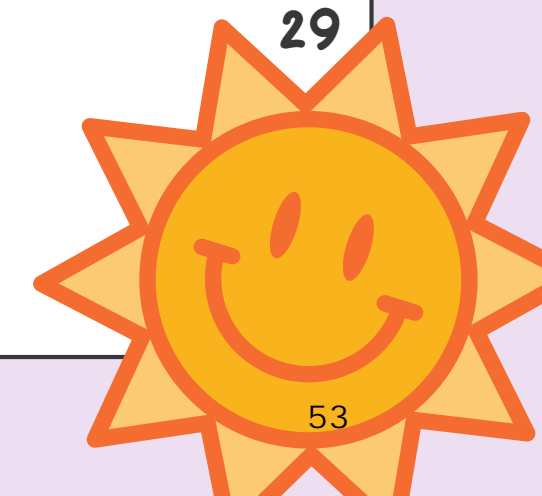
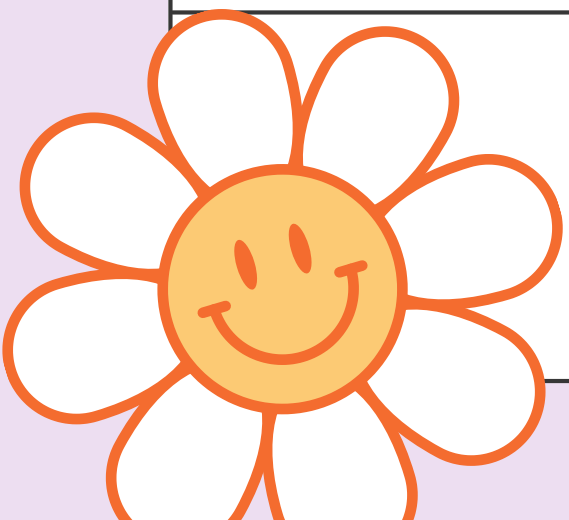




# GJHS JUNE

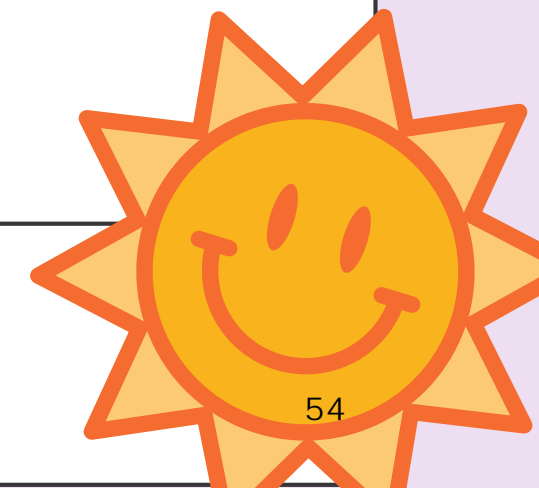
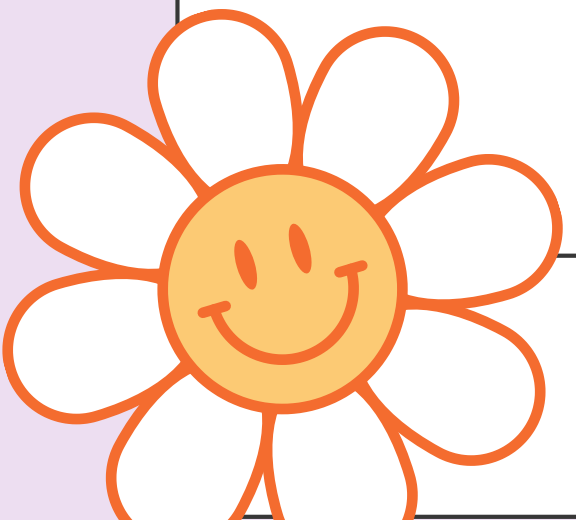
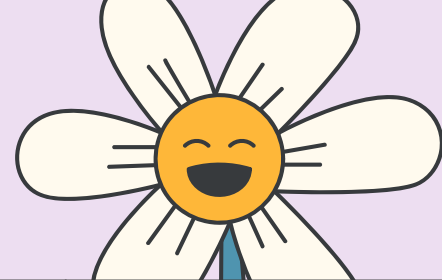
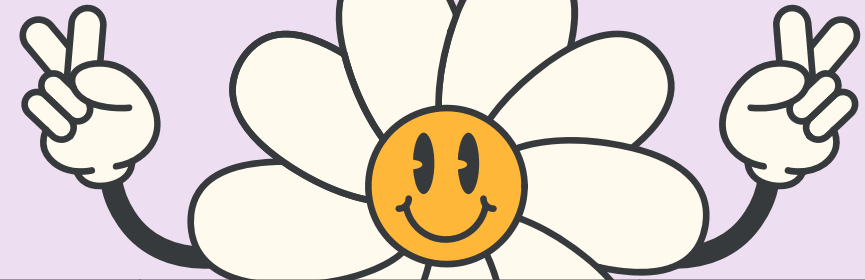


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9	10 ACTIVITY	11 SWIM DAY TRANSPORTATION	12 MINERAL WELLS SPLASH PAD TRANSPORTATION	13 SWIM DAY TRANSPORTATION	14 WHEELS DAY	15
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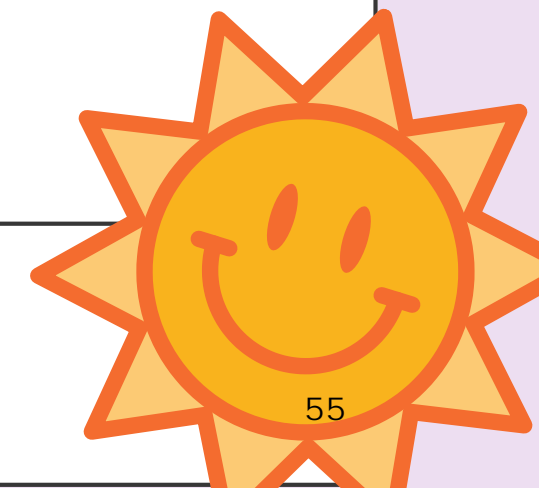
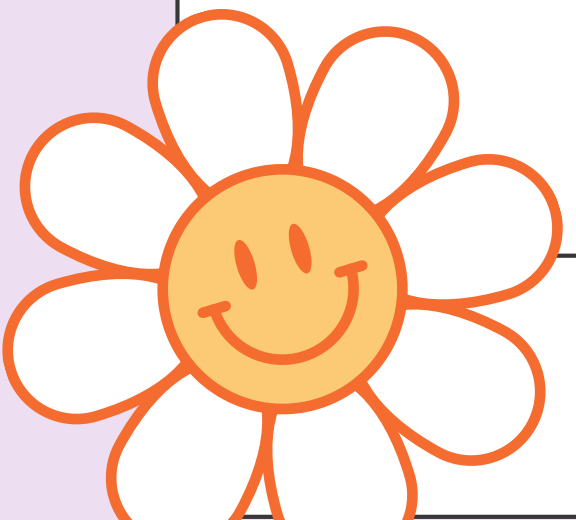
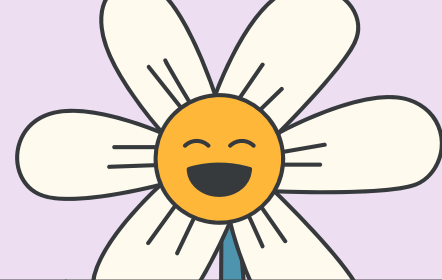
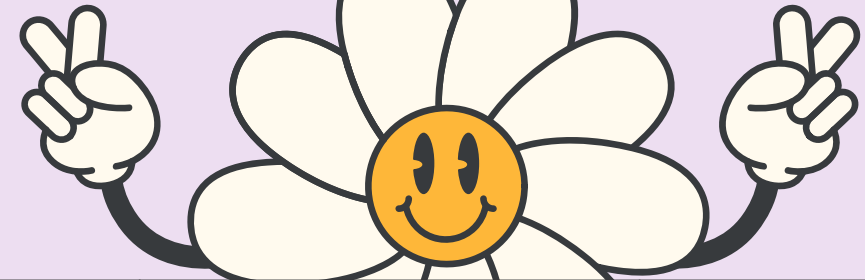
**\*TRANSPORTATION FOR THIS MONTH ONLY FOR SUMMER SCHOOL STUDENTS M-TH\***

# GUES JULY



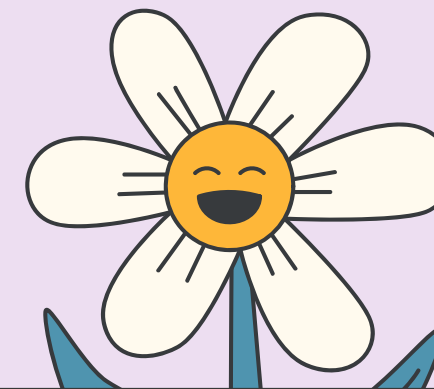
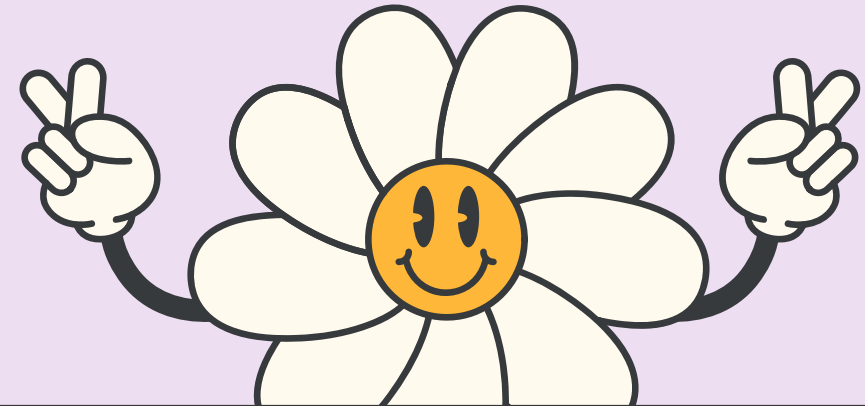
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
	1 ACTIVITY	2 SWIM DAY TRANSPORTATION	3 MINERAL WELLS SPLASH PAD TRANSPORTATION	4 CLOSED!!!	5 WHEELS DAY	6
7	8 ACTIVITY	9 SWIM DAY TRANSPORTATION	10 SCISSORTAIL PARK TRANSPORTATION	11 SWIM DAY TRANSPORTATION	12 WHEELS DAY	13
14	15 ACTIVITY	16 SWIM DAY TRANSPORTATION	17 SCIENCE MUSEUM TRANSPORTATION	18 SWIM DAY TRANSPORTATION	19 WHEELS DAY	20
21	22 ACTIVITY	23 SWIM DAY TRANSPORTATION	24 CENTRAL CHRISTIAN CAMP TRANSPORTATION	25 SWIM DAY TRANSPORTATION	26 WHEELS DAY	27
28	29 ACTIVITY	30 SWIM DAY TRANSPORTATION	31 MARTIN NATURE PARK TRANSPORTATION			

# GJHS JULY

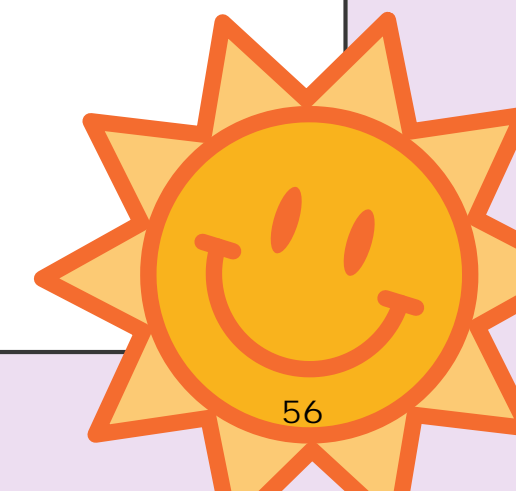
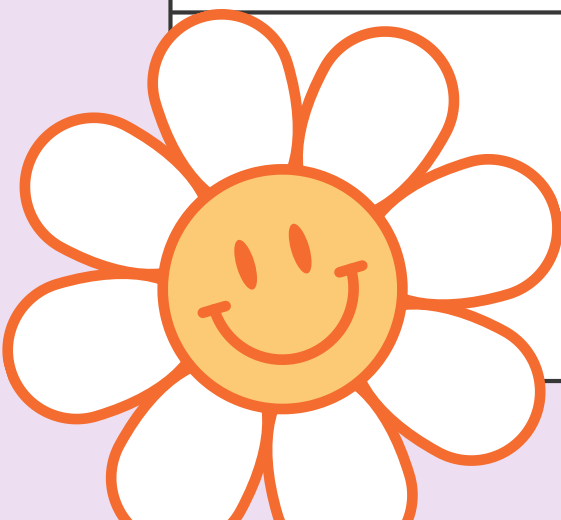


	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
	1 ACTIVITY	2 SWIM DAY TRANSPORTATION	3 BANNER PARK SPLASH PAD TRANSPORTATION	4 CLOSED!!!	5 WHEELS DAY	6
7	8 ACTIVITY	9 SWIM DAY TRANSPORTATION	10 SCISSORTAIL PARK TRANSPORTATION	11 SWIM DAY TRANSPORTATION	12 WHEELS DAY	13
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21	22 ACTIVITY	23 SWIM DAY TRANSPORTATION	24 CENTRAL CHRISTIAN CAMP TRANSPORTATION	25 SWIM DAY TRANSPORTATION	26 WHEELS DAY	27
28	29 ACTIVITY	30 SWIM DAY TRANSPORTATION	31 MYRIAD GARDEN TRANSPORTATION			

# GUES AUGUST

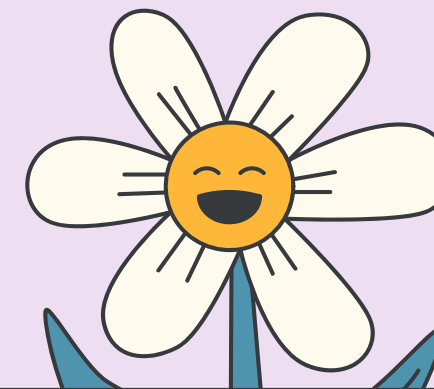
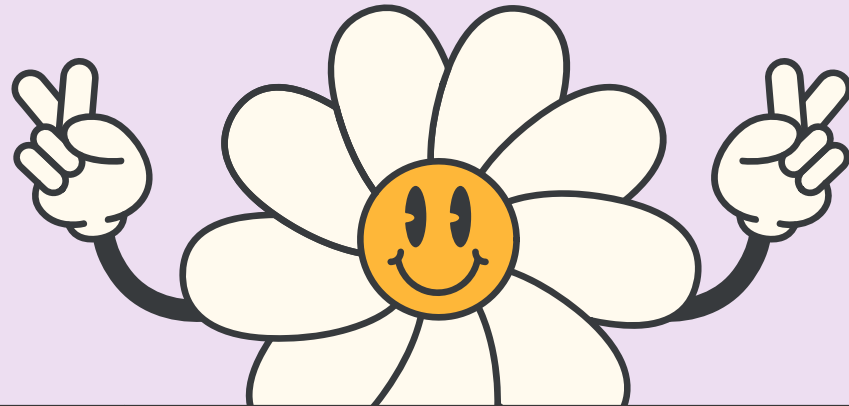


	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
				1 SWIM DAY TRANSPORTATION	2 WHEELS DAY	3
4	5 ACTIVITY	6 SWIM DAY TRANSPORTATION	7 BANNER PARK SPLASH PAD PIZZA PARTY!!! TRANSPORTATION	8 SWIM DAY TRANSPORTATION	9 LAST DAY OF CAMP	10

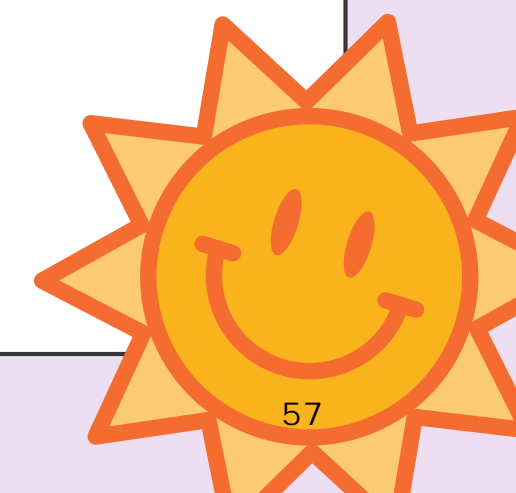
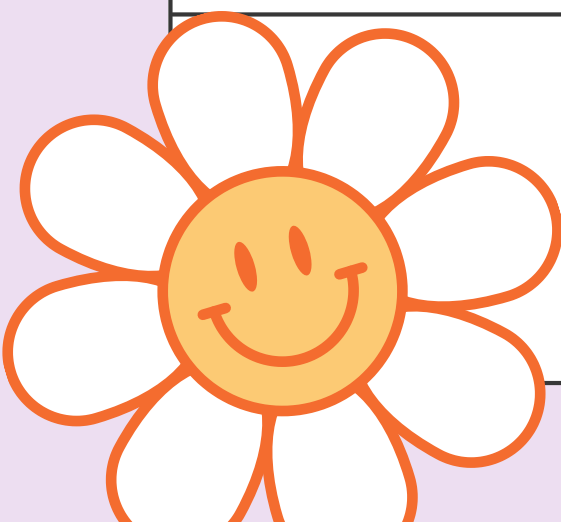


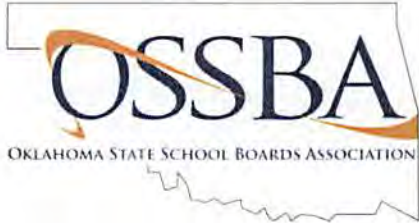


# GJHS AUGUST



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
				1 SWIM DAY TRANSPORTATION	2 WHEELS DAY	3
4	5 ACTIVITY	6 SWIM DAY TRANSPORTATION	7 BANNER PARK SPLASH PAD PIZZA PARTY!!! TRANSPORTATION	8 SWIM DAY TRANSPORTATION	9 LAST DAY OF CAMP	10





### OSSBA Membership Renewals

District Name: Guthrie Public Schools

Superintendent Name: Dr. Mike Simpson

Superintendent Email: mike.simpson@guthrie.ps.net

Minutes Clerk Name: Samantha Stewart

Minutes Clerk Email: samantha.stewart@guthrie.ps.net

Is the Superintendent New For the 2024-2025 School Year?  Yes  No

Is the Superintendent a First-Year Superintendent?  Yes  No

The district wishes to subscribe/renew the following memberships and services:

- OSSBA Membership
- Policy Services
- Employment Services
- Assemble Meetings
- Superintendent Evaluation
- Connections

\_\_\_\_\_  
Board Clerk (Board clerk's signature is a grant of permission to receive faxes from OSSBA)

Date of Board Approval \_\_\_\_\_ PO # \_\_\_\_\_

Oklahoma State School Boards Association  
 2801 N. Lincoln Blvd., Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 • 888.528.3571  
 405.528.5695 • www.ossba.org

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson,  
Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Contractual Agreement with Visual Senses to provide Visual Impairment  
and Orientation and Mobility Services

**DATE:** May 1, 2024

Attached is an agreement with Nikki Keck of Visual Senses to provide consultation services and orientation and mobility services for students with Visual Impairments during the 2024-2025 school year. Ms. Keck has both Visual Impairment and Orientation and Mobility certification and will provide both of these services. The fee for these services will be \$75.00 per hour for services and travel time. Ms. Keck's agency provides this service to several school districts across the state. The cost of this service will be approximately \$5,000. This service will be paid through Special Education Project 621 Federal Flow Through.

## **Contract Agreement**

This agreement is established between Guthrie Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Guthrie Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

***The fee for these services is agreed upon at \$75 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Guthrie) and return to point of origin.***

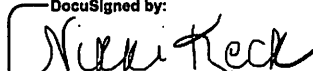
To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Guthrie Public Schools following rendering of services. **Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.**
4. If scheduled meetings or consults are canceled for any reason, a reasonable notice or 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Guthrie Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

***This agreement shall expire on June 30, 2025 unless reviewed and renewed by both parties prior to that date.***

\_\_\_\_\_  
**Authorized Representative**

**Guthrie Public Schools**

DocuSigned by:  


\_\_\_\_\_  
**Nikki Keck, TVI, COMS**

**Certification # 187290 EXP: 6/30/2028**

**National O&M # 4086 EXP: 9/30/2026**

\_\_\_\_\_  
**Date**

4/14/2024

\_\_\_\_\_  
**Date**

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson,  
Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Agreement with Oklahoma Hearing Solutions for Audiological  
Services

**DATE:** May 1, 2024

Attached is an agreement with Oklahoma Hearing Solutions, Fine Hearing Clinic, to provide audiological services for the 2024-2025 school year. The Guthrie Public School District is required to provide audiology services including evaluations and hearing aid molds for certain students with hearing impairments. There are two non-profit organizations that provide some of these services. One is local and one is in Oklahoma City. We are often able to utilize these organizations for some services for some of our students. Due to our referrals to the non-profit organizations, we spent zero (0) dollars for this service last school year. When we are unable to utilize these organizations, we will refer students to Oklahoma Hearing Solutions AKA Fine Hearing Clinic. Oklahoma Hearing Solutions has agreed to continue to provide these services for Guthrie Public Schools. The cost of this contract maybe up to \$1,000.



**Oklahoma Hearing Solutions  
Public School Audiology Service Contract**

---

April 8, 2024

Guthrie Public Schools  
802 E. Vilas  
Guthrie, OK 73044

Re: Audiological Services for the 2024-2025 school year

To Whom It May Concern

Enclosed you will find the proposed Audiology Service Contract for the 2024-2025 school year. Please sign the original and return it at your earliest convenience. You are more than welcome to email them as well.

Our audiology staff is experienced in the utilization of assistive listening devices such as FM Units, Auditory Trainers and Soundfield amplification. Upon request, we can test individuals with challenges using two audiologists at no additional cost. We are also available to assist you with IEP matters involving your hearing-impaired students, their families, and their teachers. We are contracted with most private insurance companies and can provide hearing aid dispensing and fitting services billed through those insurance companies if needed.

We consider it an honor to serve your district with the best hearing healthcare service available. For your added convenience, we have two locations to better serve you. Fine Hearing Care is located in Edmond at 2405 S. Bryant Ave. Suite 100 Edmond, OK 73013 and Hearing Solutions is located at 1601 Health Center Pkwy Bldg #800 Yukon, OK 73099. We are able to see your students at either of our locations. If you have any questions or comments regarding this matter, please contact Jill Laxton at [jill.laxton@finehearingcare.com](mailto:jill.laxton@finehearingcare.com) or at 405-340-9191. We look forward to serving you and your students.

Sincerely,

Jill Laxton  
Business Manager

**Oklahoma Hearing Solutions**

2405 S. Bryant, Suite 100 Edmond, OK 73013  
1601 Health Center Pkwy #800 Yukon, OK 73099

Phone: 405.340.9191 Fax 405.340.9185  
Phone: 405.265.1133 Fax 405.265.1144

**AUDIOLOGY SERVICE CONTRACT  
FOR THE GUTHRIE PUBLIC SCHOOL DISTRICT**

Oklahoma Hearing Solutions is proposing the following audiological service contract for the 2024-2025 school year in the Guthrie Public School District.


These services may include:

◆ Hearing Evaluation (in our office)	\$ 60.00
◆ Hearing Aid Evaluation	\$ 60.00
◆ Hearing Aid Evaluation (on-site) **	\$ 90.00
◆ Central Auditory Processing (CAP)-Evaluation	<del>\$175.00</del>
◆ Otoacoustic Emissions (OAE)	\$ 30.00
◆ Tympanometry	\$ 15.00
◆ FM Unit Fitting	\$ 75.00
◆ FM Unit / Equipment Check	\$ 30.00 per unit
◆ Earmolds	\$ 65.00
◆ Hearing Aid Repairs (with 6 month warranty)	Cost + 30%
◆ Equipment Repair and/or Parts	Cost + 30%
◆ Hearing Aid Accessories and/or Parts	Cost + 30%
◆ In-service Training / Consultation **	\$ 75.00 per hour
◆ Additional Visits with Students **	\$ 75.00 per hour

\*\* Mileage added for on-site services at the rate of \$ .45 per mile

Other services, equipment, and/or products are available with pricing upon request.

The effective dates of this agreement are July 1, 2024 to June 30, 2025. Should any invoice be left unpaid in excess of 60 days, it will be subject to possible finance charges. Either party may cancel this agreement with written notice at any time.

  
 \_\_\_\_\_  
 Jill Laxton  
 Oklahoma Hearing Solutions, LLC  
 DBA: Fine Hearing Care

4/8/2024  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name:  
 Guthrie Public Schools

\_\_\_\_\_  
 Date

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Agreement with THERAPYWORKS, INC. to provide Physical Therapy during Summer ESY

**DATE:** May 1, 2024

Attached is an agreement with THERAPYWORKS, INC to provide Physical Therapy services in June and July 2024 for Extended School Year Services (ESY). THERAPYWORKS, INC. have agreed to provide this service for \$78 per hour, including drive time, and mileage reimbursement of \$.67 per mile. The approximate cost of this service will be \$4,000.00 for the length of ESY (June/July).



**CONTRACT FOR THERAPY SERVICES**

This Contract for Therapy services (the "Contract") is entered into on the 1<sup>st</sup> day of May 2024, by and between Guthrie Public Schools, a public corporation ("SCHOOL"), and TherapyWorks, Inc., an Oklahoma corporation ("TW").

**RECITALS:**

WHEREAS SCHOOL desires to obtain therapy services and staff training to meet the needs of students and staff of SCHOOL and to satisfy SCHOOL'S obligations under the Individuals with Disabilities Education Act, 20 U.S.C. § 1400, *et seq*; and

WHEREAS TW desires to provide SCHOOL with therapy services and staff training, using therapist duly qualified as Physical Therapists (PT) and Physical Therapy Assistants (PTA), licensed by the Oklahoma State Board of Medical Licensure and Supervision.

NOW, THEREFORE, the parties agree as follows:

1. TW shall perform any or all of the following services, as requested by the SCHOOL.
  - a. ESY for each referred student on 2 separate dates.
  - b. Other services as may be mutually agreed upon by both parties of this Contract;
  
2. TW shall not be responsible or liable for negligent acts or omissions of the SCHOOL, its agents, employees, or officers. regardless of whether they are performing therapy programs that have been recommended by TW. To the extent permitted by law, the SCHOOL agrees to indemnify TW and hold harmless TW, its agents, employees, and officers from and against any claims, demands or actions, including but not limited to all attorneys' fees and other defense costs, against TW arising from the acts or duties of the SCHOOL, its agents, employees, and officers. Further, the SCHOOL agrees that therapy programs given and provided by TW for any student shall not be used for any other student unless formal written consent approving such action is obtained from TW. All formal consent letters shall be signed by both the SCHOOL and TW and kept in the student's therapy and school charts. If formal written consent is not obtained from TW, the SCHOOL agrees to be held solely responsible and liable for any and all harm to the student and any and all negligent acts or omissions arising therefrom.

TW agrees to indemnify and hold harmless the SCHOOL, its agents, employees, and officers against any claims, demands or actions, including but not limited to all attorneys' fees and other defense costs, against the SCHOOL arising from the services provided by TW, its agents, employees, and officers, except as provided in this Contract.

- a. TW reserves the right to assign and use therapists and certified assistants. If a Certified Therapy Assistant is used to provide services, supervision will be provided according to state licensure laws.

3. The SCHOOL will not attempt to recruit, directly or indirectly, or hire employees or student therapists of TW this year and for two (2) years hence. This provision shall survive the termination of the Contract. Further, any such action on the part of the SCHOOL will constitute an immediate breach of this Contract resulting in substantial damages to TW which would be difficult, if not impossible, to ascertain, by reason of that fact. SCHOOL agrees that in the event of such a breach TW shall have the right to enforce this Contract provision by and through any legal means necessary, including but not limited to injunctive relief and any other proceedings available in law or equity. TW and SCHOOL agree that liquidated damages for the breach of such provision shall be equal to the combined total sum of two (2) years revenue produced by this Contract and two (2) years' salary, plus an additional thirty percent (30%) for the therapists involved. Further, in the event of breach, TW shall be entitled, in addition to all available legal remedies, to all of its attorneys' fees and other costs incurred by the breach this Contract.
  
4. The SCHOOL acknowledges and recognizes that the lists of students, statistics and analysis reports provided as part of the ESY for the 2024 Therapy contract are confidential and contain proprietary business information of TW. The SCHOOL agrees that during the contract period and following the termination of this contract, the SCHOOL will not, either directly or indirectly, make known or provide to any person, firm, corporation or any other third party any information provided by TW during the bid process.
  - a. Inclusive within the limits of these hours shall be all services, of this Contract, all required documentation, travel time to and from and within the SCHOOL, and administrative duties deemed necessary by TW for adequate delivery of service to the SCHOOL.
  - b. Services will be provided on site at the SCHOOL, unless otherwise requested, and the SCHOOL agrees to provide adequate space for the implementation of therapy services. The SCHOOL agrees to provide internet access for TW therapist's computers.
  
5. The SCHOOL agrees to pay TW for all services delivered under the terms of this contract, the base fee of seventy-five dollars (\$75.00) per hour if the contract is signed by May 15, 2024. After May 15, 2024, the contract fee will be seventy-eight dollars (\$78.00) per hour. The SCHOOL further agrees to sixty-seven cents (\$0.67) per mile or current IRS guidelines for all mileage incurred to and from TW and between the sites within the SCHOOL and to pay tolls if incurred. TW will maintain treatment and time usage records and will provide an invoice for such to the SCHOOL. The SCHOOL must respond with questions about their invoice within 2 weeks of receipt. TW will then respond to the SCHOOL within 2 weeks to resolve the questions. After 4 weeks of receipt with no questions from the SCHOOL, the invoice will stand as is and no changes will be made.
  - a. The SCHOOL represents that it has the funds necessary for the fulfillment of this Contract. Payment is due thirty (30) days from the date of the invoice. Invoices not paid within thirty (30) days are subject to a finance charge of two hundred fifty dollars (\$250.00). After 60 days, therapy services will be suspended until outstanding invoice(s) are paid in full. After 90 days therapy services will be discontinued due to non-payment. This will be considered a breach of contract.

6. The effective dates of this contract are June 1, 2024, through July 30, 2024. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and expiration dates.
- a. In the event the SCHOOL discontinues or terminates this Contract before the expiration date pursuant to nonpayment all services provided from May 1, 2024, through the last date of service will be billed at an hourly rate of seventy-eight dollars (\$78.00). All payments made from May 1, 2024, will be applied to the amount due. TW shall be entitled to the full adjusted amount for all services provided, its attorneys' fees, and all other costs incurred in enforcing this Contract.
7. This Contract is not assignable.
8. This Contract is made and governed by the laws of the State of Oklahoma.

IN WITNESS WHEREOF, SCHOOL and TW have executed this agreement for Physical Therapy.

SCHOOL REPRESENTATIVE

THERAPYWORKS, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

MINUTES OF SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST. VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF MAY, 2024, AT 6:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2024 was given in writing to County Clerk of Logan County, Oklahoma, at 8:29 o'clock -AM on the 14th day of November, 2023, and public notice of this meeting was given in writing, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_: \_\_ o'clock \_\_M on the \_\_\_\_ day of May, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would receive bids by; sealed bid, facsimile bid, electronic (Parity®) or similar secure electronic bid at the office of the Chief Financial Officer, at the Board of Education Building located at 802 East Vilas, Guthrie, Oklahoma, on the 13th day of May, 2024, at 11:00 o'clock, AM, Central Time, for the sale of \$3,000,000 principal amount of General Obligation Building Bonds, Series 2024A, maturing \$330,000 in two years from their date, and \$330,000 annually each year thereafter until date paid, except that the last installment shall be \$360,000. The Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

<u>Bidders</u>	<u>True Interest Cost</u> <u>(%)</u>	<u>Net Interest Cost</u> <u>(\$)</u>	<u>Premium</u> <u>(\$)</u>
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The Board required each bidder to submit with his/her bid a sum in cash or its equivalent or surety bond equal to two percent (2%) of his/her bid, and after due consideration of all bids received by the Board a motion was made by \_\_\_\_\_ that the Bonds be awarded, sold, and delivered to \_\_\_\_\_ upon fulfillment of the terms set out in said contract and bid for the purchase of said Bonds. Said motion was seconded by \_\_\_\_\_, and was thereupon adopted by the following vote:

AYE:

NAY:

[Remainder of Page Intentionally Left Blank]

Adopted this 13th day of May, 2024.

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President, Board of Education

ATTEST:

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Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of the transcript of proceedings of said Board at a regular meeting held thereof on the date therein set out, insofar as the same relates to the sale of bonds therein described as the same appears of record in my office.

WITNESS my hand and seal this 13th day of May, 2024.

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF MAY, 2024, AT 6:30 O'CLOCK PM.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2024 was given in writing to County Clerk of Logan County, Oklahoma, at 8:29 o'clock AM on the 14th day of November, 2023, and public notice of this meeting was given in writing, setting forth the date, time, place and the agenda was posted at the front entrance to the Board of Education Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_: \_\_ o'clock \_\_M on the \_\_ day of May, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution by reading the Title, and upon motion by, \_\_\_\_\_, seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:



RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS SERIES 2024A IN THE SUM OF \$3,000,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; APPROVING FORM OF CONTINUING DISCLOSURE CERTIFICATE; PROVIDING LEVY OF AN ANNUAL TAX FOR PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 2nd day of April, 2019, pursuant to notice duly given, an election was held in Independent School District Number 1, Logan County, Oklahoma, State of Oklahoma, for the purpose of submitting to the registered qualified voters of such District the question of the issuance of the Bonds for said District in the amount of Nineteen Million Two Hundred Fifty Thousand Dollars (\$19,250,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment as authorized by Section 26, Article X, of the Oklahoma Constitution, which includes but is not limited to constructing, equipping and furnishing a new Cotteral Elementary School, has been duly authorized at an election held for that purpose and certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019; and

WHEREAS, as shown by the Official Certificate of Votes by the Logan County Election Board, at said election there were cast by the registered, qualified voters of said School District 2,692 votes cast on the Proposition pertaining to the issuance of \$19,250,000 of building bonds, of which 1,923 were in favor of and 769 were cast against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on said Proposition cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Logan County, Oklahoma on the 5th day of April, 2019, the issuance of said Bonds has been duly authorized; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$1,200,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$400,000 General Obligation Building Bonds, Series 2020A dated May 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$750,000 General Obligation Building Bonds, Series 2020B dated October 1, 2020 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$1,200,000 General Obligation Building Bonds, Series 2021 dated August 1, 2021 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, previously issued its \$10,500,000 General Obligation Building Bonds, Series 2022A dated August 1, 2022 for building and facilities; and

WHEREAS, the Board of Education of Independent School District Number 1 of Logan County, Oklahoma previously issued its \$2,200,000 General Obligation Building Bonds, Series 2022B dated December 1, 2022 for building and facilities; and

WHEREAS, it is deemed advisable by the Board of Education of said District at this time to issue \$3,000,000 of the total authorized \$19,250,000 in building bonds, as authorized by Title 62, Oklahoma Statutes, Sections 353 and 354 as amended, for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA:

**Section 1.** That, pursuant to Title 62, Oklahoma Statutes, Sections 353 and 354, as amended, there are hereby ordered and directed to be issued the Bonds of said School District in accordance with the forms hereinafter set out, in the amount of Three Million Dollars (\$3,000,000), which said Bonds shall be designated General Obligation Building Bonds, Series 2024A", shall be dated June 1, 2024, and shall become due and payable and bear interest from their date until paid as follows:

- \$330,000 maturing June 1, 2026 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2027 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2028 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2029 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2030 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2031 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2032 @ \_\_\_\_\_ %
- \$330,000 maturing June 1, 2033 @ \_\_\_\_\_ %
- \$360,000 maturing June 1, 2034 @ \_\_\_\_\_ %

Such interest payable semi-annually on the 1st day of June and December of each year, commencing on the 1st day of June, 2025. The Bonds are issuable as registered Bonds in the denomination of \$1,000 or any multiple thereof.

**Section 2.** That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

[Remainder of Page Left Blank Intentionally]

[Form of Bond]

No. \_\_\_\_\_

\$ \_\_\_\_\_

**UNITED STATES OF AMERICA  
STATE OF OKLAHOMA**

**INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA**

**GENERAL OBLIGATION BUILDING BOND, SERIES 2024A**

<u>CUSIP</u>	<u>Interest Rate</u>	<u>Dated</u> June 1, 2024	<u>Due</u>
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REGISTERED OWNER: \_\_\_\_\_

PRINCIPAL AMOUNT \_\_\_\_\_ DOLLARS.

KNOW ALL PEOPLE BY THESE PRESENTS: That Independent School District Number 1 of Logan County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

\_\_\_\_\_ or registered assigns, (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the 1st day of June and December, respectively, in each year, beginning June 1, 2025.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of BancFirst, Oklahoma City, Oklahoma (herein called the "Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of the Bond to the Registrar/Paying Agent.

THE FULL FAITH, CREDIT, AND RESOURCES of said School District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination aggregating the principal sum of THREE MILLION DOLLARS (\$3,000,000) and is being issued under Section 26, Article 10 of the Constitution, and Title 70, Chapter XV, Oklahoma Statutes 2021, and other statutes of the State complementary, supplementary and amendatory thereto for the purpose of construction projects for various schools throughout the District and acquisition of technology equipment, as authorized at an election held on April 2, 2019, for such purposes.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Registrar/Paying Agent of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer

registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, if any, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be executed with the manual or facsimile signature of the President of the Board of Education and attested with the manual or facsimile signature of its Clerk, and with a manual or facsimile seal of the School District this \_\_\_ day of \_\_\_\_\_, 2024.

(SEAL)

(facsimile signature) \_\_\_\_\_  
President, Board of Education

ATTEST:

(facsimile signature) \_\_\_\_\_  
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds, Series 2024A of Independent School District Number 1 of Logan County, Oklahoma.

Date of Registration  
and Authentication

BancFirst  
Oklahoma City, Oklahoma

\_\_\_\_\_

By: \_\_\_\_\_  
Authorized Officer

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this \_\_\_\_ day of \_\_\_\_\_, 2024.

(facsimile signature) \_\_\_\_\_  
County Clerk  
Logan County

(facsimile signature) \_\_\_\_\_  
District Attorney  
District Number 9

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and does hereby irrevocably  
constitute and appoint \_\_\_\_\_ attorney to transfer such Bond on the  
books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature guaranteed by:

In the presence of:

\_\_\_\_\_

LEGAL OPINION

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN        )

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this \_\_\_ day of \_\_\_\_\_, 2024.

WITNESS my hand the date above written.

(facsimile signature) \_\_\_\_\_  
Treasurer

STATE OF OKLAHOMA  
OFFICE OF THE ATTORNEY GENERAL  
BOND DEPARTMENT

\_\_\_\_\_, 2024

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of Bonds of like kind; and that said Bond is a valid and binding obligation according to its tenor and terms and, under the provisions of Title 62, Oklahoma Statutes, Sections 11, 13, and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

\_\_\_\_\_  
Attorney General, Ex-Officio Bond  
Commissioner of the State of Oklahoma

[End of Form of Bond]

**Section 3.** That each of said Bonds shall be executed by manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney and County Clerk and presented to the Attorney General, Ex-Officio Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchaser(s), upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in special funds and used solely for the purpose of providing funds for the purposes set out in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

**Section 4.** Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Registrar/Paying Agent, its' appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

**Section 5.** The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appear on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be canceled by the Registrar/Paying Agent on the face thereof and the Registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$1,000 or any multiple thereof, except one Bond may be in an amount so as to complete the issue. The Registrar/Paying Agent shall not be obligated to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date.

**Section 6.** There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62, Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the District by The Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively)

are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

**Section 7.** That beginning in the year 2024, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said School District, in addition to all other taxes, said sinking fund to be designated "GENERAL OBLIGATION BUILDING BONDS, SERIES 2024A SINKING FUND." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

**Section 8.** The Board of Education of the School District determines and intends that the Bonds shall also qualify for the exception for small governmental units contained in Section 148(f)(4)(D) of the Code. The School District covenants that it is a governmental unit with general taxing powers; that the Bonds are not private activity bonds as defined in Section 141 of the Code; that ninety-five percent (95%) or more of the net proceeds (i.e. the face amount of the Bonds, plus accrued interest and premium, if any, less original issue discount) of the Bonds are to be used for local government activities of the School District (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the School District). The Board of Education of the School District determines and intends that the Bonds shall qualify for the exception for governmental units contained in Section 148(f)(4)(D)(vii) of the Code related to bonds financing public school capital expenditures and, accordingly, for purposes of qualifying for such exception, the Board of Education of the School District covenants that the aggregate face amount of all tax-exempt bonds (other than private activity bonds as defined in Section 141 of the Code) issued by the Board of Education of the School District and any subordinate entities thereof during calendar year 2024 will not exceed the maximum amount permitted by Section 148(f)(4)(D).

**Section 9.** The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Certificate shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

**Section 10.** The Official Statement dated \_\_\_\_\_, 2024, pertaining to the Bonds issued pursuant to this Resolution is approved and the Official Statement was as of its date and is as of this date, true and correct and does not, as of its date or as of the date hereof, contain any untrue or misleading statements of a material fact or omit to the state any material fact which should be included therein because of the purpose for which the Official Statement is to be used, or which is necessary to make the statements therein not misleading in light of the circumstances under which they were made. The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.



ADOPTED AND APPROVED THIS 13TH DAY OF MAY, 2024.

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President, Board of Education

ATTEST:

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Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN     )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting held thereof, duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

WITNESS my hand and seal this 13th day of May, 2024.

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

RESOLUTION AUTHORIZING ELECTION

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, STATE OF OKLAHOMA, MET IN REGULAR SESSION AT THE BOARD OF EDUCATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF MAY 2024, AT 6:30 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2024 was given in writing to the County Clerk of Logan County, Oklahoma at \_\_\_\_\_.m. on the 14<sup>th</sup> day of November, 2023, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the front entrance to the Board of Education Building, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_\_\_\_.m. on the \_\_\_ day of \_\_\_\_\_, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act. Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes 2021, Section 3106.2.

(OTHER PROCEEDINGS)

The President introduced a Resolution by reading the Title, upon motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

AYE:

NAY:

and said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS THEREOF THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID SCHOOL DISTRICT, TO BE ISSUED IN ONE OR MORE SERIES, IN THE SUM OF FORTY FIVE MILLION DOLLARS (\$45,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF ACQUIRING OR IMPROVING SCHOOL SITES, CONSTRUCTING, REPAIRING, REMODELING OR EQUIPPING BUILDINGS, OR ACQUIRING SCHOOL FURNITURE, FIXTURES OR EQUIPMENT AS AUTHORIZED BY SECTION 26, ARTICLE X, OF THE OKLAHOMA CONSTITUTION, WHICH INCLUDES BUT IS NOT LIMITED TO CONSTRUCTING, EQUIPPING AND FURNISHING A NEW ELEMENTARY SCHOOL; AND LEVYING AND COLLECTING AN ANNUAL TAX IN SUCH DISTRICT FOR THE PAYMENT OF THE INTEREST AND PRINCIPAL OF SAID BONDS.

WHEREAS, it is deemed advisable by the Board of Education of Independent School District Number 1 of Logan County, Oklahoma, to construct, equip, repair and remodel school buildings, acquire school furniture, fixtures and equipment, acquire and improve school sites, and acquire school classroom technology equipment; and

WHEREAS, there are no funds in the treasury for such purposes, and power is granted said Board by Section 26, Article X of the Constitution and Article XV, Section 15-10 *et seq.* of Title 70 of the Oklahoma Statutes 2021, and laws supplementary and amendatory thereto, to issue bonds to provide funds for such purpose provided the same be authorized by the registered qualified electors thereof, voting at an election held for that purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF LOGAN COUNTY, OKLAHOMA:

SECTION 1. That a special election is hereby called in said School District to be held on the 27th day of August 2024, for the purpose of submitting to the registered, qualified electors of such School District the following proposition:

PROPOSITION

Shall Independent School District Number 1 of Logan County, Oklahoma, incur an indebtedness by issuing its bonds, to be issued in one or more series, in the sum of Forty Five Million Dollars (\$45,000,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling, or equipping buildings, or acquiring school furniture, fixtures and equipment as authorized by Section 26, Article X, of the Oklahoma Constitution, which includes but is not limited to constructing, equipping and furnishing a new elementary school, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in such District sufficient to pay the interest on such bonds as it falls due and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed ten percent (10%) per year, payable semiannually and to become due serially within ten (10) years from their date except bonds issued for equipment described in Section 15-106.1 of Title 70 of the Oklahoma Statutes shall become due within five (5) years from their date?

The ballots used at said election shall set out the propositions as above set forth and shall also contain the following words:

- Yes – For the above proposition
- No – Against the above proposition

SECTION 2. That such call for said election shall be by proclamation and notice signed by the President or Vice-President and attested by the Clerk or Deputy Clerk setting forth the proposition to be voted upon, the number and location of the polling places, the hours or opening and closing of the polls, the names of the officers who shall conduct said election and the substance of Section 4 hereof; that the ballots shall set forth the proposition to be voted upon substantially as set out in Section 1 hereof and that the returns of said election shall be canvassed and certified to by the Logan County Election Board.

SECTION 3. That the number and location of the polling places for said election shall be the regular precinct polling places designated for statewide and local elections by the County Election Board. The persons who shall conduct the election shall be those precinct officers designated by the County Election Board, which officers shall also act as counters and certify the election results as required by law.

SECTION 4. That the specific projects for which at least seventy (70%) of the proceeds of the aforesaid \$45,000,000 Building Bonds shall be expended and the dollar amounts for each project shall be as follows:

Repairs, renovations and improvements to sites throughout the District, including but not limited to, HVAC replacement and upgrades, parking lot needs, and roofing needs.	\$5,000,000
Acquisition of classroom technology equipment, including additional computers, software licenses and service agreements at sites district wide.	500,000
Constructing, equipping and furnishing a new elementary school at 1900 E. Noble Ave.	32,000,000
Constructing, equipping and furnishing new classrooms at Cotteral Elementary School and Charter Oak Elementary School.	6,130,000
Constructing, equipping and furnishing a new wrestling facility at 200 Crooks Drive, Guthrie High School.	1,370,000
Total	\$45,000,000
	(100% of \$45,000,000)

SECTION 5. That a copy of this Resolution shall be personally delivered to the office of the County Election Board of Logan County, State of Oklahoma, at least seventy-five (75) days prior to the date of said election.

[Remainder of Page Intentionally Left Blank]

ADOPTED and APPROVED this 13<sup>th</sup> day of May, 2024.

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President, Board of Education

ATTEST:

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Clerk, Board of Education

(SEAL)

Information for the County Election Board

1. The proposition requires a three-fifths (60%) majority for approval.
2. Registered voters residing within the School District are authorized to vote.
3. Absentee voting permitted.

STATE OF OKLAHOMA     )  
  ) SS  
COUNTY OF LOGAN        )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1, Logan County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the calling and holding of an election for the purpose therein set out adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appear of record in my office.

WITNESS my hand and seal this 13<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

PROCLAMATION AND NOTICE OF ELECTION

Under and by virtue of Section 26, Article X of the Oklahoma Constitution and Title 70, Article XV, Oklahoma Statutes 2021, and other laws supplementary and amendatory thereto and a Resolution of the Board of Education of Independent School District Number 1 of Logan County, State of Oklahoma, also known as Guthrie School District, adopted on the 13<sup>th</sup> day of May, 2024, an election is hereby called to be held in said School District on the 27<sup>th</sup> day of August, 2024, for the purpose of submitting to the registered, qualified electors thereof the following proposition:

PROPOSITION

Shall Independent School District Number 1 of Logan County, Oklahoma, incur an indebtedness by issuing its bonds, to be issued in one or more series, in the sum of Forty Five Million Dollars (\$45,000,000) to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling or equipping buildings, or acquiring school furniture, fixtures or equipment as authorized by Section 26, Article X, of the Oklahoma Constitution, which includes but is not limited to constructing, equipping and furnishing a new elementary school, and levy and collect an annual tax, in addition to all other taxes, upon all the taxable property in such District sufficient to pay the interest on such bonds as it falls due and also to constitute a sinking fund for the payment of the principal thereof when due, said bonds to be competitively sold and bear interest at the lowest rate not to exceed ten percent (10%) per year, payable semiannually and to become due serially within ten (10) years from their date except bonds issued for equipment described in Section 15-106.1 of Title 70 of the Oklahoma Statutes shall become due within five (5) years from their date?

The ballots used at said election shall set out the proposition as above set forth and shall also contain the following words:

- Yes -- For the above Proposition
- No -- Against the above Proposition

The polls shall be opened at seven o'clock A.M. and remain open continuously until and be closed at seven o'clock P.M.

The number and location of the polling places for said election shall be the same as the regular precinct polling places as designated for statewide and local elections by the County Election Board(s). The persons who shall conduct said election shall be those officers designated by the County Election Board, which officers shall also act as counters and certify the election results as required by law.



That the specific projects for which at least seventy percent (70%) of the proceeds of the aforesaid \$45,000,000 Building Bonds shall be expended and the dollar amounts for each project shall be as follows:

Repairs, renovations and improvements to sites throughout the District, including but not limited to, HVAC replacement and upgrades, parking lot needs, and roofing needs.	\$5,000,000
Acquisition of classroom technology equipment, including additional computers, software licenses and service agreements at sites district wide.	500,000
Constructing, equipping and furnishing a new elementary school at 1900 E. Noble Ave.	32,000,000
Constructing, equipping and furnishing new classrooms at Cotteral Elementary School and Charter Oak Elementary School.	6,130,000
Constructing, equipping and furnishing a new wrestling facility at 200 Crooks Drive, Guthrie High School .	1,370,000
Total	\$45,000,000
	(100% of \$45,000,000)

WITNESS our hands as President and Clerk of the above Board of Education and the seal of said School District this 13<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)



## Staking A Claim in Our Students' Future

### **Memo**

**To:** Dr. Mike Simpson, Guthrie Board of Education

**From:** Carmen Walters, Assistant Superintendent

**Date:** April 30, 2024

**Re:** K-6 Remedial Summer School Program

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The following teachers, aides and administrator are recommended for Summer School 2024. Students will attend Monday - Thursday June 3-27, 2024 from 8:30 - 11:30 AM for a total of 16 days. Teachers will report Friday May 31, 2024 from 8:00 AM - 12:00 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days. The Summer School Administrator will report Friday May 31, 2024 from 7:30 AM - 12:30 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days.

**K:** Barbara Christianson, Carmen Bartram

**1st:** Deanna Davenport, Tonya Stansbury

**2nd:** Elle Bennett, Laura Beeby

**3rd:** Hunter Braly, Denise Raney

**4th:** Dayla Salas, Caroline Roberts

**5th:** Eric Vaughn

**6th :** Michele Roach

**Aide:** Joyce Powell (June 3rd - June 10th)

**Aide:** Michele Bufford (June 11th - June 27th)

**Aide:** Abigail Ball (as needed)

#### **Substitutes:**

**K:** Susie Collins

**1st:** Kendra McNew, Rhonda Gillett

**3rd::** Lauren Cady

**Administrator:** Jeff Ball



**NATIONAL PURCHASING COOPERATIVE  
INTERLOCAL PARTICIPATION AGREEMENT**

This Interlocal Participation Agreement ("Agreement") is made and entered into on the date indicated below by and between The National Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government ("Cooperative Member").

**I. RECITALS**

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, pursuant to MD. CODE ANN., STATE FIN. & PROC. § 13-110 (West 2009), and R.I.GEN.LAWS § 16-2-9.2 (2009); and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

**II. TERMS AND CONDITIONS**

1. **Adopt Organizational Interlocal Cooperation Agreement.** The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated May 26, 2010, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.
2. **Term.** The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.
3. **Termination.**
  - (a) **By the Cooperative Member.** This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to any vendor have been fully paid.

- (b) **By the Cooperative.** The Cooperative may terminate this Agreement by:
- (1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or
  - (2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.
- (c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to a distribution which may occur after the Cooperative Member terminates from the Cooperative.
4. **Payments by Cooperative Member.** The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.
5. **Payments by Vendors.** The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.
6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.
7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by

mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.

8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application (BuyBoard) during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc., and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. The Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. The Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

### III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.
2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.
3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative. Notwithstanding the foregoing, the Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on the Cooperative Member. The Cooperative shall promptly notify all Cooperative Members in writing of any Bylaw amendment, policy or procedure change.
4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.
5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

6. **Current Revenue.** The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.
7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.
8. **Governance.** The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.
9. **Legal Authority.** The Cooperative Member represents to the Cooperative the following:
  - a) The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
  - b) The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
  - c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
  - d) All requirements—local or state—for a third party to approve, record or authorize the Agreement have been met.
10. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, INCLUDING THE NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) AND THE TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. **Limitation of Liability.** Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:
  - (a) Neither party waives any immunity from liability afforded under law;

- (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
- (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's purchase activity, within 12 months of when the lawsuit or action was filed; and
- (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's Endorsers, Sponsors and Servicing Contractors (defined in Paragraph 11, above) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's purchase activity, within 12 months of the filing of any lawsuit or action.

- 12. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
- 13. **Merger/Entirety.** This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.
- 14. **Notice.** Any written notice to the Cooperative may be given by e-mail to NSBA at BuyBoard@nsba.org; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, 1680 Duke Street FL2, Alexandria, VA, 22314; or other mode of delivery typically used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by e-mail to the Cooperative Member's Coordinator or other e-mail address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor); or other mode of delivery typically used in commerce and accessible to the intended recipient.
- 15. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
- 16. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
- 17. **Authority.** By the execution and delivery of this Agreement, each undersigned individual represents that he or she is authorized to bind the entity that is a party to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement.

**TO BE COMPLETED BY THE NATIONAL PURCHASING COOPERATIVE:**

By: San Inoxell Date: April 24, 2024  
Deputy Associate Executive Director, Member & Leadership Services  
National School Boards Association  
On behalf of the National Purchasing Cooperative

**TO BE COMPLETED BY COOPERATIVE MEMBER:**

*[Signature required unless accepted as an Amendment by Notice as described in the Agreement.]*

Guthrie Public Schools  
(Name of Local Government)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of authorized representative of Cooperative Member

Dr. Mike Simpson, Superintendent  
Printed name and title of authorized representative

Coordinator for the  
Cooperative Member is:

Tamie Jones & Anita Paul  
Name

Encumbrance Clerk/Activity Fund Clerk  
Title

802 East Vilas  
Mailing Address

Guthrie  
City

Oklahoma 73044  
State Zip Code

405-282-8900  
Telephone

405-282-5967  
Fax

tamie.jones@guthrieeps.net/  
anita.paul@guthrieeps.net  
Email



**BOARD RESOLUTION**  
**Authorizing**  
**Participation in the National Purchasing Cooperative**

WHEREAS, the SCHOOL BOARD OF Logan I-001 COUNTY, OK (“Board” or “District”) has elected to join the National Purchasing Cooperative (the “Cooperative” operating as “National BuyBoard,” a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to OSSBA regulation; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the SCHOOL BOARD OF Logan I-001 COUNTY, OK, hereby authorizes its president, or designee, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

By: \_\_\_\_\_  
School Board President or Designee

Attest: \_\_\_\_\_  
Superintendent or other Official



## AMENDMENT TO RENEW THE FOOD SERVICE MANAGEMENT COMPANY CONTRACT RENEWAL FOR 2024-2025 SCHOOL YEAR

District Name: \_\_\_\_\_ County/District Code: \_\_\_\_\_  
\_\_\_\_\_ Fixed-Price Per Meal/Lunch Equivalency (LE) rate for SY2024: \$ \_\_\_\_\_

This amendment is between \_\_\_\_\_ (district) and \_\_\_\_\_ (FSMC).  
The parties desire to amend the Contract on \_\_\_\_\_ (date). The term of this contract shall be for one (1) year beginning on July 1, 2024, and continuing until June 30<sup>th</sup>, 2025, unless terminated by either party.

The Fixed-Priced per Meal/Lunch Equivalency rate for the 2024-2025 school year is \$ \_\_\_\_\_.

The rate listed above shall not go over the March CPI of 4.2% and will remain unchanged for the 2025 school year. The FSMC will not and cannot change the rate before June 30, 2025, or directly bill the district. Any other changes to the original contract or amendments to the contract will need to be sent to the State Agency on school letterhead. If applicable, a transition plan will be sent to the State Agency each time the FSMC takes a new employee.

***The price of the lunch equivalency rate on page 12 of the original contract and the labor rate cannot be increased during the entire duration of the 5-year contract.***

District Name: \_\_\_\_\_ FSMC Name: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

***Fax or email this form to Karen Davis or Becky Gray by June 1, 2024.*** Fax: 405-521-2239; [Karen.Davis@sde.ok.gov](mailto:Karen.Davis@sde.ok.gov) or [Becky.Gray@sde.ok.gov](mailto:Becky.Gray@sde.ok.gov)

*(State Use Only)*

Approved by: \_\_\_\_\_

<i>Fixed-Priced Per Meal Rate:</i>
FY2024 Rate: \$ _____
X (CPI rate of 4.2%) =
FY2025 LE Rate: \$ _____

**Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average**

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Mar. 2024
	Sep. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	Mar. 2024	
All items	0.4	0.1	0.2	0.2	0.3	0.4	0.4	3.5
Food	0.2	0.3	0.2	0.2	0.4	0.0	0.1	2.2
Food at home	0.1	0.3	0.0	0.1	0.4	0.0	0.0	1.2
Food away from home <sup>(1)</sup>	0.4	0.4	0.4	0.3	0.5	0.1	0.3	4.2



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118  
(405) 842-9200 ▪ (405) 842-9213 Fax

**Via Email: [michelle.chapple@guthrie.net](mailto:michelle.chapple@guthrie.net)**

*If no email, Via Fax: 405-282-5967*

April 1, 2024

Guthrie Public Schools  
Attn: Michelle Chapple

Re: Amendment to Gas Sales Agreement (Contract #20069)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A-3, we would like to offer an extension through June 30, 2025. This letter shall serve as the required forty-five (45) day notice that we will not extend the existing Exhibit A-3 past June 30, 2024.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2024 through June 30, 2025. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you.

Please return one partially executed original to the undersigned by June 30, 2024. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed Amendment by June 30, 2024, we will operate under the provisions of the attached Amendment as of July 1, 2024.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

*Regina Fort*

Regina Fort  
Vice President of Retail Sales  
[rfort@cwegas.com](mailto:rfort@cwegas.com)

**AMENDMENT**

This Amendment is made and entered into as of July 1, 2024 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20069; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A-3 is hereby replaced in its entirety and the attached Exhibit A-4 is substituted therefore. All references in the Agreement to Exhibit A-3 shall be amended to reference Exhibit A-4.
- Schedule 4 is hereby replaced in its entirety and the attached Schedule 5 is substituted therefore. All references in the Agreement to Schedule 4 shall be amended to reference Schedule 5.

This Amendment is effective July 1, 2024. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

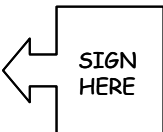
As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

**Buyer**  
**Guthrie Public Schools**

By: \_\_\_\_\_  
 Name:   Maria Olivares    
 Title:   Vice President - Commodity  
          Operations and Contracts    
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**EXHIBIT A-4**  
**TRANSACTION CONFIRMATION**

**Clearwater Enterprises, L.L.C.** ("Seller") and **Guthrie Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2024 through June 30, 2025 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 5 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 5 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.12/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of \$25.00/month per Facility. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

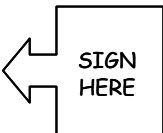
**EVIDENCE OF AGREEMENT:** This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

**Buyer**  
**Guthrie Public Schools**

By: \_\_\_\_\_  
Name: Maria Olivares  
Vice President - Commodity  
Title: Operations and Contracts  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



**SCHEDULE 5 to TRANSACTION CONFIRMATION**  
**Facility Listing and Estimated Monthly Usage**

<b>Facility(ies)</b>														
<b>ONG Contract #</b>	<b>Current ONG Regional Receipt Location</b>	<b>Account Name</b>	<b>ONG Account #</b>	<b>Address</b>										
<b>Estimated Monthly Usage (MMBtus)</b>														
<b>4154</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS COTTERAL ELEMENTARY</b>	<b>210185565</b>	<b>2001 W Noble Ave; Guthrie, OK 73044-2171</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		327	320	123	50	17	5	5	10	13	38	108	218	1234
<b>4155</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS FOGARTY ELEMENTARY</b>	<b>211183566</b>	<b>902 N Wentz St; Guthrie, OK 73044-1882</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		435	436	176	80	20	5	5	7	12	59	163	308	1706
<b>4156</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS UPPER ELEMENTARY</b>	<b>210186651</b>	<b>1615 N Walnut St; Guthrie, OK 73044-3910</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		329	314	155	102	33	10	7	12	13	51	139	331	1496
<b>4157</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS JR HIGH</b>	<b>211184786</b>	<b>705 E Oklahoma Ave; Guthrie, OK 73044-3746</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		273	284	122	38	10	2	1	7	9	42	112	203	1103
<b>4158</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS HIGH SCHOOL</b>	<b>211185109</b>	<b>1602 Crooks Dr; Guthrie, OK 73044-1803</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		1241	1157	607	326	156	38	24	41	65	329	734	967	5685
<b>9605</b>	<b>OGT-OKC</b>	<b>GUTHRIE PS CHARTER OAK ELEMENTARY</b>	<b>213532963</b>	<b>4900 E Charter Oak Rd; Guthrie, OK 73044</b>										
		<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Annual Volume</b>
		310	314	133	74	34	19	6	16	22	61	132	235	1356

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.



## **SERVICE AGREEMENT FOR STUDENT DRUG TESTING**

This student testing service agreement is entered into by and between Alcohol and Drug Testing In. hereafter known as A.D.T.I. and Guthrie Public Schools located in Logan County, OK, hereafter known as the client. This is the contracted terms by which A.D.T.I. shall provide drug testing services for you, the client. In consideration of mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged by both A.D.T.I. and said client are as follows:

### **SUBSTANCES TO BE TESTED**

A.D.T.I. will be testing students of said client for the following substances:

**THC (marijuana)/COCAINE/AMPHETAMINES/METHAMPHETAMINES/OPIATES/BENZODIAZEPINES**

This testing will be done according to client's stated needs. Frequency of testing, percentages, number of students to be tested, etc. to be pre-arranged by client and agreed upon by A.D.T.I. at time of agreement and subject to change with proper notice from either party.

### **LOCATION OF TESTING/ COMMUNICATION OF TEST RESULTS**

The agreed upon random testing will be conducted on-site at client location. Any other testing can be conducted at a location agreed upon by A.D.T.I. and client. A.D.T.I. will communicate test results and interpretations to your Authorized Representative in a confidential and secure manner. All reports whether written, faxed or other means shall be sent to your Authorized Representative ONLY. Your Authorized Representative being the person chosen by you to supervise and be the liaison between yourselves and A.D.T.I.

### **UPDATING STUDENT RANDOM LISTS**

In order for us to maximize our ability to suit your needs, we do need updated lists from time to time. Whenever you send lists to update your random selections; be it to remove or add students, the list needs to be ONLY the students to be updated. The client MUST send a list at the beginning of the school year for A.D.T.I. to input them in the computer. We CAN NOT start testing without said list.

### **DURATION OF AGREEMENT**

This agreement shall continue from July 1, 2024 until June 30, 2025 and shall be deemed renewed upon the same terms and conditions for the succeeding fiscal year beginning on the 1<sup>st</sup> day of June in the event neither party advises the other of their intention not to renew, which notice will be given in writing on or before June 1 of each contracted year.

### **PRICING**

Pricing is as follows:

- Drug Test \$20 for a negative
- Drug Test \$30 if screens positive and is sent to lab
- Mileage \$0.20 per mile



Any amendment or modification made to this agreement must be set forth in writing and signed for by both parties heretofore mentioned.

Accepted By: \_\_\_\_\_ Mike Simpson  
Signature please print name clearly

Title: Superintendent Phone: 405-282-8900

School: Guthrie H.S. and Junior High School Fax: 405-282-4909

A.D.T.I. Accepted By: \_\_\_\_\_

How many students will you be testing each time we come out? Please break down quantity by how you test (i.e. H.S./M.S.) H.S. – 20 and J.H. – 10. For a total = 30

How often do you want testing conducted? (monthly or if you want every 9 weeks of school year please specify the months you choose to test) Monthly except for August and May

Will you want December random testing YES? Will you want May random testing NO?

Do you prefer that we call beforehand and give you the date and times of testing? Yes XX No \_\_\_\_\_

Do you want the list of names? If no names wanted check here \_\_\_\_\_ if yes see below:

What time limit do you want to place on students for drug test completion? (max. 1 hours) 1 Hour

**WHETHER OR NOT YOU WANT FOREHAND KNOWLEDGE OF THE RANDOM TO BE DONE; IF YOU HAVE EXTRA STUDENTS, I.E. NEW STUDENTS OR REASONABLE SUSPICION ETC. PLEASE CALL AND LET US KNOW SO WE CAN HAVE THE APPROPRIATE SUPPLIES FOR YOUR TESTING NEEDS.**

**AUTHORIZED SCHOOL REPRESENTATIVE – PRIMARY AND SECONDARY**  
TO ENSURE THE SAFETY AND QUALITY OF THE TESTING, THE AUTHORIZED SCHOOL REPRESENTATIVE OR SOMEONE THEY DESIGNATE **MUST** BE WITH THE STUDENTS AND COLLECTOR AT **ALL** TIMES FOR THE DURATION OF THE TESTING PROCEDURES.

Primary Print Name Jon Chappell

Office Number 405-282-5906 Cell Number 405-205-7019

Email jon.chappell@guthrieeps.net

Secondary Print Name Shane Robinson

Office Number 405-282-5936 Cell Number \_\_\_\_\_

Email shane.robinson@guthrieeps.net

**BILLING INFORMATION**

Email to send invoice to for testing: kary.jarred@guthrieeps.net



This Service and Price agreement is entered into by and between Alcohol and Drug Testing Inc (ADTI), an Oklahoma Corporation and Guthrie Public Schools in Logan County, Oklahoma (Client) to set forth the terms and provisions under which ADTI shall provide drug and alcohol testing services for the Client. In consideration of the mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged, ADTI and the Client agree as follows:

49 CFR Part 40 states that, "All agreements, written or unwritten, between and among employers and service agents concerning the implementation of DOT drug and alcohol testing requirements are deemed, as a matter of law, to require compliance with all applicable provisions of Part 40 and DOT agency drug and alcohol testing regulations. Compliance with these provisions is a material term of all such agreements and arrangements."

### **D.O.T. and STATE CERTIFICATION**

ADTI adheres to all personnel, equipment and technical procedures required for Department of Transportation (DOT) certification. ADTI's personnel are all trained as Breath alcohol Technicians (BAT) and Certified Professional Collectors as set forth in CFR Part 40 and the Oklahoma Drug Free Workplace Act. All collectors are also nationally certified by the Drug and Alcohol Testing Industry Association (DATIA). Labs, MRO's and any contractors utilized by ADTI will be certified as per federal and state regulations.

### **METHOD OF TESTING**

Alcohol testing will be conducted using an approved breath alcohol testing device. These testing devices are listed on DOT's Conforming products list. Confirmation testing will be conducted on any individual with a breath alcohol result of 0.02 and above on their screen test. Testing of individuals for prohibited controlled substances will be accomplished through urine collections. The substances tested for and laboratory utilized will comply with all rules and regulations set forth in CFR 49 Part 40 and the Oklahoma Drug Free Workplace Act.

### **LOCATION OF TESTING**

All testing and collections will be conducted at a site agreed upon by ADTI and the Client. All locations must be able to meet DOT and State guidelines.

### **COMMUNICATION OF TEST RESULTS**

ADTI will communicate all test results and interpretations of samples to the Designated Employer Representative (DER) in writing, by fax or through e-mail. ADTI will retain a signed list of Client's DERs at

our offices. Any written report of test results or interpretations shall be forwarded to the authorized DER via first class mail with "CONFIDENTIAL" stamped on the outer envelope. All DERs must designate a password on the DER form for identification before giving results and names of individuals to be tested over the phone, this is required by DOT

## **SUPPLIES**

Prices for the necessary supplies for the testing conducted are included in the prices charged to the Client.

## **LITIGATION SUPPORT**

If any governmental investigation, administrative proceeding or lawsuit is brought against said Client arising from or related to the testing performed by ADTI under this agreement, ADTI will provide administrative support to said Client in defense of any such investigation, proceeding or lawsuit. Such support shall include, but is not limited to, documentation of testing procedures and certified copies of test results. ADTI will also provide expert technical testimony for an additional cost.

## **NOTICE OF CLAIMS/LITIGATION**

The Client and ADTI agree to notify each other within three (3) business days of receipt of notice of any investigation, administrative proceeding, claim, demand or lawsuit arising from or related to any alcohol testing or collections performed by ADTI for the Client pursuant to this agreement. Each party shall provide full cooperation to the other party at all times during the pending of any such matter.

## **STATISTICAL REPORTS**

ADTI will provide statistical reports from the testing lab by July 31 and January 31 of each year of this contract. Additional reports can be provided at the request of the Client with an additional processing fee charged.

## **RULES AND REGULATIONS**

By law, CFR 49 Part 40, only certain services can be legally provided by ADTI. Adherence to all federal and state rules and regulations are the ultimate responsibility of the Client. As a service agent, unless expressly permitted, ADTI can only act as an adviser on actions to be taken by the Client.

## **PAYMENT TERMS**

The Client's payment will be due thirty (30) days following the date of the invoice. If payment is late there will be a \$10 fee added for every 30 days late.

## **DURATION OF AGREEMENT**

This agreement shall continue in from July 1, 2024 until June 30, 2025 and shall be deemed renewed upon the same terms and conditions unless either party advises the other of their intent not to renew. Notice of non-renewal shall be given in writing on letterhead prior to June 01 of each year.

## **PRICING**

ADTI agrees to keep the pricing held forth by this agreement firm for the duration. This agreement and the interpretation and enforcement thereof shall be governed by the laws of the state of Oklahoma.

On-Site Drug Testing	\$44.00
On-Site Alcohol Testing	\$30.00
Oral Fluid Testing	\$TBD
Mileage Fee	\$00.30 per mile

\*There is no annual fee charged.

811 S. 1<sup>st</sup> Street, Madill, OK 73446 Phone 580-677-9909 Fax 580-677-9906

This Contract sets forth the entire Agreement between ADTI and said Client with respect to the services set forth herein. If any term or provision of the Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining terms and provisions shall nevertheless continue in full force and effect. Any amendment or modification made to this Agreement must be set forth in writing and signed by both parties hereto.

ACCEPTED BY: Mike Simpson \_\_\_\_\_

(PRINT NAME)

(SIGNATURE)

TITLE: Superintendent

405-282-5949

(fax)

COMPANY NAME: Guthrie Public Schools

405-282-8900

(PHONE)

COMPANY ADDRESS: 802 E. Vilas

Guthrie, OK 73044

\_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

# DESIGNATED EMPLOYEE REPRESENTATIVE

CLIENT NAME: Guthrie Public Schools

The below listed person(s) is designated as the Employee Representative (DER) for our company. The DER will be the contact person for scheduling of testing by phone and to receive all test results via email. Each DER will also need to provide a password for identification when notified by phone. **THIS PERSON SHOULD NOT BE ON THE RANDOM DRUG TESTING LIST.**

## **DER to Schedule Random/Receive Results**

PRINT NAME: Cody Thompson EMAIL: cody.thompson@guthrieeps.net

OFFICE PHONE: 405-282-5919 CELL PHONE: 405-471-3969

PRINT NAME: Shelly Toon-Daves EMAIL: shelly.toon-daves@guthrieeps.net

OFFICE PHONE: 405-282-5919 CELL PHONE: 405-205-2912

## **Billing Information**

PRINT NAME: Kary Jarred EMAIL: kary.jarred@guthrieeps.net

OFFICE PHONE: 405-282-8900 CELL PHONE: \_\_\_\_\_

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Agreement with Jessica Waddle, Certified Occupational Therapy Assistant, to provide Occupational Therapy during the 2024-2025 School Year

**DATE:** May 1, 2024

Attached is an agreement with Jessica Waddle, to provide Occupational Therapy services for the 2024-2025 school year. Contract services may include but are not limited to: review of records, participation in IEP meetings, completion of forms/reports, classroom observations, direct intervention, consultation, monitoring of student programs, and additional staff meetings as (appropriate). Ms. Waddle has agreed to provide this service for \$65 per hour hour (COTA), including drive time. The approximate cost of this service will be \$36,000.00 for the school year.



## GUTHRIE PUBLIC SCHOOL DISTRICT

802 East Vilas  
Guthrie, Ok 73044  
(405) 282-8900

### OCCUPATIONAL THERAPY SERVICES CONTRACT

8/1/2024 through 5/31/2025

This Contract is entered into between Jessica Waddle, Occupational Therapy Assistant, hereinafter referred to as "Contractor," and the Guthrie Public Schools for provision of occupational therapy services to selected students with disabilities in the Guthrie School District.

Guthrie Public Schools agrees to pay to the Contractor the sum of \$65.00 per hour for occupational therapy service. Transportation, in order to provide such services, including driving time to and from Guthrie schools will also be paid to the Contractor the sum of \$65.00 per hour.

Students to receive occupational therapy services by the contractor shall be assigned on a case by case basis by the Director of Student Services. Occupational therapy services may include, but are not limited to: review of educational records, participation in Individualized Education Program (IEP) meetings (as appropriate), and completion of forms/reports, classroom observations, direct intervention, consultation, monitoring of student programs, and additional staff meetings (as appropriate). Guthrie School District shall provide a formal written assessment referral request for applicable students prior to the initiation of assessment or therapeutic intervention. Assessments/Evaluations will be performed by the supervising Occupational Therapist.

Further:

- The Occupational Therapist, will supervise Jessica Waddle, Occupational Therapy Assistant who will provide skilled therapy to selected students. Supervision will adhere to Oklahoma OT/OTA regulations.
- The Contractor hereby agrees to abide by all applicable state/federal laws and district policies regarding confidentiality and other procedural safeguards.

- The Contractor is engaged as an independent Contractor and shall be responsible for any and all State and Federal taxes applicable.
- The Contractor shall not be eligible through the Guthrie School District for any benefits of any kind, including, without limitation, of FICA, group health insurance, unemployment insurance, worker's compensation, or retirement system programs.
- The Contractor shall provide copies of all professional license/certification(s) required by the State of Oklahoma, and shall maintain the same at all times.
- It is mutually understood and agreed that any revisions to the terms of this Contract shall be made in writing and signed by both parties (i.e., the Contractor and Guthrie School District). This contract ensures that the contractor Jessica Waddle will provide occupational therapy services for the 2024-2025 school year.
- The Contractor shall work under the direct supervision of the Director of Student Services.
- The Contractor shall submit, to the Director of Student Services, a monthly billing statement outlining all services rendered. Statements shall be paid following receipt, subsequent processing and School Board approval.

By: \_\_\_\_\_  
 Superintendent

Jessica Waddle COTA  
 Contractor

Date: \_\_\_\_\_

Date: 4/14/2024



**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Agreement with Tiffany Keitz to provide Speech Therapy Services for the 2024-2025 school year.

**DATE:** May 1, 2024

Attached is an agreement with Tiffany Keitz to provide Speech Therapy services during the 2024-2025 school year. Ms. Keitz has agreed to provide this service for \$75 per hour. The approximate cost of this service will be \$94,500.00.

## CONTRACT

This contract was made and entered into this May 13th of 2024, by and between GUTHRIE SCHOOL DISTRICT NUMBER 1001 OF LOGAN COUNTY, OKLAHOMA (hereinafter called "DISTRICT") and TIFFANY KEITZ SPEECH PATHOLOGY PLLC (hereinafter called "CONTRACTOR") WITNESSETH:

WHEREAS, the District has a need for a licensed and certified speech pathologist for the District to serve in the capacity as an independent contractor, and the undersigned desires to serve in such capacity.

IT IS THEREFORE MUTUALLY AGREED AS FOLLOWS:

1. District hereby engaged the services of the Contractor for the period from 8/13/24 through 5/22/2025. This agreement shall be non-renewable. Any services beyond the contract term shall be provided only with a new written contract between the parties.
2. Either party may terminate this agreement upon thirty (30) days written notice. In such event, the Contractor shall be compensated on a pro-rata basis for services already provided. This agreement may be modified at any time by mutual consent of both parties.
3. For the services provided hereunder, the Contractor shall receive the sum of \$80.00 per hour for up to 40 hours per week at Charter Oak Elementary, which shall be paid monthly pro rata per the accounts payable schedule following the performance of services. All hours of work performed shall be reported to the District's Director of Special Services before the 5<sup>th</sup> day of each month following the performance of the services. The contractor shall provide an itemized billing for all services rendered. It is understood that the Contractor shall not be entitled to any further benefits for the District because of this agreement such as vacation pay, sick leave, retirement or insurance benefits.
4. This agreement creates an engagement for an independent contractor and no employer-employee relationship of any kind shall be created or implied because of this contract.
5. The Contractor shall provide her insurance to adequately cover any service performed under this agreement and an amount sufficient to hold the District harmless from any liability.
6. Duties to be performed by the Contractor under this agreement are as follows:
  - a. Evaluation, treatment planning, treatment, and program management of speech therapy through direct, indirect, or consultative services.
  - b. Provide consultation and reports to the district educational personnel regarding the planning and implementation of the students' activities program in the Guthrie Public Schools.
  - c. To be on call as determined by the Director of Special Services.
  - d. All duties and responsibilities assigned by the District's Director of Special Services are necessary or required to perform the project.
7. Contractor, always through this contract shall maintain in good standing her license with the Oklahoma Board of Examiners for Speech-Language Pathologists and Audiologists, a Certificate of Clinical Competence from the American Speech and Hearing Association, and Certification from the Oklahoma State Department of Education.
8. Contractor assures the safeguarding of applicant, receipt, and provider eligibility information under Title XIX of the Social Security Act.
9. Contractor assures compliance with the Department of Health and Human Services (DHHS), Regulations, Title 45 Code of Federal Regulation, Part 9- (which implements Public Law 88-352,

Civil Rights Act of 1964, Section 601), Part 84 (which implements Public Law 93-112, Rehabilitation Act of 1973, Section 504), Part 90 (which implements Public Law 94-135, Age Discrimination Act of 1975, Section 301), Title 9 of the Education Amendments of 1972, and Executive Orders 11246 and 11375. These laws and regulations prohibit excluding from participation in, denying the benefits of, or subjecting to discrimination under any program or activity receiving Federal Financial Assistance any person on the grounds of race, color, sex, national origin, any qualified person based on handicap or, unless program enabling legislation permits, based on age. Written complaints of non-compliance with any of these laws should be made to the Director of Human Services, Post Office Box 25352, Oklahoma City, OK 73125, or the Secretary of Health and Human Services, Washington, DC, or both.

10. Contractor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), and all amendments and requirements imposed by the regulations issued under this act.
11. The District and the Contractor agree that this agreement incorporates, by reference, all applicable Federal and State Laws and Regulations and subsequent amendments thereto. The District acknowledges the requirement to provide a Free Appropriate Public Education in the Least Restrictive Environment.
12. This agreement is not valid or binding until approved by the District's Board of Education at a public meeting.

CONTRACTOR:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tiffany Keitz, M.S. CCC-SLP

Approved on behalf of the Board of Education of INDEPENDENT SCHOOL DISTRICT NUMBER \_\_\_\_\_ OF LOGAN COUNTY, OKLAHOMA, by formal action at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Superintendent of Guthrie Schools

SEAL

**MEMORANDUM:**

**TO:** Members of the Board of Education and Dr. Mike Simpson,  
Superintendent

**FROM:** Angie Young, Director of Special Education

**SUBJECT:** Professional Service Agreement with Teresa Ewing to provide Physical  
Therapy Services

**DATE:** May 2, 2024

Attached is an agreement with Teresa Ewing to provide Physical Therapy services for Guthrie Public Schools during the 2024-2025 school year. Ms. Ewing will provide this service at a rate of \$70.00 per hour for services and travel time. Mileage will be reimbursed at the Oklahoma State Travel Reimbursement Act rate. The cost of this service will be approximately \$68,000.

## PROFESSIONAL SERVICES AGREEMENT

Period of Performance: August 1, 2024 to May 30, 2025

This Service Agreement is entered into on this 1<sup>st</sup> day of August 2024 by and between Teresa Ewing, LLC, Physical Therapist and Guthrie Public Schools ("Guthrie").

Whereas, Guthrie desires Teresa Ewing, LLC, PT to provide certain services, and:

Whereas, Teresa Ewing, LLC, PT is uniquely situated to assist Guthrie in the provision of some of those services, as described below,

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. Teresa Ewing, LLC, PT will provide the following services for the referenced price to Guthrie:
  - a. Physical Therapy evaluations as needed
  - b. Physical Therapy interventions as needed
  - c. Training as needed:
    - i. Training on PT intervention techniques to paraprofessionals, teachers, or administration.
  - d. Consultation as needed
    - i. Consult with teachers about PT techniques to implement in the classroom setting.
  - e. Attend eligibility and IEP meetings upon request of teachers or the Director of Special Education.
  - f. Teresa Ewing, LLC, PT will provide requests as followed by the Oklahoma State Department of Education guidelines.
    - i. Progress reports as needed
  - J. Evaluations
2. Guthrie will pay Teresa Ewing, LLC, PT \$70.00/hour for services performed at Guthrie and preparation time plus mileage round trip and

\$70/hour for travel time to and from the home of Teresa Ewing reimbursed at the current Oklahoma State Travel Reimbursement Act rate.

3. Teresa Ewing, LLC, PT will invoice Guthrie monthly for the services, and Guthrie will pay Teresa Ewing, LLC, PT no later than thirty (30) days following the receipt of the invoice. Checks will be made payable to Teresa Ewing, LLC, and sent to:

Teresa Ewing  
2721 NW206<sup>th</sup>  
Edmond, Ok 73012

4. The term of this Agreement shall be from August 1, 2024 to May 30, 2025.
5. Either party may terminate the Agreement upon thirty (30) days written notice to the other party. Either party may terminate this Agreement immediately upon written notice in the event of material breach of this Agreement.

Agreed and Accepted:

Teresa Ewing, LLC, PT  
2721 NW 206th  
Edmond, OK 73012

Guthrie Public Schools  
802 E. Vilas  
Guthrie, OK 73044

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Memorandum:**

**TO:** Members of the Board of Education and Dr. Mike Simpson, Superintendent  
**FROM:** Angie Young, Director of Special Education  
**SUBJECT:** Contractual Agreement with Beth McLean for Occupational Therapy Services  
**DATE:** May 3, 2024

Attached is an agreement with Beth McLean, OTR/L to provide Occupational Therapy services for June and July 2024 for Extended School Year (ESY) and for the 2024-2025 school year. Ms. McLean has agreed to provide Occupational Therapy service for \$80.00 per hour including drive time. The cost of this service for ESY will be approximately \$2,500.00. The cost for the 2024-2025 school year will be approximately \$45,000.

**Contractual Agreement for Occupational Therapy Services  
June 1, 2024-May 31, 2025**

The terms of a service agreement between Guthrie Public Schools and the Independent Contractor, Beth McLean, OTR/L, are as follows:

1. **Independent Contractor Status:**
  - a. Guthrie Public Schools engages Beth McLean, OTR/L to provide licensed occupational therapy services for the schools on a fee for services basis.
  - b. In providing services under this agreement, the independent contractor shall at all times act as an Independent contractor and not as an employee or agent of the contractor.
  - c. The independent contractor shall not bill Medicaid directly for any occupational therapy services Rendered in conjunction with this agreement. Medicaid billing is only to be submitted by the school.
2. **Independent Contractor Duties Shall Include:**
  - a. Occupational therapy services as indicated by an Individual Education Plan (IEP).
  - b. Occupational therapy evaluations and screenings as deemed appropriate by the therapist and Special Education Director.
  - c. Occupational therapy consultations with teachers and other staff regarding Occupational therapy techniques or modifications.
  - d. Training of staff as indicated regarding Occupational Therapy techniques, strategies and equipment for improved student success in classroom.
  - e. Attend eligibility and IEP meetings as indicated.
  - f. Provide supervision of COTA under policies of Oklahoma licensure and AOTA best practices.
3. **Guthrie Public Schools Responsibilities:**
  - a. Provide referrals for the therapist;
  - b. Provide access to student records;
  - c. Provide access to district owned equipment and materials;
  - d. Provide documentation of Occupational Therapy Services forms for Medicaid eligible students.
  - e. Provide timely reimbursement for appropriately invoices services.
4. **Compensation:**
  - a. Guthrie Public Schools will compensate for services as indicated above, including direct services, evaluations, meetings, documentation, supervisory duties, preparation time, at the rate of \$80.00/ hour.
  - b. Driving time for OTR will be paid at \$80.00 per hour round trip.
  - c. OTR will bill Guthrie Public Schools monthly and Guthrie Public Schools agrees to pay within 30 days of invoice.
  - d. Check to be issued to Beth McLean and sent to 2324 W 10th Ave, Stillwater, OK 74074
5. **Confidentiality:** The Independent Contractor will retain as confidential all information relating to the students served under this agreement.
6. **Insurance** (Independent contractor is covered by Healthcare Providers Service; \$1,000,000 each incident and occurrence; \$3,000,000 per aggregate.)
7. **Effective Date and Term:** The effective date of this Agreement shall be June 1, 2024 through May 31, 2025.
8. **Termination:** Either party may terminate the agreement upon thirty (30) days written notice to the other party.

In witness where of, the parties execute this Agreement

Beth McLean, OTR/L  
Lic # 450

Beth McLean, OTR/L

Date May 2, 2024

\_\_\_\_\_  
Guthrie Public Schools  
Authorized signature

Date \_\_\_\_\_





Monica Brumnett  
Program Administrator  
Oklahoma Human Services [Monica.Brumnett@okdhs.org](mailto:Monica.Brumnett@okdhs.org)  
918-430-6184

March 27, 2024

School Based Services  
Child Welfare Community Partnerships  
4848 S 129<sup>Th</sup> E Ave  
Tulsa, Oklahoma 74134

Dear School Administrators,

It is time again to renew the OKDHS School Based Contracts between OKDHS and the schools.

I hope this letter finds you well. I am writing to inform you that we are thrilled to renew our partnership for the upcoming school year. Considering any financial challenges schools may be facing, we would like to offer to pay 80% of the total contract amount, an increase from the previous 50%! We believe that this adjustment will not only benefit the financial stability of the school districts but also contribute positively to our partnership. The costs are noted on page 5 of the contract agreement.

We have attached this year's contract to this email. Please have the contract signed by the school's Authorizing Official prior to July 1<sup>st</sup>. The contract must be signed prior to July 1<sup>st</sup> so that the contract is in full effect for the next fiscal year. Since many districts dismiss the end of May, we hope to have these contracts in place before the summer break.

Please return the signed contract to [Monica.Brumnett@okdhs.org](mailto:Monica.Brumnett@okdhs.org) for signature and routing. We will send back a copy with all signatures to the school officials for your records.

We look forward to continuing our partnership and working together towards a successful academic year ahead.

Thank you for your attention to this matter.

Sincerely,

*Monica Brumnett*

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Monica  
Brumnett,  
MSW  
Program  
Administrator  
School Based  
Services

**ATTACHMENT A**  
**SCHOOL-BASED FAMILY SERVICES PROGRAM**  
**DHS FAMILY SPECIALIST**

This contract agreement is entered into by and between, OKLAHOMA HUMAN SERVICES (OKDHS) AND GUTHRIE PUBLIC SCHOOLS located at 802 East Vilas Guthrie, OK 73044. The term of this Agreement shall be July 1, 2024, to June 30, 2025, unless terminated earlier in accordance with Termination provisions as outlined in the contract (Form 23CO190E). OKDHS and Guthrie Public Schools may be referred to collectively herein as "the Parties."

**AGREEMENT PURPOSE**

The purpose of this agreement is to describe the responsibilities of each party in the development, implementation, and operation of the SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP).

**BACKGROUND**

Oklahoma Human Services is committed to providing a system of supports for families which is designed to identify and address barriers to their overall well-being. A critical part of this support network is our DHS Family Specialists (DHSFS) which provides direct and indirect services to students, families, and school personnel and enhances the school district's ability to meet its academic mission, especially where home, school and community collaboration is the key to achieving student and family success.

**PROGRAM PURPOSE**

The SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP) offers funding to establish or expand a school district's pipeline of services to meet student/family needs. The **DHS Family Specialists (DHSFS)** will coordinate academic, social, and health services through local partnerships among public elementary and secondary schools and community-based organizations, nonprofit organizations, and other public or private entities.

**SCOPE OF WORK**

Oklahoma Human Services will provide an employee, hereinafter referred to as a **DHS Family Specialists (DHSFS)**, who will provide outreach services at *Guthrie Public Schools* for the 2024/25 school year.

The **DHS Family Specialists (DHSFS)** is a full-time OKDHS employee who serves as a liaison between the school and OKDHS, providing preventative services, assisting with benefits applications, and crisis intervention. The DHSFS is embedded in the school to ensure families can access safety net, work supports, family strengthening, and other services. The DHSFS may help maintain a positive collaboration with school personnel and OKDHS to communicate and support the needs of students and families when obstacles hinder the success of the student and the family.

Identified duties of the DHSFS include but are not limited to the following.

**DHS Family Specialist (DHSFS) Job Duties:**

1. Participate in school events such as enrollment, open houses, or community resource events to assist students and families have current and available information regarding services provided.
2. Identifies students and families that may be eligible for SoonerSelect, SNAP or TANF - this could be grandparents/relatives raising grandchildren AND parents who are low-income families. Assisting them with enrollment/re-enrollment and related education and information, including providers, services covered and PCP enrollment.
3. Provide support in obtaining community resources such as mental health services, transportation needs, housing needs, and food insecurity needs.
4. Identify at-risk children through inner-school referral system, with an emphasis on child safety, child well-being and parental/family protective factors.
5. Assist students and families in securing resources and services for identified transportation, housing, personal care and/or other needs required to ensure child safety and family protective factors are met.
6. When necessary, assist school faculty, staff, and administration in making Child Welfare referrals which could include gathering supporting documentation, providing education and information about the referral process, or making the referral directly when there is a child safety concern.
7. Act as a liaison to OKDHS when able which could include gathering information, setting up interviews, providing and/or facilitating school in-service presentations and training on OKDHS services.
8. Serve as a connection to OKDHS and act as a liaison to assist the school with the provision of social services within the community.
9. Provide support and assistance to development of or coordination of resources or school-based programs, projects and partnerships that assist schools with meeting social service needs of students and families.
10. Follow up and ongoing support for families to ensure needs continue to be met, satisfaction with services, and identify any new or existing barriers to services.

**PARTIES AND REPRESENTATION**

The Guthrie Public Schools and OKDHS agree to assign specific employees the primary responsibility for administrative activities related to this agreement, identified herein as:

Amanda Sharpe, DHS Family Specialist (DHSFS), Oklahoma Human Services  
Heather Cristiano, Program Manager, Oklahoma Human Services

Monica Brumnett, Program Administrator, Oklahoma Human Services  
Carmen Walters, Assistant Superintendent of Guthrie Public School

The School District and OKDHS agree to assign specific employees as supervisor liaisons with the primary responsibility of assisting with the smooth logistical implementation of the services rendered at each school site. These supervisor liaisons will meet monthly to discuss topics including, but not limited to:

1. Roles and responsibilities of the OKDHS staff and school personnel,
2. Referral process,
3. Documentation requirements,
4. Communication between DHSFS and school personnel,
5. Confidentiality issues.

**OKDHS Responsibilities:**

1. OKDHS will provide an employee, hereinafter referred to as a DHS Family Specialist (DHSFS) to be placed in school(s) designated by the district.
2. OKDHS will provide the same benefits to the DHSFS including but not limited to; workers compensation, state holidays and leave as listed for the School-Based Specialist's qualifications and tenure.
3. The DHSFS will retain the same rights and privileges and the same obligations set forth in OKDHS policy. The DHSFS will maintain office hours similar to the school staff members and shall be no less and no more than forty (40) hours per week.
4. OKDHS shall at all times supervise the DHSFS, OKDHS will advise the district of the supervisor's name and contact information. OKDHS shall appraise the DHSFS' performance.
5. The DHSFS will request leave in advance except in the event of an emergency and OKDHS will notify the district.
6. OKDHS will bill the district quarterly for 20% of the DHSFS' salary, benefits, and administrative costs.
7. The DHSFS will adhere to OKDHS' and district confidentiality requirements, and the school district's dress code and standards of conduct.
8. OKDHS will be responsible for maintenance and support for computer, equipment, and cell phones and retains ownership thereof.
9. Provide onboarding, shadowing as well as any OKDHS required trainings.
10. Provide appropriate information and support to assist the DHSFS in assessing and developing a care support plan for a student/family including but not limited to: review and appropriate communication of OKDHS Programs to determine services in place or needed.
11. Provide ongoing monitoring and consultation to contracted school administration on compliance with contract/contracted duties performed by the DHSFS.
12. Provide ongoing communication with the school district's staff both formally and informally,

to ensure, to the best of OKDHS ability, that the DHSFS are aligned with the School(s) and District's mission and objectives and are adequately meeting students' needs.

13. In the event that School District deems that Distance Learning is necessary for reasons of health and safety. OKDHS will pay the agreed amount to the school district for these positions regardless of whether the schools are open the entire school year or not.

**School District Responsibilities:**

1. Provide secure physical office space conducive for confidential nature of school-based services and case management.
2. Advise the DHSFS and his/her supervisor of all rules and regulations applicable to the DHSFS' job duties.
3. The district shall pay OKDHS 20% of the DHSFS' salary, benefits, and administrative costs within forty-five (45) days of receiving a proper invoice from OKDHS.
4. Assign a school employee to act as a liaison between the district and OKDHS for periodic review of the program and services provided.
5. Provide broadband connectivity for the DHSFS through its existing network.
6. Supply OKDHS with any program data necessary for administration of the School Based Family Services Program (SBFSP), as allowed by state and federal law.
7. In the event that the district deems that Distance Learning is necessary for reasons of health and safety, it will continue to pay for the DHSFS at the agreed upon rate.

**Data:**

OKDHS and Guthrie Public Schools may share appropriate and permitted program data in accordance with state and federal laws, ensuring the protection of confidentiality and privacy rights of individuals involved. This collaboration aims to provide necessary support and services to families in need while maintaining the highest standards of data security and compliance.

1. DHSFS' will receive the following access to perform their job duties.
  - a. OKDHS email address
  - b. Access to OKDHS KIDS, IMS, and OnBase
  - c. Access to OKDHS software documentation platform; CCM-SAMS

**Cost:**

1. OKDHS agrees to invoice GUTHRIE PUBLIC SCHOOLS 20% of the complete costs associated with the position, not to exceed \$16,000 per year.

OKLAHOMA DEPARTMENT  
OF HUMAN SERVICES

*GUTHRIE PUBLIC SCHOOLS*

By: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT A**  
**SCHOOL-BASED FAMILY SERVICES PROGRAM**  
**DHS FAMILY SPECIALIST**

This contract agreement is entered into by and between, OKLAHOMA HUMAN SERVICES (OKDHS) AND GUTHRIE PUBLIC SCHOOLS located at 802 East Vilas Guthrie, OK 73044. The term of this Agreement shall be July 1, 2024, to June 30, 2025, unless terminated earlier in accordance with Termination provisions as outlined in the contract (Form 23CO190E). OKDHS and Guthrie Public Schools may be referred to collectively herein as "the Parties."

**AGREEMENT PURPOSE**

The purpose of this agreement is to describe the responsibilities of each party in the development, implementation, and operation of the SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP).

**BACKGROUND**

Oklahoma Human Services is committed to providing a system of supports for families which is designed to identify and address barriers to their overall well-being. A critical part of this support network is our DHS Family Specialists (DHSFS) which provides direct and indirect services to students, families, and school personnel and enhances the school district's ability to meet its academic mission, especially where home, school and community collaboration is the key to achieving student and family success.

**PROGRAM PURPOSE**

The SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP) offers funding to establish or expand a school district's pipeline of services to meet student/family needs. The **DHS Family Specialists (DHSFS)** will coordinate academic, social, and health services through local partnerships among public elementary and secondary schools and community-based organizations, nonprofit organizations, and other public or private entities.

**SCOPE OF WORK**

Oklahoma Human Services will provide an employee, hereinafter referred to as a **DHS Family Specialists (DHSFS)**, who will provide outreach services at *Guthrie Public Schools* for the 2024/25 school year.

The **DHS Family Specialists (DHSFS)** is a full-time OKDHS employee who serves as a liaison between the school and OKDHS, providing preventative services, assisting with benefits applications, and crisis intervention. The DHSFS is embedded in the school to ensure families can access safety net, work supports, family strengthening, and other services. The DHSFS may help maintain a positive collaboration with school personnel and OKDHS to communicate and support the needs of students and families when obstacles hinder the success of the student and the family.

Identified duties of the DHSFS include but are not limited to the following.

**DHS Family Specialist (DHSFS) Job Duties:**

1. Participate in school events such as enrollment, open houses, or community resource events to assist students and families have current and available information regarding services provided.
2. Identifies students and families that may be eligible for SoonerSelect, SNAP or TANF - this could be grandparents/relatives raising grandchildren AND parents who are low-income families. Assisting them with enrollment/re-enrollment and related education and information, including providers, services covered and PCP enrollment.
3. Provide support in obtaining community resources such as mental health services, transportation needs, housing needs, and food insecurity needs.
4. Identify at-risk children through inner-school referral system, with an emphasis on child safety, child well-being and parental/family protective factors.
5. Assist students and families in securing resources and services for identified transportation, housing, personal care and/or other needs required to ensure child safety and family protective factors are met.
6. When necessary, assist school faculty, staff, and administration in making Child Welfare referrals which could include gathering supporting documentation, providing education and information about the referral process, or making the referral directly when there is a child safety concern.
7. Act as a liaison to OKDHS when able which could include gathering information, setting up interviews, providing and/or facilitating school in-service presentations and training on OKDHS services.
8. Serve as a connection to OKDHS and act as a liaison to assist the school with the provision of social services within the community.
9. Provide support and assistance to development of or coordination of resources or school-based programs, projects and partnerships that assist schools with meeting social service needs of students and families.
10. Follow up and ongoing support for families to ensure needs continue to be met, satisfaction with services, and identify any new or existing barriers to services.

**PARTIES AND REPRESENTATION**

The Guthrie Public Schools and OKDHS agree to assign specific employees the primary responsibility for administrative activities related to this agreement, identified herein as:

Frank Sanchez, DHS Family Specialist (DHSFS), Oklahoma Human Services  
Heather Cristiano, Program Manager, Oklahoma Human Services



Monica Brumnett, Program Administrator, Oklahoma Human Services  
Carmen Walters, Assistant Superintendent of Guthrie Public School

The School District and OKDHS agree to assign specific employees as supervisor liaisons with the primary responsibility of assisting with the smooth logistical implementation of the services rendered at each school site. These supervisor liaisons will meet monthly to discuss topics including, but not limited to:

1. Roles and responsibilities of the OKDHS staff and school personnel,
2. Referral process,
3. Documentation requirements,
4. Communication between DHSFS and school personnel,
5. Confidentiality issues.

**OKDHS Responsibilities:**

1. OKDHS will provide an employee, hereinafter referred to as a DHS Family Specialist (DHSFS) to be placed in school(s) designated by the district.
2. OKDHS will provide the same benefits to the DHSFS including but not limited to; workers compensation, state holidays and leave as listed for the School-Based Specialist's qualifications and tenure.
3. The DHSFS will retain the same rights and privileges and the same obligations set forth in OKDHS policy. The DHSFS will maintain office hours similar to the school staff members and shall be no less and no more than forty (40) hours per week.
4. OKDHS shall at all times supervise the DHSFS, OKDHS will advise the district of the supervisor's name and contact information. OKDHS shall appraise the DHSFS' performance.
5. The DHSFS will request leave in advance except in the event of an emergency and OKDHS will notify the district.
6. OKDHS will bill the district quarterly for 20% of the DHSFS' salary, benefits, and administrative costs.
7. The DHSFS will adhere to OKDHS' and district confidentiality requirements, and the school district's dress code and standards of conduct.
8. OKDHS will be responsible for maintenance and support for computer, equipment, and cell phones and retains ownership thereof.
9. Provide onboarding, shadowing as well as any OKDHS required trainings.
10. Provide appropriate information and support to assist the DHSFS in assessing and developing a care support plan for a student/family including but not limited to: review and appropriate communication of OKDHS Programs to determine services in place or needed.
11. Provide ongoing monitoring and consultation to contracted school administration on compliance with contract/contracted duties performed by the DHSFS.
12. Provide ongoing communication with the school district's staff both formally and informally,

to ensure, to the best of OKDHS ability, that the DHSFS are aligned with the School(s) and District's mission and objectives and are adequately meeting students' needs.

13. In the event that School District deems that Distance Learning is necessary for reasons of health and safety. OKDHS will pay the agreed amount to the school district for these positions regardless of whether the schools are open the entire school year or not.

**School District Responsibilities:**

1. Provide secure physical office space conducive for confidential nature of school-based services and case management.
2. Advise the DHSFS and his/her supervisor of all rules and regulations applicable to the DHSFS' job duties.
3. The district shall pay OKDHS 20% of the DHSFS' salary, benefits, and administrative costs within forty-five (45) days of receiving a proper invoice from OKDHS.
4. Assign a school employee to act as a liaison between the district and OKDHS for periodic review of the program and services provided.
5. Provide broadband connectivity for the DHSFS through its existing network.
6. Supply OKDHS with any program data necessary for administration of the School Based Family Services Program (SBFSP), as allowed by state and federal law.
7. In the event that the district deems that Distance Learning is necessary for reasons of health and safety, it will continue to pay for the DHSFS at the agreed upon rate.

**Data:**

OKDHS and Guthrie Public Schools may share appropriate and permitted program data in accordance with state and federal laws, ensuring the protection of confidentiality and privacy rights of individuals involved. This collaboration aims to provide necessary support and services to families in need while maintaining the highest standards of data security and compliance.

1. DHSFS' will receive the following access to perform their job duties.
  - a. OKDHS email address
  - b. Access to OKDHS KIDS, IMS, and OnBase
  - c. Access to OKDHS software documentation platform; CCM-SAMS

**Cost:**

1. OKDHS agrees to invoice GUTHRIE PUBLIC SCHOOLS 20% of the complete costs associated with the position, not to exceed \$16,000 per year.

OKLAHOMA DEPARTMENT  
OF HUMAN SERVICES

*GUTHRIE PUBLIC SCHOOLS*

By: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT A**  
**SCHOOL-BASED FAMILY SERVICES PROGRAM**  
**DHS FAMILY SPECIALIST**

This contract agreement is entered into by and between, OKLAHOMA HUMAN SERVICES (OKDHS) AND GUTHRIE PUBLIC SCHOOLS located at 802 East Vilas Guthrie, OK 73044. The term of this Agreement shall be July 1, 2024, to June 30, 2025, unless terminated earlier in accordance with Termination provisions as outlined in the contract (Form 23CO190E). OKDHS and Guthrie Public Schools may be referred to collectively herein as "the Parties."

**AGREEMENT PURPOSE**

The purpose of this agreement is to describe the responsibilities of each party in the development, implementation, and operation of the SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP).

**BACKGROUND**

Oklahoma Human Services is committed to providing a system of supports for families which is designed to identify and address barriers to their overall well-being. A critical part of this support network is our DHS Family Specialists (DHSFS) which provides direct and indirect services to students, families, and school personnel and enhances the school district's ability to meet its academic mission, especially where home, school and community collaboration is the key to achieving student and family success.

**PROGRAM PURPOSE**

The SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP) offers funding to establish or expand a school district's pipeline of services to meet student/family needs. The **DHS Family Specialists (DHSFS)** will coordinate academic, social, and health services through local partnerships among public elementary and secondary schools and community-based organizations, nonprofit organizations, and other public or private entities.

**SCOPE OF WORK**

Oklahoma Human Services will provide an employee, hereinafter referred to as a **DHS Family Specialists (DHSFS)**, who will provide outreach services at *Guthrie Public Schools* for the 2024/25 school year.

The **DHS Family Specialists (DHSFS)** is a full-time OKDHS employee who serves as a liaison between the school and OKDHS, providing preventative services, assisting with benefits applications, and crisis intervention. The DHSFS is embedded in the school to ensure families can access safety net, work supports, family strengthening, and other services. The DHSFS may help maintain a positive collaboration with school personnel and OKDHS to communicate and support the needs of students and families when obstacles hinder the success of the student and the family.

Identified duties of the DHSFS include but are not limited to the following.

**DHS Family Specialist (DHSFS) Job Duties:**

1. Participate in school events such as enrollment, open houses, or community resource events to assist students and families have current and available information regarding services provided.
2. Identifies students and families that may be eligible for SoonerSelect, SNAP or TANF - this could be grandparents/relatives raising grandchildren AND parents who are low-income families. Assisting them with enrollment/re-enrollment and related education and information, including providers, services covered and PCP enrollment.
3. Provide support in obtaining community resources such as mental health services, transportation needs, housing needs, and food insecurity needs.
4. Identify at-risk children through inner-school referral system, with an emphasis on child safety, child well-being and parental/family protective factors.
5. Assist students and families in securing resources and services for identified transportation, housing, personal care and/or other needs required to ensure child safety and family protective factors are met.
6. When necessary, assist school faculty, staff, and administration in making Child Welfare referrals which could include gathering supporting documentation, providing education and information about the referral process, or making the referral directly when there is a child safety concern.
7. Act as a liaison to OKDHS when able which could include gathering information, setting up interviews, providing and/or facilitating school in-service presentations and training on OKDHS services.
8. Serve as a connection to OKDHS and act as a liaison to assist the school with the provision of social services within the community.
9. Provide support and assistance to development of or coordination of resources or school-based programs, projects and partnerships that assist schools with meeting social service needs of students and families.
10. Follow up and ongoing support for families to ensure needs continue to be met, satisfaction with services, and identify any new or existing barriers to services.

**PARTIES AND REPRESENTATION**

The Guthrie Public Schools and OKDHS agree to assign specific employees the primary responsibility for administrative activities related to this agreement, identified herein as:

\_\_\_\_\_, DHS Family Specialist (DHSFS), Oklahoma Human Services  
Heather Cristiano, Program Manager, Oklahoma Human Services

Monica Brumnett, Program Administrator, Oklahoma Human Services  
Carmen Walters, Assistant Superintendent of Guthrie Public School

The School District and OKDHS agree to assign specific employees as supervisor liaisons with the primary responsibility of assisting with the smooth logistical implementation of the services rendered at each school site. These supervisor liaisons will meet monthly to discuss topics including, but not limited to:

1. Roles and responsibilities of the OKDHS staff and school personnel,
2. Referral process,
3. Documentation requirements,
4. Communication between DHSFS and school personnel,
5. Confidentiality issues.

**OKDHS Responsibilities:**

1. OKDHS will provide an employee, hereinafter referred to as a DHS Family Specialist (DHSFS) to be placed in school(s) designated by the district.
2. OKDHS will provide the same benefits to the DHSFS including but not limited to; workers compensation, state holidays and leave as listed for the School-Based Specialist's qualifications and tenure.
3. The DHSFS will retain the same rights and privileges and the same obligations set forth in OKDHS policy. The DHSFS will maintain office hours similar to the school staff members and shall be no less and no more than forty (40) hours per week.
4. OKDHS shall at all times supervise the DHSFS, OKDHS will advise the district of the supervisor's name and contact information. OKDHS shall appraise the DHSFS' performance.
5. The DHSFS will request leave in advance except in the event of an emergency and OKDHS will notify the district.
6. OKDHS will bill the district quarterly for 20% of the DHSFS' salary, benefits, and administrative costs.
7. The DHSFS will adhere to OKDHS' and district confidentiality requirements, and the school district's dress code and standards of conduct.
8. OKDHS will be responsible for maintenance and support for computer, equipment, and cell phones and retains ownership thereof.
9. Provide onboarding, shadowing as well as any OKDHS required trainings.
10. Provide appropriate information and support to assist the DHSFS in assessing and developing a care support plan for a student/family including but not limited to: review and appropriate communication of OKDHS Programs to determine services in place or needed.
11. Provide ongoing monitoring and consultation to contracted school administration on compliance with contract/contracted duties performed by the DHSFS.
12. Provide ongoing communication with the school district's staff both formally and informally,

to ensure, to the best of OKDHS ability, that the DHSFS are aligned with the School(s) and District's mission and objectives and are adequately meeting students' needs.

13. In the event that School District deems that Distance Learning is necessary for reasons of health and safety. OKDHS will pay the agreed amount to the school district for these positions regardless of whether the schools are open the entire school year or not.

**School District Responsibilities:**

1. Provide secure physical office space conducive for confidential nature of school-based services and case management.
2. Advise the DHSFS and his/her supervisor of all rules and regulations applicable to the DHSFS' job duties.
3. The district shall pay OKDHS 20% of the DHSFS' salary, benefits, and administrative costs within forty-five (45) days of receiving a proper invoice from OKDHS.
4. Assign a school employee to act as a liaison between the district and OKDHS for periodic review of the program and services provided.
5. Provide broadband connectivity for the DHSFS through its existing network.
6. Supply OKDHS with any program data necessary for administration of the School Based Family Services Program (SBFSP), as allowed by state and federal law.
7. In the event that the district deems that Distance Learning is necessary for reasons of health and safety, it will continue to pay for the DHSFS at the agreed upon rate.

**Data:**

OKDHS and Guthrie Public Schools may share appropriate and permitted program data in accordance with state and federal laws, ensuring the protection of confidentiality and privacy rights of individuals involved. This collaboration aims to provide necessary support and services to families in need while maintaining the highest standards of data security and compliance.

1. DHSFS' will receive the following access to perform their job duties.
  - a. OKDHS email address
  - b. Access to OKDHS KIDS, IMS, and OnBase
  - c. Access to OKDHS software documentation platform; CCM-SAMS

**Cost:**

1. OKDHS agrees to invoice GUTHRIE PUBLIC SCHOOLS 20% of the complete costs associated with the position, not to exceed \$16,000 per year.

OKLAHOMA DEPARTMENT  
OF HUMAN SERVICES

*GUTHRIE PUBLIC SCHOOLS*

By: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_



## ATTACHMENT B

### DHS Regulatory Compliance Terms & Business Associate Agreement (BAA)

#### 1. General Information Security Requirements

- a. No employee of Contractor or its subcontractors will be granted access to State of Oklahoma agency information systems without the prior completion and approval of applicable logon authorization and acceptable use requests.
- b. Contractor or its subcontractors will notify applicable State of Oklahoma agencies when employees who have access to agency information systems are terminated.
- c. Contractor or its subcontractors will disclose to Client any suspected breach of the security of the information system or the data contained therein in the most expedient time possible and without unreasonable delay and will cooperate with Client during the investigation of any such incident.
- d. Contractor or its subcontractors agree to adhere to the State of Oklahoma "Information Security Policy, Procedures, and Guidelines" available at:  
<https://oklahoma.gov/content/dam/ok/en/omes/documents/InfoSecPPG.pdf>.

#### 2. HIPAA Requirements and BAA

- a. Contractor shall agree to use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 C.F.R. Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The definitions set forth in the Privacy Rule are incorporated by reference into this Contract (45 C.F.R. §§ 160.103 and 164.501).
- b. If applicable, Contractor will sign and adhere to a Business Associate Agreement (BAA). The Business Associate Agreement provides for satisfactory assurances that Contractor will use the information only for the purposes for which it was engaged. Contractor agrees it will safeguard the information from misuse, and will comply with HIPAA as it pertains to the duties stated within the contract. Failure to comply with the requirements of this standard may result in funding being withheld from Contractor, and/or full audit and inspection of Contractor's security compliance as it pertains to this contract.

#### 3. Business Associate Terms

- a. Definitions:
  - i. Unless otherwise defined in this BAA, all capitalized terms used in this BAA have the meanings ascribed in the HIPAA Regulations, provided; however,

that "PHI" and "ePHI" shall mean Protected Health Information and Electronic Protected Health Information, respectively, as defined in 45 C.F.R. § 160.103, limited to the information Business Associate received from or created or received on behalf of the applicable State of Oklahoma agency as a Business Associate. "Administrative Safeguards" shall have the same meaning as the term "administrative safeguards" in 45 C.F.R. § 164.304, with the exception that it shall apply to the management of the conduct of Business Associate's workforce, not the State of Oklahoma agency workforce, in relation to the protection of that information.

- ii. Business Associate. "Business Associate" shall generally have the same meaning as the term "Business Associate" at 45 C.F.R. 160.103, and in reference to the party to this agreement, shall mean the entity whose name appears as Contractor above.
- iii. Covered Entity. "Covered Entity" shall generally have the same meaning as the term "Covered Entity" at 45 C.F.R. 160.103.
- iv. HIPAA Rules. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 C.F.R. Part 160 and Part 164, all as may be amended.
- v. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, required By law, Secretary, Security Incident, Sub-Contractor, Unsecured PHI, and Use.

#### **4. Obligations of Business Associate**

- a. Business Associate may use Electronic PHI and PHI (collectively, "PHI") solely to perform its duties and responsibilities under this Agreement and only as provided in this Agreement. Business Associate acknowledges and agrees that PHI is confidential and shall not be used or disclosed, in whole or in part, except as provided in this Agreement or as required by law. Specifically, Business Associate agrees it will:
- b. use or further disclose PHI only as permitted in this Agreement or as Required by Law, including, but not limited to the Privacy and Security Rule;
- c. use appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 with respect to Electronic PHI, to prevent use or disclosure of PHI other than as provided for by this Agreement;
- d. implement and document appropriate administrative, physical, and technical safeguards to protect the confidentiality, integrity, and availability of PHI that it creates, receives, maintains, or transmits for or on behalf of Covered Entity in accordance with 45 C.F.R. 164;

- e. implement and document administrative safeguards to prevent, detect, contain, and correct security violations in accordance with 45 C.F.R. 164;
- f. make its policies and procedures required by the Security Rule available to Covered Entity solely for purposes of verifying BA's compliance and the Secretary of the Department of Health and Human Services (HHS);
- g. not receive remuneration from a third party in exchange for disclosing PHI received from or on behalf of Covered Entity;
- h. in accordance with 45 C.F.R. 164.502(e)(1) and 164.308(b), if applicable, require that any Sub-Contractors that create, receive, maintain or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information; this shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor;
- i. report to Covered Entity in writing any use or disclosure of PHI that is not permitted under this Agreement as soon as reasonably practicable but in no event later than five calendar days from becoming aware of it and mitigate, to the extent practicable and in cooperation with Covered Entity, any harmful effects known to it of a use or disclosure made in violation of this Agreement;
- j. promptly report to Covered Entity in writing and without unreasonable delay and in no case later than five calendar days any successful Security Incident, as defined in the Security Rule, with respect to Electronic PHI;
- k. with the exception of law enforcement delays that satisfy the requirements of 45 C.F.R. 164.412, notify Covered Entity promptly, in writing and without unreasonable delay and in no case later than five calendar days, upon the discovery of a breach of Unsecured PHI. Such notice shall include, to the extent possible, the name of each individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Breach. Business Associate shall also, to the extent possible, furnish Covered Entity with any other available information that Covered Entity is required to include in its notification to Individuals under 45 C.F.R. § 164.404(c) at the time of Business Associate's notification to Covered Entity or promptly thereafter as such information becomes available. As used in this Section, "breach" shall have the meaning given such term at 45 C.F.R. 164.402;
- l. to the extent allowed by law, indemnify and hold Covered Entity harmless from all claims, liabilities costs, and damages arising out of or in any manner related to the disclosure by Business Associate of any PHI or to the breach by Business Associate of any obligation related to PHI;
- m. provide access to PHI it maintains in a Designated Record Set to Covered Entity, or if directed by Covered Entity to an Individual in order to meet the requirements of 45 C.F.R. 164.524. In the event that any Individual requests access to PHI directly from

Business Associate, Business Associate shall forward such request to Covered Entity within five working days of receiving a request. This shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor. Any denials of access to the PHI requested shall be the responsibility of Covered Entity;

- n. make PHI it maintains in a Designated Record Set available to Covered Entity for amendment and incorporate any amendments to PHI in accordance with 45 C.F.R. 164.526;
- o. document disclosure of PHI it maintains in a Designated Record Set and information related to such disclosure as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI, in accordance with 45 C.F.R. 164.528, and within five working days of receiving a request from Covered Entity, make such disclosure documentation and information available to Covered Entity. In the event the request for an accounting is delivered directly to Business Associate, Business Associate shall forward within five working days of receiving a request such request to Covered Entity;
- p. make its internal practices, books, and records related to the use and disclosure of PHI received from or created or received by Business Associate on behalf of Covered Entity available to the Secretary of the Department of HHS, authorized governmental officials, and Covered entity for the purpose of determining Business Associate's compliance with the Privacy Rule. Business Associate shall give Covered Entity advance written notice of requests from HHS or government officials and provide Covered Entity with a copy of all documents made available; and
- q. require that all of its Sub-Contractors, vendors, and agents to whom it provides PHI or who create, receive, use, disclose, maintain, or have access to Covered Entity's PHI shall agree in writing to requirements, restrictions, and conditions at least as stringent as those that apply to Business Associate under this Agreement, including but not limited to implementing reasonable and appropriate safeguards to protect PHI, and shall require that its Sub-Contractors, vendors, and agents agree to indemnify and hold harmless Covered Entity for their failure to comply with each of the provisions of this Agreement.

#### **5. Permitted Uses and Disclosures of PHI by Business Associate**

- a. Except as otherwise provided in this Agreement, Business Associate may use or disclose PHI on behalf of or to provide services to Covered Entity for the purposes specified in this Agreement, if such use or disclosure of PHI would not violate the Privacy Rule if done by Covered Entity. Unless otherwise limited herein, Business Associate may:
  - i. use PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate;

- ii. disclose PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate, provided that:
  - (i) the disclosures required by law; or
  - (ii) Business Associate obtains reasonable assurances from any person to whom the PHI is disclosed that such PHI will be kept confidential and will be used or further disclosed only as Required by Law or for the purpose(s) for which it was disclosed to the person, and the person commits to notifying Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached;
- iii. disclose PHI to report violations of law to appropriate federal and state authorities; or
- iv. aggregate the PHI with other data in its possession for purposes of Covered Entity's Health Care Operations;
- v. make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures;
- vi. de-identify any and all PHI obtained by Business Associate under this BAA, and use such de-identified data, all in accordance with the de-identification requirements of the Privacy Rule [45 C.F.R. § 164.502(d)].

## **6. Obligations of Covered Entity**

- a. Covered Entity shall notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
- b. Covered Entity shall notify Business Associate of any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under 45 C.F.R. 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.
- c. Covered Entity shall not request Business Associate use or disclose PHI in any manner that would violate the Privacy Rule if done by Covered Entity.
- d. Covered Entity agrees to timely notify Business Associate, in writing, of any arrangements between Covered Entity and the Individual that is the subject of PHI that may impact in any manner the use and/or disclosure of the PHI by Business Associate under this BAA.

## **7. Term and Termination**

- a. Obligations of Business Associate upon Termination. Upon termination of this Agreement for any reason, Business Associate, with respect to PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:

- b. retain only that PHI that is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
- c. return to Covered Entity (or, if agreed to by Covered Entity, destroy) the remaining PHI that the Business Associate still maintains in any form;
- d. continue to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to PHI to prevent use or disclosure of the PHI, other than as provided for in this Section, for as long as Business Associate retains the PHI;
- e. not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set out at above under "Permitted Uses and Disclosures By Business Associate" that applied prior to termination; and
- f. return to Covered Entity (or, if agreed to by Covered Entity, destroy) the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.
- g. All other obligations of Business Associate under this Agreement shall survive termination.
- h. Should the applicable State of Oklahoma agency become aware of a pattern of activity or practice that constitutes a material breach of a material term of this BAA by Business Associate, the agency shall provide Business Associate with written notice of such a breach in sufficient detail to enable Contractor to understand the specific nature of the breach. The State of Oklahoma agency shall be entitled to terminate the Underlying Contract associated with such breach if, after the applicable State of Oklahoma agency provides the notice to Business Associate, Business Associate fails to cure the breach within a reasonable time period not less than thirty (30) days specified in such notice; provided, however, that such time period specified shall be based on the nature of the breach involved per 45 C.F.R. §§ 164.504(e)(1)(ii)-(iii). & 164.314 (a)(2)(i)(C).

## **8. Miscellaneous**

- a. **No Third Party Beneficiaries:** Nothing in this Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- b. Business Associate recognizes that any material breach of this Business Associate Terms section or breach of confidentiality or misuse of PHI may result in the termination of this Agreement and/or legal action. Said termination may be immediate and need not comply with any termination provision in the parties' underlying agreement, if any.
- c. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the Privacy Rule and related laws and regulations.

- d. The applicable State of Oklahoma agency shall make available its Notice of Privacy Practices.
- e. Any ambiguity in this Agreement shall be resolved in a manner that causes this Agreement to comply with HIPAA.
- f. If Business Associate maintains a designated record set in an electronic format on behalf of Covered Entity, then Business Associate agrees that within 30 calendar days of expiration or termination of the parties' agreement, Business Associate shall provide to Covered Entity a complete report of all disclosures of and access to the designated record set covering the three years immediately preceding the termination or expiration. The report shall include patient name, date and time of disclosures/access, description of what was disclosed/accessed, purpose of disclosure/access, name of individual who received or accessed the information, and, if available, what action was taken within the designated record set.
- g. Amendment: To the extent that any relevant provision of the HIPAA Regulations is materially amended in a manner that changes the obligations of Business Associates or Covered Entities, the Parties agree to negotiate in good faith appropriate amendment(s) to this Agreement to give effect to these revised obligations. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or to comply with the requirements of the Privacy Rule and related laws and regulations.

**9. 42 C.F.R. Part 2 Related Provisions**

- a. Confidentiality of Information. Contractor's employees and agents shall have access to private data to the extent necessary to carry out the responsibilities, limited by the terms of this Agreement. Contractor accepts the responsibilities for providing adequate supervision and training to their employees and agents to ensure compliance with relevant confidentiality, privacy laws, regulations and contractual provisions. No private or confidential data collected, maintained, or used shall be disseminated except as authorized by statute and by terms of this Agreement, whether during the period of the Agreement or thereafter. Furthermore, Contractor:
  - i. Acknowledges that in receiving, transmitting, transporting, storing, processing, or otherwise dealing with any information received pursuant to this agreement that identifies or otherwise relates to the individuals under the care of or in the custody of a State of Oklahoma agency, it is fully bound by the provisions of the federal regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2 and HIPAA, 45 C.F.R. Parts 160 and 164, and Title 43A § 1-109 of Oklahoma Statutes, and may not use or disclose the information except as permitted or required by this Agreement or by law;

- ii. Acknowledges that pursuant to 43A O.S. §1-109, all mental health and drug or alcohol treatment information and all communications between physician or psychotherapist and patient are both privileged and confidential and that such information is available only to persons actively engaged in treatment of the client or consumer or in related administrative work. Contractor agrees that such protected information shall not be available or accessible to staff in general and shall not be used for punishment or prosecution of any kind;
- iii. Agrees to resist any efforts in judicial proceedings to obtain access to the protected information except as expressly provided for in the regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2;
- iv. Agrees to use appropriate administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of the State of Oklahoma agency and to use appropriate safeguards to prevent the unauthorized use or disclosure of the protected health information, and agrees that protected information will not be placed in the Child Protective Services (CPS) record of any individual involved with the Oklahoma Department of Human Services (DHS).
- v. Agrees to report to the State of Oklahoma agency any use or disclosure or any security incident involving protected information not provided for by this Agreement. Such a report shall be made immediately when an employee becomes aware of such a disclosure, use, or security incident.
- vi. Agrees to provide access to the protected information at the request of the State of Oklahoma agency or to an authorized individual as directed by the State of Oklahoma agency, in order to meet the requirement of 45 C.F.R. §164.524 which provides clients with the right to access and copy their own protected information;
- vii. Agrees to make any amendments to the protected information as directed or agreed to by the State of Oklahoma agency, pursuant to 45 C.F.R. §164.526;
- viii. Agrees to make available its internal practices, books, and records, including policies and procedures, relating to the use and disclosure of protected information received from the State of Oklahoma agency or created or received by the Contractor on behalf of the State of Oklahoma agency, to the State of Oklahoma agency and to the Secretary of the Department of Health and Human Services for purpose of the Secretary determining the giving party's compliance with HIPAA;



- ix. Agrees to provide the State of Oklahoma agency, or an authorized individual, information to permit the State of Oklahoma agency to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. §164.528.
- b. **Data Security.** The Contractor agrees to maintain the data in a secure manner compatible with the content and use. The Contractor will control access to the data in compliance with the terms of this Agreement. Only the Contractor's personnel whose duties require the use of such information, will have regular access to the data. The Contractor's employees will be allowed access to the data only for the purpose set forth in this Agreement.
- c. **Data Destruction.** Contractor agrees to follow State of Oklahoma agency policies regarding secure data destruction.
- d. **Use of Information.** Contractor agrees that the information received or accessed through this Agreement shall not be used to the detriment of any individual nor for any purpose other than those stated in this Agreement.
- e. **Redisclosure of Data.** The Contractor agrees not to redisclose any information to a third party not covered by the Agreement unless written permission by the State of Oklahoma agency is received and redisclosure is permitted under applicable law.

**10. FERPA Requirements**

- a. In performance of this Agreement, Contractor agrees to comply with and assume responsibility for compliance by its employees with the Family Educational Rights and Privacy Act; (20 U.S.C. § 1232g; 34 CFR Part 99) ("FERPA") and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013; (70 O.S. § 3-168), where personally identifiable student education data is exchanged.

# BID TABULATION

GPS District Mowing

5/2/2024

COMPANY	High School	Jr High & Old Mnt	GUES	Fogarty	Central	Cotteral	Faver	Opnts & NIT	Trans	Admin	BB Complx	211 & 213 E. Vilas	Charter Oak	Ag Farm
Hudson Lawn Care	\$398.00	\$149.00	\$398.00	\$169.00	\$109.00	\$149.00	\$199.00	\$199.00	\$199.00	\$109.00	\$75.00	\$150.00	\$398.00	\$199.00
Swift Creek Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Guthrie Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Nature's Truth	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Turf Surfers	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Willis Lawn Services	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
A&A Lawn Care Serv	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Profes Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Pitzer's Lawn Management	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

# BID TABULATION

## District Pre-Emergent & Post-Emergent Weed Control Services

COMPANY	HIGH SCHOOL	JR Hi & Old Maint	GUES	FOG	CENTRAL	Charter Oak	COTT	FAVER	OPTN & CNIT	TRANS	ADMIN	BASE BALL	TOTAL
Swift Creek Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Nature's Truth	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Turf Surfers													\$5,000.00
Willis Lawn Service	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
A&A Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Profess Lawn Care	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Pitzer's Lawn Mgmt	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

**APPLICATION FOR APPROVAL  
OF TEMPORARY APPROPRIATIONS  
FOR THE FISCAL YEAR OF 2024-25**

BE IT RESOLVED: that, in accordance with the provisions of 68 O.S., Section 3020, the County Excise Board is respectfully requested to approve the temporary appropriations listed below for the funds of the hereinafter named school district. It is certified that the amounts so requested do not exceed 100% of the School's Estimate of Needs for 2024-25:

General Fund	
Current Expense	<u>\$ 29,000,000</u>
Building Fund	
Erecting, remodeling or repairing school buildings and purchase of furniture	<u>\$ 1,300,000</u>
Child Nutrition Fund	
Current Expense	<u>\$ 1,250,000</u>
School Age Care Fund	
Current Expense	<u>\$ 65,000</u>

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BOARD OF EDUCATION OF GUTHRIE,  
#I-1, LOGAN COUNTY, OKLAHOMA

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
PRESIDENT

COUNTY EXCISE BOARD

APPROVED BY THE \_\_\_\_\_ COUNTY EXCISE BOARD

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
SECRETARY OF COUNTY  
EXCISE BOARD

\_\_\_\_\_  
MEMBER

**GUTHRIE PUBLIC SCHOOLS** is participating in the Summer Food Service Program, which provides nutritious meals at NO CHARGE to children during the summer vacation. Children aged 18 and under are eligible to receive meals. A person 19 years of age and over who has a mental or physical disability and who participates during the school year in a public or private nonprofit school program for the disabled is also eligible to receive FREE meals.



**2024 SUMMER FOOD SERVICE PROGRAM BY  
LOCATION Operating Dates: JUNE 3 - 27, 2024**  
6 Sites Participating

Meals will be provided as follows:

<b>Site</b>	<b>Week</b>		
	<b>Days</b>	<b>Breakfast</b>	<b>Lunch</b>
Guthrie Upper Elementary 702 N. Crooks Drive	M-TH	8:00am - 8:30am	11:30am - 12:30pm
Guthrie High School 200 N Crooks Drive			11:30am - 11:50am
<b>Mobile Sites - Route 1</b>	<b>Week</b>	<b>Lunch Meal Only</b>	
Building for Champions (1615 N. Walnut)	M-TH	9:30am - 9:50am (BF only)	
Mineral Wells Park (819 S. Division Street)	M-TH	11:00am - 11:20am	
Banner Park (11th & WQ Warner Avenue)	M-TH	11:30am - 11:50am	
Harvest Rd & Winter Wheat Drive (New housing by Silver Valley Addition)	M-TH	12:00pm - 12:20pm	

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave., SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**Doctoral Research**

Tonya R. Nichols

School of Education, Liberty University

Tonya Nichols  
415 Ridgecrest Drive  
Guthrie, OK 73044

Guthrie Public Schools  
802 East Villas  
Guthrie, OK 73044

April 9, 2024

Guthrie Board of Education,

My name is Tonya Nichols, and I'm working towards earning my doctoral degree in Educational Leadership at the School of Education at Liberty University. One of the requirements for graduation is to complete an applied research project. I am doing my research on chronic absenteeism in an alternative school setting. The research I am conducting will require attendance data, interviews with alternative school faculty, and a student survey. It is my understanding that I need permission from the BOE in order to send a survey to students. The student survey consists of questions relating to why they are missing school and what they understand about truancy. If I am allowed to send an online survey to students attending Faver, in order to maintain confidentiality, I will use pseudonyms to preserve the anonymity of the participants. My plan is to send it via a link in email or text message.

I chose this topic because chronic absenteeism has nearly doubled in the United States since the pandemic. Because Oklahoma schools did not completely shut down like the rest of the country, I believe the information gained from completing research on this topic would be beneficial to the educational community. I have attached the proposed student survey, and I am seeking your permission to offer this to students who have been enrolled in the alternative school. If you have any questions or concerns, please contact me via email or cell phone. My email is [tonyanichols072@gmail.com](mailto:tonyanichols072@gmail.com) and my cell phone number is 405-250-1165. I am looking forward to receiving your response.

Sincerely,



Tonya Nichols

## Student Survey

Instructions: Please choose the best answer for each question.

1. What is your race?
  - a. White/Caucasian
  - b. Black/African American
  - c. Hispanic/Latino
  - d. Native American/Alaskan Native/Pacific Islander
  - e. Two or more races
  - f. Other
2. What is your gender?
  - a. Male
  - b. Female
  - c. Prefer not to say
3. Which best describes your age group?
  - a. 13-14
  - b. 15-16
  - c. 17-18
  - d. 19 or older
4. What best describes your living arrangements?
  - a. I live with one parent.
  - b. I live with two parents.
  - c. I live with a relative.
  - d. I live with a caregiver.
  - e. I live with a friend or significant other.
  - f. I live with a foster family.
  - g. I live in a shelter.



- h. I live on my own.
  - i. I am homeless.
  - j. Other
5. What was the last grade you completed?
- a. 8th grade
  - b. 9th grade
  - c. 10th grade
  - d. 11th grade
6. Do you have a documented disability with an IEP or 504?
- a. Yes
  - b. No
  - c. I do not know.

Instructions: Please provide detailed answers to the following questions:

1. What are the top five reasons you miss in-person classes?
2. How many absences are you allowed per semester?
3. Describe what happens in the court system if you go over the allowed number of absences.
4. What are your most important reasons for attending school?
5. How often do you miss an entire day of school?
6. Who notices if you are absent from school?
7. What do you feel would be helpful for you to have good attendance?
8. Why are students with high absences more likely to face poverty as adults?
9. Why are students with high absences more likely to suffer from poor health as adults?
10. Why are students with high absences more likely to be negatively involved with the justice system as adults?



**Board of Education Personnel Reports  
May 13, 2024**

**Employment Request**

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
Ball, Abigail	Cotteral	2 <sup>nd</sup> Grade	08-12-24	6	Heather Sarmiento
Black, Dana	Fogarty	Counselor	08-12-24	6	NP
Cranford, Makaly	JH	8 <sup>th</sup> Gr. Reading	08-12-24	6	Sharon Cochrane
Field, Warren	CO	Counselor	08-12-24	6	NP
Fite, Kelly	Cotteral	3 <sup>rd</sup> Grade	08-12-24	6	NP
Gustafson, Cynthia	Cott/Fog.	Elem. Music	08-12-24	6	Kerry Johns
Gwin, Amanda	Cotteral	Library Med. Spec.	08-12-24	6	Shana Fields
Hurst, Leticia	HS	SpEd – Autism	08-12-24	6	Lisa Kroth
Oldenburg, JaLeigh	CO	KG	08-12-24	6	Hailey McMillan
Rutledge, Megan	GUES	5 <sup>th</sup> Gr. Social St.	08-12-24	6	Kalie Welch
Smith, Farold	HS	Pers. Fin. Literacy	08-12-24	6	Luke Davis

<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
Chappell, Samantha	GUES	Site. Secretary	07-29-24	4	7.5	Charlie Saenz
McFarlane, Janell	GUES	SpEd Para	08-12-24	6	7.5	Stacey Coffee

**FMLA Requests**

**Certified:**

**Support:**

**Transfer of Position Report**

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
Gibson, Rachel	GUES – 5 <sup>th</sup> Gr. Science	HS – Algebra I	Caden Cottingham
Harrison, Nora	GUES – 6 <sup>th</sup> Gr. ELA	GUES – 6 <sup>th</sup> Gr. Science	Brent Lemmons
McNew, Kendra	GUES – 6 <sup>th</sup> Gr. Math	GUES – 6 <sup>th</sup> Gr. ELA	Nora Harrison
Metz, Dusten	JH – SpEd Mild/Mod.	HS – SpEd Mile/Mod. Hist.	Chase Plagens
O’Hara, Caitlin	JH – ELA	HS – ELA	Lori Lucas
Plagens, Chase	HS – SpEd	HS – Science	Shields, Jeffrey
Salas, Dayla	CO – 4 <sup>th</sup> Gr.	GUES – 6 <sup>th</sup> Gr. Math	Kendra McNew
Sarmiento, Heather	Cotteral – 2 <sup>nd</sup> Gr.	Cotteral – 3 <sup>rd</sup> Gr.	Lyn Steffens
Woods, Melodi	GUES – SpEd – Early Child.	GUES – SpEd Sev./Profound	Leticia Hurst



**Board of Education Personnel Reports  
May 13, 2024**

<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
Smith, Tonya	Central – Pre-K Para	Central – KG Para	Rebecca Vaughn
Stokes, Crystal	Central – Pre-K Para (G.A.)	Central – Pre-K Para	Tonya Smith
Veasley-Scrivner, Shirley	Trans. – Bus Monitor	Trans. – Rte. Driver	John Huntman

**Separation of Employment**

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Blake, Stacey	JH	7 <sup>th</sup> Gr. Science	resignation	05-24-24
Blakley, Booker	HS	Math	resignation	05-24-24
Carroll, Steve	JH/HS	Counselor	resignation	06-10-24
Cochrane, Sharon	JH	8 <sup>th</sup> Gr. Reading	resignation	05-24-24
Cottingham, Caden	HS	Algebra	resignation	05-24-24
Dobson, Jim	HS	Geometry	resignation	05-24-24
Lemmons, Brent	GUES	6 <sup>th</sup> Gr. Science	resignation	05-24-24
Lovato, Harley	Central	SpEd	resignation	05-24-24
Lucas, Lori	HS	English III	retiring	05-24-24
McMillan, Hailey	CO	KG	resignation	05-24-24
Ocampo, Liliana	CO	ELL Intervention	resignation	05-24-24
Orcutt, Brooklyn	JH	FACS	resignation	05-24-24
Welch, Kalie	GUES	5 <sup>th</sup> Gr. Soc. Studies	resignation	05-24-24
Young, Angie	Admin.	Spec. Ed. Director	resignation	07-31-24

<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
Coleman, Isaac	GUES	SpEd Para	resignation	05-24-24
Green, Chelsea	CO	Classroom Para	resignation	05-24-24
Huntman, John	Trans.	Rte Driver	resignation	05-03-24
Lopez, Patricia	HS	Site Secretary	resignation	05-06-24
Scott, Trevor	GUES	SpEd Para	resignation	05-24-24
Williams, Jane	Trans.	Dispatch Supervisor	retiring	06-30-24
Wright, Gina	Admin.	Fed. Prog. Secretary	resignation	05-17-24

**Extra Duty Assignments**

<b>Name</b>	<b>Description</b>	<b>Site</b>	<b>Extra Duty Salary</b>
Chapple, Michelle	Payroll duties	Dist.	\$5,000.00
Gibson, Kaleb	Asst. Girls' Wrestling Coach	HS	\$1,500.00

# Guthrie Public Schools

## Contract Type

### Options:

Employee Name	Site	Job Title	Contract Type	Hire Date
JARRED, KARY	ADMINISTRATION	ADMIN ASST PERSONNEL	SUPPORT	12/01/2008
JONES, TAMIE	ADMINISTRATION	ENCUMBRANCE CLERK	SUPPORT	02/14/2022
JORDAN, REBECCA	ADMINISTRATION	FRONT DESK/INS. COORDINATOR	SUPPORT	06/01/2021
ROBLES, EDWARD	ADMINISTRATION	CUSTODIAN	SUPPORT	06/01/2021
SIMMONS, STEPHANIE	ADMINISTRATION	ACTIVITY FUND CLERK	SUPPORT	04/25/2022
STEWART, SAMANTHA	ADMINISTRATION	ADMIN ASST TO SUPT	SUPPORT	03/01/2021
WANZER, JANA	ADMINISTRATION	TREASURER/SFA	SUPPORT	02/01/2012
WOODS, LISA	ADMINISTRATION	ADMIN ASST SPECIAL SERVICES	SUPPORT	10/25/2010
BARKER, ROBERT	CENTRAL	CUSTODIAN - LEAD	SUPPORT	12/10/2018
BEAUCHAMP ANDERSON, STEPHANIE	CENTRAL	CAFETERIA MANAGER	SUPPORT	08/15/2019
BOYSTER, VALERIE	CENTRAL	SITE SECRETARY	SUPPORT	09/18/1998
BROWN, TERRA	CENTRAL	PARA - SPED	SUPPORT	02/26/2024
CARDEN, BRITTONI	CENTRAL	PARA - SPED	SUPPORT	08/11/2023
DODGION, SHANE	CENTRAL	SITE SECRETARY	SUPPORT	12/12/2012
ESPEY, PAMELA	CENTRAL	PARA - SPED	SUPPORT	01/03/2024
HIBNER, JENNIFER	CENTRAL	PARA - PRE-K	SUPPORT	08/11/2023
LEWELLYN, CODY	CENTRAL	CAFETERIA WORKER	SUPPORT	01/01/2014
SMITH, TONYA	CENTRAL	PARA - PRE-K	SUPPORT	08/17/2020
STEVENSON, MELVA	CENTRAL	CAFETERIA WORKER	SUPPORT	03/29/2018
STOKES, CRYSTAL	CENTRAL	PARA - PRE-K	SUPPORT	08/11/2023
THOMPSON, JEANIE	CENTRAL	PARA - KG	SUPPORT	08/15/2022
ANDERSON, CASEY	CHARTER OAK	SITE SECRETARY	SUPPORT	09/18/2006
BOYKIN, AUSHLEANA	CHARTER OAK	PARA - SPED	SUPPORT	08/17/2022
CARPENTER, ELIZABETH	CHARTER OAK	PARA - SPED	SUPPORT	08/11/2023
COOK, JAMI	CHARTER OAK	CAFETERIA WORKER	SUPPORT	11/14/2022
CRUZ, VERONICA	CHARTER OAK	PARA - SPED	SUPPORT	11/27/2023
DRAKE, TARA	CHARTER OAK	SITE SECRETARY	SUPPORT	08/14/2014
FOGAL, EVE	CHARTER OAK	PARA - PRE-K	SUPPORT	08/11/2023
HINES, IRIS	CHARTER OAK	CUSTODIAN	SUPPORT	01/24/2022
HIPPARD, CRYSTAL	CHARTER OAK	PARA - PRE-K	SUPPORT	08/22/2022
JOHNSON, KATY	CHARTER OAK	PARA - SPED	SUPPORT	08/15/2022
MCBRIDE, MICHELE	CHARTER OAK	CAFETERIA WORKER	SUPPORT	12/11/2002
MYRICK, CHRIS	CHARTER OAK	CUSTODIAN - LEAD	SUPPORT	05/27/2014
POWELL, JOYCE	CHARTER OAK	PARA - SPED	SUPPORT	08/28/2018
RATLIFF, SUZANNE	CHARTER OAK	PARA - SPED	SUPPORT	08/21/2007
SMITH, PATRICIA	CHARTER OAK	CAFETERIA WORKER	SUPPORT	01/18/2022
WELLS, CHRISTY	CHARTER OAK	CAFETERIA MANAGER	SUPPORT	01/04/2021
BICKELL, DANQUA	CHILD NUTRITION	ADMIN ASST CHILD NUTRITION	SUPPORT	08/15/2017
KING, TONY	CHILD NUTRITION	CHILD NUTRITION WAREHOUSE	SUPPORT	08/26/2019
BRYANT, ASHLEY	COTTERAL	PARA - PRE-K	SUPPORT	08/15/2022
CRUZ-CHARQUENO, MARIA	COTTERAL	CUSTODIAN	SUPPORT	03/11/2024
EVANS, RINDY	COTTERAL	SITE SECRETARY	SUPPORT	04/18/2022
JOHNSON, SALLY	COTTERAL	PARA - PRE-K	SUPPORT	08/15/2013
LEHR, SABRINA	COTTERAL	CAFETERIA WORKER	SUPPORT	09/07/2023
OWEN, LEISA	COTTERAL	CAFETERIA WORKER	SUPPORT	03/26/2018
STOUT, TAMARA	COTTERAL	CAFETERIA MANAGER	SUPPORT	10/25/1993
VAZQUEZ RODRIGUEZ, EDUARDO	COTTERAL	CUSTODIAN	SUPPORT	01/22/2024
WEST, DEANNA	COTTERAL	CAFETERIA WORKER	SUPPORT	11/28/2023
WEST, HALLIE	COTTERAL	PARA - SPED	SUPPORT	01/04/2021
PHILLIPS, RONNIE	DISTRICT WIDE	ENERGY MANAGEMENT SPECIALIST	SUPPORT	11/29/2021
WILLIAMS, JW	DISTRICT WIDE	RESOURCE OFFICER	SUPPORT	10/10/2022

BEAUCHAMP, MISTY	FOGARTY	CAFETERIA MANAGER	SUPPORT	12/11/2007
BRIAN, SEGRID	FOGARTY	PARA - SPED	SUPPORT	12/09/2022
BUFFORD, MICHELE	FOGARTY	SITE SECRETARY	SUPPORT	08/15/2013
CHESHER, TANYA	FOGARTY	SITE SECRETARY	SUPPORT	03/11/2024
CLAUD, BROOKE	FOGARTY	PARA - CLASSROOM	SUPPORT	09/18/2023
HURLEY, AMY	FOGARTY	CUSTODIAN - LEAD	SUPPORT	04/10/2023
LOPEZ, MARTHA	FOGARTY	CAFETERIA WORKER	SUPPORT	02/11/2011
MENDOZA, BEATRIZ	FOGARTY	CUSTODIAN	SUPPORT	05/04/2015
STENGEL, MELISSA	FOGARTY	CAFETERIA WORKER	SUPPORT	08/15/2022
TYSON, DUNCAN	FOGARTY	CAFETERIA WORKER	SUPPORT	02/21/2023
VALDEZ, MONICA	FOGARTY	CUSTODIAN	SUPPORT	02/12/2024
WAGONER, ASHLEY	FOGARTY	PARA - PRE-K	SUPPORT	08/11/2023
WHITE, SANDEE	FOGARTY	PARA - CLASSROOM	SUPPORT	01/26/2017
AITKEN, SUZANNE	GUES	PARA - SPED	SUPPORT	08/15/2019
AXTELL-HESTER, HEIDI	GUES	PARA - SPED	SUPPORT	01/19/2017
BARTON, MAESYN	GUES	OCCUPATIONAL THERAPY ASST	SUPPORT	09/20/2012
DICKINSON, RICHARD	GUES	CUSTODIAN	SUPPORT	10/03/2023
FERGUSON, KAYSI	GUES	PARA - SPED	SUPPORT	11/27/2023
FOX, PAMELA	GUES	PARA - SPED	SUPPORT	11/10/2014
FREUDENBERGER, ROXY	GUES	SITE SECRETARY	SUPPORT	01/17/2023
FRIEND, CHARLA	GUES	PARA - SPED	SUPPORT	09/22/2021
HANCOCK, ROBERT	GUES	CUSTODIAN	SUPPORT	10/09/2023
HOEL, KANDACE	GUES	PARA - SPED	SUPPORT	08/28/2023
HOLCOMB, JOY	GUES	CAFETERIA MANAGER	SUPPORT	08/15/2022
JONES, TRACY	GUES	CAFETERIA WORKER	SUPPORT	10/01/2018
LAVENDER, JANICE	GUES	PARA - SPED	SUPPORT	03/26/2018
LYNN, WHITNEY	GUES	PARA - LIBRARY	SUPPORT	08/16/2016
MCLEMORE, KAIMIA-KAI	GUES	PARA - SPED	SUPPORT	08/11/2023
OLIVER, GARY	GUES	PARA - SPED	SUPPORT	04/06/2015
SALAS-OCAMPO, ANA	GUES	ELL COORDINATOR	SUPPORT	08/16/2021
SCOTT, JOE	GUES	CUSTODIAN	SUPPORT	10/10/2022
TUCKER, LINDA	GUES	CAFETERIA WORKER	SUPPORT	08/26/1991
TURNER, MELISSA	GUES	CUSTODIAN	SUPPORT	01/27/2014
ARNOLD, GLENDA	HIGH SCHOOL	CUSTODIAN	SUPPORT	11/05/2019
BOLLINGER, RAY	HIGH SCHOOL	CUSTODIAN	SUPPORT	03/27/2023
BOYCE, SONATA	HIGH SCHOOL	PARA - LIBRARY	SUPPORT	10/01/2013
BREDE, KYLE	HIGH SCHOOL	HS - JROTC INSTRUCTOR	SUPPORT	01/04/2021
BURKS, SABREENA	HIGH SCHOOL	PARA - SPED	SUPPORT	08/17/2020
CAMPBELL, CAMERON	HIGH SCHOOL	HS - JROTC INSTRUCTOR	SUPPORT	07/01/2015
CANALES, MARTHA	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	02/11/2011
CASEY, LEVI	HIGH SCHOOL	TEACHER - ADJUNCT ALGEBRA I	SUPPORT	08/11/2023
CLYMER, ZAC	HIGH SCHOOL	CUSTODIAN	SUPPORT	08/15/2019
DAVIS, ADELE	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	08/16/2021
FREEMAN, STACEY	HIGH SCHOOL	PARA - SPED	SUPPORT	03/29/2022
HIBBLER, JANETTA	HIGH SCHOOL	SITE SECRETARY	SUPPORT	08/01/2002
JONES, WENDY	HIGH SCHOOL	FINANCIAL SECRETARY	SUPPORT	04/02/2018
LAWSON, CAMRYN	HIGH SCHOOL	SITE SECRETARY	SUPPORT	10/04/2021
LIJEWSKI, JOHN	HIGH SCHOOL	GROUNDKEEPER	SUPPORT	07/16/2014
LYNN, EVELYN	HIGH SCHOOL	ATHLETIC SECRETARY	SUPPORT	05/01/1997
MARQUEZ, MARIA ELENA	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	08/15/2022
MCDONALD, HEATHER	HIGH SCHOOL	PARA - SPED	SUPPORT	12/06/2010
MENDOZA DE CRUZ, MARIA	HIGH SCHOOL	CUSTODIAN	SUPPORT	06/20/2022
NEETHER, ANGIE	HIGH SCHOOL	REGISTRAR	SUPPORT	09/20/2021
PATMON, DENISE	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	01/23/2017
RODGERS, KELSEY	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	11/26/2018
STONE, BRET	HIGH SCHOOL	CAFETERIA WORKER	SUPPORT	08/27/1997
STOVALL, TERI	HIGH SCHOOL	PARA - SPED	SUPPORT	10/09/2017

VAZQUEZ RODRIGUEZ, GLORIA	HIGH SCHOOL	CUSTODIAN	SUPPORT	08/15/2022
VOLKERT, TRISTIN	HIGH SCHOOL	PARA - SPED LEAD	SUPPORT	08/15/2019
WILLIAMS, MARGARET	HIGH SCHOOL	CUSTODIAN - LEAD	SUPPORT	06/02/2008
CARROLL, TERI	JUNIOR HIGH	PARA - SPED	SUPPORT	01/03/2022
HALL, ROBERT	JUNIOR HIGH	CAFETERIA MANAGER	SUPPORT	02/13/2012
MONIZ, PENNY	JUNIOR HIGH	CAFETERIA WORKER	SUPPORT	08/11/2023
PARKER, CALVIN	JUNIOR HIGH	CUSTODIAN	SUPPORT	08/23/2021
POLLARD, STEPHANIE	JUNIOR HIGH	SITE SECRETARY	SUPPORT	08/01/2017
RAYAS, TONYA	JUNIOR HIGH	CUSTODIAN	SUPPORT	07/30/2018
ROBLES, JUAN	JUNIOR HIGH	CUSTODIAN	SUPPORT	02/15/2022
SMALLEY, JULIE	JUNIOR HIGH	CAFETERIA WORKER	SUPPORT	10/10/2022
TRASK, LISA	JUNIOR HIGH	FINANCIAL SECRETARY	SUPPORT	08/03/2020
WILSON, SUMMER	JUNIOR HIGH	CAFETERIA WORKER	SUPPORT	10/07/2022
BRONK, MARK	MAINTENANCE	HVAC JOURNEYMAN - OPERATIONS	SUPPORT	08/01/2012
CHENNAULT, DAVID	MAINTENANCE	OPERATIONS	SUPPORT	06/01/2022
CRUSE, JEFF	MAINTENANCE	OPERATIONS	SUPPORT	01/29/2024
EAST, HAROLD	MAINTENANCE	OPERATIONS	SUPPORT	01/01/2014
KERN, LYDIA	MAINTENANCE	OPERATIONS	SUPPORT	09/01/1997
SKINNER, LINDA	MAINTENANCE	ADMIN ASST OPERATIONS	SUPPORT	07/01/2004
WEEKS, BRIAN	MAINTENANCE	OPERATIONS	SUPPORT	06/04/2018
MOWDY, TREVOR	TECHNOLOGY	TECH I	SUPPORT	03/01/2014
SACKETT, SHAUGHN	TECHNOLOGY	TECH I	SUPPORT	01/03/2024
SARASUA, LYN	TECHNOLOGY	SOFTWARE SYSTEM ANALYST	SUPPORT	08/02/2010
SCAMMAN, SARA	TECHNOLOGY	DATA MANAGEMENT SPECIALIST	SUPPORT	08/03/2020
SULLAWAY, GREGORY	TECHNOLOGY	SYSTEMS ANALYST	SUPPORT	11/03/2003
WEBB, JOHN	TECHNOLOGY	TECH I	SUPPORT	09/30/2019
BACA, DON	TRANSPORTATION	RTE DRIVER	SUPPORT	12/05/2022
BARRETT, ANDY	TRANSPORTATION	RTE DRIVER	SUPPORT	08/11/2023
BIRDWELL, SUSAN	TRANSPORTATION	ADMIN ASST TRANS	SUPPORT	07/01/2013
BIRT, CHERYL	TRANSPORTATION	RTE DRIVER	SUPPORT	08/16/2016
BROWN, MELISSA	TRANSPORTATION	RTE DRIVER SPECIAL NEEDS	SUPPORT	10/02/2006
CHRISTIAN, RUSSELL	TRANSPORTATION	MECHANIC	SUPPORT	05/22/2006
DEATON, GERALD	TRANSPORTATION	MECHANIC - LEAD	SUPPORT	09/12/2011
DUCK, SETH	TRANSPORTATION	RTE DRIVER	SUPPORT	10/26/2023
EAKS-STEPP, ANN	TRANSPORTATION	BUS MONITOR	SUPPORT	01/11/2011
GARINGER, SANDY	TRANSPORTATION	RTE DRIVER SPECIAL NEEDS	SUPPORT	08/15/2017
GRAVES, DENISA	TRANSPORTATION	RTE DRIVER SPECIAL NEEDS	SUPPORT	09/04/2018
HUDIBURGH, DON	TRANSPORTATION	RTE DRIVER	SUPPORT	10/22/2019
JOHNSON, BOBBY	TRANSPORTATION	RTE DRIVER	SUPPORT	12/05/2016
JOHNSON, HAILEY	TRANSPORTATION	BUS MONITOR	SUPPORT	04/01/2013
LEE, TAMMY	TRANSPORTATION	BUS MONITOR	SUPPORT	11/12/2007
MAIN, DAVID	TRANSPORTATION	RTE DRIVER	SUPPORT	10/01/2012
MANNING, CHARLOTTE	TRANSPORTATION	RTE DRIVER	SUPPORT	01/16/2018
MCBROOM, KEN	TRANSPORTATION	RTE DRIVER	SUPPORT	08/11/2023
MCKEEVER, LORA	TRANSPORTATION	RTE DRIVER SPECIAL NEEDS	SUPPORT	08/19/2004
RADOE, NICHOLAS	TRANSPORTATION	RTE DRIVER	SUPPORT	03/26/2018
ROSS, SPENCER	TRANSPORTATION	RTE DRIVER	SUPPORT	01/03/2024
SCOTT, HENRY	TRANSPORTATION	RTE DRIVER	SUPPORT	09/08/2021
SHORT, DAVID	TRANSPORTATION	RTE DRIVER	SUPPORT	07/14/2014
THOMASON, BRANDI	TRANSPORTATION	RTE DRIVER	SUPPORT	08/16/2016
THOMPSON, DIANE	TRANSPORTATION	BUS MONITOR	SUPPORT	08/17/2020
TODD, BRIDGET	TRANSPORTATION	RTE DRIVER	SUPPORT	01/16/2018
TOON-DAVES, SHELLEY	TRANSPORTATION	RTE SUPERVISOR	SUPPORT	12/17/2012
VEASLEY-SCRIVNER, SHIRLEY	TRANSPORTATION	BUS MONITOR	SUPPORT	10/09/2023
VINCILIONE, VINCE	TRANSPORTATION	RTE DRIVER	SUPPORT	08/15/2013
WAINSCOTT, JOSH	TRANSPORTATION	RTE DRIVER SPECIAL NEEDS	SUPPORT	11/19/2012
WAINSCOTT, NITA	TRANSPORTATION	BUS MONITOR	SUPPORT	08/17/2015

WAINSCOTT, SABRINA	TRANSPORTATION	BUS MONITOR	SUPPORT	03/12/2000
WEBB, DOYLE	TRANSPORTATION	RTE DRIVER	SUPPORT	08/20/2021
WELCH JR, CHESTER	TRANSPORTATION	MECHANIC	SUPPORT	06/01/2007
WILLIAMS, LARRY	TRANSPORTATION	RTE DRIVER	SUPPORT	08/15/2022



## Guthrie Public Schools

### Contract Type

#### Options:

Employee Name	Site	Contract Type	Hire Date
ACEVEDO, ASHLEY	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
CADY, LAUREN	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
GARBARINO, MARLEE	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
HANNA, MORGAN	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
MCKINLEY, STACEY	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
SALAS, DAYLA	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
STAPP, CANDACE	CHARTER OAK ELEMENTARY	TEMPORARY	08/11/2023
BEUTLER, AMANDA	COTTERAL	TEMPORARY	08/11/2023
BICKELL, TARI	COTTERAL	TEMPORARY	08/11/2023
COLLINS, SUSIE	COTTERAL	TEMPORARY	08/11/2023
WALLRAVEN, TESSA	COTTERAL	TEMPORARY	08/11/2023
BRALY, HUNTER	FOGARTY	TEMPORARY	08/11/2023
FARRIS, TONYA	FOGARTY	TEMPORARY	09/15/2022
HAMM, CORI	FOGARTY	TEMPORARY	08/11/2023
HENINGTON, ADRIAN	FOGARTY	TEMPORARY	08/11/2023
KEY, MICHAEL	FOGARTY	TEMPORARY	08/11/2023
MICK, JERI	FOGARTY	TEMPORARY	08/11/2023
WOLF, KRISTINA	FOGARTY	TEMPORARY	08/11/2023
ADAMS PAYNE,	GUES	TEMPORARY	12/12/2023
HARRISON, NORA	GUES	TEMPORARY	01/08/2023
SCHULZ, KATELYNN	GUES	TEMPORARY	08/11/2023
VANLEUVEN, BOBBI	GUES	TEMPORARY	08/11/2023
DAVENPORT, JADON	HIGH SCHOOL	TEMPORARY	08/15/2019
DAVENPORT, JEROMY	HIGH SCHOOL	TEMPORARY	08/15/2022
OLDENBURG, DUSTY	HIGH SCHOOL	TEMPORARY	07/01/2023
PENNYPACKER, NATHAN	HIGH SCHOOL	TEMPORARY	08/11/2023
PIERCE, PARISH	HIGH SCHOOL	TEMPORARY	01/03/2022
RUBIN, BRITTANY	HIGH SCHOOL	TEMPORARY	08/11/2023
SALGADO, GREGORY	HIGH SCHOOL	TEMPORARY	08/11/2023
AMAN, JORDAN	JUNIOR HIGH	TEMPORARY	08/11/2023
DIMMITT, COURTNEY	JUNIOR HIGH	TEMPORARY	08/11/2023
ESTES, NOAH	JUNIOR HIGH	TEMPORARY	08/11/2023
FIELDS, ALEX	JUNIOR HIGH	TEMPORARY	08/11/2023
MALTZ, SHURLYN	JUNIOR HIGH	TEMPORARY	01/09/2023
MAXWELL, EASTON	JUNIOR HIGH	TEMPORARY	08/11/2023
MIDGETT, CECIL	JUNIOR HIGH	TEMPORARY	08/11/2023
OHARA, CAITLIN	JUNIOR HIGH	TEMPORARY	01/03/2024
THOMASON, JENNIFER	JUNIOR HIGH	TEMPORARY	08/11/2023

## Guthrie Public Schools

### Contract Type

#### Options:

Employee Name	Site	Contract Type	Hire Date
VAUGHAN, SHAYNA	ADMINISTRATION	TEMPORARY TO PROBATIONARY	08/15/2022
CAMPBELL, KATHERINE	CENTRAL	TEMPORARY TO PROBATIONARY	08/15/2022
HEFNER, FONDA	CENTRAL	TEMPORARY TO PROBATIONARY	08/15/2022
ENSIGN, RACHELLE	CHARTER OAK ELEMENTARY	TEMPORARY TO PROBATIONARY	08/15/2022
MEDLOCK, DEBORAH	COTTERAL	TEMPORARY TO PROBATIONARY	08/15/2022
DEHART, CASEY	FOGARTY	TEMPORARY TO PROBATIONARY	08/15/2022
MCKNIGHT, JJ	FOGARTY	TEMPORARY TO PROBATIONARY	08/15/2022
GROCE, CARI	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
MCNEW, KENDRA	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
ROACH, MICHELE	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
ROBERTS, CAROLINE	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
WOODS, BRYAN	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
WOODS, MELODI	GUES	TEMPORARY TO PROBATIONARY	08/15/2022
BALENSEIFEN, BRYCE	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
BURNETT, MADISON	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
CLARK, BRECK	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
GRAFF, KIMBERLY	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
HUTCHISON, MEGAN	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
MELSEN, ABIGAIL	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
SMITH, JOSHUA	HIGH SCHOOL	TEMPORARY TO PROBATIONARY	08/15/2022
CHAMBERS, JESSIE	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	08/15/2022
GATES, SUSAN	JUNIOR HIGH	TEMPORARY TO PROBATIONARY	08/15/2022

Guthrie Public Schools  
Property Committee Meeting  
May 6, 2024 5:00 p.m.

Attending Members: Dr. Mike Simpson, Carmen Walters, John Hancock, Dr. Michelle Chapple, Cody Thompson, Ron Plagg, Janna Pierson, Ben Huskey, and Linda Skinner. Lane McMillan from Crossland Construction Co. and Wayne Couldron from Cenergistic was also present.

**Cody Thompson spoke on the following items:**

**Expenditure Reports:**

- Summarized April expenses for Maintenance and Transportation
- Comparison of 2023/24 expenditures to 2022/23

**Current Projects:**

- Completed 162 Maintenance work orders, 64 Transportation work orders and 130 Activity trips work orders for the month.
- Made repairs to Central's elevator which took a long time due to parts shortage
- RFQ's were sent out for fire alarms & sprinklers, fire extinguishers and kitchen hoods, lawn care and pre/post emergent which were due May 2nd
- Continue to make upgrades to the Softball building to include painting, trimming the windows, and sealing the deck
- Completed termite treatments at Administration, Cotteral and Jr High. Also have Orkin and Terminix doing annual inspections.
- The outside freezer at the High School stopped working and the maintenance department team moved the frozen food from the HS to the freezer at the JH. Once the repairs were made we moved the food back to the HS freezer.
- Current open positions: 10 bus driver positions, 1 bus monitor, and 1 maintenance position.
- Our last driver in training passed their driving test this month and are now driving for us.
- This month 1,455 students are registered to ride the bus to school and home with 1,343 riding our regular route buses and 112 riding our special needs buses. An additional 19 students are on day routes and picked up from home and dropped off at school at various times each day.

**Future Projects:**

- Replace existing bus communications to include radios, base stations, and GPS tracking system.
- Replacing stage curtains at Fogarty
- Install and move the sound and new projector to the back of the Auditorium at Fogarty
- Continue floor work to the north and south part of the HS and to the gym and café hallway along with the 3 classroom hallways at GUES
- Do extensive floor work in Fogarty classrooms and gym
- Demolish 211 and 213 E. Vilas houses
- Move portable building from GUES and purchase an additional building for Charter Oak.
- HVAC projects:
  - Replace units as needed
  - Install new unit for Central server room

- Replace units to the main stage & south café unit at the HS
- Add heaters to areas that we currently place portable heaters
- Replace carpet in GUES office areas, SRO office at the Jr High, the Library computer room at the HS, the Library and Special Needs room at Fogarty, and the treasury's office at the Administration Building.
- Replace current carpet in the HS wrestling dressing room with tile, repair the walls, and repaint the dressing room and restroom areas
- Prepare to move the portable buildings at Cotteral once the construction of the new school is completed.

**District Property Projects:**

**Bond Project – New Cotteral Elementary – The construction of the new Cotteral Elementary is underway.**  
**Crossland's job site and landing area for supplies and materials has been established where our new teacher parking lot will be located on the SW corner of Cleveland and 20<sup>th</sup> Street.**  
**The concrete panel walls for the gymnasium were installed with braces and welds securing the walls until the joists can be installed. The joist work for the roof for the gym is in progress and should be completed soon.**  
**Concrete slab work should begin the week of May 6<sup>th</sup> and the classroom wing of the school will be poured first.**

**Bond Project – ESSER/ARPA Funds**

- JH Tuckpointing to the exterior of the main building – **Completed**
- Outside window installation – **Completed**
- HVAC Classroom projects – **Completed – Final punch is needed**
- HS Restroom Renovations – **Completed – Final punch inspection is needed**

**District Projects:**

- Central ES **Replacement of chiller and boiler**
- High School **Replacement of 3 boilers**
- District sites **Parking lot repairs**
- District houses **Demolition of the 2 Vilas houses**
- Squires Field **Upgrades to the field lighting system**
- High School **Wrestling room restroom upgrades for the girls' program**
- Charter Oak **Set 2 portable classrooms in the front yard**

Lane McMillan discussed the progress being made at the new Cotteral site.

Wayne Couldron with Cenergistic discussed and Total Program Savings, cost per unit impact, Energy usage trend, Use Reduction by Commodity, Energy Use Intensity, Environmental Impact, and the Energy Star Building Certifications.

Cody Thompson explained the RFQ results for the district mowing and pre/post emergent spraying.

Dr. Simpson discussed the Student Survey that has been proposed by Tonya Nichols for her doctoral degree.

**Guthrie Public Schools**  
**Finance Committee Meeting**

**May 7, 2024**

In attendance: Mr. Chris Schroder, Ms. Tina Smedley, Ms. Gail Davis, Dr. Mike Simpson, Ms. Carmen Walters, Dr. Michelle Chapple, Mr. John Hancock, Ms. Angie Young, Ms. Tamie Jones

**Dr. Chapple** welcomed everyone in attendance and then presented the following monthly financials:

**Revenues & Expenditures for General, Building and Child Nutrition Funds as of April 30, 2024**

Information was presented

**Fund Balance Projections as of April 30, 2024**

Information was presented

**Dr. Chapple** presented the following:

**Approval of Temporary Appropriations for 2024-2025**

Information was presented

**Approval of Renewal Agreement with BuyBoard Purchasing COOP for 2024-2025**

Information was presented

**Approval of Summer Food Program by Location for June 2024**

Information was presented

**Approval of Renewal Agreement with Clearwater for Natural Gas Services for 2024-2025**

Information was presented

**Approval of Renewal of Amendment with Sodexo Operations, LLC for Food Service 2024-2025**

Information was presented

**Ms. Walters** presented the following:

**Approval of Teachers, Aides and Administrators for the 2024 K-6 Remedial Summer Program**

Information was presented

**Mr. Hancock** presented the following:

**Approval of Renewal Agreement with Alcohol & Drug Testing, Inc. for Student Drug Testing 2024-2025**

Information was presented

**Ms. Young** presented the following:

**Approval of Renewal Agreement with OK Hearing Solutions for Audiological Services 2024-2025**

Information was presented

**Approval of Agreement with Visual Senses for Visual Impairment & Mobility for 2024-2025**

Information was presented

**Approval of Agreement with Therapyworks, Inc. for Physical Therapy Summer ESY 2024**

Information was presented

**Approval of Renewal Agreement with Teresa Ewing for Physical Therapy 2024-2025**

Information was presented

**Approval of Renewal Agreement with Beth McLean for Occupational Therapy 2024-2025**

Information was presented

**Approval Agreement with Jessica Waddle for Occupational Therapy 2024-2025**

Information was presented

**Approval Agreement with Tiffany Keitz for Speech Therapy 2024-2025**

Information was presented

**Dr. Simpson** presented the following:

**Discussion – Doctoral Research Survey**

Information was discussed

**Discussion – Electric Buses**

Information was discussed

**Curriculum Committee Meeting Minutes**  
**May 7, 2024**  
**5:00 PM**  
**GPS Administration Board Room**

**In Attendance:**

Dr. Mike Simpson, Carmen Walters, John Hancock, Angie Young, Gina Wright, Gail Davis, Matt Girard, Tina Smedley

**Agenda Items Discussed:**

**Ms. Walters**

Ms. Walters presented for approval the names of staff and dates for Summer School 2024. Students will attend Monday - Thursday June 3-27, 2024 from 8:30 - 11:30 AM for a total of 16 days. Teachers will report Friday May 31, 2024 from 8:00 AM - 12:00 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days. The Summer School Administrator will report Friday May 31, 2024 from 7:30 AM - 12:30 PM and Monday - Thursday June 3-27, 2024 for a total of 17 days.

**Mr. Hancock**

Mr. Hancock proposed an Agreement with Alcohol & Drug Testing Inc. He is asking to change companies for the district's drug testing. Testing is done on-site and the costs for testing include: \$20 for a negative, \$30 if screens are positive and are sent to the lab. Mileage cost is \$0.30 per mile.

**Dr. Simpson**

Dr. Simpson presented a survey from Tonya Nichols. Ms. Nichols is working towards earning her doctoral degree in Educational Leadership at the School of Education at Liberty University. This survey is part of her research and it covers chronic absenteeism in an alternative school setting, which is Faver. This survey is strictly voluntary and Ms. Nichols needs the Board of Education's approval to present the survey.

Dr. Simpson also shared with the committee district updates.